



**TOWN OF SAGUACHE
BOARD OF TRUSTEES
Regular SESSION
March 10, 2025
In person and virtual**

Meeting called to order at 6:33 pm

Board of Trustees Present:

Mayor Samora: Present
Trustee Frey: Present
Trustee Norris: Present
Trustee Williams: Present

Mayor Pro-Tem DeCarli: Absent
Trustee Gallegos: Present
Trustee Warner: Present

Staff Present:

Administrator/Clerk: Iris Garcia
Deputy Clerk: Tina Sanchez
Maintenance: Patrick Cale via ZOOM
Attorney Farish

Guests: Clay Hill via ZOOM, Carla Quintana, David Smalley, Barry Van Sant, Adam Moore

**Moment of Silence and Pledge of Allegiance
Changes and Adoption of Agenda:**

Sheriff's Report:

1. Written Report- Undersheriff Brubaker gave a report.

Executive Session:

2. For conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b): town right of way on previously leased land in which the lease has been discontinued.

Motion: Trustee Norris made motion to go into executive session for conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b): town right of way on previously leased land in which the lease has been discontinued.

Second: Trustee Frey

Vote:

Mayor Pro Tem De Carli –Absent
Trustee Gallegos - Aye
Mayor Samora – Absent

Trustee Frey - Aye
Trustee Norris - Aye
Trustee Warner- Aye

Trustee Williams – Aye

Let the record show the motion passes.

Motion: Trustee Norris moved come out of Executive Session.

Second: Trustee Gallegos

Discussion:

Vote: Aye -6, No - 0, Abstain – 0. *Let the record show the motion passes.*

Executive session concluded at 7:58pm

Mayor Samora: The time is now 7:59 PM, and the executive session has been concluded. Participants in the executive session were Mayor Samora, Trustee Frey, Trustee Gallegos, Trustee Norris, Trustee Warner, Trustee Williams, Town Clerk Garcia, Deputy Clerk Sanchez, Town Attorney Farish and Saguache County Undersheriff Brubaker. For the record, if any person believed that any substantial discussion of any matters not included in the motion to go into executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meeting Law, I would ask you to state your concerns for the record. None stated.

Mayor Samora: At this time, I will entertain a motion to act on any item discussed in the executive session.

Motion: Trustee Frye moved to give Jan Murphy 30 days notification that the town intends to reestablish their 80 foot right of way and that a 24-foot roadway shall be constructed and that all fences and gates be removed to allow for greater access for water and sewer projects and for law enforcement and emergency services. If the obstructions are not removed within the 30 days the town will then notify the property owner that the town, with law enforcement presence, will remove the obstructions and that the associated cost for the removal will then be assessed to the property owner.

Second: Trustee Norris

Vote:

Mayor Pro Tem De Carli –Absent

Trustee Frey - Aye

Trustee Gallegos -Aye

Trustee Norris- Aye

Mayor Samora – Aye

Trustee Warner-Aye

Trustee Williams-Aye

Let the record show the motion passes.

Mayor Samora left at 8:05pm.

At this time both the Mayor Samora and the Mayor Pro-Tem were absent. Town Clerk Garcia resumed the meeting per town code and opened the board for a motion to appoint a temporary chair to continue the meeting.

Motion: Trustee Warner moved to appoint Trustee Frey as the temporary chair for the remainder of the meeting.

Second: Trustee Norris

Discussion: None

Vote: Aye -5, No - 0, Abstain – 0. *Let the record show the motion passes.*

Attorney Report: Some municipalities have been tasked with companies wanting to open mushroom sales. They are still working with CDOT and law enforcement on some amendments for the motor vehicle codes. Hasn't seen this town change their ATV provisions.

The board decided to move #4 under New Business up to current place so that Attorney Farish can weigh in on it.

Board decided to move #7 under New Business up to Ordinances/Resolutions/Public Hearings to be talked about with Resolution 2025-D

Ordinances/Resolutions/Public Hearing:

1. Resolution 2025-D EIAF Grant application for the Water Project

Motion: Trustee Norris moved to approve 2025-D EIAF grant with the Dept of Local Affairs

Second: Trustee Gallegos

Discussion: None

Vote: Aye 5- , No - 0, Abstain – 0. Let the record show the motion passes.

Staff Reports:

1. Maintenance Report – Written
2. Code Enforcement Report - Written
3. Town Clerk/ Maintenance –Written

Citizen Comments:

This time is established for the public to address the Board regarding any item not otherwise listed on the agenda. **Citizen comments are limited to 3 minutes per person.**

David Smalley re: the fire at 520 Pitkin Ave. Mr. Smalley wants to make sure that the property at 520 Pitkin Ave is cleaned up in a timely manner and not kept the way it is for years.

Boards and Commissions - None

Approval Items and Consent Agenda:

This list includes “housekeeping” items that have been reviewed by staff and Board members prior to meeting. A single motion of the Board will approve these items. The mayor will ask if any Board members or a member of the public requests that item(s) be removed from the Consent Agenda for further discussion. The mayor will then ask if Board members have minor corrections to Content Agenda items: Board members may make minor corrections without removing items from the Consent Agenda. All items not removed from the Consent Agenda will then be approved without any corrections. A member of the Board may vote no on specific items without asking that they be removed from the Consent Agenda for full discussion.

1. List of Bills March 10, 2025
2. February 10, 2025 Regular Session minutes

3. January 23, 2025 Special Session minutes

Motion: Trustee Williams moved to approve consent agenda which includes the list of bills for March 10, 2025 and the minutes for February 10, 2025 and January 23, 2025

Second: Trustee Warner

Vote:

Mayor Pro Tem De Carli – Absent	Trustee Frey - Aye
Trustee Gallegos -Aye	Trustee Norris-Aye
Mayor Samora – Absent	Trustee Warner-Aye
Trustee Williams- Aye	

Let the record show the motion passes.

Old Business:

1. SLVGO steering committee update for Vista Grande –

2. CDOT Priority list

Motion: Trustee Norris moved to approve the submitted projects and the priority list

Second: Trustee Williams

Discussion: None

Vote: Aye -5, No - 0, Abstain – 0. *Let the record show the motion passes.*

New Business:

1. Arbor Day Proclamation event

Motion: Trustee Warner moved to proclaim April 25, 2025 as arbor Day and also for the event to follow at a later day.

Second: Trustee Norris

Discussion: None

Vote:

Mayor Pro Tem De Carli – Absent	Trustee Frey - Aye
Trustee Gallegos -Aye	Trustee Norris-Aye
Mayor Samora – Absent	Trustee Warner-Aye
Trustee Williams- Aye	

Let the record show the motion passes.

2. Cindy Archuleta- Town Grant Easter event

Motion: Trustee Williams moved to approve the Town Grant for the Annual Easter Event.

Second: Trustee Norris

Discussion: None

Vote:

Mayor Pro Tem De Carli – Absent	Trustee Frey - Aye
Trustee Gallegos -Aye	Trustee Norris-Aye
Mayor Samora – Absent	Trustee Warner-Aye

Trustee Williams-Aye
Let the record show the motion passes.

3. Sara Fernandez – Town Grant Photo contest

Motion: Trustee Norris move to approve \$250 to Sara Fernandez for her Photo Contest

Second: Trustee Warner

Discussion: None

Vote:

Mayor Pro Tem De Carli –	Trustee Frey - Aye
Trustee Gallegos -Aye	Trustee Norris- Aye
Mayor Samora –	Trustee Warner-Aye
Trustee Williams- Aye	

Let the record show the motion passes.

4. Clay Hill Sewer line placement request – Clay Hill requested to use existing sewer line for both residences due to access issues to the main line.

Motion: Trustee Warner moved to allow Clay Hill to connect to the existing sewer line on his property for the new build.

Second: Trustee Gallegos

Discussion: None

Vote: Aye - 5, No - 0, Abstain – 0. *Let the record show the motion passes.*

5. Lynn Sutherland- Parade and waiver of Community Building fees

Motion: Trustee Norris moved that the museum gets to use the Community Building and park with the set up being done by the town public works and then the clean up will be done by the museum staff.

Second: Trustee Gallegos

Discussion: None

Vote: Aye - 5, No - 0, Abstain – 0. *Let the record show the motion passes.*

6. Trustee Warner- vacant and unoccupied homes discussion

Discussion: The town discussed strategies for addressing vacant and abandoned housing.

7. Water System Rehab/Rehabilitation project – Clerk Garcia discussed the stage that we are at in the process. Jerry Burgess, SGM discussed the need to do a phased approach to the project due to the size and cost of the project. It was discussed that the town would have to choose a couple of priorities to start with.

Trustee Comments:

Trustee Frey: Appreciate everything that everybody does. Thanks to the staff and thanks for helping him.

Trustee Gallegos: Thank the board and Tina and Iris and the maintenance guys.

Trustee Norris: Excellent board and staff and am very happy to be part of this board.

Trustee Warner: Enjoy being on the board.

Trustee Williams: Proud to be on the board. Good meeting tonight. Appreciates all of the boards and staff.

Adjournment:

Motion: Trustee Warner made motion to adjourn

Second: Trustee Gallegos

Discussion: None

Vote: Aye -5, No - 0, Abstain – 0. *Let the record show the motion passes.*

Meeting adjourned at 10:17PM

TOWN OF SAGUACHE, COLORADO

BY: _____
Mayor, Elvie M. Samora

ATTEST:

Town Clerk, Iris Garcia