

TOWN OF SAGUACHE
Board of Trustees
Regular Session
September 16, 2013

The Town of Saguache Board of Trustees met for a Regular Session on September 16, 2013, with Trustees being present as follows:

Kate Vasha, Mayor Pro - Tem	Present
May Engquist, Trustee	Present
Joel Johnson, Trustee	Present
Carla Quintana, Trustee	Present
Greg Terrell, Trustee	Present

Town of Saguache employees present as follows:

Therese Garcia, Town Clerk	Present
Miracle Gomez, Deputy Clerk	Present
Dan Pacheco, Public Works	Present

Town of Saguache Attorney present as follows:

Eugene Farish, Attorney	Present
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Citizens in Attendance: Ruth Horn; Byron Williams; Carita Ginn, Saguache Chamber of Commerce; Rebie Hazard; Kathy Geddes, Planning Commission; Edward Powszukewicz; Dale Hazard, Mountain Liquor; Teresa Benns, Center Post-Dispatch; Barbra Sibley; Tony Sandoval; Faith O'Reilly, Saguache Chamber of Commerce; and Rick Barandes.

Call to Order: Mayor Pro – Tem Vasha called the meeting to order at 7:03 p.m.

Moment of Silence and Pledge of Allegiance: Was led by Mayor Pro – Tem Vasha.

Acceptance of Resignation of Town Board members: The Trustee discussed accepting Trustee Lyn Miles and Mayor Milton Jones resignations.

MOTION by Trustee Terrell; Second by Trustee Engquist

Trustee Terrell moved to approve of the resignations of Lyn Miles and Milton Jones.

Vote as follows: Trustee Quintana – aye; Trustee Johnson – aye; Trustee Engquist – aye;

Trustee Terrell – aye; Mayor Pro-Tem Vasha – aye

VOTE: 5 – Aye; 0 – No; 0 – Abstain *Let the minutes reflect the Vote was unanimous.*

Appointment of Mayor: The Trustee discussed the appointment of Trustee Kate Vasha as Mayor.

MOTION by Trustee Terrell; Second by Trustee Johnson

Trustee Terrell moved to approve the appointment of Mayor Pro - Tem Kate Vasha as Mayor.

Vote as follows: Trustee Quintana – aye; Trustee Johnson – aye; Trustee Engquist – aye;

Trustee Terrell – aye; Mayor Pro-Tem Vasha – abstain;

VOTE: 4 – Aye; 0 – No; 1 – Abstain *Motion passed*

Appoint nomination of Mayor Pro-Tem: Trustee Engquist would like to nominate Trustee Greg Terrell as Mayor Pro-Tem.

MOTION by Trustee Engquist; Second by Trustee Johnson

Trustee Engquist moved to nominate Trustee Greg Terrell as Mayor Pro-Tem.

Vote as follows: Trustee Quintana – aye; Trustee Johnson – aye; Trustee Engquist – aye; Mayor Vasha – aye; Trustee Terrell – abstain

VOTE: 4 – Aye; 0 – No; 1 – Abstain *Motion passed*

Two letters of interest received – are accepted – motion to appointment

The Trustees reviewed the letters received for the two open positions on the Town Board.

MOTION by Trustee Engquist; Second by Trustee Johnson

Trustee Engquist moved to appoint Tony Sandoval and Ruth Horn to the open seats on the Board.

Vote as follows: Trustee Quintana – aye; Trustee Johnson – aye; Trustee Engquist – aye; Mayor Pro – Tem Terrell – aye; Mayor Vasha – aye

VOTE: 5 – Aye; 0 – No; 0 – Abstain *Let the minutes reflect the Vote was unanimous.*

Attorney Farish swore in Ruth Horn and Tony Sandoval as Town Trustees.

Attorney Farish swore in Kate Vasha as Mayor.

Note: After the swearing in of the newly appointed Trustees, Trustees Horn and Sandoval participated in the remainder of the regular meeting.

Approve two new check signers on Town Bank accounts: The Trustees discussed who the new check signers would be.

MOTION by Trustee Engquist; Second by Trustee Johnson

Trustee Engquist moved to appoint Mayor Pro -Tem Greg Terrell and Trustee Carla Quintana as the new check signers.

Vote as follows: Trustee Johnson – aye; Trustee Sandoval – aye; Trustee Engquist – aye; Trustee Horn – aye; Mayor Pro-Tem Terrell – aye; Mayor Vasha – aye; Trustee Quintana – abstain

VOTE: 6 – Aye; 0 – No; 1 – Abstain *Let the minutes reflect the Vote was unanimous.*

Agenda Approval—Add or Delete Items from the Agenda:

Add under New Business: Approval to submit Southwest Corp Grant.

Add under Clerk's Report – Discuss placing an article in the newspaper thanking school for GOCO Support letters.

Add under Attorney Report – Discuss the article that was put in the Center Post-Dispatch.

Consent Agenda:

The consent agenda includes the minutes for the Regular Session minutes for August 19, 2013; Special Session minutes for August 26, 2013; Special Session minutes for September 6, 2013; September List of bills; and the Sheriff report.

MOTION by Mayor Pro -Tem Terrell; Second by Trustee Quintana

Mayor Pro - Tem Terrell moved to approve the consent agenda as presented.

Vote as follows: Trustee Quintana – aye; Trustee Johnson – aye; Trustee Sandoval – aye; Trustee Engquist – aye; Mayor Pro –Tem Terrell – aye; Mayor Vasha – aye; Trustee Horn – abstain

VOTE: 6 – Aye; 0 – No; 1 – Abstain *Motion passed*

Citizen Comments:

Dale Hazard – Liquor License Renewal Mountain Liquor: Dale Hazard came to meet with the Trustees for the Mountain Liquor License Renewal. There have been no issues with the Sheriff office. All the paperwork is in order.

MOTION by Trustee Quintana; Second by Trustee Johnson

Trustee Quintana moved to approve the Liquor License Renewal for Mountain Liquor

Vote as follows: Trustee Quintana – aye; Trustee Johnson – aye; Trustee Sandoval – aye; Trustee Engquist – aye; Trustee Horn – aye; Mayor Pro-Tem Terrell – aye; Mayor Vasha – aye

VOTE: 7 – Aye; 0 – No; 0 – Abstain *Let the minutes reflect the Vote was unanimous.*

Ed Powszukiewicz- Discuss water pressure/volume: Mr. Powszukiewicz is concerned that there are no fire hydrants near his property and the surrounding area. He feels that there is a really need for the Town to add a fire hydrant to the area. He is also concerned about his water pressure. He is requesting that during budget time we look at the possibility of adding a fire hydrant and check into the pressure on his water line. Public Works Dan Pacheco will go out to his property and check the line. The Trustees will have a general discussion about fire hydrants during budget time.

Ordinances/Resolutions/Public Hearings:

Attorney Report:

Discussion on Codification process: The Trustees and Attorney Farish will meet on October 14, 2013 at 5:00 p.m. to review/ discuss Codification process. The Clerk Garcia will make copies of the Appendices for the Trustees and copies of the codification draft and revised chapters 1 & 2 for Trustee Sandoval and Trustee Horn.

Claim against Lee Smith Excavation: Lee Smith Excavation Insurance Company has not responded to our letter that was sent on August 28, 2013. The Trustees discussed this issue and would like Attorney Farish to send another letter to the insurance company that represents Lee Smith Excavation requesting a response. Trustee Horn and Trustee Sandoval may come in and look at all the correspondence with the Lee Smith Excavation sewer project if they choose.

Article in Center Dispatch: Attorney Farish is looking over the draft letter that one of the Trustees wrote in regards to the inaccuracy of an article in the Center Dispatch. Teresa Bennis from the Center Post-Dispatch responded to the inaccuracy of her article. She stated that she was incorrect about the type of meeting The Town had. She stated that the rest of the article was quotes from others and not from her. Mrs. Bennis stated that she would correct what type of meeting and when Lynn Miles put in her resignation.

Weed Overgrowth Discussion: The Trustees discussed the weed ordinance and the steps the Town needs to take. Attorney Farish discussed the nuisance code and explained to the Trustees how this is the only legal process the Town could take.

General Discussion: Mayor Pro -Tem Terrell discussed with Attorney Farish about a tree that was on Town property that a private resident trimmed and damaged. Mayor Pro – Tem Terrell asked Attorney Farish what legal right the Town has. Attorney Farish stated that the private resident is responsible for the extraction of the tree.

Boards/Committees Reports:

Historic Commission Update: Historical Preservation is in the final stages of completing the restoration grant for the Town Hall. During the completion of the grant application budget they were able to shave off the Town’s match back and that will free up money for the budget.

Old Business:

Vista Grande update: There was discussion about how the clean-up is coming with Mike Randoff. Public Works Dan Pacheco stated that we will not hear anything until October. Mayor Pro-Tem Terrell stated that at the next board meeting he would like to discuss what process we would like to take with the Reservoir ditch for Vista Grande. There are a few grants that Mayor Pro –Tem Terrell and Trustee Engquist are looking at from Colorado Parks and Wildlife for non-motorized trails. The due date for these grants is November 1, 2013. Next year there may be a grant to apply for from the Office of Economic Development and International Trade under the Governor’s Office. The Trustees would like to form a committee called Vista Grande sub-committee. The Clerk Garcia will post a request for letters of interest in “News from Town Hall”. Anyone submitting letters they would need to be residents of the Saguache County.

Paths to Parks Grant – update: Trustee Engquist and Deputy Clerk Gomez sent in the concept letter to “Paths to Parks” requesting to allow the Town to send in an application, they will keep the Trustees updated.

New Business:

Discuss/Approve letter of support – Upper Crossing Stone Enclosures Research: There was discussion if to write a support letter for the Old Spanish Trail. The Trustees are requesting more information and would like someone to come and speak with the Trustees, before they approve writing a support letter.

Approval to submit Southwest Corp Grant: Mayor Pro –Tem Terrell and Julie Mach are working on a grant for South-West Conservation Corp Youth Groups to come to Saguache to help out with numerous things in Town. Mayor Pro –Tem Terrell is asking the Board for permission to submit grant when completed. The Town will be the applicant for the grant. The Clerk Garcia expressed concern about not having the equipment that they would need. Mayor Vasha would like the Clerk Garcia to look at budget to set money aside for equipment. Mayor Pro –Tem Terrell talked to the head of SW Conservation Corp Youth Group and it is possible for them to bring their own equipment. There is a possibility that they want to camp here.

MOTION by Trustee Horn; Second by Trustee Sandoval

Trustee Horn moved to approve the submittal of the Grant for the South-West Conservation Corp Grant.

Vote as follows: Trustee Quintana – aye; Trustee Johnson – aye; Trustee Sandoval – aye; Trustee Engquist – aye; Trustee Horn – aye; Mayor Pro-Tem Terrell – aye; Mayor Vasha – aye

VOTE: 7 – Aye; 0 – No; 0 – Abstain *Let the minutes reflect the Vote was unanimous.*

Discuss/Approve Letter of Resignation from Saguache Recreation Board:

Staci Morfitt submitted her letter of resignation from Saguache Recreation Board.

MOTION by Trustee Horn; Second by Trustee Engquist

Trustee Horn moved to accept the resignation letter from Staci Morfitt from the Recreation Board.

Vote as follows: Trustee Quintana – aye; Trustee Johnson – aye; Trustee Sandoval – aye; Trustee Engquist – aye; Trustee Horn – aye; Mayor Pro-Tem Terrell – aye; Mayor Vasha – aye

VOTE: 7 – Aye; 0 – No; 0 – Abstain *Let the minutes reflect the Vote was unanimous.*

Discuss Public clean-up day:

Clean-up day for the Pocket Park is scheduled for August 29th at 9:00 a.m.

Discuss/Appoint Town Trustee to sit on Planning Commission:

The Trustees had a discussion in regard to the appointment of a current board member to sit on the Planning Commission.

MOTION by Trustee Terrell; Second by Trustee Quintana

Mayor Pro – Tem Terrell moved to appoint Trustee May Engquist to sit on the Planning Commission.

Vote as follows: Trustee Quintana – aye; Trustee Johnson – aye; Trustee Sandoval – aye; Trustee Engquist – aye; Trustee Horn – aye; Mayor Pro-Tem Terrell – aye; Mayor Vasha – aye

VOTE: 7 – Aye; 0 – No; 0 – Abstain *Let the minutes reflect the Vote was unanimous.*

Trustee Comments:

Trustee Quintana requests that everyone attend the Fall Festival.

Reports:

Clerk's Report:

Written Report:

General Information: Clerk Garcia asked if the Trustees were able to read the article in Nexus Magazine.

The Auditors would like to reschedule to a different day. The Trustees would like to reschedule to October 7, 2013 at 5:00 p.m.

Shut-offs: There were no shut-offs for the month of September.

The Town will have a Source Water Protection booth at the Fall Festival. Clerk Garcia asked if any of the Trustees would like to participate. Trustee Horn, Trustee Johnson, Mayor Pro – Tem Terrell, and Mayor Vasha will help at the booth.

Homecoming Parade discussion: There was a request from Mountain Valley School District to see if the Town would like to participate in the Homecoming Parade. Trustee Horn does not feel that the school is politically correct or culturally sensitive as they should be and would like the Town to abstain from participating in the parade. Trustee

Johnson feels that we need to support the kids and we should participate. Mayor Vasha would like to not participate this year and discuss it next year.

Discuss/Approve 2014 Property/Casualty Preliminary Contribution Quote:

The Trustees discussed the 2014 Property/Casualty Contribution Quote. Mayor Pro – Tem Terrell ask if the Town Clerk would please check with Jessica on information he had asked her for.

MOTION by Trustee Horn; Second by Trustee Quintana

Trustee Horn move to approve the CIRSA 2014 Property/Casualty Preliminary Contribution Quote.

Vote as follows: Trustee Quintana – aye; Trustee Johnson – aye; Trustee Sandoval – aye; Trustee Engquist – aye; Trustee Horn – aye; Mayor Pro-Tem Terrell – aye; Mayor Vasha – aye

VOTE: 7 – Aye; 0 – No; 0 – Abstain *Let the minutes reflect the Vote was unanimous.*

Discuss/Approve placing an article in the Crescent thanking the school for GOCO grant support letters: The Trustees agreed to put an article in the Crescent thanking the students and listing the names of the seven (7) letters that were chosen. Mayor Pro –Tem Terrell requested that we put the seven letters up in Town Hall. The Trustees would like the Clerk Garcia to make seven certificates of appreciation.

Maintenance Report:

Written Report:

Discuss weed letters/discuss weed control planning: Public Works Dan Pacheco is concerned about the lack of response from property owners, who have weeds and trash on their property. Mr. Pacheco is getting several complaints about a specific property accumulating weed and trash, the trash is being left on the town-right-away. The Trustees feel like there is an enforcement issue with property owners. There was discussion on enforcement of the nuisance code. Mayor Vasha wants all Trustees to go over the ordinance, so there can be a discussion on what actions the Town can take at the next Board meeting. Mayor Vasha would like to start a preliminary weed list on May 1, 2014. The Trustees would like to request that Sheriff Mike Norris come to the next Board meeting. Rick Barandes stated his has concerns about the trash on private property, and the Town needs to take steps to enforce this issue. The Trustees discussed about bringing in temporary help to assist with properties that have weed overgrowth. Trustee Horn wished to make a motion to extend the contract of the temporary help to include clean-up of yards regarding the nuisance ordinance as long as it falls within the budgeting amount.

MOTION by Trustee Horn; Second by Trustee Sandoval

Trustee Horn move to extend the contract of temporary help to include clean-up of yards regarding the nuisance ordinance as long as it falls within the budgeting amount.

Vote as follows: Trustee Quintana – aye; Trustee Johnson – aye; Trustee Sandoval – aye; Trustee Engquist – aye; Trustee Horn – aye; Mayor Pro-Tem Terrell – aye; Mayor Vasha – aye

VOTE: 7 – Aye; 0 – No; 0 – Abstain *Let the minutes reflect the Vote was unanimous.*

The Trustees had a discussion on what amount should be charged to property owners that have not taken care of the property per the nuisance ordinance.

MOTION by Trustee Horn; Second by Trustee Sandoval

Trustee Horn moved for the 2013 year to charge property owners \$100.00 if the Town has to clean-up their property.

Vote as follows: Trustee Quintana – aye; Trustee Johnson – aye; Trustee Sandoval – aye; Trustee Engquist – aye; Trustee Horn – aye; Mayor Pro-Tem Terrell – aye; Mayor Vasha – aye

VOTE: 7 – Aye; 0 – No; 0 – Abstain *Let the minutes reflect the Vote was unanimous.*

The Trustees agree to discuss this further at their October meeting.

General Discussion: Public Works Dan Pacheco does not want to use gravel at the Pocket Park. There was discussion about the maintenance at the Pocket Park. The Trustees decided that grand opening for the Pocket Park will be October 19, 2013 at 1:00p.m. The Trustees would like the Clerk Garcia to send out invitations. The Trustees and staff will bring cookies, ScSEED will be contacted to see if they are interested in providing the apple cider. Mayor Vasha will send out a media release to all Valley newspapers for the Opening of the Pocket Park.

Public Works Dan Pacheco told the Board he will be gone on vacation. He mentioned that Mayor Pro – Tem Terrell is trained on the pumps if something goes wrong.

Mayor Pro –Tem Terrell mentioned that the Tree Board will be going through town and identify all trees that need to be addressed. There was further discussion about tree issues through town.

Mayor Vasha would like to have staff meetings weekly, if this is okay with the rest of the Trustees. The Trustees agreed this would be beneficial.

Executive Session (if needed): None was needed.

Adjournment: There being no further business, the meeting was adjourned by Mayor Vasha at 9:14 p.m.

TOWN OF SAGUACHE BOARD OF TRUSTEES
SAGUACHE, COLORADO

Kate Vasha, Mayor

ATTEST:

Therese Garcia, Town Clerk