

**TOWN OF SAGUACHE**  
**Board of Trustees**  
**Special Session**  
**October 1, 2012**

The Town of Saguache Board of Trustees met for a Special Session on October 1, 2012, with Trustees being present as follows:

Milton Jones, Mayor	Present
Tina Serna, Mayor Pro-Tem	Present
May Engquist, Trustee	Present
Lyn Miles, Trustee	Present
Carla Quintana, Trustee	Present
Greg Terrell, Trustee	Present
Kate Vasha, Trustee	Present

Town of Saguache employees present as follows:

Therese Garcia, Town Clerk	Present
Johnann McKee, Deputy Clerk	Absent
Dan Pacheco, Public Works	Absent

Town of Saguache Attorney present as follows:

Eugene Farish, Attorney	Absent
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Citizens in Attendance: There were no citizens present

**Call to Order:** The meeting was called to order by Mayor Jones at 6:30 p.m.

**Review/Discuss/Approve Bids for Pocket Park:** The bids were reviewed by the Board – General Contractor – Don Jensen. The amount of the amended bid was for \$27,800. This amount is within what is budgeted for the project. Discussion continued on what work the general contractor will be responsible for.

**MOTION** by Trustee Vasha; Second by Mayor Pro-Tem Serna

Trustee Vasha moved to accept the bid from Don Jensen Homebuilders in the amount \$27, 800 for the pocket park.

Vote as follows: Trustee Miles – aye; Trustee Terrell – aye; Trustee Vasha – aye; Mayor Pro-Tem Serna – aye; Mayor Jones – aye; Trustee Quintana – no; Trustee Engquist – abstain

VOTE: 5 – aye; 1 – no; 1- abstain

*Motion approved.*

The Landscape Contractor – RMMP, Inc bid was reviewed by the Board. The amount of the amended bid from RMMP was \$10,280 for work done in Fall 2012 and \$2500 for work that will be done in Spring of 2013. The total amount of the bid was \$12,780. This amount is within what is budgeted for the project. Discussion continued on what work that the landscape contractor would be responsible for.

**MOTION** by Mayor Pro-Tem Serna; Second by Trustee Terrell

Mayor Pro-Tem Serna moved to accept the bid from RMMP, Inc. in the amount of \$12,780 for the pocket park.

Vote as follows: Trustee Miles – aye; Trustee Terrell – aye; Trustee Vasha – aye; Mayor Pro-Tem Serna – aye; Mayor Jones – aye; Trustee Quintana – no; Trustee Engquist – abstain

VOTE: 5 – aye; 1 – no; 1 – abstain

*Motion approved.*

There was discussion on what process the Board should use when asking, receiving, and reviewing bids on project. This will be decided on in the future.

**Review/Discuss/Approve terms for Independent Contract Agreement—Pocket Park:** The Board discussed the amount of days and penalty of any should be placed in the independent contract agreement. After discussion the board decided to use the number of days that were submitted in the amended bids from both contractors and to put in a \$500 penalty the end date with an additional 10 days added if needed. Also an extension may be given by the town if requested.

**MOTION** by Mayor Pro-Tem Serna; Second by Trustee Miles

Mayor Pro-Tem Serna moved to do independent contract agreements with the number of days needed to complete work per amended bids that were submitted.

Vote as follows: Trustee Miles – aye; Trustee Engquist – aye; Trustee Terrell – aye; Trustee Vasha – aye; Mayor Pro-Tem Serna – aye; Mayor Jones – aye; Trustee Quintana – no

VOTE: 6 – Aye; 1 – no; 0 – abstain

*Motion approved.*

**Adjourn:** The meeting was adjourned by Mayor Jones at 6:57 p.m.

TOWN OF SAGUACHE BOARD OF TRUSTEES  
SAGUACHE, COLORADO

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Milton Jones, Mayor

ATTEST:

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Therese Garcia, Town Clerk