



**Salem City  
New Customer Residential Information**

**Utility Sign Up**

- 1. Complete Utility Application/Utilities Contract**
  - You will need to come to our office at 30 West 100 South with a U. S. government issued photo ID (Driver's license, ID Card, or passport) before your utility application will be processed.
  - To speed up the process print and complete the following forms and bring the completed forms with you to the City Office.
  
- 2. Pay \$50 Application Fee**
  - A utility account set up fee of \$25
  - A waste collection set up fee of \$25
  
- 3. Pay Utility deposit**
  - A \$150 utility deposit  
(The City will waive the \$150 deposit for both owner occupied dwellings and renters who sign up for ACH Direct Pay through Salem City (not third party i.e. Bank Bill Pay.)
  
- 4. U. S. issued photo identification**
  - An unexpired U. S. government issued photo ID is required.



**UTILITY APPLICATION**

30 West 100 South  
 Salem, UT 84653  
 801-423-2770

Service Start Date : \_\_\_\_\_

Account No. \_\_\_\_\_

Service Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
 (If different than service address)

Prior account with Salem City? Y / N If yes, provide address \_\_\_\_\_

APPLICANT INFORMATION	SPOUSE OR CO-APPLICANT INFORMATION
Name:	Name:
Phone:	Phone:
Cell Phone:	Cell Phone:
E-mail Address:	E-mail Address:
SSN:	SSN:
Driver's License No.:	Driver's License No.:
Employer:	Employer:
Employer's Address:	Employer's Address:
Employer's Phone:	Employer's Phone:
Emergency Contact Name:	Emergency Contact Name:
Emergency Contact Phone:	Emergency Contact Phone:
Emergency Contact Address:	Emergency Contact Address:

**SALEM CITY – UTILITIES CONTRACT**

SALEM CITY, a Municipal Corporation of the State of Utah and Applicant listed above hereinafter CUSTOMER do agree as follows:

1. CITY will provide the following city services to CUSTOMER at the service address previously indicated on this Utilities Contract which is hereby incorporated by reference:

- Residential Electric
- General Electric (Shop, Barn, etc.)
- Culinary Water
- Sewer
- Storm Drain
- Pressurized Irrigation
- Other (specify) \_\_\_\_\_

**(Must keep recycle and additional garbage can(s)  
 for 1 year from service start date)**

Residential Garbage Pickup  
 Number of garbage cans \_\_\_\_\_ Customer Initials \_\_\_\_\_

Recycling Pickup  
 Number of garbage cans \_\_\_\_\_ Customer Initials \_\_\_\_\_

Services shall be provided in accordance with State law and municipal ordinances and resolutions as requested on this form at rates as established by ordinance or resolution of the Salem City Council provided that CITY shall not be responsible for failure to deliver services by reason of strikes, accidents, acts of God, weather conditions, natural disasters – whether declared or undeclared, state or other governmental regulations or any other act, contingency of bar beyond CITY's control.

2. CUSTOMER shall pay such fees and deposits as shall be established by the City Council by written ordinance or resolution and shall further be subject to termination of services upon non-payment or failure to comply with rules, regulations, ordinances or laws as established by the City. CUSTOMER acknowledges and agrees to pay minimum water charges, and minimum electric charges, even in

**Salem City  
Utility Application/Utilities Contract  
Page 2**

the event that the premises are vacant for extended periods of time, provided that CUSTOMER may eliminate minimum electric and water charges only by requesting the City to terminate service. In such event, CUSTOMER agrees to pay a reinstatement fee, as set by the City, to restore electric power service and water services. Utility deposit will be held without interest for an indefinite period of time. CUSTOMER agrees to be bound by the utility policy of the City and also the terms and conditions of the Rate Schedule and to pay applicable rates as established by the City Council. A tenant deposit is held until tenant moves. At that time, it will be applied to the account, and any unused portion will be refunded. A homeowner who fails to post a deposit when requested is subject to termination of service. In the event payment is late, a 10% late fee will be assessed. There will be a charge on all returned checks in the maximum amount allowed by state law, and CUSTOMER agrees to pay the same. Utility service is subject to City ordinances and policies established by the Salem City Council.

3. The CITY requires free unobstructed access to electric, water, and pressurized irrigation meters at all times.
4. In the event this account is placed with an attorney for collection, either with or without suit, CUSTOMER shall be responsible for all court costs and reasonable attorney's fees incurred thereby.
5. In the event this account is placed with a collection agency for collection, CUSTOMER shall be responsible for all collections costs incurred including a collection fee of up to 40%, pursuant to the provision of Utah Code Ann. 12-1-11.
6. CUSTOMER, if any, hereby warrant and affirm that the information provided on this form is true and correct to the best of their knowledge. FAILURE TO PROVIDE TRUE AND ACCURATE INFORMATION MAY SUBJECT YOU TO CRIMINAL PROSECUTION UNDER UTAH CODE 76-8-504. CUSTOMER also affirm, understand, and agree to comply with provisions of this Utilities Contract.
7. If customer resides in a subdivision where there are individual lighting post in lieu of street lighting, Customer agrees to maintain the posts in good repair and to replace any bulbs, refractors, ballasts, or other parts necessary to maintain the light post in good working order. All bulbs are to be replaced with high-pressure sodium lamps or equivalent as approved by the city electrical department with a minimum of 70 watts. Any refractor is to be replaced with clear glass or injection-molded polycarbonate refractor.
  - a. In the event that the customer fails to repair or replace any item as set forth herein, the City may do so and assess the CUSTOMER for the charge therefore as part of the customer's utility bill. Failure to pay these charges will subject CUSTOMER to termination of service.
8. Federal law requires that we establish your identity by accessing information in your credit report. By submitting this application you are authorizing us to obtain information from your credit report to validate your identity.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Spouse or Co-Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Office Use Only**

Customer Type  Homeowner

Rent (Must provide authorization from Landlord to set up utility services)

Landlord Name and phone: \_\_\_\_\_

Landlord (Completed Agreement for Continued Service)

Garbage Set Up Fee (\$25) / Date Paid: \_\_\_\_\_

Copy of ID

Utility Set Up Fee (\$25) / Date Paid: \_\_\_\_\_

Verified SSN

Utility Deposit (\$150) / Date Paid: \_\_\_\_\_

ACH Direct Pay Form – Waive Deposit