

# Fraud Risk Assessment

Continued

\*Total Points Earned: 305/395 \*Risk Level: Very Low Low Moderate High Very High  
> 355 316-355 276-315 200-275 < 200

	Yes	Pts
1. Does the entity have adequate basic separation of duties or mitigating controls as outlined in the attached Basic Separation of Duties Questionnaire?	200	200
2. Does the entity have governing body adopted written policies in the following areas:		
a. Conflict of interest? PP 1.15.040 CC 2-1-070	5	5
b. Procurement? CC 3 - 4	5	5
c. Ethical behavior? Covered in PP	5	5
d. Reporting fraud and abuse? On web page - not in writing		5
e. Travel? PP 1.15.020	5	5
f. Credit/Purchasing cards (where applicable)? CC are limited		5
g. Personal use of entity assets? PP	5	5
h. IT and computer security? PP 1.7.030	5	5
i. Cash receipting and deposits? Internal Control Statement	5	5
3. Does the entity have a licensed or certified (CPA, CGFM, CMA, CIA, CFE, CGAP, CPFO) expert as part of its management team?		20
a. Do any members of the management team have at least a bachelor's degree in accounting? Jeff has a BS - Accounting	10	10
4. Are employees and elected officials required to annually commit in writing to abide by a statement of ethical behavior? Do not have an official written		20
5. Have all governing body members completed entity specific (District Board Member Training for local/special service districts & interlocal entities, Introductory Training for Municipal Officials for cities & towns, etc.) online training ( <a href="http://training.auditor.utah.gov">training.auditor.utah.gov</a> ) within four years of term appointment/election date? Not Yet		20
6. Regardless of license or formal education, does at least one member of the management team receive at least 40 hours of formal training related to accounting, budgeting, or other financial areas each year? Jeff attends training	20	20
7. Does the entity have or promote a fraud hotline? Yes on our web page	20	20
8. Does the entity have a formal internal audit function? Auditors review Internal Control Statement	20	20
9. Does the entity have a formal audit committee? Not Yet		20

\*Entity Name: Salem City

\*Completed for Fiscal Year Ending: 2022 \*Completion Date: 6/22/22

\*CAO Name: Mayor Kurt Christensen \*CFO Name: Jeffrey Nielson

\*CAO Signature:  \*CFO Signature: 

\*Required