

# SALEM CITY

30 West 100 South Salem, Utah 84653  
 801-423-2770 Fax 801-423-2818  
 www.salemcity.org



## PETITION FOR ANNEXATION TO SALEM CITY

APPLICATION INFORMATION			
Name of Property Owner/Applicant:			
Address:			
City:	State:	Zip:	Phone:
Fax:	E-mail:		
Signature of Property Owner/Applicant:			
Date:			
Annexation Name:			
Parcel Number:			

We/I (see attached sheet), hereby Petition for Annexation of The Unincorporated Territory in The County of Utah, State of Utah, To the City of Salem, State of Utah Salem City, a municipal corporation of the State of Utah, hereinafter described real property, which is platted and mapped on that certain map submitted herewith. We are the property owners of the property and do desire to annex into the City of Salem. The proposed property is unincorporated land in Utah County and is contiguous to the municipality. We agree to be responsible for and pay the costs of any feasibility study which may be required and agree to prepay for said study, if required, as a condition of annexation.

### FOR OFFICE USE ONLY

Application Date:	
City Council Meeting Date:	
Initial Fee \$150 _____ Paid _____	Review Fee \$200 _____ Paid _____
Receipt# _____	Receipt# _____
County Fee – Paid to City \$200 _____ Paid _____	
Receipt# _____	

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## ANNEXATION TO SALEM CITY CHECKLIST

1	Completed application. (Application must be signed by property owners- <b>See attached document.</b>
2	Pay an initial fee of \$150.00
3	Provide an 11" x 17" copy of the annexation area.
4	Disk or e-mailed copy of annexation in PDF format.
	<b>Initial Council Action-Date</b> _____ <b>Deny</b> _____ <b>Accept</b> _____
<b>If Accepted:</b>	
1	Pay a Review Fee of \$200.00
2	Submit the Names and Addresses of all property owners within the annexation boundaries, and stamped envelopes with the names and address printed on the envelopes for mailing.
3	Submit five (1) 24" x 36" <b>certified</b> copy of the annexation area, and one (1) 11" x 17" plat or map prepared by a licensed surveyor.
4	Submit one (1) <b>Mylar</b> copy of the annexation.
5	Submit an electronic legal description version compatible with MS Word.
	<b>Petition Certification Date:</b> _____
<b>As conditions of annexation into Salem City, petitioners will be responsible for the following:</b>	
1	Determine if SESD (South Valley Electric Service District) has any facilities and/or customers within the proposed area of annexation.
2	Negotiate the cost of purchasing SESD facilities within the area of annexation with SESD.
3	Pay negotiated costs of purchasing facilities and deliver to Salem City a letter of satisfaction from SESD, a bill of sale to Salem City along with a map showing the facilities purchased, a list of customers served by SESD, inventory lists of facilities purchased, and SESD's valuation calculations.
4	Pay all costs to SESD associated with buying out all customers served by SESD within the annexed area (Gross annual revenues), along with the costs of converting these customers to Salem City Power. <b>OR-</b> With the approval of the City Council, service for these customers may be left with SESD until the time of any new development, or 10 years, whichever is sooner.
5	If the second option under #4 is allowed, prior to approval of any proposed development within the annexed area, determine and pay, or bond for, all costs of buying out any existing SESD customers within the annexed area for the balance of the ten years remaining from the date of annexation, and all costs related to converting these customers to service by Salem City Power.
6	Provide new city addresses for homeowners located within the annexation area.
7	If required by the City Council, enter into an annexation agreement with the City.
<b>Before any development or construction can proceed on the property the Petitioner must prepare and present to the City proposed documents conveying water rights required for annexation. (Resolution #4-21-92-A).</b>	

Note: Submittals will not be considered complete until all required items are submitted. The City has up to 30 days to review each complete submittal.

**ADDITIONAL PROPERTY OWNERS APPROVAL FOR ANNEXATION**

<b>Name:</b>	<b>Date:</b>
<b>Address:</b>	
<b>Property Serial #(s):</b>	
<b>My signature certifies that I am the owner of said property and petition to annex into Salem City as described on page 1:</b>	

<b>Name:</b>	<b>Date:</b>
<b>Address:</b>	
<b>Property Serial #(s):</b>	
<b>My signature certifies that I am the owner of said property and petition to annex into Salem City as described on page 1:</b>	

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(TO BE ATTACHED TO AND SUBMITTED WITH ORIGINAL APPLICATION)