

Minutes of the Salem City Council Meeting held on March 17, 2021 in the Salem City Council Chambers.

**Work Session:** 5:30 p.m.

## **1. AGENDA ITEM DISCUSSION**

### **APPROVE ANNEXATION PETITION FOR THE DON WOOD ANNEXATION APPROX 9885 S WOODLAND HILLS DRIVE**

Christy Evans sent in a letter explaining their reasoning for wanting to annex.

“To Whom it may concern, We have recently purchased my parents’ Don and Barbara Wood’s home on 9885 S Woodland Hills drive (parcel # 29:051:0206). We would like to add an addition (bedroom and bathroom) and update the home to fit our needs. In order to do this, we will need to get the home annexed into the city due to us not owning enough property to get a building permit in the county. Along with my husband and I, my uncle Dave Wood would also like to annex his 2 properties (Parcel #'s 29:051:0172 and 29:051:0206). We are aware that the below properties are going through the annexation process: Larry Ballard 30:039:0202 Steven Bird 30:039:0043 We have reached out to the other 2 surrounding property owners: Lois Ottesen (Sharry Hanson) parcel # 30:039:0216 and David Cook Parcel #30:039:0044 to ask if they would like to annex along with us to make the process smoother, and they have DECLINED.

Thank you,

Christy Evans

801-361-6353”

Bruce Ward told us that we just accepted it for further study. The county decides if it’s a peninsula or not. Bruce feels that we should accept this annexation and let it run its course, ultimately the decision will be up to the county.

Councilperson Sterling Rees asked if they are wanting to do this as soon as possible or if they aren’t in a hurry and Bruce explained that there is no way to rush the situation because it has to go through a whole process which usually takes a couple months.

### **APPROVE ANNEXATION PETITION FOR BRIGHTON ANNEXATION LOCATED AT APPROX 9200 S WOODLAND HILLS DRIVE**

The Brighton Annexation is the annexation that BYU farms wants to do. This property is unable to get water, so we have to have people willing to sell to them. Attorney Vaughn Pickell suggests we accept and move on with this process. Both of these annexations are in our growth boundary.

In the future it might be an option to buy water from Central Water but we won’t make that decision for 2-1/2 to 3 years. There are questions about renting water as well.

## **TITLE 14 SECTION 14-6-030, 14-7-030 AND 14-8-030 OF THE MUNICIPAL CODES**

Dean Ingram came to explain his proposal on allowing flexibility in the zones.

Dean read the municipal code and mentioned that the last part of the sentence talking about the R8 is a calculation that's based on a perfect lot in a perfect world although we know that no lots are perfectly shaped. The flexibility minimum should be 7,000 square foot, 75 feet of frontage, total number of lots may be smaller than 8,000 square feet and/or 75 feet of frontage. This discussion started in DRC and went to planning and zoning. In planning and zoning someone asked how we count the 25 percent. If you are different than either one of those things and/or the frontage or square foot then you count as part of the 25 percent.

Dean wanted to propose eliminating the 25 percent wordage. This works well with unique lots. He will be giving up some stuff but would have better quality in doing so. He referenced Mt. Loafer Meadows and mentioned the road by the canal didn't have the depth to do some averaging so they are wide lots but not deep yards which doesn't give a good look. He would rather have roads and lots and not have odd shaped lots. He wants to better control the lots and houses.

Dean's main intention is to try and limit the rooftops and control the developers to not use it to get more density. It allows to put roads where they need to be and with unique areas and lots that people don't enjoy as much. He would rather lower the number because he is more about the streetscape and community. If you get someone that doesn't worry about that, then you will have someone get the most amount of lots they can and have it be high density.

Councilperson Howard Chuntz said if we don't have a percentage then developers can do half the units and drop it. Bruce Ward mentioned he compared to Spanish Fork and their R15 is 2.09 and ours is 2.38. Attorney Vaughn Pickell and Bruce measured in town and ours are 2.3-2.5 so our R15's are down lower like that number. Our master plan development zone is a lot more flexible than Spanish Fork.

Mayor Christensen commented saying he really likes Dean's idea.

## **IMPACT FEE FACILITIES PLAN AND IMPACT FEE ANALYSIS**

Ridgley Griggs and Steve Jones with Hansen Allen and Luce came to discuss the water impact fees. The purpose of impact fees is to collect funds that the city can use for future growth. They can help fund projects and purchases necessary to support growth, and reimburse the city for previous expenses that provided capacity for future growth. The impact fee process is to assess the existing system, forecast growth within a 10 year planning period, determine projects necessary to support growth, and compute a fair and proportionate impact fee. As far as supporting growth, as you're well aware we have a lot of development pressure. The south end of town is a hot spot for development. The south of the highline has not been irrigated and it's not easy to move it.

We would like to have an emergency system with Elk Ridge Interconnection if something were to happen, this would be a great backup for us. They are wanting to construct a booster pump station that provides a lot of value to the city, irrigation to this area, and makes

drinking water available. They are also wanting to make drinking water available to use on the northern side of town, closer to the freeway that will support the growth in that area. On the PI side it's not connected at all to the existing system and the water rights out there are in Spanish Fork. One tank and 2 wells would be a great water system improvement. Tanks and wells can go different places besides personal land, Bruce Ward knows all that information. The PI Project is going to help get us further down the line. Since Salem City built up their drinking system followed by installing a PI system that helps get water further so it's not a huge cost to add. They proposed to charge based on their water meter and how much they are using. Schools are our biggest users and we don't have anyone/anything bigger than that.

With the proposed PI water impact fee, you will have higher fees if you have a bigger lot to keep it fair for everyone. The people that are using more water need to be paying for their usage. With our new impact fee we would be 8<sup>th</sup> on the list instead of 3<sup>rd</sup> which we are currently, comparing with other cities.

Councilperson Delys Snyder commented saying as far as the proposed growth, she thinks we will go way over what he has proposed. She has talked to three people who are doing master plans which is 120,000 acres. Ridgley said that it works itself out. The revenue stream should workout regardless of the time. If the growth happens faster than anticipated, we just have to work harder and do it faster which makes us make more money. We just can't be too aggressive about it or we will deter developers, but need to be at least a couple years ahead. Councilperson Delys Snyder asked how often we change impact fees, and an average time is five years but can be longer or shorter depending on when data warrants it, but don't want to get behind or we will be losing money.

Mayor Christensen asked how we would calculate the town homes and smaller homes if the fee is based off a 15,000 sq. foot lot. We would just look at the acreage and charge by that.

Jeff Nielson stated with the impact fees you have to spend them within six years. We cannot save them for a big project and then not spend them within the six years. He said right now we are paying for impact fees that we initially paid for the pressurized irrigation over the last few years that we have not gathered. The user rates have had to come in to pay for it but eventually when the fees do come in then we can reimburse the users which is us in this case, back.

## **SALEM CITY POWER ELECTRICAL REQUIREMENTS & STANDARDS MANUAL**

Ted Barnett went through our current standards with Mike Anderson and updated them. Our current standards are lacking detail, causing some confusion, and have outdated equipment in them. Ted has been working on updating these since November and feels we needed to add more detail and clarify some things to help everyone understand, which will also eliminate a lot of phone calls and questions. On page 20 there is a table showing developers and contractors all the info they need. Ted is currently pricing out and putting materials for almost everything in the subdivision. Right now, once they pay for the bond he has to order and track materials, and then store it at the yard until they are ready to install it,

and then meet them there when they are ready to pick up and it's becoming a big inconvenience. They will still price things to get a bond estimate but now Ted won't have to deal with the hassle. He feels customers will be happy being able to see the real price and know that we are not overcharging. When we were smaller it was fine to be one on one with the contractors but now that we are growing and doing a ton it's getting to be too much.

Ted Barnett showed our current street lights and our new design for them. The new ones are better in many ways, and come in one box versus three. The shades on the old lights discolor over time, and get brittle so kids can easily break them. The light also overflows everywhere whereas the new ones angle right on the road, with a street side and house side so it's not shining bright where it's not needed. Both lights are LED and dark sky compliant. LED lights are a lot more energy efficient and last longer than regular light bulbs.

Councilperson Tim De Graw asks if it's a good idea to put all new lights down SR198 on our commercial road and use the old ones as replacements for the other parts of town when they break. He think it would look good and classy, and asks if Ted can bring in a proposal of what the cost would be to do that. The new lights will be nice because you will be able to turn down the brightness if residents have complaints or any issues with them being too bright.

**MEETING CONVENED AT:** 7:00 p.m.

**CONDUCTING:** Mayor Kurt L Christensen

**COUNCIL PRESENT:**

Mayor Kurt L Christensen  
Councilperson Sterling Rees  
Councilperson Seth Sorensen  
Councilperson Howard Chuntz  
Councilperson Delys Snyder  
Councilperson Tim De Graw

**STAFF PRESENT:**

Jeffrey Nielson, Finance/Recorder  
Vaughn Pickell, City Attorney  
Chief Brad James, Police Chief  
Ted Barnett, Power  
Matt Marziale, PW/Recreation  
Bruce Ward, City Engineer  
Steve Cox, Building Dept.  
Brylie Haveron

**OTHERS PRESENT**

William Burk, Scott Bishop, Andrew Ottesen, Dave Wood, Christy Evans, Brent Evans, Sam Pugsley, Steve Jones, Paul Taylor, Kenny Parcell

**1. VOLUNTEER MOTIVATIONAL/INSPIRATIONAL MESSAGE**

Mayor Christensen asked if anyone would like to give a motivational or inspirational message. Seth Sorensen stated he would like to offer a motivational message in the form of a prayer.

**2. INVITATION TO SAY PLEDGE OF ALLEGIANCE**

Mayor Christensen invited those who wish to participate, to stand and say the pledge of allegiance with him. He then led the pledge of allegiance for those who wanted to participate.

**3. YOUTH COUNCIL**

There was not a member from the Youth Council present for tonight's meeting.

**4. SF/SALEM CHAMBER OF COMMERCE**

There was not a member from the SF/Salem Chamber of Commerce present for tonight's meeting.

**5. PUBLIC HEARING**  
**(to open)**

**MOTION BY:** Councilperson Tim De Graw to Open the Public Hearing

**SECONDED BY:** Councilperson Seth Sorensen

**VOTE:** Councilperson Tim De Graw; Aye, Councilperson Howard Chuntz; Aye, Councilperson Delys Snyder; Aye, Councilperson Seth Sorensen; Aye, Councilperson Sterling Rees; Aye (5 Ayes)

**a. IMPACT FEE FACILITIES PLAN AND IMPACT FEE ANALYSIS**

Ridgley Griggs and Steve Jones with Hansen Allen and Luce came to discuss the impact fees. The impact fee law requires them to be fair and equitable, they can't just charge whatever they want. The two components for the fee is one to reimburse the city (water tanks already built) and other is for planning for future projects. They have to access existing city water systems and if there isn't expected growth in the planning period then they need to look at financial data (what they have already spent, and what they will spend to support growth). Most of this is based on upcoming growth. They recommend to connect with Elk Ridge as a backup. On the PI water side they recommend a booster pump station. They want to get them off the drinking water and provide a secondary. A lot of development interest is in the northern city. On the drinking water side they need another well and tank.

Councilperson Tim De Graw asked why there are different prices if there is a law on what you can charge. There are many different factors that go into the fee such as how much available clean water there is, population, etc. For example, Springville has higher density of people so it's cheaper to get the water to them, rather than Elk Ridge where they are all spread out.

Councilperson Delys Snyder asked if we have enough water for all the new development that's going to be going on and Ridgley said absolutely if we keep on top of it and stay ahead of it.

**MOTION BY:** Councilperson Seth Sorensen

**SECONDED BY:** Councilperson Tim De Graw

**VOTE:** Councilperson Tim De Graw; Aye, Councilperson Howard Chuntz; Aye, Councilperson Delys Snyder; Aye, Councilperson Seth Sorensen; Aye, Councilperson Sterling Rees; Aye (5 Ayes)

**b. SALEM CITY POWER ELECTRICAL REQUIREMENTS & STANDARDS MANUAL**

Over the last 4 months we have been working with Michael Anderson with Active Power Engineering to update our electrical standards. We have taken our existing standards and revised the drawings and specifications to match our current work practices, material, and expectations of the electrical systems installed by developers and contractors. These new standards have much more detail and clarification to help assist developers with conduit systems, boxes and equipment involved in the electrical install. Along with the new standards, we have a new dark sky compliant lighting fixture and pole design specific to the city and a new street/trail/arterial lighting specification for main roads where the trail system runs along the roadway,

i.e. arrowhead trail, elk ridge drive, 11200 south and woodland hills' drive. They will be in all the new residential developments. Councilperson Delys Snyder compliments the manual and said it is very straightforward.

**MOTION BY:** Councilperson Delys Snyder to Approve Salem City Power Electrical Requirements & Standards Manual

**SECONDED BY:** Councilperson Howard Chuntz

**VOTE:** Councilperson Tim De Graw; Aye, Councilperson Howard Chuntz; Aye, Councilperson Delys Snyder; Aye, Councilperson Seth Sorensen; Aye, Councilperson Sterling Rees; Aye (5 Ayes)

**c. TITLE 14 SECTION 14-6-030, 14-7-030 AND 14-8-030 OF THE MUNICIPAL CODES**

Bruce Ward went over the municipal code. Some of the development in town have talked about the zoning code. The R15 doesn't allow variance of lot sizes, they are able to do bigger but not any smaller. We have talked about this for about six months and are doing this for more reasons than just to please the developer. The R12 is a single family detached zone it has a 12,000 foot minimal lot size, with a minimum of 100 foot frontage. The red writing is the change and contemplating some variance. Any lot smaller than the zone standard will count towards the 25%.

Arrive Homes presented an alternative. They asked if we would consider taking out the 25 percent verbiage. We have the potential to have the public hearing tonight and then table the discussion. We can lay out two variations and look at current developments and then make a decision. The goal is to not allow more density. The goal is for unique odd shaped land to be efficiently used.

Paul Taylor's biggest fear is that they are going backwards on them and trying to maximize them to the 25 percent. He would feel more comfortable having more conversation on it.

**(to close)**

**MOTION BY:** Councilperson Seth Sorensen to Close the Public Hearing

**SECONDED BY:** Councilperson Howard Chuntz

**VOTE:** Councilperson Tim De Graw; Aye, Councilperson Howard Chuntz; Aye, Councilperson Delys Snyder; Aye, Councilperson Seth Sorensen; Aye, Councilperson Sterling Rees; Aye (5 Ayes)

**6. CITIZEN REQUEST- KENNY PARCELL – REQUEST ORDINANCE CHANGE FOR ACCESSORY BUILDING**

Kenny Parcell would like to build a shop and put an apartment inside. He would like to do this to help out young couples by letting them live there for a year, rent free. Instead of charging them rent he would like them to put that money they'd normally pay for rent in an account to save for a down payment or anything towards a house. This is approved in many cities such as Vineyard, Santaquin, Eagle Mountain, Lehi, etc. In these cities you have to have off street parking for two, which he has. There is a minimum lot size of an acre. This is a way to help with affordability for the kids. Councilperson Sterling Rees asked where this is a 3 bedroom, if there is a minimum or maximum other cities allow or even as far as square footage. Kenny answered saying some have a max of 1200 square feet and other have the primary dwelling. Everything would be tied into his own water, utilities, etc. Councilperson Howard Chuntz commented the reason he needs variance is because it's detached. He asked if there is any way it could be touching, but that's not a possibility. Mayor Christensen feels we should do an ordinance change so it will be fair to everyone.

Bruce Ward mentioned if we do this in one area, we have to look at all the zones and possibilities of where this might be abused. He thinks it seems reasonable to do in most areas, but not all. Councilperson Seth Sorensen said it would definitely be worth looking into. Steve Cox stated they just passed a lot of new rules but if we can find something that makes sense, then it would be worth doing.

Councilperson Sterling Rees said all of the buildings have to be hooked up to the main resident. This will have to go through the whole process such as planning and zoning, DRC, etc. Then we can bring it back to city council.

**MOTION BY:** Councilperson Howard Chuntz to Table the Request for Ordinance Change for Accessory Building

**SECONDED BY:** Councilperson Seth Sorensen

**VOTE:** Councilperson Tim De Graw; Aye, Councilperson Howard Chuntz; Aye, Councilperson Delys Snyder; Aye, Councilperson Seth Sorensen; Aye, Councilperson Sterling Rees; Aye (5 Ayes)

**7. APPROVE ANNEXATION PETITION FOR THE DON WOOD ANNEXATION APPROX 9885 S WOODLAND HILLS DRIVE**

Brent and Chrissy Evans purchased a home and are wanting to add a bedroom and bathroom onto the side of the house. They are wanting to be annexed into the city to be able to do so. They aren't able to do this without being annexed because they don't own enough property to get a building permit in the county. They are already on our water and electricity.

**MOTION BY:** Councilperson Seth Sorensen to Accept Petition for the Don Wood Annexation Approx. 9885 S Woodland Hills Drive for Further Study



**SECONDED BY:** Councilperson Delys Snyder

**VOTE:** Councilperson Tim De Graw; Aye, Councilperson Howard Chuntz; Aye, Councilperson Delys Snyder; Aye, Councilperson Seth Sorensen; Aye, Councilperson Sterling Rees; Aye (5 Ayes)

**8. APPROVE ANNEXATION PETITION FOR BRIGHTON ANNEXATION LOCATED AT APPROX 9200 S WOODLAND HILLS DRIVE**

The Brighton's came to council on February 17<sup>th</sup> for a petition to be annexed into the city. The petition was approved by the council but the county did not like that it was creating an island. They went back to the drawing board and eliminated two big parcels so it no longer creates an island. We requested that because they changed their annexation, they need to start the process over again so they are back for approval of the petition of their annexation.

**MOTION BY:** Councilperson Tim De Graw to Approve Annexation Petition for Brighton Annexation Located at Approx 9200 S Woodland Hills Drive

**SECONDED BY:** Councilperson Sterling Rees

**VOTE:** Councilperson Tim De Graw; Aye, Councilperson Howard Chuntz; Aye, Councilperson Delys Snyder; Aye, Councilperson Seth Sorensen; Aye, Councilperson Sterling Rees; Aye (5 Ayes)

**9. AMMENED AGREEMENT FOR VICTIM ADVOCATE SERVICES WITH UTAH COUNTY**

Salem City Currently has a contractual agreement with Utah County for Victim Services that was entered into on May 16, 2018. Attached is an amended agreement that they would like us to enter into. The new contract spells out costs for this next budget year and how increases will be determined after that. "For each succeeding contract year, the yearly contract cost shall automatically increase by the percentage increase in the U.S. Bureau of Labor Statistics Consumer Price Index." Working with the county's victim services has been beneficial to our citizen victims as well as our officers. I would recommend that we enter into this new agreement. Under the proposed contract Victim services will increase from \$7500 to \$7875. This is an increase of \$357.00 for the first year. Beginning in the second year the yearly cost will be determined by the consumer price index.

**MOTION BY:** Councilperson Howard Chuntz to Approve Amended Agreement for Victim Advocate Services with Utah County

**SECONDED BY:** Councilperson Delys Snyder

**VOTE:** Councilperson Tim De Graw; Aye, Councilperson Howard Chuntz; Aye, Councilperson Delys Snyder; Aye, Councilperson Seth Sorensen; Aye, Councilperson Sterling Rees; Aye (5 Ayes)

#### **10. APPROVE THE ELECTRICAL BUILDING CONCRETE BID**

Four Months ago we proposed two bids for earth work and concrete work. Those bids came in at a cost of \$209,000.00. At that time the feeling was it was too much money to spend at the moment. The power department went to work to see what they could accomplish to help lower that cost. This effort has been of great savings to the city. The earth work is now complete. The only funds that were spent was for the purchase of the fill material. Also at this time the roads department had their footings and foundation installed. Since then with the help of our power department, have stood the trusses and beams.

We ask tonight for funds to have the footing and foundation installed. Two bids have been secured. A request for a third and fourth bid have gone un-answered as the building industry is raging with too much work.

The two bids are Paul Giles for \$78,875.00 and Jim Coon Construction for \$74,000.00. We are recommending to approve Paul Giles Construction to proceed. The other bidder has withdrawn their bid due to too much work in their schedule.

Councilperson Howard Chuntz feels this would be okay to do because it's money that we have in the budget and Councilperson Delys Snyder said that it is awesome that you were able to save so much money.

**MOTION BY:** Councilperson Delys Snyder to Approve Electrical Building Concrete Bid

**SECONDED BY:** Councilperson Seth Sorensen

**VOTE:** Councilperson Tim De Graw; Aye, Councilperson Howard Chuntz; Aye, Councilperson Delys Snyder; Aye, Councilperson Seth Sorensen; Aye, Councilperson Sterling Rees; Aye (5 Ayes)

#### **11. APPROVE COLE PARK-PICKLE BALL COURT LIGHTS**

We are prepared to release the bid for the building of the pickle ball courts at Cole Park. The common practice is to bid the pickle ball courts and then contract or supply the lighting system for the project. We have done a cost analyst on Spanish Fork and Payson's courts. We have found good reports on both sets of lights. Spanish Fork has a musco lighting system in place. Payson has LSI court blade lighting. The cost of the two systems is very drastic. Our courts are designed in a four plex.

LSI price for the 4 plex is \$16,840.00 and musco lighting for a 4 plex is \$58,000.00. The lighting system is night sky friendly with LED lights that are aimed to the court surface with limited spilling of variant light.

**MOTION BY:** Councilperson Seth Sorensen to Approve Cole Park- Pickle Ball Court Lights

**SECONDED BY:** Councilperson Howard Chuntz

**VOTE:** Councilperson Tim De Graw; Aye, Councilperson Howard Chuntz; Aye, Councilperson Delys Snyder; Aye, Councilperson Seth Sorensen; Aye, Councilperson Sterling Rees; Aye (5 Ayes)

## **12. SHOP SALEM REPORT AND DRAWING**

We had 12 thousand vouchers go out for the Shop Salem Program, about 8 thousand of those were used which is about 62%. It brought about 80 thousand dollars into the businesses and we had 475 residents enter the drawing for the gift cards. We had a lot of great comments and people were able to find new businesses because of this. It got people to go inside businesses and try new ones that they normally wouldn't have.

We had each member from the city council draw a winner and those winners are Scott and Lori Cuff, Nichole Nelson, Bonnie Lamboarne, Mary Parker, and Eldon Zierold. We want to give a big thanks to everyone who participated. We will contact the winners to come into the city office to get their \$200.00 visa gift cards.

## **13. APPROVE MINUTES OF MARCH 3, 2021**

Councilperson Tim De Graw had a few changes in there that we have updated.

**MOTION BY:** Councilperson Howard Chuntz to Approve the Minutes of March 3, 2021 with Changes

**SECONDED BY:** Councilperson Delys Snyder

**VOTE:** Councilperson Tim De Graw; Aye, Councilperson Howard Chuntz; Aye, Councilperson Delys Snyder; Aye, Councilperson Seth Sorensen; Aye, Councilperson Sterling Rees; Aye (5 Ayes)

## **14. APPROVE BILLS FOR PAYMENT**

**AMOUNT:** \$719,138.96

**MOTION BY:** Councilperson Seth Sorensen to Approve Bills for Payment in the sum of \$719,138.96

**SECONDED BY:** Councilperson Sterling Rees

**VOTE:** Councilperson Tim De Graw; Aye, Councilperson Howard Chuntz; Aye, Councilperson Delys Snyder; Aye, Councilperson Seth Sorensen; Aye, Councilperson Sterling Rees; Aye (5 Ayes)

**15. CHIEF BRAD JAMES, PUBLIC SAFETY DIRECTOR**

Chief James stated that the, “2020 Public Safety Year-end Report” was ready for the Mayor and City Council to review. Because the city council agenda has been so full over the past few months the Chief has not put it on the work session or city council agenda. The Chief asked if it was okay to e-mail the Year-end Report to the city council to review at their convenience. The city council said, that would be okay. The report contains over 100 slides and will need to be broken down into smaller sections for e-mailing purposes. Chief James told the Mayor and City Council to contact him with any questions or concerns they might have after reviewing the report.

**16. STEVE COX, BUILDING OFFICIAL DIRECTOR**

Steve Cox updated us on the number of permits we have. Since January there have been 72 permits and 40 are new dwellings. Since the first of this month, there have been 30 building permits and 37 new dwellings are done just need to invoice to submit for permits. Last year we had 33 new permits and 14 dwellings.

House bill 82 passed and house bill 98 passed with revisions. It will affect us if we can’t provide reviews in 14 days and also on inspections, we have to do them within 3 days. If we are unable to, they will take over the job and hire their own inspector who can issue the certificate of occupancies. The city has the first shot but if we can’t do it they will be able to hire it out now.

Wyatt has passed all his exams and is now residential certified and is doing a great job.

**17. ATTORNEY VAUGHN PICKELL**

Spanish Fork and Salem have a contract with Nebo Services and every year we get an updated budget amount. Currently it’s 20% of Spanish Fork’s Legal Department budget, and is adjusted based on work load. It’s gone up to 21% for the next fiscal year. Attorney Vaughn Pickell is currently working on the budget and has a meeting tomorrow and then should have a number for us. He said it will go up a little bit but not much.

**18. JEFFREY NIELSON, CITY FINANCE DIRECTOR/CITY RECORDER**

Jeff Nielson would like everyone to reach out to their department director or supervisor to see what they want for their budget. He sent the budget over for February and says to let him know if you have any questions but explained that we are doing really well. Our sales tax is up really high. The state anticipated a loss due to COVID but ours and the states has gone up. He said we will be talking about budgets for next year quite a bit now.

**19. MATT MARZIALE, RECREATION/PUBLIC WORKS DIRECTOR**

Matt Marziale said yesterday was the kick off Salem Days Committee. We have everyone in place for events and are planning to have all events this year but we will change what we need to do to stay in accordance with the rules. Salem Days will be held August 7-14<sup>th</sup>.

We are still planning to do our annual Easter egg hunt. One of the main concerns is if we will need a mass gathering permit for this but Matt has looked into this and we are under the amount of what we need the mass gathering permit for. We are still keeping most of the advertising on the down low because we want this to be for our residents of Salem City, not for anyone and everyone. We will be following all safety measures which includes signage, sanitizing stations, having all staff in masks, working to have a roster in case someone has COVID because the county wants us to be able to contact everyone who attends if someone ends up getting COVID. Matt said it's up to the residents if they want to come or not, but if they don't feel that it's safe for them, they should not participate. We are currently planning on holding this event and the Fire department is helping out with it. Jen Wright also sent out letters for sponsorships.

**20. TED BARNETT, ELECTRICAL DIRECTOR**

Ted Barnett does not have anything to add to tonight's meeting.

**21. BRUCE WARD, ENGINEERING**

Bruce Ward does not have anything to add to tonight's meeting.

**22. JOHN BOWCUT-FIBER**

John Bowcut asked to be excused from tonight's meeting due to an unexpected family emergency.

**COUNCIL REPORTS**

**23. MAYOR KURT CHRISTENSEN**

Mayor Kurt Christensen went over budget requests and wants everyone to get with their department and see what they are wanting/needings.

Mayor sees a need for a part time city manager, he has a hand out that he wants everyone to look over. He would like to see if you think that will be good for the city. He asked if anyone has suggestions for him on what direction the city should go.

**24. COUNCILPERSON STERLING REES**

Councilperson Sterling Rees stated there is an UMPA member meeting in St. George that will be held virtually. It's held on a Thursday and is just the one day. He understands there is good stuff going on.

There is a national convention that was supposed to be held in Chicago but now will be in Orlando due to COVID. You can attend virtually or in person. It will be towards the end of June but isn't sure of an exact date yet.

UMPA gave out green exchange last year and we had \$8,450.00. The city is able to purchase battery powered chain saws, green lights, etc. with this money. Last year we gave 25 percent to the citizens. This year our amount is \$8,308.00 and Sterling is asking what the council would like to do as far as splitting it up. Ted Barnett has a meeting tomorrow to talk more about it but they are just wanting to know what we would like to allocate this year. In talking with Tammy Beck, who is the administrator over this, we were sold out and used those funds in a week. We only had enough for 7 lawn mowers. Matt Marziale was the designated shopper and bought 4 weed eaters, 3 electric blowers, and 2 chainsaws (one for Ted and one for Chris/Matt Kallas). We will probably purchase 2 lawnmowers from Home Depot with last year's money, because they were out of stock when we went to purchase last year. Councilperson Sterling Rees asked if the stuff that they are buying is good quality and Matt replied saying they bought Milwaukee and Makita and they work great, Chris and Matt are currently using them now.

As far as splitting the funds, some cities did 50/50 and some did more or less. He would like to see a little bit more go to the citizens. Councilperson Sterling Rees asked Matt what we would be looking to purchase and Matt said more battery powered lawn mowers, currently the price for one is \$399.00 so we could get a few. UMPA has also been talking about doing a program in the fall for snow blowers, and winter items. The reason in doing this is to promote clean air. They just have to exchange a piece of equipment for something green, for better air quality.

Bruce Ward feels we should give majority to the citizens, the city won't benefit as much as citizens could. He would like to make the citizens happy. Matt Marziale said we should do 75/25 because the city could still use some stuff.

## **25. COUNCILPERSON SETH SORENSEN**

Councilperson Seth Sorensen stated the green waste will be April 10<sup>th</sup> through the 24<sup>th</sup> and will be open 2pm-6pm on week days and 12pm-6pm on weekends. Residents will need their ID or some form of residency.

Registration is now open for all spring/summer sports such as soccer, tennis, grass volleyball, softball, baseball, etc.

## **26. COUNCILPERSON HOWARD CHUNTZ**

Matt gave some numbers on pressurized meters. We have 450 in so far which averages out to installing 19 per week. We need to at least double that amount if we are going to make it on time. Matt has a crew of 4 currently but is hiring for more and would like to have at least a crew of 6.

## **27. COUNCILPERSON DELYS SNYDER**

Councilperson Delys Snyder does not have anything to add to tonight's meeting.

## **28. COUNCILPERSON TIM DE GRAW**

Councilperson Tim Degraw mentioned that a youth contacted him requesting an internship. Tim said she is outstanding and a remarkable kid.

Councilperson Tim De Graw received a compliment on one of our officers. A citizen said Officer Dallin Marbery investigated an incident and went above and beyond, he has been following up with the citizen which makes them feel safe.

The youth council has had 49 kids participate. Mayor Kamri reported that the Senior Valentine's was highly successful. They had 170 seniors participate in having a porch conversation and candy delivered. They didn't use any money out of the budget because they wanted to show their appreciation.

Marcie Mckee, the youth council advisor said that they will stuff the eggs for the Easter egg hunt on Saturday, April 3<sup>rd</sup>. She mentioned that applications and interviews begin in April and the new Youth Council will happen in May. They wanted to do a luncheon and invite the Council to celebrate their service if everyone feels comfortable to do so. The youth are trying to get back in the habit of coming to city council so they can give the reports themselves.

The sewer is still very efficient. They have projects they are working on, which are mostly just warranty items and once they are finished they will switch to the North clarifier.

Councilperson Tim De Graw received an email from Kerry at the library wanting to keep the momentum going on the community committee. She recommends having a library, a member of the emergency services, Salem parks and recreation, and a council member on the committee to make the council aware of events, community health issues/concerns, and mental health issues. Tim is looking for direction on if he's okay to start forming the committee or if we should talk about it later? Councilperson Delys Snyder mentioned she is currently working with Kerry on an arts project. She said they can do similar things. The health committee can show some of the trails that are in our city.

Councilperson Tim feels we should have a member of the council assigned to fiber like we do for all other utilities, and volunteers to do that.

The council members asked if anyone else had anything to add to tonight's meeting. Andy Ottoson stood and mentioned he spoke with the developer and expressed his concerns as a farmer. When this is all developed he wonders what protection he will have for his farm. There will be homes surrounding him and his farm so his concern is protecting strays, when he bails hail on his property, and children getting hurt. What problems will happen due to him living on his farm and having the strays, needing to bail hay on his property, and other children getting hurt on his equipment, etc.

**ADJOURN CITY COUNCIL MEETING**

**MOTION BY:** Councilperson Sterling Rees to Adjourn City Council Meeting

**SECONDED BY:** Councilperson Howard Chuntz

**VOTE:** Councilperson Tim De Graw; Aye, Councilperson Howard Chuntz; Aye, Councilperson Delys Snyder; Aye, Councilperson Seth Sorensen; Aye, Councilperson Sterling Rees; Aye (5 Ayes)

**MEETING ADJOURNED AT:** 8:38 pm.

---

Jeffrey Nielson, City Recorder