

Minutes of the Salem City Council Meeting held on May 6, 2020 in the Salem City Council Chambers.

Work Session: 6:00 pm

1. Fiscal Year 2021 Budget Discussion

- a. Jeff went over the tentative budget for fiscal year 2021. Council was given a handout that had bullet points of the biggest points that Jeff then went over with council.

2. AGENDA ITEM DISCUSSION

MEETING CONVENED AT: 7:00 p.m.

CONDUCTING: Mayor Kurt L Christensen

COUNCIL PRESENT:

Mayor Kurt L Christensen
Councilperson Sterling Rees
Councilperson Seth Sorensen (excused)
Councilperson Howard Chuntz
Councilperson Delys Snyder (ZOOM)
Councilperson Tim DeGraw

STAFF PRESENT:

Jeffrey Nielson, Finance/Recorder
Vaughn Pickell, City Attorney
Chief Brad James, Police Chief
Ted Barnett, Power
Matt Marziale, PW/Recreation
Bruce Ward, City Engineer
Steve Cox, Building Dept.
Amy Shelley

OTHERS PRESENT

Kevin Jackson (Zoom)

1. VOLUNTEER MOTIVATIONAL/INSPIRATIONAL MESSAGE

Mayor Christensen asked if anyone would like to give a motivational or inspirational message. Matt Marziale stated he would like to offer a motivational message in the form of a prayer.

2. INVITATION TO SAY PLEDGE OF ALLEGIANCE

Tim invited those who wish to participate, to stand and say the pledge of allegiance with him. He then led the pledge of allegiance for those who wanted to participate.

**MOTION TO OPEN PUBLIC HEARING WAS MADE BY HOWARD CHUNTZ.
SECONDED BY TIM DEGRAW.
ALL VOTED IN FAVOR OF THE MOTION.**

3. PUBLIC HEARING

A. Jackson Annexation- Staff is recommending approval of a C- 1 zoning and annexation of the Jackson property.

Clarification of property lines was made by Kevin Jackson. No utilities are currently on the property. Concerns by county was that it leaves an island/peninsula in the area, however this property connects to city limits already so that concern is invalid. Council all agreed that it makes sense to allow this to be annexed because it already touches city limits and future developments in that area will most likely happen in that area.

**MOTION TO END THE PUBLIC HEARING WAS MADE BY
STERLING REES AND SECONDED BY TIM DEGRAW.
ALL VOTED IN FAVOR OF THE MOTION.**

**MOTION TO APPROVE JACKSON ANNEXATION WAS MADE BY
HOWARD.**

**MOTION WAS SECONDED BY STERLING REES.
ALL VOTED TO APPROVE THE MOTION**

4. YOUTH COUNCIL – NO BUSINESS

5. SF/SALEM CHAMBER OF COMMERCE – NO BUSINESS

6. APPROVE THE M.O.U. WITH THE CHILDREN'S JUSTICE CENTER

Chief James gave a summary of the relationship with the children's justice center. It is particularly helpful when forensic interviews are needed with children. This is a great resource that is valuable and he encouraged council to continue supporting this organization.

**MOTION TO ACCEPT THE M.O.U. THE CHILDRENS JUSTICE CENTER BY
WAS MADE BY TIM DEGRAW.**

**THE MOTION WAS SECONDED BY STERLING REES.
ALL VOTED IN FAVOR OF THE MOTION**

7. APPROVE TENTATIVE BUDGET FISCAL YEAR 2021 -

Jeff went over the tentative budget in work session. He asked council to come talk to him with any questions and encouraged council to talk with their department heads to work through this tentative budget. Help them prioritize projects and we will re-visit in upcoming council meetings and work sessions. A lot of the details have been worked out by department heads. Council expressed their appreciation with staff for getting their budgets down and helping to get to where we are.

**MOTION TO APPROVE TENTATIVE WAS MADE BY STERLING REES.
SECONDED BY HOWARD CHUNTZ.
ALL VOTED IN FAVOR OF THE MOTION.**

8. APPROVE MINUTES OF APRIL 15, 2020

**MOTION TO APPROVE MINUTES BY HOWARD CHUNTZ.
SECONDED BY STERLING REES
ALL VOTED IN FAVOR OF THE MOTION.**

9. APPROVE BILLS FOR PAYMENT

AMOUNT: \$593,298.35

**MOTION TO APPROVE BILLS FOR PAYMENT WAS MADE BY TIM
DEGRAW.**

**MOTION WAS SECONDED BY DELYS SNYDER.
ALL VOTED IN FAVOR OF THE MOTION.**

10. CHIEF BRAD JAMES, PUBLIC SAFETY DIRECTOR – no business

11. STEVE COX, BUILDING OFFICIAL DIRECTOR

Accessory Dwelling Unit (ADU)- Amy Shelley is working on the application and the fees will be \$300. We will have that up and running soon. The fee's will cover inspection costs, site plans, and staff costs to get these approved and inspected. We haven't had any calls on current ADUs but have had several new builds. Many of the ADUs are illegal right now. Discussion took place of how to help those that currently have ADU to get right with the current codes and ordinances. We want to help the residents that currently have these. Vaughn would review the site plans to make sure that they meet all the current ordinances.

**MOTION TO APPROVE THE \$300 ADU APPLICATION FEE WAS MADE BY
HOWARD CHUNTZ.
SECONDED BY STERLING REES
ALL VOTED IN FAVOR.**

12. ATTORNEY VAUGHN PICKELL – He doesn't have any current business.

**13. JEFFREY NIELSON, CITY FINANCE DIRECTOR/CITY RECORDER – no
business.**

**14. MATT MARZIALE, RECREATION/PUBLIC WORKS DIRECTOR – Dale will
be doing some trainings with department heads on storm water issues. State
Water required this training.**

- a. UMPA Program offers funds as part of an updating gas equipment to more efficient equipment program. New requirements for gas equipment to be replaced by battery power. This is going to be an expensive project. Recreation/Parks departments prioritize projects and which equipment is the most used and needed to replace. Each piece of equipment will need to have two batteries.

Tim stated that his opinion is that parks and recreation is a huge department and this may not be the best usage of the program.

Sterling brought up that there are other aspects of the program that involves street light upgrades to LED or many other things that can be done.

Howard stated that he would like to see more residents get to use the program.

Mayor asked Ted if there are lights that need replaced that they could use in this program. Ted talked about which streets could benefit from this and what would be involved with swapping out some of these lights.

Mayor recommended that Matt buy some equipment but that the rest go to Ted so that the lights can use it to replace lights.

Mower, blower, weed eater and a couple batteries was the equipment they recommended replacing.

- b. COVID-19 parks and recreation updates. Matt has been working with county health department to try to petition the state governor to move to code-yellow status. He has created an introduction letter, application and steps that the city is taking to protect our residents. Our main motivator for this is the mental health of our residents. There will not be any travel sports no one will be coming in or traveling this is only to allow our residents to get active and interact with each other.

Sterling asked Chief his opinion of this proposal. Chief is confident that if the state is concerned then the governor will deny the application. Chief is in favor of this proposal because it gets kids out and active.

Howard expressed his concerns with this proposal and the spread to our citizens.

Matt has consulted with the county health department on the application. He talked about Washington county's application and that their proposal's purpose was that of tourism. We are following all of the governor's recommendations for protection of our citizen's.

Tim expressed his concern for the mental health of our residents.

Matt told about all the steps the city will be taking to protect citizens and how they will still be social distanced. He has spelled out all of the steps and has emailed the proposal to council. He encouraged council to review and express their concerns to him. Chief brought up that him and Matt have addressed a lot of the concerns that were addressed in their league of government training.

Council recommended to proceed with the removal of the outdoor concert from the proposal.

Matt will be consulting with the county health department again tomorrow and will submit to the governor's office tomorrow.

15. TED BARNETT, ELECTRICAL DIRECTOR- introduced journeyman Bryan Thompson from Ephraim. That was all of his business.

16. BRUCE WARD, ENGINEERING –

- a. Planning and Zoning meeting once a month may not be enough to get the ordinance updates and all the building done. He is proposing an amendment to the schedule.
- b. He is also, proposing to change DRC meetings to Wednesdays.
- c. Next council meeting he is hoping to have Arrowhead Springs here so that council can review and they will be asking for preliminary plat approval. There has been a lot of details that has changed over the last eighteen months. He would like council to have lots of time to review the plans and will have books to them hopefully the weekend before. Bruce encouraged council to talk with him and ask their questions.
- d. PI budget- we got authorization on the metering project. Pump station is needed to feed water to the south end of town. Bruce has concerns on the funding of the project. If we don't do these soon then we will need to consider a moratorium. Vaughn clarified that there is a six months' limit to the moratoriums. Concern is that moratoriums work against the city and he'd like to avoid it at all costs. PI system at north end of town is needed. Delys asked about Arrowhead drive road. It was supposed to be paved today and open this week. Bruce said it will be done by weeks end. Delys also asked about Elk Ridge Road's status- proposals are still in the works.
- e. Bruce gave a summary of current subdivisions that are in the works.

COUNCIL REPORTS

17. MAYOR KURT CHRISTENSEN- Mayor thanked staff for all their work and his appreciation for employees.

18. COUNCILPERSON STERLING REES- Memorial Day program will be cancelled. They will still have American Legion do their retiring of the flag ceremony on May 25.

19. COUNCILPERSON SETH SORENSEN - excused

20. COUNCILPERSON HOWARD CHUNTZ – PI is on and working well. Spanish Fork is now using Central Utah Water. In the future we may need to look into it as well.

21. COUNCILPERSON DELYS SNYDER – Jen is amazing at keeping the senior lunches going and we have about 60 people using it. Library has been doing curbside for the entirety and it's going well.

22. COUNCILPERSON TIM DEGRAW- Plant is running really well. He gave an update of testing results. Thirty to sixty days to paying off sewer plant. They've done a great job. He also gave an update on Youth Council and how they can keep some activities going while still social distancing. They are interviewing new council virtually.

MOTION TO ADJOURN CITY COUNCIL MEETING WAS MADE BY TIM DEGRAW.

THE MOTION WAS SECONDED BY STERLING REES.

ALL VOTED IN FAVOR OF THE MOTION.

MEETING ADJOURNED AT: 8:30 PM

Jeffrey Nielson, City Recorder