

Minutes of the Salem City Council Meeting held on June 7, 2017 in the Salem City Council Chambers.

Work Session: 6:15 p.m.

1. BUDGET DISCUSSION FY 2018

Jeff Nielson presented the budget for Fiscal Year 2017/2018.

Matt Marziale reported that the Addict to Athlete run/walk that will be introduced to the council is a good cause. The reason they are coming before the council is they have been told they would need to pay the cost to have officers along the run route. They would like to have that cost waived, or have volunteer officers from other cities. Matt stated he is in favor of the event, but not of waiving the fees. Mayor Brailsford stated that we appreciate their cause but they would need to pay for the public safety, and we would use our own officers.

Matt advised the council that we received two bids for the overlay project, including Salem Canal Road from 100 East to 500 East and the subdivision around 450 East and 600 South. Eckles Paving came in with the lower bid of \$1000/hour. This would include using their equipment and having five of their crew members working with our roads crew. Staker Parsons bid was \$1360/hour. We currently have the money in the budget to do this. Matt recommends accepting the bid from Eckles Paving.

Jason Sant reported that the ordinance amending the municipal code concerning the election requirements is just changing ours to meet state code.

MEETING CONVENED AT: 7:00 p.m.

CONDUCTING: Mayor Randy A. Brailsford

COUNCIL PRESENT:

Mayor Randy A. Brailsford
Councilperson Cristy Simons
Councilperson Aaron Cloward
Councilperson Soren Christensen
Councilperson Sterling Rees
Councilperson Craig Warren

STAFF PRESENT:

Jeffrey Nielson, Finance/Recorder
Junior Baker, City Attorney, Excused
Jason Sant, Assistant City Attorney
Chief Brad James, Police Chief
Clark Crook, Power
Matt Marziale, PW/Recreation
David Johnson, Building Dept.
Allison Taylor

OTHERS PRESENT

Tim Sedgley, Lena Barney, Jed Jensen, Brylee Ivers, Whitney Gunnell, Raylene Long,
Bill Swartz

1. VOLUNTEER MOTIVATIONAL/INSPIRATIONAL MESSAGE

Mayor Brailsford asked if anyone would like to give a motivational or inspirational message. Councilperson Sterling Rees stated he would like to offer a motivational message in the form of a prayer.

2. INVITATION TO SAY PLEDGE OF ALLEGIANCE

Councilperson Craig Warren invited those who wish to participate, to stand and say the pledge of allegiance with him. He then led the pledge of allegiance for those who wanted to participate.

Raylene Long, director of the Miss Salem Pageant expressed her appreciation for Mayor Brailsford. She introduced the new Miss Salem Royalty, Miss Salem, Brylee Ivers, and her Second Attendant Whitney Gunnell. First Attendant Whitney Graham was not able to attend tonight.

3. PUBLIC HEARING

(to open)

MOTION BY: Councilperson Sterling Rees to open the public hearing.

SECONDED BY: Councilperson Aaron Cloward.

VOTE: All Affirmative (5-0).

a. Budget for the FY 2017/2018

Jeff Nielson reviewed the budget for Fiscal Year 2017/2018

General Fund

\$513,250 from last year

- No Property Tax Rate Increase by Truth in Taxation.
- Sales Tax continues to increase (State wide, which helps us).
- Building steady (Budgeting 75 homes).
- Recreation programs continue to fund themselves.
- New Subdivisions – (Potential of 9 new with 177 total lots).
- Added funds in Salaries for merit increase (based on evaluations).
- Employee health insurance increase of 1%.
- Roads – Center Street Project (money assigned from prior year).
- New Senior Citizen Program
- Recreation Program Full Time Employee
- Recreation/Parks Full Time Employee.
- Donations of \$300 to Boys & Girls State program, \$500 Misc., \$1000 to the messiah concert.

Water Fund

\$57,502 from last year

- No Planned Rate increase in Water Rates.

- Funds for replacement of old water meters (Radio Read).
- Possible Water Rights purchasing.
- Transferring/Dividends – Discussed in Public Hearing for Transfers.

Sewer Fund

\$40,494 from last year

- New Mechanical Sewer Plant engineering work continuing – Meet state regulations.
- Increase Base Rate \$4 (\$24 to \$28) beginning July 1, 2017.
 - o Need one million for closing on new plant.
 - o This will give us about \$110,000.
 - o We have \$482,000 in unrestricted as of FY 2016
 - o May need to increase based on usage in January, 2018.
- Transferring/Dividends – Discussed in Public Hearing for Transfers.

Power Fund

\$188,484 from last year

- UMPA increasing 3.78% to Rate (Power will continue to increase)
- No Power Rate increase this year.
- Continue doing improvements on Arrowhead Substation.
- Transferring/Dividends – Discussed in Public Hearing for Transfers.

Solid Waste Fund

\$120,059 from last year

- No Increase in Rates
- No Increase from Republic Services
- Went with Curb Side Recycling
- Transferring/Dividends – Discussed in Public Hearing for Transfers.

P.I Fund

\$47,483 from last year

- PI Bond payment, having to use revenue to pay for bond, and not I.F. (not enough impact fees to cover full bond payment).
- Putting funds aside for future meters.
- Transferring/Dividends – Discussed in Public Hearing for Transfers.

Storm Drain Fund

\$9,959 from last year

- Transferring/Dividends – Discussed in Public Hearing for Transfers.

b. Proposed Transfers from Enterprise Funds and Administrative Fees Charged to Enterprise Funds

Jeff Nielson presented the proposed transfers from enterprise funds and administrative fees charged to enterprise funds.

ENTERPRISE FUNDS		PROPOSED TRANSFERS					
Fund	Proposed Total Expenditures	Transfer To	Amount of Transfer	% of Total Expenditures	Transfer To Internal Service	Amount of Transfer	% of Total Expenditures
	FY 2018						
Water	\$ 942,538	General	\$ 36,000	3.8%	Motor Pool	\$ 26,500	2.8%
Sewer	\$ 839,729	General	\$ 15,000	1.8%	Motor Pool	\$ 22,500	2.7%
Electric	\$ 4,281,800	General	\$ 300,000	7.0%	Motor Pool	\$ 21,500	0.5%
Solid Waste	\$ 548,313	General	\$ 19,000	3.5%	Motor Pool	\$ 16,500	3.0%
P.I.	\$ 1,020,782	General	\$ 48,000	4.7%	Motor Pool	\$ 22,500	2.2%
Storm	\$ 199,079	General	\$ 5,000	2.5%	Motor Pool	\$ 18,500	9.3%

Jeff also stated the Amount of Administrative Fees the General Fund charges each Enterprise Fund, the following are the amounts.

Administration Cost General Fund Charges Each Enterprise Fund	
Water	\$ 341,632
Sewer	\$ 245,103
Electrical	\$ 357,789
Solid Waste	\$ 89,667
PI	\$ 273,675
Storm Drain	\$ 92,068

Jeff explained these amounts have also been noticed on the webpage, and a flyer sent out to the utility customers. He asked if there were any questions. There were no questions.

c. Amend Budget for Fiscal Year 2016/2017

Jeff Nielson requested this item be continued until next council meeting. This will allow him time to close out the month of May for the budget and prepare for a final amendment of fiscal year 2017 budget.

(to close)

MOTION BY: Councilperson Aaron Cloward to continue the public hearing for item c until the next council meeting on June 21, 2017 at 7 p.m. and to close the public hearing for items a and b.

SECONDED BY: Councilperson Craig Warren.

VOTE: All Affirmative (5-0).

4. APPROVE BUDGET FOR FISCAL YEAR 2017/2018

MOTION BY: Councilperson Craig Warren to approve the budget for Fiscal Year 2017/2018 with proposed transfers and the proposed sewer rate increase of \$4 to the base rate.

SECONDED BY: Councilperson Cristy Simons.

VOTE: All Affirmative (5-0).

5. CITIZEN REQUEST FOR A 5K RUN (ADDICT TO ATHLETE PROGRAM)

Jed Jensen, representing Team Addict to Athlete thanked the council for the time to address them. He stated that this is an annual 5K run to help raise awareness to addiction. They would like to hold it in Salem in remembrance of Brandon Black, who lost his battle with addiction after a relapse. His family lives in Salem. The request is for September 9, 2017, and they would like it to begin and end at the same place, either Salem Pond or the high school. This is a nonprofit run and they rely on volunteers. This run is free to the public. They have held runs in Alpine, Payson, Provo, Highland and Orem. He invited the mayor and the council to speak at the beginning of the race. Mayor Brailsford asked if there was any entry fee. Jed stated no, they just want people to come, to raise awareness for their cause. Matt Marziale stated that once they are firm on the route, they would need to find the streets where they would need to have officers present. Jed stated they would like the run to start at 9 a.m. He was asked how many people, he stated usually about 100 people there physically. They also do a virtual run, and have had up to 800 participants. Matt asked Chief Brad James how many officers would be needed. Chief James stated that they would need five officers. Matt asked what the cost would be, Chief James stated that they charge the triathlon \$1000. Councilperson Soren Christensen asked what funds they had to defer the cost of the officers. Jed stated that they do have some money and are looking for sponsors. Councilperson Christensen recommended regrettably not to hold the event in Salem, unless they could come up with the funds for the public safety. The council agreed they would be welcome if they could pay for the cost of the officers.

6. APPROVE ORDINANCE AMENDING THE MUNICIPAL CODE CONCERNING THE ELECTION REQUIREMENTS

Attorney Jason Sant reported on this in work session.

MOTION BY: Councilperson Soren Christensen to approve ordinance amending the municipal code concerning the election requirements.

SECONDED BY: Councilperson Sterling Rees.

VOTE: All Affirmative (5-0).

7. APPROVE BID FOR OVERLAY CONTRACT AGREEMENTS

This was discussed in work session; the staff recommends accepting Eckles Paving bid.

MOTION BY: Councilperson Craig Warren to approve the bid from Eckles Paving for \$60,000.00 for the overlay contract agreement.

SECONDED BY: Councilperson Cristy Simons.

VOTE: All Affirmative (5-0).

8. SURPLUS CITY VEHICLES

Matt Marziale explained that the Dodge Durango (VIN # 1B4HS38NX2F127527) that is currently used at the cemetery has been wrecked. The parks department would like to keep the Ford F150 truck that was previously placed on surplus. The Durango will no longer work for them, the doors won't open. They would sell this as is, and the value would be the motor.

MOTION BY: Councilperson Soren Christensen to approve the surplus of the Dodge Durango and keep the F150 truck.

SECONDED BY: Councilperson Aaron Cloward.

VOTE: All Affirmative (5-0).

9. APPROVE MINUTES OF MAY 17, 2017

MOTION BY: Councilperson Soren Christensen to approve the minutes of May 17, 2017.

SECONDED BY: Councilperson Sterling Rees.

VOTE: All Affirmative (5-0).

10. APPROVE BILLS FOR PAYMENT

AMOUNT: \$576,380.80

MOTION BY: Councilperson Sterling Rees to approve the bills for payment.

SECONDED BY: Councilperson Cristy Simons.

VOTE: All Affirmative (5-0)

11. YOUTH COUNCIL

There was not a representative from the youth council in attendance tonight.

12. CHIEF BRAD JAMES, PUBLIC SAFETY DIRECTOR

Chief Brad James did not have anything to report tonight.

13. DAVE JOHNSON, BUILDING OFFICIAL DIRECTOR

Dave Johnson did not have anything to report tonight.

14. ATTORNEY JASON SANT

Attorney Jason Sant did not have anything to report tonight.

15. JEFFREY NIELSON, CITY FINANCE DIRECTOR/CITY RECORDER

Jeff Nielson thanked the council for approving the budget.

16. MATT MARZIALE, RECREATION/PUBLIC WORKS DIRECTOR

Matt Marziale did not have anything to report tonight.

17. CLARK CROOK, ELECTRICAL DIRECTOR

Clark Crook did not have anything to report tonight.

18. BRUCE WARD, ENGINEERING

Bruce Ward did not have anything to report tonight.

19. WADE REYNOLDS, STORM DRAIN/SAFETY COORDINATOR

Wade Reynolds was excused tonight.

COUNCIL REPORTS

20. MAYOR RANDY BRAILSFORD

Mayor Brailsford reported that he and Bruce Ward will be working with Salem Canal Company to have them tell us the sizes and standards we need to be using, and sign off on these. Then we will have standards in place.

21. COUNCILPERSON STERLING REES

Councilperson Sterling Rees stated that the UMPA building is close to finished, but it will probably be July before they move in. He advised that the national UMPA meeting would be held next week.

22. COUNCILPERSON CRISTY SIMONS

Councilperson Cristy Simons invited the council and public to attend the first summer concert at Knoll Park on Monday June 12, 2017 at 7 p.m. She stated that we have great talent performing. Ernie's Food Truck will be at the concert, and there will also be concessions. She thanked the departments for their help with the preparation for the

concert. She commented that the chamber had inquired about an open house date for the Activity Center. Matt Marziale expressed that he was deferring that to Jen Wright.

23. COUNCILPERSON SOREN CHRISTENSEN

Councilperson Soren Christensen reported that the SUVMWA meeting will be held tomorrow, they will be discussing selling property. They have looked into wetland mitigation but in talking to other cities, have found it isn't worth the time or effort.

Councilperson Christensen explained that we did not have the PI usage numbers. Bruce Ward commented that we had given out 20 warnings about watering restrictions.

Councilperson Christensen reminded residents that there is no watering on Tuesdays and no watering any day from the hours of 10 a.m. to 6 p.m. He asked that these limits be respected so that we do not to implement more restrictions. Councilperson Sterling Rees stated that Tuesday we need to fill the ponds.

24. COUNCILPERSON AARON CLOWARD

Councilperson Aaron Cloward asked if Matt Marziale would report on the upcoming bike ride and the proposed closure of 100 East. Matt stated that the bike ride will be held June 23 and 24, 2017. They have put a committee together, and that committee is assuring him that we will have 60 riders, right now we have 18. There will be three stages of the bike ride.

Matt reported that 100 East is a half asphalt half dirt road that goes through Orchard Farms. We have had complaints from residents that 50 to 100 cars are speeding through the subdivision on this road. He has asked Chief Brad James and the roads department to do a study on the road. Matt stated the staff would like to put up barriers since this is not a public open road. The council felt that we should barricade the road. Matt asked if they could wait until Monday so they can do the study and have real numbers on what is happening on the road. The council stated that would be fine.

25. COUNCILPERSON CRAIG WARREN

Councilperson Craig Warren did not have anything to report tonight.

Jed Jensen with Addict to Athlete stated that they have the money to pay for the officers needed at their 5K Run on September 9, 2017. The council stated that they would be glad to have the run held in Salem.

ADJOURN CITY COUNCIL MEETING

MOTION BY: Councilperson Craig Warren to adjourn council meeting.

SECONDED BY: Councilperson Aaron Cloward.

VOTE: All Affirmative (5-0).

MEETING ADJOURNED AT: 7:56 p.m.