

Minutes of the Salem City Council Meeting held on June 21, 2017 in the Salem City Council Chambers.

Work Session: 6:15 p.m.

1. AMENDED BUDGET FY 2017 DISCUSSION

Bruce Ward reported that the ordinances requiring businesses in the A-1 zone to have a site plan and the ordinance amending the Salem City Municipal Code with respect to installation of curb and gutter go together. Councilperson Soren Christensen feels that this will penalize agriculture, that we need to differentiate between a business and a dirt farmer. Councilperson Craig Warren believes that the ordinance is not well defined. Mayor Brailsford stated that the council needs to tell Bruce what they want it to say. Jeff Nielson advised that since it is in the public hearing we will need to ask for public opinion. It was decided to discuss it more when Attorney Junior Baker arrived.

Jeff Nielson presented the fee schedule for 2018, showing the changes from last year. The sewer impact fee will increase on 8/18/17, other impact fee changes include parks and recreation, transportation/streets, and public safety, these have already gone into effect. There have been fees added for the use of the Activity Center and its amenities. There will be a discounted fee of ½ price for the Activity Center rental for full time employees, fire and ambulance employees, mayor, and city council once per year. The fee schedule shows the increase for the sewer base rate to \$28, and that recycling and a storm drain (land disturbance) fee have been added. Councilperson Warren asked if there would be an employee at the Activity Center when someone rented it. Jeff stated there are some activities that would require a supervisor. Councilperson Warren asked who would be in charge of deciding if a supervisor was necessary. Jeff stated that the recreation office would be. Councilperson Warren stated that he is concerned about the sound system, and will let Matt know his concerns.

Jeff stated that he had received the property tax rate from state, but it was received after the budget had already been approved. It is close to what Jeff had projected, we cannot do an increase now. If we did we would have to go through the truth in taxation process.

Bruce stated that in the inspection report for the sewer plant from the state, there was a sewer pretreatment task order. There was a requirement for a letter to be sent in 75 days, Bruce had a copy of the letter for the council to look over. Jason Broome from Forsgren Engineering helped compose the letter. The pretreatment task order will cost \$25,300.00 from Forsgren. Bruce has checked with other cities and they have paid between \$15,000 to \$50,000 based on the complexity of the task order. The cost from Forsgren would include the existing lagoon system and new treatment plant. This is a normal step in the process. Bruce has talked to Spanish Fork and Springville cities about sharing a pretreatment coordinator. Spanish Fork has offered to hire the person and they would work for all three cities. This position would require special training and certification. The staff recommends we approve the task order

Chief Brad James stated that years ago the police department had purchased 8 long rifles, these weapons would be needed in an active shooter scenario. The rifles have dot sites that

work very well when the batteries are working, but are a safety issue if the batteries fail. They also have a left-handed rifle, and we no longer have a left-handed officer. Chief James would like to surplus these weapons and purchase 8 new guns. Salt Lake Wholesale will give them trade in value on the old guns, and they will get the new guns for \$1208.00.

Chief James advised the council that the police department has received a grant that pays for officers to be out patrolling for impaired drivers. At this time, they have 30 5 hour shifts that they use, the state pays the wages and benefits of the officers while they are working these shifts. He wanted to make the council aware, since it does appear that we have a lot of officers on duty. The officers on these shifts can deal with other incidents and can back up the on-duty officer.

Jason Broome reported on the progress of the wastewater treatment plant, the design set should be done in August. There was a meeting held with the neighboring property owners to show them the layout of the treatment plant. There were requests for some berms, landscaping and a vision barrier fence. Bruce asked the council for direction on doing a RV dump at the new plant. There was a brief discussion and the council felt that we should do a RV dump but have it inside the gates, so it would only be available during business hours. There was discussion about charging a fee to use the RV dump also.

Dave Johnson reported that at the DRC meeting there were 3 items on the agenda. The Peterson property, which is a 55 and older development, will be going to planning and zoning next month. Mayor Brailsford stated that they are counting on the self-help homes to help fund the extension of the sewer line to this property. He feels like we should not approve this unless they bond for the whole sewer line extension. Dave stated that the Chet Thomas development had been tabled, and that no one had showed up on the Wally Christensen property.

Jeff went over the budget amendments. He had copies available for the public and the council. This is just basically realigning the year end budget to the actual numbers. He stated that each fund is doing well, and that sales tax are up quite a bit. Jeff stated that this is the last time he can amend the budget, and he won't have June numbers until the middle of July so it is just guessing what the costs will be. Mayor Brailsford thanked Jeff. Jeff stated that the departments have done a good job. Mayor Brailsford said to keep shopping local.

MEETING CONVENED AT: 7:00 p.m.

CONDUCTING: Mayor Randy A. Brailsford

COUNCIL PRESENT:

Mayor Randy A. Brailsford
Councilperson Cristy Simons
Councilperson Aaron Cloward
Councilperson Soren Christensen
Councilperson Sterling Rees, Excused
Councilperson Craig Warren

STAFF PRESENT:

Jeffrey Nielson, Finance/Recorder
Junior Baker, City Attorney
Chief Brad James, Police Chief
Clark Crook, Power, Excused
Matt Marziale, PW/Recreation
David Johnson, Building Dept.
Allison Taylor

OTHERS PRESENT

Kurt Christensen, Jon Ward

1. VOLUNTEER MOTIVATIONAL/INSPIRATIONAL MESSAGE

Mayor Brailsford asked if anyone would like to give a motivational or inspirational message. Councilperson Aaron Cloward stated he would like to offer a motivational message in the form of a prayer.

2. INVITATION TO SAY PLEDGE OF ALLEGIANCE

Councilperson Soren Christensen invited those who wish to participate, to stand and say the pledge of allegiance with him. He then led the pledge of allegiance for those who wanted to participate.

3. PUBLIC HEARING

(to open)

MOTION BY: Councilperson Aaron Cloward to open the public hearing.

SECONDED BY: Councilperson Craig Warren.

VOTE: All Affirmative (4-0).

a. Ordinance Requiring Businesses in the A-1 Zone to have a Site Plan Review

Mayor Brailsford asked if there were any opinions, questions or concerns. There were none.

b. Ordinance Amending the Salem City Municipal Code with Respect to Installation of Curb & Gutter Improvements

There was a discussion about the ordinance requiring businesses in the A-1 zone to have a site plan review and the ordinance amending the Salem City Municipal code with respect to installation of curb & gutter in the work session. Councilperson Christensen expressed concern about how this would affect general agriculture. He stated he would like to work with Bruce and Attorney Baker on reworking these two ordinances. Jeff stated they would need to continue the public hearing to a specific day so we would not need to do another notice. Mayor Brailsford asked if there were any questions from the public. There were none.

c. Amend Budget for FY 2016/2017

Jeff Nielson asked for any questions or concerns from the public or the council. There were none.

(to close)

MOTION BY: Councilperson Soren Christensen to continue items a and b until the council meeting held on July 19, 2017.

SECONDED BY: Councilperson Aaron Cloward.

VOTE: All Affirmative (4-0).

MOTION BY: Councilperson Cristy Simons to close the public hearing on item c amending of the budget for fiscal year 2016/2017.

SECONDED BY: Councilperson Craig Warren.

VOTE: All Affirmative (4-0).

MOTION BY: Councilperson Aaron Cloward to approve amending the budget for fiscal year 2016/2017.

SECONDED BY: Councilperson Soren Christensen.

VOTE: All Affirmative (4-0).

4. APPROVE FEE SCHEDULE FY 2018

Jeff Nielson presented the fee schedule for 2018, showing the fees that have been changed or added. The sewer impact fee will increase on 8/18/17, other impact fee changes include parks and recreation, transportation/streets, and public safety, these have already gone into effect. There have been fees added for the use of the Activity Center and its amenities. There will be a discounted fee of ½ price for the Activity Center rental for full time employees, fire and ambulance employees, mayor, and city council once per year. The fee schedule shows the increase for the sewer base rate to \$28, and that recycling and a storm drain (land disturbance) fee have been added.

MOTION BY: Councilperson Craig Warren to approve the fee schedule for fiscal year 2018.

SECONDED BY: Councilperson Cristy Simons.

VOTE: All Affirmative (4-0).

5. APPROVE RESOLUTION FOR PROPERTY TAX

Jeff stated that the property tax number from the state for next year is .0001633. This will be the certified tax rate with no increase.

MOTION BY: Councilperson Soren Christensen to approve the resolution for property tax.

SECONDED BY: Councilperson Aaron Cloward.

VOTE: All Affirmative (4-0).

Mayor Brailsford stated that at the Central Utah Water trustees meeting they reported there was a .0004 raise in property tax in 7 counties. That will be an increase of 4.9 million dollars for the central Utah water line.

6. APPROVE SEWER PLANT EQUIPMENT PURCHASE

Matt Marziale reported they have used the last aerator pump that they had for backup, to replace the one that had stopped working. They will try to repair the pump that they pulled, but we need to have a spare. We have this in the budget, they usually last about 8 months. This is not an item you can just pick up at a local retailer, so it is best for us to have a backup. Bisco is the lowest bid, Matt recommends accepting this bid.

MOTION BY: Councilperson Craig Warren to approve sewer plant equipment purchase of Baldor motor from Bisco for \$6859.75.

SECONDED BY: Councilperson Cristy Simons.

VOTE: All Affirmative (4-0).

7. APPROVE SEWER PRETREATMENT TASK ORDER

This item was discussed in work session.

MOTION BY: Councilperson Soren Christensen to approve sewer pretreatment task order with Forsgren Engineering for \$25,300.00.

SECONDED BY: Councilperson Craig Warren.

VOTE: All Affirmative (4-0).

8. SURPLUS POLICE EQUIPMENT

Chief Brad James reported they would like to trade in their old long rifles, for new ones. The old guns do not have flip up sights that would be needed if the battery sights failed. The cost for the new guns with the trade in would be \$1208.00.

MOTION BY: Councilperson Cristy Simons to approve the surplus of 8 guns and purchase replacement guns for \$1208.00.

SECONDED BY: Councilperson Aaron Cloward.

VOTE: All Affirmative (4-0).

9. APPROVE MINUTES OF JUNE 7, 2017

MOTION BY: Councilperson Soren Christensen to approve the minutes of June 7, 2017.

SECONDED BY: Councilperson Craig Warren.

VOTE: All Affirmative (4-0).

10. APPROVE BILLS FOR PAYMENT

Councilperson Soren Christensen had a question on the bills. There was a payment made to Utah Department of Environmental Quality for a fine, he asked what this was for. Bruce

stated that this was a fine leveled for when the sewer plant headworks overflowed. Mayor Brailsford stated that this is the lowest fine they charge, and commended Bruce on explaining the situation to them.

AMOUNT: \$268,774.00

MOTION BY: Councilperson Soren Christensen to approve the bills for payment.

SECONDED BY: Councilperson Aaron Cloward.

VOTE: All Affirmative (4-0).

11. YOUTH COUNCIL

There was not a Youth Council representative in attendance tonight.

12. CHIEF BRAD JAMES, PUBLIC SAFETY DIRECTOR

Chief Brad James reported in work session.

13. DAVE JOHNSON, BUILDING OFFICIAL DIRECTOR

Dave Johnson reported in work session.

14. ATTORNEY JUNIOR BAKER

Attorney Junior Baker did not have anything to report tonight.

15. JEFFREY NIELSON, CITY FINANCE DIRECTOR/CITY RECORDER

Jeff Nielson reported in work session. Mayor Brailsford thanked him for all of the work he has done on the budget.

16. MATT MARZIALE, RECREATION/PUBLIC WORKS DIRECTOR

Matt Marziale told the council that they are prepared for the bike ride this weekend. They only had 35 riders sign up, the goal was 60 but they are still going to hold the event. Matt stated that there has been a water leak by Bart Mortensen's property. They have dug it up and found it is a capped pipe from the Highline Canal. They have contacted the canal company to come out and they have refused to take claim to the pipe. On Monday, they will be turning on the water to verify where it is coming from. The responsible party will pay to repair the road, and help clean up any yards that were damaged. Matt reported that the road study on 100 East showed 420 cars in 4 days and 23 miles per hour was the average speed. Matt met with the builders and 80 cars are construction workers. Mayor Brailsford asked why the dust control is not being done. Matt stated we could ask the builders, since they have lost the developer.

17. CLARK CROOK, ELECTRICAL DIRECTOR

Clark Crook was excused tonight.

BRUCE WARD, ENGINEERING

Bruce Ward reported in work session.

18. WADE REYNOLDS, STORM DRAIN/SAFETY COORDINATOR

Wade Reynolds was excused tonight.

COUNCIL REPORTS

19. MAYOR RANDY BRAILSFORD

Mayor Brailsford stated that Councilperson Sterling Rees and Clark Crook were attending a UMPA conference in Florida this week.

20. COUNCILPERSON STERLING REES

Councilperson Sterling Rees was excused tonight.

21. COUNCILPERSON CRISTY SIMONS

Councilperson Cristy Simons reported that the library is having fantastic success with the summer program, they have a lot of different activities going on during the week. They have had 300 kids sign up for the summer reading program. They are offering snack bags on Tuesday for the first 50 kids that show up, Stokes Market and Macey's are donating items towards this event. Chief James stated that Sargent Smith has been taking MJ, our K-9, over to the library for the kids to read to. Councilperson Simons stated the library is doing a great job. She reported that the youth council is preparing for Salem Days. She stated the concert held June 12, 2017 was a success. The talent that performed was great.

22. COUNCILPERSON SOREN CHRISTENSEN

Councilperson Soren Christensen stated that our PI usage continues to ramp up. The data is available and we are in the double digits. He expressed his concern that we have only restricted Tuesday as a no watering day, and about half of our residents are watering. Matt Marziale stated that the signs with the water restrictions had been up for a week, the restrictions have been on the website and in the newsletter since the PI was turned on. Councilperson Christensen stated that it is time to start writing citations. Bruce said that we are trending above average. Councilperson Christensen stated that the springs are looking better, they are up 150 gallons, the pond is also up, pushing 5. Mayor Brailsford asked if the artesian spring was coming out of the pipe. Matt stated he would check and report back at the next meeting.

Mayor Brailsford stated that at the Central Utah Water meeting they discussed that we had been fortunate that the fluctuation of weather had been pretty smooth and we had not had a lot of flooding that we could have had. If we had more rain it could have been a big

problem. With the snow pack the reservoirs are still full, and he hopes it will last for the full season.

23. COUNCILPERSON AARON CLOWARD

Councilperson Aaron Cloward did not have anything to report tonight.

24. COUNCILPERSON CRAIG WARREN

Councilperson Craig Warren did not have anything to report tonight.

25. CLOSED SESSION- LITIGATION

MOTION BY: Councilperson Soren Christensen to move to a closed session.

SECONDED BY: Councilperson Aaron Cloward.

VOTE: All Affirmative (4-0).

There was discussion of hiring a city manager, Attorney Junior Baker stated that this would need to be done before the election in November.

ADJOURN CITY COUNCIL MEETING

MOTION BY: Councilperson Craig Warren to adjourn city council meeting.

SECONDED BY: Councilperson Cristy Simons

VOTE: All Affirmative (4-0).

MEETING ADJOURNED AT: 8:25 p.m.

Jeffrey Nielson, City Recorder