

Minutes of the Salem City Council Meeting held on June 20, 2018 in the Salem City Council Chambers.

**Work Session:** 6:00 p.m.

## **1. AMENDED BUDGET – DISCUSSION**

Jeff Nielson stated the budget is current as of now for revenue except utilities and the expenses are up to date through the end of May. He went over the amended budget. Jeff asked if there were any questions. He stated that he will be working on the year end true up. The council thanked Jeff for all of his work. Councilperson Craig Warren asked if our budget is healthy. Jeff replied that we are doing very well, the departments and directors do a great job.

## **2. DEVELOPER PRESENTATION – ALLAN CURTIS PROPERTY**

Bruce Ward introduced Israel Patterson from Patterson Homes. Israel handed out a copy of their concept for property located by Revere Health. They absolutely love this concept and their thoughts are they would like to bring a long-lasting community to Salem. This is a higher density project with a mix of townhomes and condos. He stated that you need roof tops to attract commercial business. They want to help provide those rooftops while keeping the community feel. He presented the development concept to the council. Matt Marziale asked if there would be a HOA to take care of the condos, townhomes and grounds. They replied there would be a HOA. Bruce Ward asked if the council had any questions, he reminded them this is just a concept discussion and we do not have a zone that this development would fit in, this is also a density discussion. He stated if the council didn't like this plan to give the developers some direction on what they would like there. Israel stated that Allan didn't give them a lot of time. Mayor Christensen stated this is a good place for high density housing to go. The mayor stated that drainage might be problem. He commented if you are coming to visit someone it doesn't look like there is any parking for guests. They mentioned there is some parking on the street. Councilperson Warren asked Bruce how this would impact the arterial roads. Bruce replied there would need to be a transportation study done. Councilperson Cristy Simons asked if there would be RV storage. They replied there would be but they haven't figured out where yet. Councilperson Howard Chuntz said from his perspective we need to think of the city as a whole and we need to decide what we want out there. He said high density seems to be developer driven, and he would like to keep Salem a small country place. Councilperson Warren commented that we do need some commercial business and this is a great area to have it. Councilperson Simons mentioned that from our survey this is where residents would like to see the commercial and higher density areas. Mayor Christensen stated the density for this project is scary and we would need to make sure it was done right. Israel stated they are open to suggestions from the council. Bruce mentioned they do not own the whole 60 acres, the other 22 acres have different owners. It was mentioned that they should hold a meeting with council and planning and zoning to decide what the plan is for that area. Councilperson Seth Sorensen stated that he likes mixed density, this development is overall high density.

**MEETING CONVENED AT:** 7:00 p.m.

**CONDUCTING:** Mayor Kurt L. Christensen

**COUNCIL PRESENT:**

Mayor Kurt L. Christensen  
Councilperson Cristy Simons  
Councilperson Seth Sorensen  
Councilperson Howard Chuntz  
Councilperson Sterling Rees, Excused  
Councilperson Craig Warren

**STAFF PRESENT:**

Jeffrey Nielson, Finance/Recorder  
Junior Baker, City Attorney  
Chief Brad James, Police Chief  
Clark Crook, Power, Excused  
Matt Marziale, PW/Recreation  
David Johnson, Building Dept., Excused  
Allison Taylor

**OTHERS PRESENT**

Jon Ward, David Merrill, Delaney Maughan, Sarah Simons, Polly Murdock,  
Conner Murdock, Tammy Beck, Tad Beck, Janie Christensen

**1. VOLUNTEER MOTIVATIONAL/INSPIRATIONAL MESSAGE**

Mayor Christensen asked if anyone would like to give a motivational or inspirational message. Councilperson Craig Warren stated he would like to offer a motivational message in the form of a prayer.

**2. INVITATION TO SAY PLEDGE OF ALLEGIANCE**

Mayor Christensen invited those who wish to participate, to stand and say the pledge of allegiance with him. He then led the pledge of allegiance for those who wanted to participate.

**3. PUBLIC HEARING  
(to open)**

**MOTION BY:** Councilperson Craig Warren to open the public hearing.

**SECONDED BY:** Councilperson Howard Chuntz.

**VOTE:** All Affirmative (4-0).

**a. AMEND BUDGET FOR FY 2017/2018**

Jeff Nielson stated this item was continued from last council so that he could close out May's budget. He went over the budget in work session, overall the city is doing well. He mentioned that the revenue will probably exceed what we planned, and most departments have done well staying in their budgets. He stated there are a couple things he would like to mention. The young performers had money donated to them and they would like those funds assigned back to them. He stated that after he does the true up he will assign the money to them, it should be around \$4000. He stated that the library made about \$12,000 more from donations and the auction,

they would like that money assigned to them and put towards capital improvements for the library expansion. There is \$245,000 assigned to the roads department for the Center Street project, they would like to move \$232,000 to roads capital improvements. They would like to use \$100,000 of this money for a new building and put the rest into the roads fund so they could use them wherever they would be needed. The water fund had \$100,000 budgeted for some water rights that did not go through, they would like to put this money into capital improvements to go towards a new building. The new building would be \$200,000 for the roads and water departments. He asked if there were any questions and stated that the bottom line is the city is doing very well. The mayor asked if we had received the study back on the Center Street project, he would like to see the study before they move that money. Jeff explained that the money could still be used for this project, but if the project isn't feasible then they could use the money elsewhere. Matt Marziale stated the study should be back for the next council meeting and they will have some options and staff suggestions. Mayor Christensen asked if there were and questions or comments from the public. There were none.

**b. JOSH THAYER – ZONE CHANGE REQUEST ON PROPERTY  
LOCATED AT 220 S. MAIN FROM R-10 TO R-8**

The mayor stated that Josh Thayer was asking for a zone change on property located at 220 South Main, the Development Review Committee had no problems with the request because it is a non-conforming lot. He mentioned there had been some concern from neighbors. Attorney Junior Baker stated there are some things that need to be addressed. The boundary dispute should not be an issue, because it would still be a non-conforming lot and will still have at least 8,800 sq. ft. Josh stated that there should not be a boundary dispute anymore, that it was settled. The mayor asked what the dispute between him and his neighbor was, how it started. Josh replied it started with a dispute about chickens. Attorney Baker stated that the issue that will affect Josh tonight is that his parents are the property owners and the city would require a notarized letter with their signatures to approve the zone change. He recommended deferring this until the next council meeting, but to take any public comment tonight. Bruce Ward stated that he agreed with Attorney Baker. Josh Thayer asked when the next meeting would be. The mayor replied it would be the end of July, he asked if Josh was going to tear the house down. Josh replied that he was and would like to get started and not have to wait that long. Councilperson Seth Sorensen asked if we could do the zone change contingent on receiving a letter from the property owners. Attorney Baker stated they could, but it is better to do the other way. He suggested having Josh submit a plan review and that way it could be moving forward. Josh stated that he had emailed a letter today from his parents. Bruce explained that the letter we received was unsigned. He said we would need documentation that the property owners want the zone change and it would need to be notarized. Councilperson Howard Chuntz stated he was concerned about the litigation and would like to see it resolved before we do anything. Josh replied that it was resolved. Attorney Baker stated that the lot would still have 8,800 sq. ft. so it would still conform. Jon Ward stated that Planning and Zoning had approved this because worst case the lot would still conform. Mayor Christensen stated that he

should try and be a good neighbor. Josh replied that he does what he can. The mayor asked if there was any public comments or questions. There were none.

**(to close)**

**MOTION BY:** Councilperson Cristy Simons to close the public hearing.

**SECONDED BY:** Councilperson Craig Warren.

**VOTE:** All Affirmative (4-0).

**MOTION BY:** Councilperson Seth Sorensen to approve the amended budget for the fiscal year 2017/2018.

**SECONDED BY:** Councilperson Craig Warren.

**VOTE:** All Affirmative (4-0).

**MOTION BY:** Councilperson Craig Warren to approve the zone change request on property located at 220 S. Main from R-10 to R-8 contingent on receiving a notarized and signed request from the land owners of record. Councilperson Howard Chuntz added the provision of verification that litigation will not make the property less than 8000 sq. ft.

**SECONDED BY:** Councilperson Seth Sorensen.

**VOTE:** All Affirmative (4-0).

#### **4. POLLY MURDOCK, UTAH COUNTY HEALTH DEPT. – OUTRAGE PRESENTATION**

Polly Murdock stated she is an intern with the Utah County Health Department she introduced Delaney Maughan, the OUTRAGE youth leader. Delaney stated that she lives in Provo and is the youth leader for OUTRAGE, a program that works with youth to reduce substance abuse through education. They work with state legislatures but have not gotten to know the local legislatures, and they would like to find out their feelings on the issues they deal with. She has been working with Jeff to get an email out to the council to better understand if there are certain issues they are more concerned about or if they have any problems. She mentioned that the responses are anonymous. She thanked the council for filling out the survey and asked if they had any questions. She handed out her coordinators card.

#### **5. CITIZEN REQUEST – DAVID MERRILL – SHUT OFF POLICY**

David Merrill stated that on June 13, 2018 he had an issue with his utilities being turned off. He is disappointed with the protocol the city has for shutting people's utilities off, he likes everyone at the office, his issues are only with the protocol. These are his 3 issues. 1. The bill is due on the 15<sup>th</sup> and is late after the 20<sup>th</sup>, he came to the city office to pay his bill on April 20<sup>th</sup> and the office was closed, he thinks that since we close early on Friday that if the 20<sup>th</sup> falls on Friday residents should have Monday to pay their bill, the way is handled if the 20<sup>th</sup> falls on Saturday or Sunday. He commented that he didn't realize that he hadn't paid April because when he went to pay the office was closed. Then his mother passed away in May. He had a lot of financial, legal and emotional issues going on and he just forgot to pay. 2. He

does not feel he was given sufficient notice. He stated that when he received the shut off notice on June 12, 2018, he didn't read all the writing on it, because there is a lot, he just saw that his utilities would be turned off on June 13<sup>th</sup> if he didn't pay. He assumed that gave him until the end of the day on the 13<sup>th</sup>. He stated that most people will just look at the shut off date and the amount that is owed. He said that he received the notice Tuesday night after he returned home from work and it was too late to come in and pay. He had to work Wednesday but left early to come and pay his bill, but when he arrived home the utilities had already been turned off. He feels that the utilities should not be shut off until the end of the day. He feels that residents should be given a more notice. He mentioned that his wife is elderly and has health problems and no one even knocked on the door before they shut the utilities off, he has heard that the gas company will knock and ask if you can make a payment before they shut the gas off. He said it would have been nice if someone had come to the door. He suggested that door hangers should be left on Monday if shut off day is Wednesday, that way residents have a day to make arrangements, and that the shut off date and time be put in bold lettering. He does take some of the blame, he should have called, but he thought that if he paid before the office closed on Wednesday that there wouldn't be a problem. He stated that most people that get a shut off notice are already struggling, add on a late fee, a door hanger fee, and a reconnect fee and that doesn't help them out. He stated those are his issues and he would like for the council to look at the protocol. Councilperson Sorensen stated that the 11 a.m. shut off time is for residents, if the shut off time was when we closed then the resident would be without power overnight before someone could turn it back on. David stated that he can see the rationale in that. He still thinks there should be a day between the door hanger and shut off day. The mayor asked Jeff what the protocol for shut off was. Jeff stated that the first bill goes out, then when the next bill goes out it states that there is a past due amount. On the second bill it does state that if the past due amount is not paid you will be shut off on the 13<sup>th</sup>. Next a friendly reminder letter is sent stating your past due amount and this has the shut off policy on the back of the letter. Then an automated call goes out to all residents in this situation. On June 12<sup>th</sup> a second call is sent to any resident that we have not heard from. Councilperson Craig Warren asked if this always happens one day prior to shut off. Jeff replied yes. He stated if Tammy still hasn't heard from them she gives them a call. Unfortunately, with this situation we did not have a correct phone number. He stated that after all those notifications then the utilities are shut off at 11 a.m. for the reason that Councilperson Sorensen stated before, that the resident will have time to come in and pay and get the utilities back on. He commented that bills can be paid online and that we have a lot of people that call and make arrangements for payment, we try to work with people before their utilities are shut off. David appreciates what Jeff is saying. Mayor Christensen stated that it looks like this happened because of a lot of bad circumstances. He will look into our policy. He stated that he will split the fees with David. Jeff mentioned that if the 20<sup>th</sup> falls on a Friday we do treat it like a Saturday and Sunday and residents are given until Monday morning to pay their bill. David stated that he is not just here for himself but for all the residents. Councilperson Sorensen stated he feels like David owes an apology one of our staff members. David said he had not meant to be rude, he was just upset at the circumstances, and that he would apologize to Tammy.

## 6. APPROVE COURT AGREEMENT

Jeff stated we have an agreement with the fourth district court to handle minor traffic violations. He mentioned that Heather Brindley is our court clerk. Mayor Christensen asked if this agreement covers the cost of having the court. Jeff replied it doesn't cover all the costs but it does help. Chief Brad James commented that it is a convenience for our citizens.

**MOTION BY:** Councilperson Cristy Simons to approve the court agreement.

**SECONDED BY:** Councilperson Howard Chuntz.

**VOTE:** All Affirmative (4-0).

## 7. APPROVE RESOLUTION ADOPTING CERTIFIED TAX RATE 2018

Jeff reported that when the budget was adopted we did not have the property tax numbers from the State. We did receive them last week and the new rate is .001524 we need to approve this number by resolution. He mentioned that some cities are approving a resolution to keep the property taxes the same every year. This is something to think about in the future.

**MOTION BY:** Councilperson Seth Sorensen to approve the resolution adopting the certified tax rate for 2018.

**SECONDED BY:** Councilperson Cristy Simons.

**VOTE:** All Affirmative (4-0).

## 8. MAYORS APPOINTMENTS

### a. LIBRARY BOARD MEMBER

Councilperson Chuntz stated at the last library board meeting it came up that there was an opening on the board. Stephanie Thorne was brought up as a board member. He recommends her to be appointed to the library board.

Mayor Christensen appointed Stephanie Thorne to the library board.

**VOTE:** All Affirmative (4-0).

### b. MT. NEBO WATER AGENCY

Councilperson Chuntz stated there is a need for an alternative on the Mt. Nebo Water Agency Board. He mentioned that Bruce Ward regularly attends these meetings and he would recommend he be appointed the alternate for Salem City.

Mayor Christensen appointed Bruce Ward as the alternate for the Mt. Nebo Water Agency.

**VOTE:** All Affirmative (4-0).

**9. APPROVE FEE SCHEDULE FY 2019**

Jeff mentioned the fee schedule is not ready for approval yet. The only change will be the utility fee deposit. He will bring this back to the next council meeting.

**10. APPROVE MINUTES OF JUNE 6, 2018**

**MOTION BY:** Councilperson Howard Chuntz to approve the minutes of June 6, 2018.

**SECONDED BY:** Councilperson Seth Sorensen.

**VOTE:** All Affirmative (4-0).

**11. APPROVE BILLS FOR PAYMENT**

**AMOUNT:** \$350,247.68

**MOTION BY:** Councilperson Seth Sorensen to approve the bills for payment.

**SECONDED BY:** Councilperson Cristy Simons.

**VOTE:** All Affirmative (4-0).

**12. YOUTH COUNCIL**

There was not a representative from the youth council available tonight.

**13. CHIEF BRAD JAMES, PUBLIC SAFETY DIRECTOR**

Chief James stated there are new regulations on fireworks reducing the number of days they are allowed to be discharged. The dates are July 2-5 and they will be allowed until 11 p.m. except on the July 4<sup>th</sup> when they can be set off until midnight. He stated that the new law increases the fines for illegal fireworks. He showed the map of where fireworks are restricted, everything north of 400 North, south of the High Line Canal, and east of Woodland Hills Drive. Councilperson Chuntz asked if they were legal at the Junior High School. Attorney Baker replied it would be considered a developed subdivision. Chief James said most of the requests come from Elk Ridge and Woodland Hills to use other areas for fireworks. Councilperson Cristy Simons asked if they give out a lot of citations. Chief James replied some but not many. He asked if the council was okay with the current map. The mayor stated that it was okay.

**14. DAVE JOHNSON, BUILDING OFFICIAL DIRECTOR**

Dave Johnson was excused tonight.

**15. ATTORNEY JUNIOR BAKER**

Attorney Baker did not have anything to report tonight.

## **16. JEFFREY NIELSON, CITY FINANCE DIRECTOR/CITY RECORDER**

Jeff did not have anything to report tonight.

## **17. MATT MARZIALE, RECREATION/PUBLIC WORKS DIRECTOR**

Matt stated at the last council meeting there was a discussion about a piece of property owned by the city, he has ordered a commercial appraisal. He will let Richard Hatfield, who was here representing Doyle Hatfield, that they are moving forward with that. He hopes to have something to bring to the next council meeting. He has asked them to do 3 appraisals, one on our piece alone, their piece alone, and the two pieces of property together. The mayor said there is already a buyer interested in the property. Councilperson Chuntz asked if we can do that. Attorney Baker stated we can place it on surplus and if it is under \$100,000 there aren't such strict requirements.

Matt reported the SALO bike ride is next week. Sign ups have been low, they have 30 riders now, but they need 75 to make it worth it. He has had the discussion with them that if they do not have 50 riders by tomorrow and 75 riders by Monday that they will not be holding the ride. He said the council may hear from them. Jon Ward asked if this is the same thing that happened last year. Matt replied it was, last year they had 49 riders, and the committee said this year it would grow. He stated that if it isn't fiscally responsible for itself we will not be doing it. A resident asked what the city does for the bike ride. Matt replied that the city prepares the course, prints maps, gets the road permits from UDOT and Utah County, works with Woodland Hills and Elk Ridge for the use of their roads. They coordinate with the police department, fire department and volunteers to make sure the roads are safe for riders, and they put up barricades. They start working on the ride in January.

Matt mentioned that he will be working with Attorney Baker on preparing a letter on the Cole Park property located on 300 West. In August or September, they will begin putting up fencing and it states in the contract that we will give them 3 months notification. He knows the budget he is working with and will move forward with the letter unless the council has any reason that he should not.

Matt reported that as the council is aware there was a hole in the High Line Canal and it started losing water. The hole was located outside of our city limits in one of our future annexation areas. Our crews and public safety did a great job notifying homeowners and shutting down roads. He and Chief James are working on a financial report. The High Line Canal Company was very appreciative of our efforts. Mayor Christensen stated that he had heard the same from two of their board members. It was asked what caused the hole. Matt replied that he is convinced it was a rodent.

Matt stated he has had two separate individuals approach him about doing some kind of snow shack at the Veteran's Memorial Ball Park. He does not feel like this is his decision. Some things to consider would be who to select, how it would affect our snack shack, what kind of return the city would expect for the usage of electricity, and what the operation hours and dates would be. Councilperson Chuntz stated this should fall under our food truck ordinance. Attorney Baker commented that they would probably want to be considered a concessioner. Councilperson Sorensen said it sounds like a food truck. Mayor Christensen mentioned that they have done this at Chevron before, it does draw a few people. Councilperson Cristy Simons asked how we would do this and then tell the next person that wants to sell something else no. The mayor asked Matt what he thought. Matt



said if he was making the decision it would be no. Councilperson Chuntz stated it would be halfway through July before the next council meeting and so it couldn't be this year. Councilperson Sorensen commented if we want something like that we would invite them. Matt expressed that last year the young performers was started as a local theater group, it was decided to run this through the recreation department. They were started with a donation from a resident of \$5000 and they were told that the city would not subsidize their program. He commented the financial part is a nightmare for Jeff. Now they are having more issues with them. They are holding rehearsals 4 nights a week at the Activity Center and this is causing conflicts when the recreation department needs to use the space. They are becoming more demanding and asking to have their staff be paid. Last year we charged a participation fee and had them sign liability waivers. This year they did not want to charge a fee and Matt is working on tracking down all 80 people to get them to sign waivers. He stated this has become a lot bigger than was anticipated and he feels like it is time for them to establish themselves outside of the city recreation department. They also do not want their money to go through Salem City. Councilperson Chuntz commented that it sounds like they want to be a private business. Councilperson Warren stated this was not the intent when the council approved this last year. Councilperson Simons stated it was part of their concerns. Matt commented that now they want to get a private ticket vendor for their shows because it is more professional to have assigned seats, but the highest selling show was 200 and the auditorium seats 1400 people. Matt thinks the best course of action is to give them the remaining money in their fund after this production and let them go out on their own. They asked Matt what they are getting from the city. He said they are getting a place to hold rehearsals, the use of our equipment and staff, and they are holding the performances at the high school through our agreement with Nebo School District. The mayor asked if they want out on their own if Matt would be willing to let them use the Activity Center. Matt replied they could give them some days but not 4 or 5 and they would be given notice that they couldn't use the building if we had a paying customer that wanted to rent it. Councilperson Chuntz stated we would need to look into the liability issue. The mayor replied they would have to sign our waiver. Attorney Baker stated they would need to provide their own insurance. Councilperson Simons asked how this is handled in Spanish Fork. Attorney Baker replied they go through the arts council which is a part of the recreation department. He is not sure what the sign-up fee is, but whatever they bring in one year is their budget for the next year. Matt stated he had tried to explain that to them. Councilperson Chuntz stated that they need to decide if they want to be a private organization or have the recreation department or a separate arts council make the decisions. If they become a private entity they should pay the going rate for what they get from the city. Mayor Christensen said that is a very good point that their budget should be from what they bring in. Councilperson Simons stated that they need to tell them what they can expect from the city if they still want to work through our recreation department.

## **18. CLARK CROOK, ELECTRICAL DIRECTOR**

Clark Crook was excused tonight.

## **19. BRUCE WARD, ENGINEERING**

Bruce stated that the sewer plant bids are in. The meeting with the Division of Water Quality for the loan approval is next Wednesday at 9:30 a.m. He is asking that the mayor be there and invited any council members that would like to come. Then on Friday July 20, 2018 the closing of the loan will be held in Salt Lake City, he asked that Jeff and the mayor attend that meeting. He mentioned that the easements from the Petersons and Oberhanslys need to be signed before the meeting for the loan approval.

He has received the proposals on the culinary and secondary water master plan. He would like to have a selection committee to make a recommendation on which proposal to move forward with. He has asked Councilperson Chuntz, the council member over water, and Wade Reynolds, our water supervisor, but he needs one more council member.

Councilperson Warren stated he would do it.

Bruce reported that we have 8 subdivisions currently under construction. He mentioned that Arrowhead Springs has closed on the property. He asked if the council had any questions.

Councilperson Chuntz mentioned that he is concerned that the north west section of the city is turning into a multi-family, multi-level, multi-story place. He stated he was cringing during the presentation in work session, we talk about keeping the town small but that didn't look like Salem. We already have the Arrowhead Springs going down there and that will be 1500 units, how much more do we want out there. Mayor Christensen commented that he liked the variety in the Arrowhead Springs Development, this didn't seem to have any variety.

Attorney Baker stated that was expressed at the DRC meeting and we have no zone that would allow what they are asking to build. He mentioned to them that they might be able to sell it based on the architecture, but all they showed were space holders and that was disappointing to him. Councilperson Warren asked what our masterplan is out there, that interchange could be huge. Bruce asked if the council would like to keep the R-5 the maximum. Councilperson Sorensen stated that variety makes a nice community. Overall the council was uncomfortable with the density. Bruce stated that he would take that message back to the developers. Councilperson Simons stated that we need something out that way but not quite what they are proposing. Bruce said that seems to be Councilperson Chuntz's point, that we need to schedule some time with the planning commission and decide what we want out there.

Bruce stated that Steve has the aerators ready to go in the pond. They hope this will help with mixing up the water. They are also looking into putting a boat on the pond, they would like to schedule a time once a week and make it a regular thing. This would stir up the pond and hopefully get rid of the scum areas. Councilperson Simons asked if anyone had any boat suggestions. Chief James mentioned that we will need to make sure to inform our citizens. The council asked Matt to work on this.

## **COUNCIL REPORTS**

### **20. MAYOR KURT CHRISTENSEN**

Mayor Christensen stated the budget has been approved. He mentioned that Miss Salem had attended the Springville parade.

**21. COUNCILPERSON STERLING REES**

Councilperson Sterling Rees was excused tonight.

**22. COUNCILPERSON CRISTY SIMONS**

Councilperson Simons did not have anything to report tonight. Mayor Christensen asked how the senior dinners were going. Councilperson Simons replied they were going great.

**23. COUNCILPERSON HOWARD CHUNTZ**

Councilperson Chuntz asked Bruce to explain the chart that he had given him. Bruce stated that the chart shows that our water supply is healthy and we are using water normally. He mentioned you could see the PI water react to the weather, and he still has some rain sensors available if people want them.

**24. COUNCILPERSON SETH SORENSEN**

Councilperson Sorensen did not have anything to report tonight.

**25. COUNCILPERSON CRAIG WARREN**

Councilperson Warren did not have anything to report tonight.

**26. CLOSED SESSION – POTENTIAL LITIGATION**

**MOTION BY:** Councilperson Craig Warren to move into a closed session.

**SECONDED BY:** Councilperson Seth Sorensen.

**VOTE:** All Affirmative (4-0).

**ADJOURN CITY COUNCIL MEETING**

**MOTION BY:** Councilperson Howard Chuntz to adjourn council meeting.

**SECONDED BY:** Councilperson Seth Sorensen.

**VOTE:** All Affirmative (4-0).

**MEETING ADJOURNED AT:** 10:00 p.m.

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Jeffrey Nielson, City Recorder