

Minutes of the Salem City Council Meeting held on June 15, 2016 in the Salem City Council Chambers.

**Work Session** 6:00 p.m.

Jeff Nielson went over the amended budget for fiscal year 2016 with the mayor and council.

**MEETING CONVENED AT:** 7:00 p.m.

**CONDUCTING:** Mayor Randy A. Brailsford

**COUNCIL PRESENT:**

Mayor Randy A. Brailsford  
Councilperson Craig Warren  
Councilperson Aaron Cloward (Phone)  
Councilperson Soren Christensen  
Councilperson Sterling Rees

**STAFF PRESENT:**

Jeffrey Nielson, Finance/Recorder  
Junior Baker, City Attorney  
Matt Marziale, PW/Recreation  
Clark Crook, Power  
Chief Brad James, Police Chief

**Excused:**

Councilperson Cristy Simons

David Johnson, Building Dept.

**OTHERS PRESENT**

Clark Caras

**1. VOLUNTEER MOTIVATIONAL/INSPIRATIONAL MESSAGE**

Mayor Brailsford asked if anyone would like to give a motivational or inspirational message. Clark Caras stated he would like to offer a motivational message in the form of a prayer.

**2. INVITATION TO SAY PLEDGE OF ALLEGIANCE**

Councilperson Soren Christensen invited those who wish to participate, to stand and say the pledge of allegiance with him. He then led the pledge of allegiance for those who wanted to participate.

**3. PUBLIC HEARING**

**Open**

**MOTION BY:** Councilperson Sterling Rees to open the public hearing.

**SECONDED BY:** Councilperson Craig Warren.

**VOTE:** All Affirmative (4-0).

a. **Tyler Roberts - Zone Change request on the Salem Park Development from R-15 to Master Planned Zone**

It was discussed that with the approval of Salem Park development, it was noted that with the development agreement that was approved on May 4, 2016, the zone needed to be changed from R-15 to Master Planned Zone.

Mayor Brailsford asked if there were any questions from the public or council. There were no questions.

b. **Approve an Ordinance Amending the Subdivision and Zoning Ordinances**

It was stated this ordinance goes with our subdivision standards that we have been working on.

c. **Approve Amend Budget for Fiscal Year 2016**

Mayor Brailsford stated the amendment to the budget was discussed in work session. Jeff Nielson explained the amendment is to make sure the budget can match actual amounts of revenue and expenses.

**Close**

**MOTION BY:** Councilperson Soren Christensen to close the public hearing.

**SECONDED BY:** Councilperson Aaron Cloward.

**VOTE:** All Affirmative (4-0).

a. **Tyler Roberts - Zone Change request on the Salem Park Development from R-15 to Master Planned Zone**

**MOTION BY:** Councilperson Craig Warren to approve the zone change request on the Salem Park Development from R-15 to Master Planned Zone.

**SECONDED BY:** Councilperson Soren Christensen.

**VOTE:** All Affirmative (4-0).

b. **Approve an Ordinance Amending the Subdivision and Zoning Ordinances**

**MOTION BY:** Councilperson Soren Christensen to approve ordinance 61516 amending the subdivision and zoning ordinances.

**SECONDED BY:** Councilperson Craig Warren.

**VOTE:** All Affirmative (4-0).

**c. Approve Amend Budget for Fiscal Year 2016**

**MOTION BY:** Councilperson Sterling Rees to approve the amended budget for fiscal year 2016.

**SECONDED BY:** Councilperson Soren Christensen.

**VOTE:** All Affirmative (4-0).

**4. APPROVE FEE SCHEDULE 7/1/16**

Jeff Nielson presented the Fee Schedule along with the changes that will take effect on July 1, 2016. He stated there was a change in the cemetery plots from what was presented at last council meeting work session. The amounts went up a little bit to make it comparable to other cemeteries in the area.

**MOTION BY:** Councilperson Craig Warren to approve the fee schedule dated 7-1-16.

**SECONDED BY:** Councilperson Soren Christensen.

**VOTE:** All Affirmative (4-0).

**5. APPROVE RESOLUTION ADOPTING CERTIFIED TAX RATE FOR 2016**

Jeff Nielson explained the certified tax is given to the cities by the state. Our certified tax for 2016 is .001697.

**MOTION BY:** Councilperson Sterling Rees to approve the Resolution 61516 adopting the certified tax rate for 2016.

**SECONDED BY:** Councilperson Craig Warren.

**VOTE:** All Affirmative (4-0).

**6. APPROVE ENGINEER CONTRACT**

Mayor Brailsford presented the contract for the city engineer. It was discussed in work session. The contract is to have Bruce Ward come back to the city as the city engineer.

**MOTION BY:** Councilperson Soren Christensen to approve the Engineering Contract with Bruce Ward, but have the item taken out where it states he receives a severance if he leaves.

**SECONDED BY:** Councilperson Craig Warren.

**VOTE:** All Affirmative (4-0).

**7. APPROVE MINUTES OF May 18, 2016**

Mayor Brailsford asked for a motion to approve the minutes of May 18, 2016 as written or with changes.

**MOTION BY:** Councilperson Aaron Cloward to approve the minutes of May 18, 2016 as written.

**SECONDED BY:** Councilperson Soren Christensen.

**VOTE:** All Affirmative (4-0).

**8. APPROVE BILLS FOR PAYMENT**

Mayor Brailsford asked for approval of the bills for payment.

**AMOUNT:** \$229,140.22

**MOTION BY:** Councilperson Craig Warren to approve the bills for payment.

**SECONDED BY:** Councilperson Soren Christensen.

**VOTE:** All Affirmative (4-0).

**9. CHIEF BRAD JAMES, PUBLIC SAFETY DIRECTOR**

Chief Brad James did not have anything to report tonight.

**10. DAVE JOHNSON, BUILDING OFFICIAL DIRECTOR**

Mayor Brailsford stated Dave Johnson is excused tonight from council.

**11. ATTORNEY JUNIOR BAKER**

Attorney Baker stated last council meeting the council appointed Soren Christensen to sit on the board for Mount Nebo Water Agency, then Mayor Brailsford to be the alternate.

**12. JEFFREY NIELSON, CITY FINANCE DIRECTOR/CITY RECORDER**

Jeff Nielson reminded the council of the power rate study meeting that will be held on June 23 at 7:30 a.m. at the UMPA building in Spanish Fork.

**13. MATT MARZIALE, RECREATION/PUBLIC WORKS DIRECTOR**

Matt Marziale stated he talked to a councilperson from Elk Ridge about their water issue and how we are having residents from Elk Ridge come and fill up water tanks from our fire

hydrants. He told the councilperson we are willing to work with them, but they need to notify us and make sure all precautions are taken when using the hydrants. Matt has placed signs on the hydrants that they are not to be used unless a permit is issued by the city. Mayor Brailsford discussed the issues if the people did not have a back flow device and how it could contaminate our water system. Mayor Brailsford also talked with Chris Averett, Salem City Water Supervisor, to make sure our water tanks were okay. He stated Chris told him they should be okay. Mayor Brailsford stated he has called the mayor of Elk Ridge to work something out, but he has not returned his calls.

Councilperson Soren Christensen stated we need to make sure we have a plan in place if our well goes out like Elk Ridge, what we would do. It was stated we have been through this, and there is a plan in place.

#### **14. CLARK CROOK, ELECTRICAL DIRECTOR**

Clark Crook stated he has ordered some power poles for replacement in the city. It is in the budget to purchase them.

#### **15. ENGINEERING**

Engineering did not have anything to report tonight.

#### **16. WADE REYNOLDS, STORM DRAIN/SAFETY COORDINATOR**

### **COUNCIL REPORTS**

#### **17. MAYOR RANDY BRAILSFORD**

Mayor Brailsford did not have anything to report at this time.

#### **18. COUNCILPERSON STERLING REES**

Councilperson Sterling Rees stated he just returned from the national APPA meetings with the UMPA board members, the meetings were really good. He would encourage that we have the power superintendent attend to it next year, as the information is very informative.

#### **19. COUNCILPERSON CRISTY SIMONS**

Councilperson Cristy Simons was excused tonight.

**20. COUNCILPERSON SOREN CHRISTENSEN**

Councilperson Soren Christensen reported on the SUVMWA meetings. They approved their budget for next year. He would also like to have the reports sent out about the water usage for the year. He used to get the report and now it is not being sent out.

**21. COUNCILPERSON AARON CLOWARD**

Councilperson Aaron Cloward did not have anything to report tonight.

**22. COUNCILPERSON CRAIG WARREN**

Councilperson Craig Warren did not have anything to report tonight.

Mayor Brailsford stated he would be attending the SUVSWD meeting next week.

**23. CLOSED SESSION - Imminent Litigation**

**MOTION BY:** Councilperson Sterling Rees to close city council person and move into closed session for imminent litigation.

**SECONDED BY:** Councilperson Craig Warren.

**VOTE:** All Affirmative (4-0).

**ADJOURN CITY COUNCIL MEETING**

**MOTION BY:** Councilperson Craig Warren to adjourn city council meeting.

**SECONDED BY:** Councilperson Sterling Rees.

**VOTE:** All Affirmative (4-0).

**MEETING ADJOURNED AT:** 8:15 p.m.

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Jeffrey Nielson, City Recorder