

Minutes of the Salem City Council Meeting held on February 17, 2016 in the Salem City Council Chambers.

**Work Session** 6:45 p.m.

Mayor Brailsford stated next council meeting will be discussing green waste during the work session, which will start at 6:00 p.m.

Attorney Baker reported on options with Spanish Fork City for sewer. He stated Spanish Fork is looking at building a lift station in the Leland area. Right now there is an area over there in Spanish Fork that the sewer is coming to Salem. Salem City is collecting the impact fees right now from that development and going towards Salem City. Because they are going to build the lift station, that would eliminate the need for Salem to collect the impact fee and also bill them monthly for usage. They are also going to give us the option to have them upgrade that lift station so it could handle our needs if we decided to go with Spanish Fork for our sewer needs. At this time, Spanish Fork would like us to waive the impact fees we are collecting from them, since they are only going to be impacting our system for a short amount of time and then they will be using their own system. Spanish Fork would like a letter from Salem stating that we will waive the impact fees from that area that is using our system. The council felt it would be a good idea and gave the mayor permission to write the letter.

Bruce Ward explained the Doug Johnson lot. We have one non-conforming lot with two homes on it, by subdividing it the two lots will still be non-conforming but will have the two homes on their own lots. The improvements can wait until the improvements on 200 South by the home are installed, then they would be required at that time.

Bruce Ward explained the Ann Eves request. The lots are already conforming, the lot has the improvements on it. They want to sell the home and leave the other property in raw ground.

Matt Marziale explained the sewer management plan. By completing this and submitting it to the state, it can help us with the allocation of funding for the future projects from the state. It is a self-evaluation of our sewer system.

**MEETING CONVENED AT:** 7:00 p.m.

**CONDUCTING:** Mayor Randy A. Brailsford

**COUNCIL PRESENT:**

Mayor Randy A. Brailsford  
Councilperson Cristy Simons  
Councilperson Aaron Cloward  
Councilperson Soren Christensen  
Councilperson Sterling Rees

**STAFF PRESENT:**

Jeffrey Nielson, Finance/Recorder  
Junior Baker, City Attorney  
Matt Marziale, PW/Recreation  
Clark Crook, Power  
Lieutenant Greg Gurney, Police

**Excused:**

Councilperson Craig Warren

David Johnson, Building Dept.  
Chief Brad James, Police Chief

**OTHERS PRESENT**

Jordan Christensen, Bryson Black, Jenessa Pratt, Grace Rugg, Sabrina Woolstenhulme, Abigail Brown, Reid Nelson, Becky Taylor, Payton Taylor, Tony Henrie, Zach McGowan, Dallas Pulley, Joe Frazier, Simon Holman, Samuel Beal, Rowen Hoyt, Brayden Wood, Doug Keyser, Erman Stone, Jon Ward.

**1. VOLUNTEER MOTIVATIONAL/INSPIRATIONAL MESSAGE**

Mayor Brailsford asked if anyone would like to give a motivational or inspirational message. Councilperson Aaron Cloward stated he would like to offer a motivational message in the form of a prayer.

**2. INVITATION TO SAY PLEDGE OF ALLEGIANCE**

Zach McGowan, a scout, invited those who wish to participate, to stand and say the pledge of allegiance with him. He then led the pledge of allegiance for those who wanted to participate.

Mayor Brailsford asked if the Youth Council had anything to report. The Youth Council representatives reported on the Valentine dinner they hosted for the senior citizens. It turned out really well. They are also planning for the Easter egg hunt on March 26. They are also getting ready for the USU leadership conference on March 10 – 12.

Mayor Brailsford and the council thanked them for their hard work.

**3. ANN EVES – Preliminary Plat for H Carlson Subdivision Located at 1154 South 500 East**

Bruce Ward stated this is a conforming lot and has been recommended by DRC and Planning & Zoning. They are taking the property where the home is located and breaking it off from the other property so they can sell off the home.

**MOTION BY:** Councilperson Aaron Cloward to approve the Ann Eves request for preliminary Plat for H Carlson Subdivision located at 1154 South 500 East.

**SECONDED BY:** Councilperson Sterling Rees.

**VOTE:** All Affirmative (4-0).

**4. DOUG JOHNSON – Preliminary Subdivision Plat for 201 S. & 209 S. 500 E.**

Mayor Brailsford stated this is one non conforming lot with two homes on it. They are wanting to put each home on their own lot. Both properties would still be non-conforming, but at least the homes would be on their own lot. It has been approved by DRC and Planning & Zoning. The improvements would be completed on 200 South when the rest of the road improvements are completed.

**MOTION BY:** Councilperson Soren Christensen to approve the Doug Johnson preliminary subdivision plat for 201 South and 209 South 500 East.

**SECONDED BY:** Councilperson Aaron Cloward.

**VOTE:** All Affirmative (4-0).

**5. APPROVE NEW PLANNING & ZONING COMMISSION MEMBER**

Mayor Brailsford stated Bob Palfreyman was the alternate for Planning and Zoning, after Brian Warren's time was up, Bob moved into that vacancy, and left a vacancy for the alternate. Mayor Brailsford recommends Tina Fluehe to fill the alternate vacancy. She has lived in Salem for 12 years and works for the Provo School District. Mayor Brailsford feels she will do a great job.

**MOTION BY:** Councilperson Soren Christensen to approve Tina Fluehe to be on the Planning and Zoning.

**SECONDED BY:** Councilperson Cristy Simons.

**VOTE:** All Affirmative (4-0).

**6. APPROVE SEWER MANAGEMENT PLAN**

Matt Marziale reported this in the work session. This is our Sewer Management Plan that is completed to give us a self evaluation on our sewer system. The report is then turned into the state.

**MOTION BY:** Councilperson Aaron Cloward to approve the sewer management plan.

**SECONDED BY:** Councilperson sterling Rees.

**VOTE:** all

**7. APPROVE MINUTES OF FEB 3, 2016**

Jeff Nielson stated the minutes will be ready for next council meeting.

## **8. APPROVE BILLS FOR PAYMENT**

Mayor Brailsford asked for a motion on the bills. The amount of the bills is \$280,428.38.

**MOTION BY:** Councilperson Sterling Rees to approve the bills for payment.

**SECONDED BY:** Councilperson Cristy Simons.

**VOTE:** All Affirmative (4-0).

## **9. CHIEF BRAD JAMES, PUBLIC SAFETY DIRECTOR**

Mayor Brailsford excused Chief Brad James tonight. Lieutenant Greg Gurney was here in his place and reported on public safety. Lieutenant Gurney reported we have had a few car burglaries happen recently. We were able to recover some of the items, but he reminds the residents to lock their cars.

Lieutenant Gurney also reported that UDOT will allow us to put a cross walk by 100 South on SR 198 leading to the High School. Looking at ways to make it safer. A resident asked about putting a traffic light at the intersection. Mayor Brailsford stated UDOT determines if a traffic light should go there. Last time they did a study, it showed that a traffic light is not needed there.

## **10. DAVE JOHNSON, BUILDING OFFICIAL DIRECTOR**

Dave Johnson was excused tonight.

## **11. ATTORNEY JUNIOR BAKER**

Attorney Baker did not have anything to report tonight.

## **12. JEFFREY NIELSON, CITY FINANCE DIRECTOR/CITY RECORDER**

Jeff Nielson reported the budget worksheets have been given to the directors and supervisors to work on the fiscal year 2017 budget. He also reported the phone system server went down on Tuesday, and we had to get a new server for the phone system. It was replaced today.

## **13. MATT MARZIALE, RECREATION/PUBLIC WORKS DIRECTOR**

Matt Marziale reported the sewer and roads department are checking sewer manholes and then doing reports on them. They also evaluate the manholes to see if it needs to be jetted or have the camera go in the sewer line. They are also putting cold mix in pot holes, then will go around when it warms up and patch the potholes with asphalt.

Parks department is doing restoration of the Knoll Park restrooms.

Sewer plant is running well, an annual crane test has been completed at the sewer plant for the chlorine tank crane.

Water Department is doing well, they have completed the chlorination adjustment to the new chlorinator.

Recreation the men's basketball league is wrapping up along with youth basketball. Spring programs will be getting ready.

#### **14. CLARK CROOK, ELECTRICAL DIRECTOR**

Clark Crook reported UMPA member meeting will be March 24 and 25, would encourage the council to attend. Clark explained that UMPA (Utah Municipal Power Agency), is a group of cities (Provo, Spanish Fork, Salem, Nephi, Lavan, and Manti) who formed the agency. UMPA purchases and provides the power to the member cities.

Councilperson Sterling Rees added that UMPA board members will be going to Washington DC in a couple of weeks to talk about power to the legislators.

#### **15. ENGINEERING**

No report from engineering.

#### **16. WADE REYNOLDS, STORM DRAIN/SAFETY COORDINATOR**

Wade Reynolds was excused.

Mayor Brailsford reported on the award we received from our insurance company (Utah Local Government Trust) regarding safety. The Mayor read the letter from them. We were awarded \$2,755.60 by the insurance. He wanted to thank Wade Reynolds for his hard work on this.

### **COUNCIL REPORTS**

#### **17. MAYOR RANDY BRAILSFORD**

Mayor Brailsford read a letter from the Junior High School, thanking the City Fire Department for their quick response to a break in the fire sprinkler system, which caused flooding at the school. It has happened twice now in the last month, both times were on a Sunday morning.

Mayor Brailsford reported on the meetings he has attended. One of them was with Representative Jason Chaffetz, about transferring of water. We are also waiting on an audit by the federal government to be completed on Strawberry and given to Payson, Spanish Fork and Salem.

#### **18. COUNCILPERSON STERLING REES**

Councilperson Sterling Rees already reported on the UMPA meeting.

#### **19. COUNCILPERSON CRISTY SIMONS**

Councilperson Cristy Simons commented on how impressed she was with the number of Youth Council and how well their senior citizen dinner went. She also reported the Library's "Bring Your Child to the Library Day" went very well.

Councilperson Simons turned the time over to Clark Caras from the chamber and then Miss Salem, Janessa Pratt.

Clark Caras reported a ribbon cutting for Bravo Bravo restaurant will be at 2:30 p.m. Thursday. Bravo Bravo Grill is located in Salem, at the South Valley Plaza. The Chamber is also getting the magazine for the communities ready to get out to the residents.

Miss Salem, Janessa Pratt reported on the shoe drive she held at the Salem Hills High School basketball game against Springville, she was able to get a lot of shoes. She will also be holding her discussion on pornography on the 24<sup>th</sup> of February.

Councilperson Simons reported Celsie Long will be our new Miss Salem Director.

#### **20. COUNCILPERSON SOREN CHRISTENSEN**

Councilperson Soren Christensen reported on water meetings he attended. The Highline Canal is looking at options to enclose the canal. The safety of the Highline Canal was discussed, especially after the breach that happened last year. He talked to them about working with the cities and also to making sure they are maintaining the canal. The Salem Irrigation and Canal Company is looking at piping more of their canal this year, about 400 feet. The Salem Pond Company discussed irrigation on the west side of Salem. They are also concerned about the flow of the springs into the pond. Mt. Nebo Water Agency will be meeting on Monday. He provided the Mayor with options on the PI and metering.

#### **21. COUNCILPERSON AARON CLOWARD**

Councilperson Aaron Cloward reported on the recreation meeting, they are looking at an evacuation plan for the parks. Mayor Brailsford stated we need to make sure we look at all

the events at all the parks. Councilperson Cloward stated they will meet with Lieutenant Gurney and come up with a written plan.

## **22. COUNCILPERSON CRAIG WARREN**

Councilperson Craig Warren was excused.

Mayor Brailsford asked if there were any questions.

## **23. CLOSED SESSION – IMMINENT LITIGATION**

**MOTION BY:** Councilperson Soren Christensen to move into a closed session for discussion imminent litigation.

**SECONDED BY:** Councilperson Aaron Cloward

**VOTE:** All Affirmative (4-0).

City Council moved into closed session 7:50 p.m.

## **ADJOURN CITY COUNCIL MEETING**

**MOTION BY:** Councilperson Soren Christensen to adjourn city council meeting.

**SECONDED BY:** Councilperson Cristy Simons.

**VOTE:** All Affirmative (4-0).

**MEETING ADJOURNED AT:** 8:40 p.m.

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Jeffrey Nielson, City Recorder