

To receive an email notification about city council, minutes and agenda go to the following website to subscribe:

www.utah.gov/pmn/ and follow the steps below to subscribe:

1-Scroll down the page until you see the title **Browse for Notices**

2-Under Government Type select **Municipality**

3-Under Entity column select **Salem**

4-Under Public Body

Note: You will need to select each public body you want an email notification from:

Example: -**City Council, DRC, Planning & Zoning, etc.**

5-Once you have selected a Public Body

6-Scroll down the page to the notices

7-Click on any of the Notice Titles

8-On the top of the page there is a blue box that says **Subscribe to Public Body**, click that box

9-To subscribe by email, enter your name and email address and hit the green subscribe box

Note: remember for each public body you have to repeat steps 4-9