

Salem Recreation Refund/Cancellation Policy

In the event that Salem Recreation cancels any league, class, or camp, a **full refund** will be issued.

In the event that a refund is requested by a patron all transactions will be assessed a \$5 processing fee per registration, as long as it does not fall in the "No refunds category" please see below.

No refunds will be issued if the following situations apply:

1. If the program has limited space no refunds will be issued.

Why? Because you have taken a spot that someone else could have utilized. If the refund is requested before the program begins, and the Recreation Office is able to fill that spot, with someone on **our waiting list**, we **may** refund the amount paid less the \$5 processing fee, this is a case by case situation.

2. Once the program begins no refunds will be issued. Salem Recreation defines the beginning of the program as the start date or once the teams in a league are divided. Whether that be by draft or by the program coordinator creating the teams.

Why? Because no matter how the teams are created an honest effort is made to make the teams as fair as possible. Late withdrawals effect the balancing of the program. In addition, a great deal of time goes into balancing programs.

3. Refunds on camps and classes are available with the exception of the \$5 processing fee up to **one week** to the start date of the camp. Example if camp starts on Monday the refund must be requested by the Monday prior.

Why? This, allows us to make final preparations in coordinating the best experience for your child.

Ways to Protect Yourself:

1. Check your calendar. If you sign up for baseball camp, and fail to realize it is the same time as your family reunion, you now have a problem. If you catch it early you will only lose \$5. If you don't tell us until camp has started or even ended (this happens). You have lost your entire registration fee:(

2. Explain to your child, they are still playing even if they didn't get on the team that they wanted, with the friend that they wanted, or the coach that they wanted, or the jersey that they wanted, Mom & Dad cannot get their money back:(

All joking aside...if you have an extreme circumstance please call the Recreation Office, and let us know about it. We will do our best to help you!