

Salem City Council Meeting will also be held electronically, using the Zoom program.

If you would like to participate, please call the city offices (801-423-2770) or email ([salemcity@salemcity.org](mailto:salemcity@salemcity.org)) before 5:00 p.m. on Wednesday, November 16th to request the link.

DATE: November 16, 2022 (City Council Chamber 30 West 100 South)

5:30 p.m. Work Session (City Council/W Planning and Zoning Commission)

1. Zions Bank (Electrical Bonding)
2. WCG Transportation Master Plan
3. Agenda Items Discussion

7:00 p.m. AGENDA – REGULAR COUNCIL MEETING

1. Volunteer Motivational/Inspirational Message
2. Invitation to Say Pledge of Allegiance
3. Youth Council Report
4. SF / Salem Chamber Report
5. Public Hearing: Public Hearing To Allow Public Input Regarding (A) The Issuance And Sale By Salem City, Utah Of Not More Than \$4,500,000 Aggregate Principal Amount Of Electric Revenue Bonds, Series 2022; And (B) Any Potential Economic Impact That The Project To Be Financed With The Proceeds Of The Series 2022 Bonds Issued Under The Act May Have On The Private Sector; And Related Matters.
6. Decision: Allow Public Input Regarding (A) The Issuance And Sale By Salem City, Utah Of Not More Than \$4,500,000 Aggregate Principal Amount Of Electric Revenue Bonds, Series 2022; And (B) Any Potential Economic Impact That The Project To Be Financed With The Proceeds Of The Series 2022 Bonds Issued Under The Act May Have On The Private Sector; And Related Matters.
7. Citizen Request: Tabitha's Way Local Food Pantry
8. Decision: 2023 Council Meeting Calendar
9. Decision: Salem City Maple Well Pump Replacement Bid Approval
10. Decision: Agreement for Project Management Consultant Services with Navigate Construction & Development LLC for New Fire/EMS Building
11. Decision: Minutes of November 2, 2022
12. Decision: Bills for Payment

#### DIRECTORS REPORTS

13. Chief Brad James, Public Safety Director
14. Steve Cox, Building Official Director
15. Attorney Walter Bird
16. Jeffrey Nielson, City Finance Director

In compliance with the A.D.A., individuals needing special accommodations during this meeting should notify the Salem City Office at 30 W. 100 S. or call (801)423-2770 at least three working days prior to meeting.

17. Matt Marziale, Public Works/Recreation Director
18. Adam Clements, Electrical Director
19. Bruce Ward, Manager/Engineering
20. John Bowcut, Fiber Director

#### COUNCIL REPORTS

21. Mayor Kurt L Christensen
    - a. Finances / Budget
    - b. City Employees
    - c. Miss Salem
    - d. UMPA Report
    - e. Public Safety
  22. Councilman Kelly Peterson
    - a. Power Report
    - b. SUVPS Report
    - c. Fiber Report
  23. Councilwoman Cristy Simons
    - a. Parks & Recreation
    - b. Green Waste
    - c. Youth Council
  24. Councilman Seth Sorensen
    - a. Water (Primary & Secondary)
    - b. Mt Nebo & SUVMWA
    - c. Chamber of Commerce
  25. Councilwoman Delys Snyder
    - a. Solid Waste/Recycling
    - b. Senior Lunch
    - c. Library
  26. Councilman Tim De Graw
    - a. Sewer
    - b. Storm Drain
    - c. Roads & Trails
  27. CLOSED SESSION -The Salem City Council may temporarily recess the regular meeting and convene in a closed session to discuss pending or reasonably imminent litigation; the purchase, exchange, or lease of real property or water; or to discuss the character, professional competence or physical or mental health of an individual as provided by Utah Code Annotated §52-4-205.
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Please Note: If you have an item that you would like to have discussed before the City Council, please fill out a request form, which is available online at [salemcity.org](http://salemcity.org) or at the City Office, and return it to the City Office by 5:00 p.m. the Thursday prior to the meeting you would like to attend.

Minutes of the Salem City Council Meeting held on November 16, 2022 in the Salem City Council Chambers.

**Work Session:** 5:30 p.m.

## **1. ZIONS BANK (ELECTRICAL BONDING)**

Johnathan Ward from Zions Bank explained the agenda/public hearing item regarding bonding for the new Power Department Building. Johnathan Ward stated that the bond cannot be for more than \$4,500,000. Jeff Nielsen asked Johnathan Ward when the City can receive the bond money if approved at tonight's City Council meeting. Johnathan Ward stated that the City could receive the bond money mid-December if approved at tonight's City Council meeting.

## **2. WCG TRANSPORTATION MASTER PLAN**

Jeremy Searle representing WCG Engineering presented the draft transportation master plan to the City Council. Jeremy Searle stated that the Salem City Council, Planning and Zoning Commission, and Staff have been great to work with while creating the transportation master plan for Salem. Jeremy Searle presented the future road build out map. Jeremy Searle mentioned that each future road has a cross section assigned to it in the transportation master plan. Jeremy Searle presented the future trails plan map. Jeremy Searle presented the future intersection control map. The intersection control map shows locations for future signals and roundabouts at future and/or existing intersections. Jeremy Searle talked about the benefits and disadvantages of roundabouts. Roundabouts produce a reduction in crashes, safer environment for pedestrians, and better traffic flow during yield conditions. The disadvantage of roundabouts is cost (expensive) and space (takes up a lot of area). Jeremy Searle mentioned that roundabouts are cheaper than signal intersection overtime because there is not as much maintenance required and less public safety cost. Kam Valguardson asked Jeremy Searle about oversized loads using roundabouts. Jeremy Searle stated that roundabouts are designed for a 67 foot semi-truck turn radius and the travel lanes are 14 feet. John Bowcut mentioned that roundabout and signal intersections should be spaced between each other to avoid traffic jams. Jeremy Searle stated that the roundabout and signal intersections will be properly spaced to avoid traffic jams. Jeremy Searle addressed concerns from residents about increase of traffic on local roads. Jeremy Searle stated that the local road traffic will lighten when future collector and connector roads are constructed. Jeff Nielsen asked Jeremy Searle about the future of the intersection of Main Street and 400 North. Jeremy Searle mentioned that after studying the intersection of Main Street and 400 North the current four way stop is working and will work for the future as well. There was conversation about the future impact fees. Councilperson De Graw stated that while looking at preliminary numbers for future transportation impact fees, the future transportation impact fees may not cover as much as the City would like. Councilperson De Graw mentioned that the City may need to look into utilizing sales tax for future road way construction. Jeremy Searle went through the consultant recommendations within the transportation master plan. Jeremy Searle talked about the recommendations for the old block of town. The old block of town currently has massive amounts of right of way. Jeremy Searle stated that the future cross section for the old block of town will contain

swells for storm drain. Councilperson De Graw mentioned that the City could sale unused right of way to the residents within the old block of Salem. The City Council asked how the process of selling right of way to property owners worked. Jeremy Searle mentioned that he does not know how the selling of right of way property works because he has never seen the process practiced. Councilperson De Graw wanted to know what other Cities do with their old blocks. It was mentioned that Lehi City budgets to improve one old block of town each year. Bruce Ward stated that the storm drain issues within the old block of town will never go away if the improvements are piece milled. Jeremy Searle mentioned that there are a lot of ideas that the City Council can think about for the improvements within the old block of town. Councilperson De Garw mentioned that improvements for the old block of town should be prioritized around areas that have safety concerns. Jeremy Searle mentioned that the transportation master plan recommends that the City to do the following: develop a private roadway standard, create a connectivity policy, create a pavement asset management plan, conduct a study to determine the location of the future Spanish Fork River Bottoms road, coordinate with MAG and UDOT about the future of SR-164, and the creation of an electrical vehicle parking ordinance. Jeremy Searle presented the safety project recommendations. The recommended safety projects are as follows: work with UDOT to create better pedestrian safety along SR-198, construct a roundabout at the intersection of Arrowhead Trail and 460 West, and create a four way stop at the intersection of Center Street and 100 East. Bruce Ward stated that the installation of a four way stop at the intersection of Center Street and 100 east would be easy for the City to do. The transportation master plan recommends the City to adopt a traffic calming policy. Jeremy Searle recommended that bulb out intersections could be used for traffic calming.

Bruce Ward introduced Bradey Wilde to the City Council. Bradey Wilde is the new Assistant City Engineer. Bradey Wilde has a combined ten years of engineering experience in the public and federal sector. Bruce Ward believes that Bradey Wilde will a great fit for Salem City. Bruce Ward mentioned that Bradey Wilde will also be volunteering for the day shift Salem Fire Department.

Bruce Ward talked about the maple well pump replacement bid. Bruce Ward stated that the current pump in the maple well is showing wear and tear according to the data. The plan is to replace the pump and the shaft for the maple well. Bruce Ward stated that staff recommends the City Council to approve the bid from Rino Pumps, LLC. Bruce Ward stated that whoever is awarded the bid will have fourteen days to complete the shaft and pump replacement. Councilperson Snyder asked if all of the parts to complete the replacement are available. Bruce Ward stated that the parts for the shaft and pump replacement are lined up.

Walter Bird talked about the agreement with Navigate Construction & Development LLC to be the project manager for the new Fire/EMS building. Walter Bird stated that Navigate Construction & Development LLC will have 15 months to complete construction of the new Fire/EMS building. Walter Bird stated that Staff recommends the agreement to be approved.

**MEETING CONVENED AT:** 7:00 p.m.

**CONDUCTING:** Mayor Kurt L Christensen

**COUNCIL PRESENT:**

Mayor Kurt L Christensen  
Councilperson Delys Snyder  
Councilperson Tim De Graw  
Councilperson Cristy Simons  
Councilperson Kelly Peterson

**STAFF PRESENT:**

Jeffrey Nielson, Finance/Recorder  
Walter Bird, City Attorney  
Chief Brad James, Police Chief  
Bruce Ward, Manager/City Engineer  
Steve Cox, Building Dept.  
John Bowcut, Fiber Director  
Cody Young

**OTHERS PRESENT**

**Please See Attached Document at Bottom**

**1. VOLUNTEER MOTIVATIONAL/INSPIRATIONAL MESSAGE**

Mayor Christensen asked if anyone would like to give a motivational or inspirational message. Councilperson De Graw stated he would like to offer a motivational message in the form of a prayer.

**2. INVITATION TO SAY PLEDGE OF ALLEGIANCE**

Mayor Christensen invited those who wish to participate, to stand and say the pledge of allegiance with him. He then led the pledge of allegiance for those who wanted to participate.

**3. YOUTH COUNCIL**

There was nobody from Youth Council at tonight's meeting.

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**4. SF/SALEM CHAMBER OF COMMERCE**

There was nobody from the SF/Salem Chamber of Commerce at tonight's meeting.

**5. PUBLIC HEARING: PUBLIC HEARING TO ALLOW PUBLIC INPUT REGARDING (A) THE ISSUANCE AND SALE BY SALEM CITY, UTAH OF NOT MORE THAN \$4,500,000 AGGREGATE PRINCIPAL AMOUNT OF ELECTRIC REVENUE BONDS, SERIES 2022; AND (B) ANY POTENTIAL ECONOMIC IMPACT THAT THE PROJECT OT BE FINANCED WITH THE PROCEEDS OF THE SERIES 2022 BONDS ISSUED UNDER THE ACT MAY HAVE ON THE PRIVATE SECTOR; AND RELATED MATTERS**

Mayor Christensen asked for a motion to enter public hearing.



**MOTION BY:** Councilperson Peterson made a motion to enter public hearing.

**SECONDED BY:** Councilperson Snyder seconded the motion.

**VOTE:** Councilperson De Graw; Aye, Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Snyder; Aye, (4 Ayes)

John Bowcut who lives at 1636 South Carson Way Salem, Utah is in favor of the proposed bond. John Bowcut believes that the new Fire/EMS building is needed.

Mayor Christensen asked for a motion to close public hearing.

**MOTION BY:** Councilperson Snyder made a motion to close public hearing.

**SECONDED BY:** Councilperson Peterson seconded the motion.

**VOTE:** Councilperson De Graw; Aye, Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Snyder; Aye, (4 Ayes)

**6. DECISION: ALLOW PUBLIC INPUT REGARDING (A) THE ISSUANCE AND SALE BY SALEM CITY, UTAH OF NOT MORE THAN \$4,500,000 AGGREGATE PRINCIPAL AMOUNT OF ELECTRIC REVENUE BONDS, SERIES 2022; AND (B) ANY POTENTIAL ECONOMIC IMPACT THAT THE PROJECT OT BE FINANCED WITH THE PROCEEDS OF THE SERIES 2022 BONDS ISSUED UNDER THE ACT MAY HAVE ON THE PRIVATE SECTOR; AND RELATED MATTERS**

This agenda item was removed from the agenda. No action took place.

**7. CITIZEN REQUEST: TABITHA'S WAY LOCAL FOOD PANTRY**

Lilian Cup from Tabitha's Way addressed the City Council. Tabitha's Way gave a personal invitation to the Mayor and City Council to participate in the December 17, 2022 Christmas Dinner. They will be passing out Christmas dinners to families in need. Councilperson Snyder asked how Tabitha's Way food storage was affected by COVID. Lilian Cup mentioned that the there was a lack in donations during the year of 2020. The lack of donations has had an effect on Tabitha's Way. Lilian Cup mentioned that Tabitha's Way needs donations all year long but they always lack donations during the spring.

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**8. DECISION: 2023 COUNCIL MEETING CALENDAR**

Mayor Christensen asked for a motion for the 2023 council meeting calendar

**MOTION BY:** Councilperson Peterson made a motion to approve the 2023 council meeting calendar.

**SECONDED BY:** Councilperson De Graw seconded the motion.

**VOTE:** Councilperson De Graw; Aye, Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Snyder; Aye, (4 Ayes)

**9. DECISION: SALEM CITY MAPLE WELL PUMP REPLACEMENT BID APPROVAL**

Bruce Ward stated that the pump and shaft for the maple well is planned to be replaced. The current pump and shaft can be kept for backup in the future. Bruce Ward stated that the decision to keep the old shaft and pump for backup will be determined when the pump and shaft are removed and examined.

Mayor Christensen asked for a motion for the Salem City maple well pump replacement bid approval.

**MOTION BY:** Councilperson Peterson made a motion to approve the Rino Pumps, LLC bid in the amount of \$98,265.06 for the Salem City maple well pump replacement.

**SECONDED BY:** Councilperson Snyder seconded the motion.

**VOTE:** Councilperson De Graw; Aye, Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Snyder; Aye, (4 Ayes)

**10. DECISION: AGREEMENT FOR PROJECT MANAGEMENT CONSULTANT SERVICES WITH NAVIGATE CONSTRUCTION & DEVELOPMENT LLC FOR NEW FIRE/EMS BUILDING**

Walter Bird mentioned that City Staff recommends approval of the agreement.

Mayor Christensen asked for a motion for the agreement for project management consultant services with Navigate Construction & Development LLC for new fire/ems building.

**MOTION BY:** Councilperson De Graw made a motion to approve the agreement for project management consultant services with Navigate Construction & Development LLC for new fire/ems building.

**SECONDED BY:** Councilperson Snyder seconded the motion.

**VOTE:** Councilperson De Graw; Aye, Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Snyder; Aye, (4 Ayes)

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**11. DECISION: MINUTES OF NOVEMBER 2, 2022**

Mayor Christensen asked for a motion for the minutes of November 2, 2022.

**MOTION BY:** Councilperson Peterson made a motion to approve the minutes of November 2, 2022.

**SECONDED BY:** Councilperson Snyder seconded the motion.

**VOTE:** Councilperson De Graw; Aye, Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Snyder; Aye, (4 Ayes)

## **12. DECISION: BILL FOR PAYMENT**

Mayor Christensen asked for a motion for the bills for payment.

**AMOUNT:** \$968,574.39

**MOTION BY:** Councilperson Snyder made a motion to approve the bills for payment in the amount of \$968,574.39.

**SECONDED BY:** Councilperson Peterson seconded the motion.

**VOTE:** Councilperson De Graw; Aye, Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Snyder; Aye, (4 Ayes)

## **STAFF REPORTS**

### **13. CHIEF BRAD JAMES, PUBLIC SAFETY DIRECTOR**

Chief Brad James mentioned that the ambulance needing repair is up and running again. Chief Brad James stated that there has been two car accidents everyday throughout town for the last several week. Councilperson Snyder asked about the new ambulance that was ordered. Chief Brad James stated that they hope to have the new ambulance within a year from now.

### **14. STEVE COX, BUILDING OFFICIAL DIRECTOR**

Steve Cox mentioned that three new single family building permits have been issued this month. Steve Cox stated that there are eight new single family and two new commercial building permits awaiting payment.

### **15. ATTORNEY WALTER BIRD**

Walter Bird had nothing to add to tonight's meeting.

### **16. JEFFREY NIELSON, CITY FINANCE DIRECTOR/CITY RECORDER**

Jeff Nielson mentioned that the auditors will be wrapping up their audit soon. Jeff Nielson mentioned that the Christmas party will be held on December 15, 2022.

### **17. MATT MARZIALE, RECREATION/PUBLIC WORKS DIRECTOR**

Matt Marziale was not present at tonight's meeting.

### **18. ADAM CLEMENTS, ELECTRICAL DIRECTOR**

Adam Clements was not present at tonight's meeting.



**19. BRUCE WARD, MANAGER/ENGINEERING**

Bruce Ward reminded the City Council about the letter sent by CUWCD concerning lawn restrictions. Bruce Ward stated that some of the surrounding Cities felt that the proposed restrictions presented by CUWCD were too harsh. Bruce Ward mentioned that the Cities are wanting to send a response letter to CUWCD asking for the limitations to not be so strict and provide educational resources concerning water conservation. Bruce Ward asked the City Council if Salem City would like to be a part of this response letter to CUWCD. Councilperson Snyder believes that education concerning water conservation is needed. The City Council mentioned that the Mayor and Bruce Ward can determine if a letter needs to be sent to CUWCD. Bruce Ward mentioned that Woodland Hills Drive should be open next week. Bruce Ward mentioned that there has been a lot of complaints about road closures associated with the Salem Canal Road project. Bruce Ward stated that the Staff is doing everything they can to make things work regarding road closures. Councilperson Peterson asked if there is an emergency route for emergency vehicles during road closures. Chief Brad James mentioned that emergency vehicles and emergency situations should have access to all roads whether they are closed or open. Bruce Ward mentioned that the construction of Mt. Loafer Parkway is under construction.

**20. JOHN BOWCUT, FIBER DIRECTOR**

John Bowcut mentioned that they have 798 customers. John Bowcut stated that the fiber experienced an outage on Monday. John Bowcut mentioned that the outage was caused by a person in Salt Lake City cutting a live wire on accident.

**COUNCIL REPORTS**

**21. MAYOR KURT L. CHRISTENSEN**

Mayor Christensen is happy with the new Assistant City Engineer hire.

**22. COUNCILPERSON KELLY PETERSON**

Councilperson Peterson gave a report for Adam Clements. The power department is continuing to work hard on transferring SESD customers to Salem City power.

**23. COUNCILPERSON CRISTY SIMONS**

Councilperson Simons reminded the City Council to read the email sent about Pond Town Christmas.

**24. COUNCILPERSON SETH SORENSEN**

Councilperson Sorensen was excused from tonight's meeting.

**25. COUNCILPERSON DELYS SNYDER**

Councilperson Snyder mentioned that the new transfer station is under construction. Councilperson Snyder stated that the construction of the new transfer station is on budget and on time. Councilperson Snyder mentioned that the South Valley Solid Waste District has reminder flyers about what can and cannot be recycled.

**26. COUNCILPERSON TIM DE GRAW**

Councilperson De Graw mentioned that the sewer plant is running well. Councilperson De Graw talked about the transportation master plan. Councilperson De Graw stated that Bruce Ward and WCG Engineering has been a great asset for Salem City in regards to the creation of the transportation master plan.

**27. CLOSED SESSION**

There was no closed session during tonight's meeting.

**ADJOURN CITY COUNCIL MEETING**

Mayor Christensen asked for a motion to adjourn.

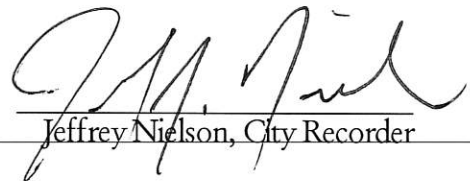
**MOTION BY:** Councilperson Snyder made a motion to adjourn

**SECONDED BY:** Councilperson Peterson seconded the motion.

**VOTE:** Councilperson De Graw; Aye, Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Snyder; Aye, (4 Ayes)

**MEETING ADJOURNED AT:** 8:00 p.m.

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Jeffrey Nielson, City Recorder

Salem City Council Meeting Attendance Record  
For Council Meeting held on November 16, 2022

	Please Print Name	Please Sign Name
1	Craig Sacco	Craig Sacco
2	William Burk	Wm Burk
3	Lillian Kump	Lillian Kump
4	Lisa Webster	Lisa Webster
5	THOM BROCKBANK	Thom Brockbank
6	Sandra Stokes	Sandra Stokes
7	Shawny Lee	Shawny Lee
8	Andrew Ottesen	Andrew Ottesen
9	Jan Gordon	Jan Gordon
10	Kirk Boothe	Kirk Boothe
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