



Salem City Council Meeting will also be held electronically, using the Zoom program.

If you would like to participate, please call the city offices (801-423-2770) or email ([salemcity@salemcity.org](mailto:salemcity@salemcity.org)) before 5:00 p.m. on Wednesday, March 1<sup>st</sup> to request the link.

DATE: March 1, 2023 (City Council Chamber 30 West 100 South)

6:30 p.m. Work Session

1. Agenda Items Discussion

7:00 p.m. AGENDA – REGULAR COUNCIL MEETING

1. Volunteer Motivational/Inspirational Message
2. Invitation to Say Pledge of Allegiance
3. Youth Council Report
4. SF / Salem Chamber Report
5. Decision: Condemnation Letter – The Church property for utilities and road
6. Decision: IPSA Mutual Aid Agreement
7. Decision: PID Engagement Letter with Gilmore Bell
8. Decision: Ordinance Amending Business License Regulations Concerning Mobile Food Vendors
9. Decision: Ordinance Amending Title 12 of the Salem City Municipal Code Chapter 1 – Building Regulations, 12-01-010. Building Code - Adopted
10. Resolution: Policy Statement Establishing Public Infrastructure Districts (PID)
11. Decision: Bills for Payment

#### DIRECTORS REPORTS

12. Chief Brad James, Public Safety Director
13. Steve Cox, Building Official Director
14. Attorney Walter Bird
15. Jeffrey Nielson, City Finance Director
16. Matt Marziale, Public Works/Recreation Director
17. Adam Clements, Electrical Director
18. Bruce Ward, Manager/Engineering
19. John Bowcut, Fiber Director

COUNCIL REPORTS

20. Mayor Kurt L Christensen
  - a. Finances / Budget
  - b. City Employees
  - c. Miss Salem
  - d. UMPA Report
  - e. Public Safety
21. Councilman Kelly Peterson
  - a. Power Report
  - b. SUVPS Report
  - c. Fiber Report
22. Councilwoman Cristy Simons
  - a. Parks & Recreation
  - b. Green Waste
  - c. Youth Council
23. Councilman Seth Sorensen
  - a. Water (Primary & Secondary)
  - b. Mt Nebo & SUVMWA
  - c. Chamber of Commerce
24. Councilwoman Delys Snyder
  - a. Solid Waste/Recycling
  - b. Senior Lunch
  - c. Library
25. Councilman Tim De Graw
  - a. Sewer
  - b. Storm Drain
  - c. Roads & Trails
26. CLOSED SESSION -The Salem City Council may temporarily recess the regular meeting and convene in a closed session to discuss pending or reasonably imminent litigation; the purchase, exchange, or lease of real property or water; or to discuss the character, professional competence or physical or mental health of an individual as provided by Utah Code Annotated §52-4-205.

Please Note: If you have an item that you would like to have discussed before the City Council, please fill out a request form, which is available online at [salemcity.org](http://salemcity.org) or at the City Office, and return it to the City Office by 5:00 p.m. the Thursday prior to the meeting you would like to attend.

Minutes of the Salem City Council Meeting held on March 1, 2023, in the Salem City Council Chambers.

**Work Session:** 6:30 p.m.

## **1. Agenda Items Discussion**

Bruce Ward presented the condemnation letter for The Church property. Main Street needs to be extended from 750 N to the Moonlight Village Development. The Church owns the property where the extension of Main Street needs to be constructed. The condemnation letter allows The Church and Salem City to come to an arrangement for the needed property. The condemnation letter also gives Salem City the right to use their power of eminent domain if an agreement for the needed property is not reached.

Jeff Nielson explained the IPSA (Intermountain Power Superintendents Association) Mutual Aid Agreement. The agreement allows members of the IPSA to assist other members of the IPSA during emergencies, natural disasters, etc. The agreement will be beneficial to the City. City staff recommends that the agreement is approved by the City Council.

Jeff Nielson talked about the PID engagement letter with Gilmore Bell. The letter will authorize Gilmore Bell to be legal counsel for Salem City during the construction of the Viridian Farms PID (public infrastructure district). Jeff Nielson stated that the developers of the Viridian Farms PID will be paying Gilmore Bell for their services.

Jeff Nielson talked about the ordinance concerning mobile food trucks. The proposed ordinance allows the city to control the time mobile truck permits are permitted.

Walter Bird explained the ordinance amending chapter 12 of the Salem City Municipal Code. The proposed amendment allows Salem City to adopt legislative building codes/regulations.

Jeff Nielson talked about the PID (Public Infrastructure District) policy. The PID policy was developed by Gilmore Bell. The PID policy will outline the ground rules for future PIDs within Salem City. Future PIDs will be reviewed by legal counsel, DRC, and City Council before approval is granted. The applicant for a PID will be responsible for a \$5,000 review fee before the city will review the proposed PID.

**MEETING CONVENED AT:** 7:00 p.m.

**CONDUCTING:** Councilperson Sorensen

**COUNCIL PRESENT:**

Councilperson Seth Sorensen  
Councilperson Delys Snyder  
Councilperson Tim De Graw  
Councilperson Cristy Simons

**STAFF PRESENT:**

Jeffrey Nielson, Finance/Recorder  
Walter Bird, City Attorney  
Chief Brad James, Police Chief  
Bruce Ward, Manager/City Engineer  
Steve Cox, Building Dept.  
John Bowcut, Fiber Director  
Cody Young

**OTHERS PRESENT**

**Please See Attached Document at Bottom**

Councilperson Sorensen was pro-temp for Mayor Christensen at tonight's meeting.

**1. VOLUNTEER MOTIVATIONAL/INSPIRATIONAL MESSAGE**

Councilperson Sorensen asked if anyone would like to give a motivational or inspirational message. Councilperson Simons stated she would like to offer a motivational message in the form of a prayer.

**2. INVITATION TO SAY PLEDGE OF ALLEGIANCE**

Councilperson De Graw invited those who wish to participate, to stand and say the pledge of allegiance with him. He then led the pledge of allegiance for those who wanted to participate.

**3. YOUTH COUNCIL**

There was nobody from Youth Council at tonight's meeting. Miss Salem was present at tonight's meeting. Miss Salem stated that applications for Miss Salem will be opening soon.

**4. SF/SALEM CHAMBER OF COMMERCE**

There was nobody from the SF/Salem Chamber of Commerce at tonight's meeting.

**5. DECISION: CONDEMNATION LETTER – THE CHURCH PROPERTY FOR UTILITIES AND ROAD**

Bruce Ward presented the condemnation letter for the church property. Bruce Ward stated that an extension of Main Street to the north of 750 N is needed for the Moonlight Village Development. The portion of Main Street that needs to be constructed is located on The

Church's property. The best outcome to the situation is if The Church and Salem City can negotiate a fair price for the property. City staff recommends that the City Council approves Mayor Christensen to sign the condemnation letter.

Councilperson Sorensen asked for a motion for the condemnation letter for The Church property.

**MOTION BY:** Councilperson Snyder made a motion to approve Mayor Christensen to sign the condemnation letter for The Church property.

**SECONDED BY:** Councilperson Simons seconded the motion.

**VOTE:** Councilperson De Graw; Aye, Councilperson Sorensen; Aye, Councilperson Simons; Aye, Councilperson Snyder; Aye, (4 Ayes)

## **6. DECISION: IPSA MUTUAL AID AGREEMENT**

Bruce Ward stated that the IPSA Mutual Aid Agreement allow Salem City and surrounding cities to assist each other with power needs during emergencies/natural disasters.

Councilperson Sorensen asked for a motion for the IPSA Mutual Aid Agreement.

**MOTION BY:** Councilperson De Graw made a motion to approve the IPSA Mutual Aid Agreement.

**SECONDED BY:** Councilperson Simons seconded the motion.

**VOTE:** Councilperson De Graw; Aye, Councilperson Sorensen; Aye, Councilperson Simons; Aye, Councilperson Snyder; Aye, (4 Ayes)

## **7. DECISION: PID ENGAGEMENT LETTER WITH GILMORE BELL**

Jeff Nielson stated that the engagement letter allows Gilmore Bell to be Salem City's legal counsel for the Viridian Farms PID. The developer of the Viridian Farms Master Planned Development will be paying for Gilmore Bell's services.

Councilperson Sorensen asked for a motion for the PID engagement letter with Gilmore Bell.

**MOTION BY:** Councilperson Snyder made a motion to approve the PID engagement letter with Gilmore Bell.

**SECONDED BY:** Councilperson De Graw seconded the motion.

**VOTE:** Councilperson De Graw; Aye, Councilperson Sorensen; Aye, Councilperson Simons; Aye, Councilperson Snyder; Aye, (4 Ayes)

## **8. DECISION: ORDINANCE AMENDING BUSINESS LICENSE REGULATIONS CONCERNING MOBILE FOOD VENDORS**

Jeff Nielson talked about the ordinance concerning mobile food trucks. The proposed ordinance allows the city to control the time mobile truck permits are permitted.

Councilperson Sorensen asked for a motion for the ordinance amending business license regulations concerning mobile food vendors.

**MOTION BY:** Councilperson Simons made a motion to approve the ordinance amending business license regulations concerning mobile food vendors.

**SECONDED BY:** Councilperson Snyder seconded the motion.

**VOTE:** Councilperson De Graw; Aye, Councilperson Sorensen; Aye, Councilperson Simons; Aye, Councilperson Snyder; Aye, (4 Ayes)

**9. DECISION: ORDINANCE AMENDING TITLE 12 OF THE SALEM CITY MUNICIPAL CODE CHAPTER 1 – BUILDING REGULATIONS, 12-01-010. BUILDING CODE – ADOPTED**

Walter Bird explained the ordinance amending chapter 12 of the Salem City Municipal Code. The proposed amendment allows Salem City to adopt legislative building codes/regulations.

Councilperson Sorensen asked for a motion for the ordinance amending title 12 of the Salem city municipal code chapter 1 – building regulations, 12-01-010. building code – adopted

**MOTION BY:** Councilperson Snyder made a motion to approve the ordinance amending title 12 of the Salem city municipal code chapter 1 – building regulations, 12-01-010. building code – adopted.

**SECONDED BY:** Councilperson De Graw seconded the motion.

**VOTE:** Councilperson De Graw; Aye, Councilperson Sorensen; Aye, Councilperson Simons; Aye, Councilperson Snyder; Aye, (4 Ayes)

**10. RESOLUTION: POLICY STATEMENT ESTABLISHING PUBLIC INFRASTRUCTURE DISTRICTS (PID)**

Jeff Nielson explained that the policy statement gives the ground rules for all future PIDs within Salem City. This policy will protect the residents that will live within the future PIDs.

Councilperson Sorensen asked for a motion for the policy statement establishing public infrastructure districts (PID).

**MOTION BY:** Councilperson De Graw made a motion to approve the policy statement establishing public infrastructure districts (PID).

**SECONDED BY:** Councilperson Simons seconded the motion.

**VOTE:** Councilperson De Graw; Aye, Councilperson Sorensen; Aye, Councilperson Simons; Aye, Councilperson Snyder; Aye, (4 Ayes)



## **11. DECISION: BILLS FOR PAYMENT**

Councilperson Sorensen asked for a motion for the bills for payment.

**AMOUNT:** \$707,822.55

**MOTION BY:** Councilperson Simons made a motion to approve the bills for payment in the amount of \$707,822.55.

**SECONDED BY:** Councilperson Snyder seconded the motion.

**VOTE:** Councilperson De Graw; Aye, Councilperson Sorensen; Aye, Councilperson Simons; Aye, Councilperson Snyder; Aye, (4 Ayes)

## **STAFF REPORTS**

### **12. CHIEF BRAD JAMES, PUBLIC SAFETY DIRECTOR**

Chief Brad James gave an update on the new Fire/EMS Building. The city has an architect and general contractor selected for the construction of the Fire/EMS Building. Chief Brad James showed the City Council a preliminary layout of the new Fire/EMS Building. Chief Brad James stated that they will provide a monthly report to the City Council about the Fire/EMS Building until it is constructed.

### **13. STEVE COX, BUILDING OFFICIAL DIRECTOR**

Steve Cox had nothing to add to tonight's meeting.

### **14. ATTORNEY WALTER BIRD**

Walter Bird had nothing to add to tonight's meeting.

### **15. JEFFREY NIELSON, CITY FINANCE DIRECTOR/CITY RECORDER**

Jeff Nielson stated that preparation for this next fiscal year budget has begun. Jeff Nielson mentioned that Dave Berg is coming to City Council Work Session next City Council meeting to discuss power rates. Jeff Nielson stated that PI metering rates will be discussed soon.

### **16. MATT MARZIALE, RECREATION/PUBLIC WORKS DIRECTOR**

Matt Marziale was not present at tonight's meeting.

### **17. ADAM CLEMENTS, ELECTRICAL DIRECTOR**

Adam Clements was not present at tonight's meeting.

### **18. BRUCE WARD, MANAGER/ENGINEERING**

Bruce Ward mentioned that there will be a conversation about base rate and meter rate for the PI (pressurized irrigation) soon. Bruce Ward stated that the goal is to have the new PI rates go into effect on June 1, 2023.

**19. JOHN BOWCUT, FIBER DIRECTOR**

John Bowcut stated that the fiber department has 958 customers.

**COUNCIL REPORTS**

**20. MAYOR KURT L. CHRISTENSEN**

Mayor Christensen was not present at tonight's meeting.

**21. COUNCILPERSON KELLY PETERSON**

Councilperson Peterson was not present at tonight's meeting.

**22. COUNCILPERSON CRISTY SIMONS**

Councilperson Simons had nothing to add to tonight's meeting.

**23. COUNCILPERSON SETH SORENSEN**

Councilperson Sorensen had nothing to add to tonight's meeting.

**24. COUNCILPERSON DELYS SNYDER**

Councilperson Snyder mentioned that the senior lunches have had great attendance recently.

**25. COUNCILPERSON TIM DE GRAW**

Councilperson De Graw had nothing to add to tonight's meeting.

**26. CLOSED SESSION**

There was no closed session at tonight's meeting.



**ADJOURN CITY COUNCIL MEETING**

Councilperson Sorensen asked for a motion to adjourn.

**MOTION BY:** Councilperson Simons made a motion to adjourn

**SECONDED BY:** Councilperson Snyder seconded the motion.

**VOTE:** Councilperson De Graw; Aye, Councilperson Sorensen; Aye, Councilperson Simons; Aye, Councilperson Snyder; Aye, (4 Ayes)

**MEETING ADJOURNED AT:** 7:30 p.m.



Jeffrey Nielson, City Recorder

Salem City Council Attendance Record  
For City Council Meeting held on March 1, 2023

	Please Print Name	Please Sign Name
1	Craig Sacco	<i>[Signature]</i>
2	Tina Johnson	<i>[Signature]</i>
3	Lexy Wilson	Lexy Wilson
4	Makaydee Lyman	Makaydee Lyman
5	Alynn Smith	<i>[Signature]</i>
6	Garrett Holt	<i>[Signature]</i>
7	Katja McClellon	<i>[Signature]</i>
8	Beth Tischner	<i>[Signature]</i>
9	Natalie Parker	Natalie Parker
10	Ashlynn Tasker	ashlynn tasker
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