

Salem City Council Meeting will also be held electronically, using the Zoom program.

If you would like to participate, please call the city offices (801-423-2770) or email ([salemcity@salemcity.org](mailto:salemcity@salemcity.org)) **before 5:00 p.m. on Wednesday, September 7<sup>th</sup> to request the link.**

DATE: September 7, 2022 (City Council Chamber 30 West 100 South)

6:00 p.m. Work Session

1. Agenda Items Discussion

7:00 p.m. AGENDA – REGULAR COUNCIL MEETING

1. Volunteer Motivational/Inspirational Message
2. Invitation to Say Pledge of Allegiance
3. Youth Council Report
4. SF / Salem Chamber Report
5. Decision: Award Bid for Salem Pond Storm Drain Improvement
6. Decision: Agreement for Parks and Recreation Impact Fee Update
7. Decision: Utility Vehicle for Water/PI Department
8. Decision: Award to Design the Salem Canal Trail
9. Decision: Easement Relocation Canal Road (City Owned Property (Hess Property))
10. Decision: Sewer Plant Heat Cable Snow Prevention
11. Decision: Spare Pump for Sewer Plant
12. Decision: Minutes of August 17, 2022
13. Decision: Bills for Payment

#### DIRECTORS REPORTS

14. Chief Brad James, Public Safety Director
15. Steve Cox, Building Official Director
16. Attorney Walter Bird
17. Jeffrey Nielson, City Finance Director
18. Matt Marziale, Public Works/Recreation Director
19. Adam Clements, Electrical Director
20. Bruce Ward, Manager/Engineering
21. John Bowcut, Fiber Director

In compliance with the A.D.A., individuals needing special accommodations during this meeting should notify the Salem City Office at 30 W. 100 S. or call (801)423-2770 at least three working days prior to meeting.

COUNCIL REPORTS

22. Mayor Kurt L Christensen
  - a. Finances / Budget
  - b. City Employees
  - c. Miss Salem
  - d. UMPA Report
  - e. Public Safety
23. Councilman Kelly Peterson
  - a. Power Report
  - b. SUVPS Report
  - c. Fiber Report
24. Councilwoman Cristy Simons
  - a. Parks & Recreation
  - b. Green Waste
  - c. Youth Council
25. Councilman Seth Sorensen
  - a. Water (Primary & Secondary)
  - b. Mt Nebo & SUVMWA
  - c. Chamber of Commerce
26. Councilwoman Delys Snyder
  - a. Solid Waste/Recycling
  - b. Senior Lunch
  - c. Library
27. Councilman Tim De Graw
  - a. Sewer
  - b. Storm Drain
  - c. Roads & Trails
28. CLOSED SESSION -The Salem City Council may temporarily recess the regular meeting and convene in a closed session to discuss pending or reasonably imminent litigation; the purchase, exchange, or lease of real property or water; or to discuss the character, professional competence or physical or mental health of an individual as provided by Utah Code Annotated §52-4-205.

Please Note: If you have an item that you would like to have discussed before the City Council, please fill out a request form, which is available online at [salemcity.org](http://salemcity.org) or at the City Office, and return it to the City Office by 5:00 p.m. the Thursday prior to the meeting you would like to attend.

Minutes of the Salem City Council Meeting held on September 7, 2022 in the Salem City Council Chambers.

**Work Session:** 6:00 p.m.

## **1. Agenda Items Discussion**

Bruce Ward talked about awarding the bid for the Salem pond storm drain improvements. The lowest bid that was submitted to the City was higher than the budgeted amount. Bruce Ward stated that the lowest bidder for the project has pulled their bid. Bruce Ward stated that the Salem pond storm drain improvements will need to be completed in the future. Bruce Ward suggested that this item is removed from tonight's agenda.

Bruce Ward explained the agreement to update the parks/recreation impact fee. Bruce Ward stated that the agreement allows Rimroc Engineering to update the parks/recreation impact fee for \$15,000. The \$15,000 fee will be paid through impact fees.

Bruce Ward stated that the water/pi department found a used utility vehicle for sale. The utility vehicle is equipped with snow tracks. The utility vehicle is needed for accessing the water tanks in the winter. The amount that the utility vehicle will be purchased for is within the budgeted amount.

Bruce Ward stated that Greg Thomas from Hansen Allen and Luce will present the award to design the Salem canal trail. Greg Thomas stated that a RFQ was sent out for the design of the Salem Canal Trail. Greg Thomas stated that Kenny Seng Construction is the suggested contractor to be awarded the design for Salem canal trail. Greg Thomas stated that bringing the contractor into the design phase of the project will help utilize funding. Greg Thomas mentioned that the Salem canal trail project will begin at the Spanish Fork river bottoms trail and end at P Mountain in Payson. Jeff Nielson mentioned that the funding for the design and construction of the trail will be funding by UDOT and MAG.

Bruce Ward talked about the easement relocation on Salem Canal Road. The realignment of the Salem Canal Road Easement will adjust Salem Canal Road onto the old Hess Property (City Owned). Bruce Ward stated that this easement relocation will not cost the City anything. Bruce Ward believes that the realignment of Salem Canal Road will be nice.

Bruce Ward mentioned that the sewer plant heat tape was removed from the budget. Bruce Ward stated that the sewer plant heat tape will be removed from tonight's agenda.

Bruce Ward stated that a spare pump for the sewer plant is needed. The spare pump will cost \$35,372.00.

Bruce Ward informed the City Council about a quit claim deed that was recently signed by the Mayor. The quit claim deed executed for the purpose of correcting a property gap between Salem City and an adjacent property owner located near 100 east and 300 south. Bruce Ward stated that the gap needed to be corrected in order for the property owner to put their property under contract. Bruce Ward mentioned that he told the property owner

that Salem City is interested in purchasing the land if the contract falls through. The City would use this property for storm drain retention.

**MEETING CONVENED AT:** 7:00 p.m.

**CONDUCTING:** Mayor Kurt L Christensen

**COUNCIL PRESENT:**

Mayor Kurt L Christensen  
Councilperson Seth Sorensen  
Councilperson Delys Snyder  
Councilperson Tim De Graw  
Councilperson Cristy Simons  
Councilperson Kelly Peterson

**STAFF PRESENT:**

Jeffrey Nielson, Finance/Recorder  
Walter Bird, City Attorney  
Chief Brad James, Police Chief  
Adam Clements, Power  
Matt Marziale, PW/Recreation  
Bruce Ward, Manager/City Engineer  
Steve Cox, Building Dept.  
John Bowcut, Fiber Director  
Cody Young

**OTHERS PRESENT**

**Please See Attached Document at Bottom**

**1. VOLUNTEER MOTIVATIONAL/INSPIRATIONAL MESSAGE**

Mayor Christensen asked if anyone would like to give a motivational or inspirational message. Luke Earnest stated he would like to offer a motivational message in the form of a prayer.

**2. INVITATION TO SAY PLEDGE OF ALLEGIANCE**

Kael Shepherd invited those who wish to participate, to stand and say the pledge of allegiance with him. He then led the pledge of allegiance for those who wanted to participate.

**3. YOUTH COUNCIL**

There was nobody from Youth Council at tonight's meeting.

**4. SF/SALEM CHAMBER OF COMMERCE**

There was nobody from the SF/Salem Chamber of Commerce at tonight's meeting.

**5. Decision: Award Bid for Salem Pond Storm Drain Improvements**

This agenda item was removed from tonight's agenda.

**6. Decision: Agreement for Parks and Recreation Impact Fee Update**

Bruce Ward stated that Rimroc Engineering has proposed to update the parks/recreation impact for \$15,000. The \$15,000 fee would be paid with impact fees.

Mayor Christensen asked for a motion for the parks/recreation impact fee update agreement.

**MOTION BY:** Councilperson Sorensen made a motion to approve the agreement for Rimroc Engineering to update the parks/recreation impact fee in the amount of \$15,000.

**SECONDED BY:** Councilperson Cristy Simons seconded the motion.

**VOTE:** Councilperson Tim De Graw; Aye, Councilperson Kelly Peterson; Aye, Councilperson Cristy Simons; Aye, Councilperson Delys Snyder; Aye, Councilperson Seth Sorensen; Aye, (5 Ayes)

## **7. Decision: Utility Vehicle for Water/PI Department**

Bruce Ward stated that the water/pi department have found a utility vehicle to purchase. The vehicle comes with snow tracks. This utility vehicle is needed to access the water tanks during winter. The vehicle is located at Karl Malone Power Sports and is being sold for \$24,571.00

Mayor Christensen asked for a motion for the purchase of the water/pi department utility vehicle.

**MOTION BY:** Councilperson Snyder made a motion to approve the purchase of the water/pi department utility vehicle from Karl Malone Power Sports in the amount of \$24,571.00.

**SECONDED BY:** Councilperson Cristy Sorensen seconded the motion.

**VOTE:** Councilperson Tim De Graw; Aye, Councilperson Kelly Peterson; Aye, Councilperson Cristy Simons; Aye, Councilperson Delys Snyder; Aye, Councilperson Seth Sorensen; Aye, (5 Ayes)

## **8. Decision: Award to Design the Salem Canal Trail**

Bruce Ward stated that four proposals were submitted to the City for review. The contractor will be helping with the design of the Salem canal trail. Bruce Ward stated that bringing a contractor in to help with the design will help utilize cost. The Salem canal trail will start at the Spanish Fork river bottom trail and end at P Mountain in Payson. It is recommended that Kenny Seng Construction is awarded the bid in the amount of \$5,000. It was mentioned that MAG and UDOT will be funding the Salem canal trail project.

Mayor Christensen asked for a motion to award the design of the Salem canal trail.

**MOTION BY:** Councilperson Sorensen made a motion to approve the bid from Kenny Seng Construction in the amount of \$5,000 for the design of the Salem canal trail.

**SECONDED BY:** Councilperson De Graw seconded the motion.

**VOTE:** Councilperson Tim De Graw; Aye, Councilperson Kelly Peterson; Aye, Councilperson Cristy Simons; Aye, Councilperson Delys Snyder; Aye, Councilperson Seth Sorensen; Aye, (5 Ayes)

**9. Decision: Easement Relocation Canal Road (City Owned Property (Hess Property))**

Bruce Ward stated that Salem Canal Road is going to be realigned. The Salem Canal Road easement will need to be shifted to allow this realignment. This easement will be shifted to the south onto the old Hess property. Councilperson De Graw wanted to know the future plans for the Hess property. Bruce Ward stated that the City owns the old Hess property. Salem City plans to build a park, soccer fields, and baseball fields on the property.

Mayor Christensen asked for a motion for the easement relocation on Salem Canal Road located by the Hess property.

**MOTION BY:** Councilperson Peterson made a motion to approve the Salem Canal Road easement relocation located by the Hess property.

**SECONDED BY:** Councilperson Snyder seconded the motion.

**VOTE:** Councilperson Tim De Graw; Aye, Councilperson Kelly Peterson; Aye, Councilperson Cristy Simons; Aye, Councilperson Delys Snyder; Aye, Councilperson Seth Sorensen; Aye, (5 Ayes)

**10. Decision: Sewer Plant Heat Cable Snow Prevention**

This item was removed from tonight's agenda.

**11. Decision: Spare Pump for Sewer Plant**

Bruce Ward stated that a spare pump is needed at the sewer plant.

Mayor Christensen asked for a motion for the sewer plant's spare pump.

**MOTION BY:** Councilperson De Graw made a motion to approve the sewer plant's spare pump in the amount of \$35,372.00.

**SECONDED BY:** Councilperson Simons seconded the motion.

**VOTE:** Councilperson Tim De Graw; Aye, Councilperson Kelly Peterson; Aye, Councilperson Cristy Simons; Aye, Councilperson Delys Snyder; Aye, Councilperson Seth Sorensen; Aye, (5 Ayes)

**12. Decision: Minutes of August 17, 2022**

Mayor Christensen asked for a motion for the minutes of August 17, 2022.

**MOTION BY:** Councilperson Simons made a motion to approve the minutes of August 17, 2022.

**SECONDED BY:** Councilperson De Graw seconded the motion.



**VOTE:** Councilperson Tim De Graw; Aye, Councilperson Kelly Peterson; Aye, Councilperson Cristy Simons; Aye, Councilperson Delys Snyder; Aye, Seth Sorensen; Aye, (5 Ayes)

**13. Decision: Bill for Payment**

Mayor Christensen asked for a motion for the bills for payment.

**AMOUNT:** \$1,953,745.63

**MOTION BY:** Councilperson De Graw made a motion to approve the bills for payment in the amount of \$1,953,745.63.

**SECONDED BY:** Councilperson Snyder seconded the motion.

**VOTE:** Councilperson Tim De Graw; Aye, Councilperson Kelly Peterson; Aye, Councilperson Cristy Simons; Aye, Councilperson Delys Snyder; Aye, Seth Sorensen; Aye, (5 Ayes)

**STAFF REPORTS**

**14. CHIEF BRAD JAMES, PUBLIC SAFETY DIRECTOR**

Chief Brad James stated that a RFQ was posted for the public safety building project manager. The RFQ issued opened on August 27, 2022 and will close September 16, 2022. Chief Brad James stated that a new patrol vehicle was put into this year's budget. The dealer had a patrol car available. Chief Brad James and Greg Gurney went and picked up the available patrol car. Chief Brad James stated that a hiring of a police officer is in this year's budget. The police officer position was posted in house. A part-time officer applied for the police officer position. This person will begin their new position on October 10, 2022.

**15. STEVE COX, BUILDING OFFICIAL DIRECTOR**

Steve Cox stated that the O'Reilly Auto Parts and McDonalds building permits will be issued once the permit fees are paid by the developers. Steve Cox stated that the McDonalds will be built quickly. Steve Cox stated that there are 14 building permits awaiting payment. Once this payment is made, the permit can be issued.

**16. ATTORNEY WALTER BIRD**

Walter Bird had nothing to add to tonight's meeting.

**17. JEFFREY NIELSON, CITY FINANCE DIRECTOR/CITY RECORDER**

Jeff Nielson stated that there will be ULCT meetings on October 5<sup>th</sup>, 6<sup>th</sup>, and 7<sup>th</sup>. Jeff Nielson told the City Council to email him if they were interested in going to the ULCT meetings

**18. MATT MARZIALE, RECREATION/PUBLIC WORKS DIRECTOR**



Matt Marziale was excused from tonight's City Council.

**19. ADAM CLEMENTS, ELECTRICAL DIRECTOR**

Adam Clements stated that they are working on a proposal for a SEDS buyout cost. Adam Clements stated that 421 notices are being issued and customers from SEDS are being switched over to Salem City power. Adam Clements stated that a lot of power infrastructure needs to be constructed to take over SEDS facilities in Salem City boundaries.

**20. BRUCE WARD, MANAGER/ENGINEERING**

Bruce Ward stated that the amendment to allow tunnel car washes in certain zones will be presented at City Council in the near future. Bruce Ward stated that the city staff and a few City Council members will be meeting with the developers of the proposed New Salem MPD this week.

**21. JOHN BOWCUT, FIBER DIRECTOR**

John Bowcut stated that there is 643 fiber connections in Salem. John Bowcut stated that they plan to have the bulk of the fiber network built out by next year. The fiber department plans to have the entire fiber network built out in two years.

**COUNCIL REPORTS**

**22. MAYOR KURT L. CHRISTENSEN**

Mayor Christensen stated that the City employees are doing good.

**23. COUNCILPERSON KELLY PETERSON**

Councilperson Peterson stated that Salem City is moving forward with SUVPS to buyout power facilities from the bureau. Salem City paid \$95,000 to begin the facility transfer. The facility transfer will hopefully be completed in March 2023.

**24. COUNCILPERSON CRISTY SIMONS**

Councilperson Simons mentioned that the national day of service is this upcoming Saturday. The City website will have ideas/options of how to serve on national service day. Councilperson Simons mentioned that Cole Park needs a park hour's sign. The green waste will be open Friday and Saturdays in October.

**25. COUNCILPERSON SETH SORENSEN**

Councilperson Sorensen gave an update on pressurized irrigation usage. The citizens have done a great job with conserving water this year. The Highline Canal's last service will be at the end of September. Councilperson Snyder asked about the pressurized irrigation metering

project. Bruce Ward stated that they are waiting on meters to be delivered. The City hopes to meter pressurized irrigation next year.

**26. COUNCILPERSON DELYS SNYDER**

Councilperson Snyder mentioned that the library had a great auction. The library auction received \$19,700. Councilperson Snyder mentioned that the library had a lot of summer readers this year. Councilperson Snyder thanked the library board for their hard work.

**27. COUNCILPERSON TIM DE GRAW**

Councilperson De Graw mentioned that the sewer plant is running great. Councilperson De Graw talked about the Utah Lake commission. The Utah Lake commission is making plans/taking action to preserve Utah Lake. The Provo Mayor is at the head of the Utah Lake Commission. Councilperson De Graw mentioned that he is working on developing a proposal for the creation of a health and safety committee. Councilperson De Graw also mentioned that the Public Safety Department is trying to obtain a K9.

Brad Gordon addressed the City Council. Brad Gordon mentioned that the Salem City substation blew a fuse last week. The blowing of the fuse created a power outage. Brad Gordon stated that you are not able to get fuse replacements currently. Brad Gordon is concerned that Salem City will not have a replacement fuse for the next time a fuse is blown. Adam Clements stated that they are working on upgrading the power infrastructure currently.

**28. CLOSED SESSION**

There was not closed session at tonight's meeting.

**ADJOURN CITY COUNCIL MEETING**

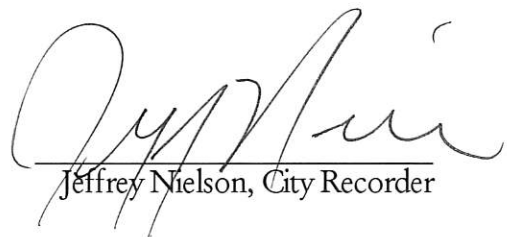
Mayor Christensen asked for a motion to adjourn.

**MOTION BY:** Councilperson Peterson made a motion to adjourn

**SECONDED BY:** Councilperson Sorensen seconded the motion.

**VOTE:** Councilperson Tim De Graw; Aye, Councilperson Kelly Peterson; Aye, Councilperson Cristy Simons; Aye, Councilperson Delys Snyder; Aye, Seth Sorensen; Aye, (5 Ayes)

**MEETING ADJOURNED AT: 8:00 p.m.**



Jeffrey Nielson, City Recorder

Salem City Council Meeting Attendance Record  
For Council Meeting held on September 7, 2022

	Please Print Name	Please Sign Name
1	STEVE HARTINE	Steve Hartine
2	Daniel Denny	Daniel Denny
3	Greg Thomas	Greg Thomas
4	Tessa Hutchings	Tessa Hutchings
5	Jared Hutchings	Jared Hutchings
6	Keon Lowe	Keon Lowe
7	Tawlan Haveron	Tawlan Haveron
8	Trae Johnson	Trae Johnson
9	Elijah Adams	Elijah Adams
10	Luke Earnest	Luke Earnest
11	Kris Turner	Kris Turner
12	Luke Turner	Luke Turner
13	Jaylynn Lindley	Jaylynn Lindley
14	William Burk	William Burk
15	Allison Crawford	Allison Crawford
16	Kate Poulson	Kate Poulson
17	Emmy Spencer	Emmy Spencer
18	Kael Shepherd	
19	Nathan Slater	Nathan Slater
20	Karl DeBrine	
21	Ryan Baker	Ryan Baker
22	Brook Iverson	Brook Iverson
23	Michael Stone	Michael Stone
24	Sundee Stone	Sundee Stone
25	Cody Stone	Cody Stone
26	Karen Boothe	Karen Boothe
27	Brad Gordon	Brad Gordon
28	Jan Gordon	Jan Gordon
29	Zak Nelson	Zak Nelson
30	Ryan Humphreys	Ryan Humphreys

Jeron Piesinger  
Christian Starr

Jeron B  
Starr