



Salem City Council Meeting will also be held electronically, using the Zoom program.  
If you would like to participate, please call the city offices (801-423-2770) or email  
([salemcity@salemcity.org](mailto:salemcity@salemcity.org)) before 5:00 p.m. on Wednesday, July 19th to request the link.

DATE: July 19, 2023 (City Council Chamber 30 West 100 South)

6:30 p.m. Work Session

1. Agenda Items Discussion

7:00 p.m. AGENDA – REGULAR COUNCIL MEETING

1. Volunteer Motivational/Inspirational Message
2. Invitation to Say Pledge of Allegiance
3. Youth Council Report
4. SF / Salem Chamber Report
5. Decision: Nebo Phil Harmonica Orchestra agreement
6. Decision: Lawn Mower for Cemetery
7. Decision: Lights for Loafer Field #5
8. Decision: Impact Fee Reimbursement Agreement Christensen  
Improvements Arrowhead Trail
9. Decision: Minutes of July 5, 2023
10. Decision: Bills for Payment

#### DIRECTORS REPORTS

11. Chief Brad James, Public Safety Director
12. Steve Cox, Building Official Director
13. Attorney Walter Bird
12. Jeffrey Nielson, City Finance Director
14. Matt Marziale, Public Works/Recreation Director
  - a. Farmer Markets and Outdoor Vendors Ordinance
15. Adam Clements, Electrical Director
16. Bruce Ward, Manager/Engineering
17. John Bowcut, Fiber Director

#### COUNCIL REPORTS

18. Mayor Kurt L Christensen
  - a. Finances / Budget
  - b. City Employees
  - c. Miss Salem
  - d. UMPA Report
  - e. Public Safety

In compliance with the A.D.A., individuals needing special accommodations during this meeting should notify the Salem City Office at 30 W. 100 S. or call (801)423-2770 at least three working days prior to meeting.

19. Councilman Kelly Peterson
  - a. Power Report
  - b. SUVPS Report
  - c. Fiber Report
  - d. SUVPS True Up Discussion
20. Councilwoman Cristy Simons
  - a. Parks & Recreation
  - b. Green Waste
  - c. Youth Council
21. Councilman Seth Sorensen
  - a. Water (Primary & Secondary)
  - b. Mt Nebo & SUVMWA
  - c. Chamber of Commerce
22. Councilwoman Delys Snyder
  - a. Solid Waste/Recycling
  - b. Senior Lunch
  - c. Library
23. Councilman Tim De Graw
  - a. Sewer
  - b. Storm Drain
  - c. Roads & Trails
24. CLOSED SESSION -The Salem City Council may temporarily recess the regular meeting and convene in a closed session to discuss pending or reasonably imminent litigation; the purchase, exchange, or lease of real property or water; or to discuss the character, professional competence or physical or mental health of an individual as provided by Utah Code Annotated §52-4-205.

Please Note: If you have an item that you would like to have discussed before the City Council, please fill out a request form, which is available online at [salemcity.org](http://salemcity.org) or at the City Office, and return it to the City Office by 5:00 p.m. the Thursday prior to the meeting you would like to attend.

Minutes of the Salem City Council Meeting held on July 19, 2023, in the Salem City Council Chambers.

**Work Session:** 6:30 p.m.

## **1. Agenda Items Discussion**

The Jones family came to the City Council to talk about a potential property purchase. The Jones family lives at 240 South Main Street. The Jones family is wanting to purchase the sliver of property owned by the city to the south of their home. Mayor Christensen stated that it is hard for the city to sale property that is located along the Salem Pond. Matt Marziale stated that the property located south of the Jones property is safeguarding access for a future trail along the east side of Salem Pond.

Kerry Burnham has been approached by the Spanish Fork library about bookshelves. Spanish Fork library is willing to give the Salem library bookshelves they will not be using. Kerry Burnham has list of quantities and sizes of bookshelves. Kerry Burnham is going to measure out the library to see how many can fit in the library. Matt Marziale stated that the bookshelves can be stored in the evidence room while the library addition is being constructed. Matt Marziale mentioned that next Thursday they can get a crew to move the bookshelves.

Bruce Ward talked about the impact fee reimbursement agreement for the Christensen improvements along Arrowhead Trail. Bruce Ward mentioned that the impact fee policy that was approved in June gave the city the formula for how projects can be reimbursed. The Christensen improvements along Arrowhead Trail is eligible for \$117,300.00 of reimbursement.

Matt Marziale stated that they are looking to purchase a mower for the cemetery. Matt Marziale stated that the 2024 fiscal year budget allows the purchase of a mower for the cemetery. The mower is about three weeks until delivery once it is ordered.

Matt Marziale talked about the Musco lights for loafer field # 5. The Musco lights are the most advanced lighting system in the industry. The lights will be purchased with state bid pricing. The light purchase will be apart of the loafer park addition impact fee project.

**MEETING CONVENED AT:** 7:00 p.m.

**CONDUCTING:** Mayor Kurt L Christensen

**COUNCIL PRESENT:**

Mayor Kurt L Christensen  
Councilperson Seth Sorensen  
Councilperson Tim De Graw  
Councilperson Cristy Simons  
Councilperson Kelly Peterson

**STAFF PRESENT:**

Jeffrey Nielson, Finance/Recorder  
Walter Bird, City Attorney  
Adam Clements, Power  
Matt Marziale, PW/Recreation  
Bruce Ward, Manager/City Engineer  
Steve Cox, Building Dept.  
John Bowcut, Fiber Director  
Cody Young

**OTHERS PRESENT**

**Please See Attached Document at Bottom**

**1. VOLUNTEER MOTIVATIONAL/INSPIRATIONAL MESSAGE**

Mayor Christensen asked if anyone would like to give a motivational or inspirational message. Mayor Christensen stated he would like to offer a motivational message in the form of a prayer.

**2. INVITATION TO SAY PLEDGE OF ALLEGIANCE**

Councilperson Peterson invited those who wish to participate, to stand and say the pledge of allegiance with him. He then led the pledge of allegiance for those who wanted to participate.

**3. YOUTH COUNCIL**

The youth council has been busy with preparing for Salem Days.

**4. SF/SALEM CHAMBER OF COMMERCE**

Kathleen Leavitt introduced Mike Rasmussen and Kandice Young who are on the board of directors for the SF/Salem Chamber of Commerce. The Chamber reached 300 members today. Kathleen Leavitt is wanting to have more board involvement from Salem. Kathleen Leavitt is wanting to come to City Council work session on August 16<sup>th</sup> to discuss Salem's involvement with the SF/Salem Chamber of Commerce.

**5. DECISION: NEBO PHIL HARMONICA ORCHESTRA AGREEMENT**

Mayor Christensen asked for a motion for the Nebo Phil Harmonica Orchestra Agreement.

**MOTION BY:** Councilperson Peterson made a motion to approve the Nebo Phil Harmonica Orchestra Agreement.

**SECONDED BY:** Councilperson Sorensen seconded the motion.

**VOTE:** Councilperson De Graw; Aye, Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Sorensen; Aye, (4 Ayes)

## **6. DECISION: LAWN MOWER FOR CEMETERY**

Mayor Christensen asked for a motion for the lawn mower for cemetery.

**MOTION BY:** Councilperson Sorensen made a motion to approve the purchase of the lawn mower for the cemetery in the amount of \$22,835.00 from Wilkinson Supply.

**SECONDED BY:** Councilperson Simons seconded the motion.

**VOTE:** Councilperson De Graw; Aye, Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Sorensen; Aye, (4 Ayes)

## **7. DECISION: LIGHTS FOR LOAFER FIELD #5**

Mayor Christensen asked for a motion for the lights for loafer field # 5

**MOTION BY:** Councilperson Simons made a motion to approve the Musco lights in the amount of \$68,958.00 for loafer field # 5.

**SECONDED BY:** Councilperson De Graw seconded the motion.

**VOTE:** Councilperson De Graw; Aye, Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Sorensen; Aye, (4 Ayes)

## **8. DECISION: IMPACT FEE REIMBURSEMENT AGREEMENT CHRISTENSEN IMPROVEMENTS ARROWHEAD TRAIL**

Mayor Christensen asked for a motion for the impact fee reimbursement agreement for the Christensen improvements along Arrowhead Trail.

**MOTION BY:** Councilperson Sorensen made a motion to approve the impact fee reimbursement agreement for the Christensen improvements along Arrowhead Trail.

**SECONDED BY:** Councilperson Peterson seconded the motion.

**VOTE:** Councilperson De Graw; Aye, Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Sorensen; Aye, (4 Ayes)

## **9. DECISION: MINUTES OF JULY 5, 2023**

Mayor Christensen asked for a motion for the minutes of July 5, 2023.

**MOTION BY:** Councilperson De Graw made a motion to table the minutes of July 5, 2023.

**SECONDED BY:** Councilperson Peterson seconded the motion.

**VOTE:** Councilperson De Graw; Aye, Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Sorensen; Aye, (4 Ayes)

**10. DECISION: BILL FOR PAYMENT**

Mayor Christensen asked for a motion for the bills for payment.

**AMOUNT:** \$636,235.69

**MOTION BY:** Councilperson Simons made a motion to approve the bills for payment in the amount of \$636,235.69.

**SECONDED BY:** Councilperson Sorensen seconded the motion.

**VOTE:** Councilperson De Graw; Aye, Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Sorensen; Aye, (4 Ayes)

**STAFF REPORTS**

**11. CHIEF BRAD JAMES, PUBLIC SAFETY DIRECTOR**

Chief Brad James was not present at tonight's meeting.

**12. STEVE COX, BUILDING OFFICIAL DIRECTOR**

Steve Cox mentioned that McDonalds is trying to open next week. Bruce Ward asked if they were going to do a ribbon cutting for the McDonalds? Kathleen Leavitt mentioned to reach out to her about the ribbon cutting for the McDonalds. Steve Cox stated that Wyatt Cloward is working on receiving his commercial building inspection certification.

**13. ATTORNEY WALTER BIRD**

Walter Bird had nothing to add to tonight's meeting.

**12. JEFFREY NIELSON, CITY FINANCE DIRECTOR/CITY RECORDER**

Jeff Nielson mentioned that the customer portal for the pressurized irrigation metering will be sent to the residents this weekend.

**14. MATT MARZIALE, RECREATION/PUBLIC WORKS DIRECTOR**

Matt Marziale mentioned that the kickoff date for the Cole Park splash pad was on July 4<sup>th</sup>. There are a few more items that need to be completed at Cole Park, the peace garden and horseshoe pits. Matt Marziale is expecting Cole Park to be completed in a month and a half. Matt Marziale stated that Salem Days is coming up. Matt Marziale mentioned that the people in charge of Salem Days are doing a phenomenal job. Matt Marziale mentioned that SR-198 will be closed at Elk Ridge Drive for construction in a few weeks. This will be a five day hard road closure.

**15. ADAM CLEMENTS, ELECTRICAL DIRECTOR**

Adam Clements mentioned that the power department has been getting caught up on development work this past week. Adam Clements stated that Kolten Jewett is now a foreman for the Salem City Power Department. The steel for the Jackson Substation is being erected now. The Jackson Substation will power the Arrowhead Springs Master Planned Development and the New Salem Master Planned Development area. Adam Clements mentioned that high winds recently tipped power poles on 460 West. The Salem City Power Department and surrounding power departments worked all night long to get the tipped over poles fixed. Adam Clements mentioned that they will be constructing a power line to the maple canyon water well soon.

**16. BRUCE WARD, MANAGER/ENGINEERING**

Bruce Ward stated that the Fire/EMS Building Committee is in the process of finalizing the design for the Fire/EMS Building. Bruce Ward stated that the first phase of the Salem Fields Master Planned Development will begin construction soon.

**17. JOHN BOWCUT, FIBER DIRECTOR**

John Bowcut mentioned that the Salem Fiber has 1,160 customers.

**COUNCIL REPORTS**

**18. MAYOR KURT L. CHRISTENSEN**

Brooklyn Leifson (Miss Salem) and Cambry Peterson (Teen Miss Salem) have been preparing for Salem Days.

**19. COUNCILPERSON KELLY PETERSON**

Councilperson Peterson gave an update on the SUVPS true up. Councilperson Peterson mentioned that they are still negotiating capacity numbers for the SUVPS true up. Councilperson Peterson mentioned that final numbers will be presented to the City Council.

**20. COUNCILPERSON CRISTY SIMONS**

Councilperson Simons had nothing to add to tonight's meeting.

**21. COUNCILPERSON SETH SORENSEN**

Councilperson Sorensen had nothing to add to tonight's meeting.

**22. COUNCILPERSON DELYS SNYDER**

Councilperson Snyder was not present at tonight's meeting.

**23. COUNCILPERSON TIM DE GRAW**



Councilperson De Graw mentioned that the sewer plant is experiencing normal flows. Councilperson De Graw explained the scheduled maintenance projects for the sewer plant. Councilperson De Graw is continuing to circulate the Ames Construction schedule for the Salem Canal Road improvements. Councilperson De Graw mentioned that a speaker has been selected for the Salem Days fireside. Councilperson De Graw is coordinating the Dutch Oven contest for Salem Days this year.

#### **24. CLOSED SESSION**

There was no closed session at tonight's meeting.

#### **ADJOURN CITY COUNCIL MEETING**

Mayor Christensen mentioned that the City Council members need to start thinking about selecting a family of the year award and a volunteer or the year award for Salem Days.

Mayor Christensen asked for a motion to adjourn.

**MOTION BY:** Councilperson De Graw made a motion to adjourn

**SECONDED BY:** Councilperson Peterson seconded the motion.

**VOTE:** Councilperson De Graw; Aye, Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Sorensen; Aye, (4 Ayes)

**MEETING ADJOURNED AT:** 7:30 p.m.



Jeffrey Nielson, City Recorder



Salem City Council Attendance Record  
For City Council Meeting held on July 19, 2023

	Please Print Name	Please Sign Name
1	Paul Taylor	Paul Taylor
2	Kathleen Leavitt	Kathleen Leavitt
3	Raven Boote	Raven Boote
4	Crystal DeGraw	Crystal DeGraw
5	Elizabeth Hense	Elizabeth Hense
6	Aken Hense	Aken Hense
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