

Salem City Council Meeting will also be held electronically, using the Zoom program.

If you would like to participate, please call the city offices (801-423-2770) or email ([salemcity@salemcity.org](mailto:salemcity@salemcity.org)) before 5:00 p.m. on Wednesday, October 4<sup>th</sup> to request the link.

DATE: October 4, 2023 (City Council Chamber 30 West 100 South)

6:30 p.m.

**Work Session**

1. Agenda Items Discussion

7:00 p.m.

**AGENDA – REGULAR COUNCIL MEETING**

1. Volunteer Motivational/Inspirational Message
2. Invitation to Say Pledge of Allegiance
3. Youth Council Report
4. SF / Salem Chamber Report
5. Swearing in an Officer – Matt Taylor
6. Decision: Interlocal Agreement Between Spanish Fork City and Salem City for the Use of Filevine Attorney Case and Document Management System
7. Decision: Sidewalk East Side Veteran Memorial Ball Park
8. Decision: Field Groomer Recreation/Parks
9. Decision: Minutes of September 20, 2023
10. Decision: Bills for Payment

**DIRECTORS REPORTS**

11. Chief Brad James, Public Safety Director
12. Steve Cox, Building Official Director
  - a. Public Facility Signage/Campus Sign
13. Attorney Walter Bird
14. Jeffrey Nielson, City Finance Director
15. Matt Marziale, Public Works/Recreation Director
  - a. Farmer Markets and Outdoor Vendors Ordinance
  - b. CUWCD Open House 11/16/23
16. Adam Clements, Electrical Director
17. Bruce Ward, Manager/Engineering
18. John Bowcut, Fiber Director

In compliance with the A.D.A., individuals needing special accommodations during this meeting should notify the Salem City Office at 30 W. 100 S. or call (801)423-2770 at least three working days prior to meeting.

## COUNCIL REPORTS

19. Mayor Kurt L Christensen
  - a. Finances / Budget
  - b. City Employees
  - c. Miss Salem
  - d. UMPA Report
  - e. Public Safety
20. Councilman Kelly Peterson
  - a. Power Report
  - b. SUVPS Report
  - c. Fiber Report
  - d. SUVPS True Up Discussion
21. Councilwoman Cristy Simons
  - a. Parks & Recreation
  - b. Green Waste
  - c. Youth Council
22. Councilman Seth Sorensen
  - a. Water (Primary & Secondary)
  - b. Mt Nebo & SUVMWA
  - c. Chamber of Commerce
23. Councilwoman Delys Snyder
  - a. Solid Waste/Recycling
  - b. Senior Lunch
  - c. Library
24. Councilman Tim De Graw
  - a. Sewer
  - b. Storm Drain
  - c. Roads & Trails
25. CLOSED SESSION -The Salem City Council may temporarily recess the regular meeting and convene in a closed session to discuss pending or reasonably imminent litigation; the purchase, exchange, or lease of real property or water; or to discuss the character, professional competence or physical or mental health of an individual as provided by Utah Code Annotated §52-4-205.

Please Note: If you have an item that you would like to have discussed before the City Council, please fill out a request form, which is available online at [salemcity.org](http://salemcity.org) or at the City Office, and return it to the City Office by 5:00 p.m. the Thursday prior to the meeting you would like to attend.

Minutes of the Salem City Council Meeting held on October 4, 2023, in the Salem City Council Chambers.

**Work Session:** 6:30 p.m.

## **1. AGENDA ITEMS DISCUSSION**

Walter Bird explained that the interlocal agreement between Spanish Fork City and Salem City will allow him to use his current file management system. Walter Bird recommends that the interlocal agreement is approved at tonight's meeting.

Matt Marziale (not present) is requesting to use \$6,000.00 to begin construction of the sidewalk along the east side of the veteran memorial ballpark along 200 East. The \$6,000.00 comes from fines that were paid by developers. The Mayor and City Council determined that the funds for the sidewalk should be used for sidewalks somewhere in Salem City.

Jeff Nielson mentioned that the field groomer purchase will be cheaper than what was budgeted.

**MEETING CONVENED AT:** 7:00 p.m.

**CONDUCTING:** Mayor Kurt L Christensen

**COUNCIL PRESENT:**

Mayor Kurt L Christensen  
Councilperson Seth Sorensen  
Councilperson Delys Snyder  
Councilperson Tim De Graw  
Councilperson Cristy Simons

**STAFF PRESENT:**

Jeffrey Nielson, Finance/Recorder  
Walter Bird, City Attorney  
Chief Brad James, Police Chief  
Bruce Ward, Manager/City Engineer  
Steve Cox, Building Dept.  
John Bowcut, Fiber Director  
Cody Young

**OTHERS PRESENT**

**Please See Attached Document at Bottom**

**1. VOLUNTEER MOTIVATIONAL/INSPIRATIONAL MESSAGE**

Mayor Christensen asked if anyone would like to give a motivational or inspirational message. Joseph Hansen stated he would like to offer a motivational message in the form of a prayer.

**2. INVITATION TO SAY PLEDGE OF ALLEGIANCE**

Angala Vance invited those who wish to participate, to stand and say the pledge of allegiance with him. He then led the pledge of allegiance for those who wanted to participate.

**3. YOUTH COUNCIL**

The Halloween carnival will be held on October 28, 2023. The Salem City Youth Council will be sworn in on October 26, 2023.

**4. SF/SALEM CHAMBER OF COMMERCE**

There was nobody from the SF/Salem Chamber of Commerce at tonight's meeting.

**5. SWEARING IN AN OFFICER – MATT TAYLOR**

Chief Brad James mentioned that they have hired a new police officer. The new officer's name is Matt Taylor. Matt Taylor grew up in Riverton, Utah and recently worked for the Nephi City Police Department. Jeff Nielson preformed the swearing in for Officer Matt Taylor.

**6. DECISION: INTERLOCAL AGREEMENT BETWEEN SPANISH FORK CITY AND SALEM CITY FOR THE USE OF FILEVINE ATTORNEY CASE AND DOCUMENT MANAGEMENT SYSTEM**

Walter Bird stated that the interlocal agreement is an agreement between Spanish Fork City and Salem City for the use of Filevine. Filevine is an attorney case and document management system.

Mayor Christensen asked for a motion for the interlocal agreement between Spanish Fork City and Salem City for the use of Filevine attorney case and document management system.

**MOTION BY:** Councilperson Sorensen made a motion to approve the interlocal agreement between Spanish Fork City and Salem City for the use of Filevine attorney case and document management system.

**SECONDED BY:** Councilperson Simons seconded the motion.

**VOTE:** Councilperson De Graw; Aye, Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Sorensen; Aye, (4 Ayes)

**7. DECISION: SIDEWALK EAST SIDE VETERAN MEMORIAL BALL PARK**

Mayor Christensen and the City Council believe that the money for the sidewalk at veteran's memorial ballpark should be used somewhere in Salem City.

Mayor Christensen asked for a motion for the sidewalk east side veteran memorial ballpark.

**MOTION BY:** Councilperson Snyder made a motion to transfer the \$6,000.00 for the sidewalk at veteran memorial ballpark to the general fund for the purpose of improving sidewalk somewhere in Salem City.

**SECONDED BY:** Councilperson Sorensen seconded the motion.

**VOTE:** Councilperson De Graw; Aye, Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Sorensen; Aye, (4 Ayes)

**8. DECISION: FIELD GROOMER RECREATION/PARKS**

It was mentioned that the field groomer will groom baseball diamonds throughout the city. The proposed groomer purchase price is cheaper than what was budgeted.

Mayor Christensen asked for a motion for the recreation/parks field groomer.

**MOTION BY:** Councilperson Sorensen made a motion to approve the purchase of the Toro Sandpro 2040Z Groomer in the amount of \$5,500.00.

**SECONDED BY:** Councilperson De Graw seconded the motion.

**VOTE:** Councilperson De Graw; Aye, Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Sorensen; Aye, (4 Ayes)

## **9. DECISION: MINUTES OF SEPTEMBER 20, 2023**

Mayor Christensen asked for a motion for the minutes of September 20, 2023.

**MOTION BY:** Councilperson Snyder made a motion to approve the minutes of September 20, 2023.

**SECONDED BY:** Councilperson De Graw seconded the motion.

**VOTE:** Councilperson De Graw; Aye, Councilperson Sorensen; Aye, Councilperson Simons; Aye, Councilperson Snyder; Aye, (4 Ayes)

## **10. DECISION: BILL FOR PAYMENT**

Mayor Christensen asked for a motion for the bills for payment.

**AMOUNT:** \$2,340,699.30

**MOTION BY:** Councilperson Simons made a motion to approve the bills for payment in the amount of \$2,340,699.30.

**SECONDED BY:** Councilperson Sorensen seconded the motion.

**VOTE:** Councilperson De Graw; Aye, Councilperson Sorensen; Aye, Councilperson Simons; Aye, Councilperson Snyder; Aye, (4 Ayes)

## **STAFF REPORTS**

### **11. CHIEF BRAD JAMES, PUBLIC SAFETY DIRECTOR**

Chief Brad James stated that they are going to be wearing pink badges during the month of October. They will be wearing pink badges to spread breast cancer awareness. Chief Brad James stated that the pad is being constructed for the new Fire/EMS Building.

### **12. STEVE COX, BUILDING OFFICIAL DIRECTOR**

Steve Cox is looking for direction from the City Council about the signage for the Fire/EMS Building. The current code does not allow for the type of signage proposed for the Fire/EMS Building. The City Council directed to come back with a proposal that will make the proposed signage compliant with the code. Steve Cox also asked the City Council where they would like the "Salem City Campus" sign to be placed. The City Council would like to see the "Salem City Campus" sign constructed on a diagonal at the corner of the property.

### **13. ATTORNEY WALTER BIRD**

Walter Bird had nothing to add to tonight's meeting.

### **14. JEFFREY NIELSON, CITY FINANCE DIRECTOR/CITY RECORDER**

Jeff Neilson had nothing to add to tonight's meeting.

**15. MATT MARZIALE, RECREATION/PUBLIC WORKS DIRECTOR**

Matt Marziale was not present at tonight's meeting. Bruce Ward stated that CUWCD is planning to hold an open house about the CUWCD pipeline project on November 16, 2023. Bruce Ward also stated that Ames Construction is planning to have Salem Canal Road paved by October 15<sup>th</sup> of this year.

**16. ADAM CLEMENTS, ELECTRICAL DIRECTOR**

Adam Clements was not present at tonight's meeting.

**17. BRUCE WARD, MANAGER/ENGINEERING**

Bruce Ward stated that he went to the home builders association (HBA) meeting recently. Bruce Ward shared the impact fee summary chart that was presented at the HBA meeting. Salem City has the second highest impact fees according to their chart. Bruce Ward mentioned that Salem City is high on the list because a lot of the other cities on the summary chart don't provide as many services as Salem City does. Councilperson Simons asked if they were going to discuss the possibility of having a farmers' market. It was mentioned that the city would like to have a farmers' market if it was ran by the chamber of commerce. Bruce Ward stated that zoning codes would need to be adjusted in order to allow a farmers' market. Chief Brad James suggested that the new code should explain what type of items can be sold at a farmers' market.

**18. JOHN BOWCUT, FIBER DIRECTOR**

John Bowcut stated that they have 1298 customers. They are planning to have the bulk of the city built out by next year.

**COUNCIL REPORTS**

**19. MAYOR KURT L. CHRISTENSEN**

Mayor Christensen stated that UMPA has been finding ways to make money for the cities. Mayor Christensen stated that UMPA is a great organization for Salem City to be a part of.

**20. COUNCILPERSON KELLY PETERSON**

Councilperson Peterson was not present at tonight's meeting.

**21. COUNCILPERSON CRISTY SIMONS**

Councilperson Simons stated that the green waste will be open on weekends during the month of October. Councilperson Snyder believes that the green waste shouldn't be burned but should be disposed of through the transfer station. The council is hoping to dispose of green waste by using the transfer station bins in the future.

**22. COUNCILPERSON SETH SORENSEN**

Councilperson Sorensen stated that the pressurized irrigation system will shut off on October 15, 2023.

**23. COUNCILPERSON DELYS SNYDER**

Councilperson Snyder stated that she just got back from a solid waste conference in Boston, MA. Councilperson Snyder stated that they were able to learn a lot of great information about the solid waste industry. Councilperson Snyder stated that the new transfer station in Spanish Fork is projected to be open in February 2024.

**24. COUNCILPERSON TIM DE GRAW**

Councilperson De Graw had nothing to add to tonight's meeting.

**25. CLOSED SESSION**

There was no closed session during tonight's meeting.

**ADJOURN CITY COUNCIL MEETING**


Mayor Christensen asked for a motion to adjourn.

**MOTION BY:** Councilperson Sorensen made a motion to adjourn.

**SECONDED BY:** Councilperson Simons seconded the motion.

**VOTE:** Councilperson De Graw; Aye, Councilperson Sorensen; Aye, Councilperson Simons; Aye, Councilperson Snyder; Aye, (4 Ayes)

**MEETING ADJOURNED AT: 7:20 p.m.**

  
Jeffrey Nielson, City Recorder



Salem City Attendance Record  
For City Council Meeting held on October 4, 2023

	Please Print Name	Please Sign Name
1	Addison Allred	addison allred
2	Kalin Turner	Kalin Turner
3	Angela Vance	Angela Vance
4	Joseph Hansen	Joseph Hansen
5	Cynthia Rees	Cynthia Rees
6	Paul Taylor	Paul Taylor
7	Howard Chuntz	Howard Chuntz
8	Colin Perrod	Colin Perrod
9	Alexa Roundy	Alexa Roundy
10	Alecia Roundy	Alecia Roundy
11	Cooper Durkovich	Cooper Durkovich
12	Lily Atkin	Lily Atkin
13	Brookelyn Larsen	Brookelyn Larsen
14	Caleb Christensen	Caleb Christensen
15	Braxton Jacobsen	Braxton Jacobsen
16	Brynlie Nelson	Brynlie Nelson
17	Maija Ahlqvist	Maija Ahlqvist
18	Hannah Harris	Hannah Harris
19	Chukwumeka Chukwurah	Chukwumeka Chukwurah
20	Owen Stratton	Owen Stratton
21	Marlee Sorensen	Marlee Sorensen
22	Marie Zimmerman	Marie Zimmerman
23	Faitlyn Zimmerman	Faitlyn Zimmerman
24	Berkley Tucker	Berkley Tucker
25	Brinley Smith	Brinley Smith
26	Kelsie Shephard	Kelsie Shephard
27	Talayna Schaeffer	Talayna Schaeffer
28	SAGE HUBBS	SAGE HUBBS
29	Riley Halley	Riley Halley
30	Brooklyn Merrill	Brooklyn Merrill

Salem City Attendance Record  
For City Council Meeting held on October 4, 2023

	Please Print Name	Please Sign Name
31	Dominick Lizarra	Dominick L
32	Sadie Taylor	Sadie Taylor
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