

Salem City Council Meeting will also be held electronically, using the Zoom program.

If you would like to participate, please call the city offices (801-423-2770) or email ([salemcity@salemcity.org](mailto:salemcity@salemcity.org)) before 5:00 p.m. on Wednesday, June 7th to request the link.

DATE: June 7, 2023 (City Council Chamber 30 West 100 South)

6:00 p.m. Work Session

1. Treehouse Park MPD
2. Fiscal Year 2024 Proposed Budget Discussion
3. Agenda Items Discussion

7:00 p.m. AGENDA – REGULAR COUNCIL MEETING

1. Volunteer Motivational/Inspirational Message
2. Invitation to Say Pledge of Allegiance
3. Youth Council Report
4. SF / Salem Chamber Report
5. Decision: Planning and Zoning Commission Appointments
6. Josh Mckell ULGT Presentation
7. Public Hearing
  - a. Proposed Budget for Fiscal Year 2023/2024
  - b. Proposed Transfers from Enterprise Funds and Administrative Fees Charged to Enterprise Funds 2023/2024
  - c. Proposed Amended Budget for Fiscal Year 2022/2023
8. Decision: Budget for Fiscal Year 2023/2024
9. Decision: Salem City Fire/EMS Building Commissioning
10. Decision: Lien Release – 1998 Lien Boyd Hair Property (930 N 460 W)
11. Decision: Minutes of May 17, 2023
12. Decision: Bills for Payment

#### DIRECTORS REPORTS

13. Chief Brad James, Public Safety Director
14. Steve Cox, Building Official Director
15. Attorney Walter Bird
16. Jeffrey Nielson, City Finance Director
17. Matt Marziale, Public Works/Recreation Director
18. Adam Clements, Electrical Director
19. Bruce Ward, Manager/Engineering
20. John Bowcut, Fiber Director

In compliance with the A.D.A., individuals needing special accommodations during this meeting should notify the Salem City Office at 30 W. 100 S. or call (801)423-2770 at least three working days prior to meeting.

## COUNCIL REPORTS

21. Mayor Kurt L Christensen
  - a. Finances / Budget
  - b. City Employees
  - c. Miss Salem
  - d. UMPA Report
  - e. Public Safety
22. Councilman Kelly Peterson
  - a. Power Report
  - b. SUVPS Report
  - c. Fiber Report
23. Councilwoman Cristy Simons
  - a. Parks & Recreation
  - b. Green Waste
  - c. Youth Council
24. Councilman Seth Sorensen
  - a. Water (Primary & Secondary)
  - b. Mt Nebo & SUVMWA
  - c. Chamber of Commerce
25. Councilwoman Delys Snyder
  - a. Solid Waste/Recycling
  - b. Senior Lunch
  - c. Library
26. Councilman Tim De Graw
  - a. Sewer
  - b. Storm Drain
  - c. Roads & Trails
27. CLOSED SESSION -The Salem City Council may temporarily recess the regular meeting and convene in a closed session to discuss pending or reasonably imminent litigation; the purchase, exchange, or lease of real property or water; or to discuss the character, professional competence or physical or mental health of an individual as provided by Utah Code Annotated §52-4-205.

Please Note: If you have an item that you would like to have discussed before the City Council, please fill out a request form, which is available online at [salemcity.org](http://salemcity.org) or at the City Office, and return it to the City Office by 5:00 p.m. the Thursday prior to the meeting you would like to attend.

Minutes of the Salem City Council Meeting held on June 7, 2023, in the Salem City Council Chambers.

**Work Session:** 6:00 p.m.

## **1. TREEHOUSE PARK MPD**

Larry Myler and Ryan Miller (developers) presented the proposed concept for the Treehouse Park Master Planned Development. Larry Myler mentioned that the new name for the project will be Three Bridges. The concept shown has around 680 lots with 50% of the property dedicated to open space. Larry Myler stated that the density for the project is 1.3 units per acre. The developers proceeded to show details of the project. There will be a wave simulator installed in an improved pond on the north end of the project. Ryan Miller mentioned that the wave simulator will be a great attraction for the community. The developers presented the clubhouse area. Short term lodging units will be provided for people staying in the project. Ryan Miller mentioned that they are trying to provide hotel amenities in a horizontal fashion at clubhouse area. The trail system throughout the development will be available to the public. Ryan Miller stated that Robert Trent Jones the second will be the architect for the private golf course. The membership for the private golf course will be multi-generational. Ryan Miller presented the Tee House concept to the City Council. The Tee Houses will be located on one side of the driving range. People in the Tee Houses can hit golf balls into the driving range from the garage during the warmer month. During the winter, the garage door will have a golf driving range simulator. The developers plan to build the first seven holes of the golf course with the first phase of the development. The existing pond and drainage will be improved to mitigate storm drainage and provide water features for the golf course. Larry Myler stated that the only thing the city will maintain in the development is the city's Right-Of-Ways. Councilperson De Graw wanted to know a time frame for completing the project. Larry Myler stated that they are looking to build the golf course in three years. Councilperson De Graw was concerned about having adequate parking for the north side of the development. Larry Myler stated that the homes have two car garages and driveways. Ryan Miller located the guest parking area in the north side of the development. It was mentioned that the walking trail will connect with Woodland Hills Drive. Councilperson Simons suggested that a public open house for the residents to give feedback about the development may be appropriate. Larry Myler stated that they will be creating landscape buffers for the existing residents in the area. Councilperson Sorensen likes the idea of the horizontal hotel layout. Councilperson Sorensen believes that the project will be sustainable because there are more activities than just golf in the project. The City Council likes the direction that the project is going. Councilperson Snyder believes that the developer has addressed every problem the City Council had about the project in the past. Councilperson Snyder likes the mix of lot sizes throughout the development. It was mentioned that a satellite public safety building may need to be constructed in the area of the project. The City Council believes that the proposed development is headed in the right direction in regard to appropriate land use in the area.

## **2. FISCAL YEAR 2024 PROPOSED BUDGET DISCUSSION**

Jeff Nielsen presented the items that were added to the proposed budget after the May 17, 2023, City Council work session. The type of full-time employees the city is planning to hire is now spelled out in the budget. The city plans to hire the following full-time employees during the 2024 fiscal year: Park Maintenance, Meter Reader, and a Subdivision Inspector. The power department may hire an apprentice if the budget allows in six months. The salaries for the fire and ambulance staff will be increased for the 2024 fiscal year. The 1994 brush truck is looking to be replaced during the 2024 fiscal year. The water department added a couple needed water system valves to the 2024 fiscal year budget. The city needs to pay catch fees for usage of SUVPS facilities, this will cost the city \$200,000 during the 2024 fiscal year. The city will be providing green waste bins for the residents this upcoming fiscal year. Jeff Nielsen mentioned that the utility bill rates were increased a small amount for the 2024 fiscal year. The current proposed budget for the 2024 fiscal year is around 10.7 million dollars.

### **3. AGENDA ITEMS DISCUSSION**

There was no discussion about this item during work session.

**MEETING CONVENED AT:** 7:00 p.m.

**CONDUCTING:** Mayor Kurt L Christensen

**COUNCIL PRESENT:**

Mayor Kurt L Christensen  
Councilperson Seth Sorensen  
Councilperson Delys Snyder  
Councilperson Tim De Graw  
Councilperson Cristy Simons  
Councilperson Kelly Peterson

**STAFF PRESENT:**

Jeffrey Nielson, Finance/Recorder  
Walter Bird, City Attorney  
Chief Brad James, Police Chief  
Adam Clements, Power  
Matt Marziale, PW/Recreation  
Bruce Ward, Manager/City Engineer  
Steve Cox, Building Dept.  
John Bowcut, Fiber Director  
Cody Young

**OTHERS PRESENT**

Please See Attached Document at Bottom

**1. VOLUNTEER MOTIVATIONAL/INSPIRATIONAL MESSAGE**

Mayor Christensen asked if anyone would like to give a motivational or inspirational message. Mayor Christensen stated he would like to offer a motivational message in the form of a prayer.

**2. INVITATION TO SAY PLEDGE OF ALLEGIANCE**

Councilperson De Graw invited those who wish to participate, to stand and say the pledge of allegiance with him. He then led the pledge of allegiance for those who wanted to participate.

**3. YOUTH COUNCIL**

There was nobody from Youth Council at tonight's meeting.

**4. SF/SALEM CHAMBER OF COMMERCE**

There was nobody from the SF/Salem Chamber of Commerce at tonight's meeting.

**5. DECISION: PLANNING AND ZONING COMMISSION APPOINTMENTS**

Mayor Christensen stated that Paul Taylor and David Stringfellow have been released from the Planning and Zoning Commission. Rodger Critchfield and Lisa Webster will be replacing the released Planning and Zoning Commissioners.

Mayor Christensen asked for a motion for the Planning and Zoning Commission appointments.

**MOTION BY:** Councilperson Sorensen made a motion to release Paul Taylor and David Stringfellow from the Planning and Zoning Commission and appoint Rodger Critchfield and Lisa Webster to the Planning and Zoning Commission.

**SECONDED BY:** Councilperson Simons seconded the motion.

**VOTE:** Councilperson De Graw; Aye, Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Sorensen; Aye, Councilperson Snyder; Aye, (5 Ayes)

## 6. JOSH MCKELL ULGT PRESENTATION

Josh Mckell works for the Utah Local Government Trust (ULGT). Josh Mckell came to City Council tonight to give the city recognition for keeping their workers compensation rates low. The city has been receiving a lower rate for workers compensation coverage because of low workers compensation claims. The city has saved \$104,000 over the last five years because of this lower rate.

## 7. PUBLIC HEARING

Mayor Christensen asked for a motion to enter public hearing.

**MOTION BY:** Councilperson Sorensen made a motion to enter public hearing.

**SECONDED BY:** Councilperson Simons seconded the motion.

**VOTE:** Councilperson De Graw; Aye, Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Sorensen; Aye, Councilperson Snyder; Aye, (5 Ayes)

## 7A. PROPOSED BUDGET FOR FISCAL YEAR 2023/2024

Jeff Nielson presented the following highlights for the 2023/2024 fiscal year budget.

### General Fund:

#### GF - Revenue:

- Taxes
  - Property Tax – No increase this year - Last year we did a TNT to help fund the new Fire Station.
  - Sales Tax – showing growth in the State as a whole, Salem also increasing.
  - Energy Tax – Growth and increase in Power Rate increased this account.
- Licenses & Permits
  - Cell Phone Tower – New Verizon Tower coming online.
  - Building Department – NOTE, this is a new fund (21-00-00) See Notes on it.
- Intergovernmental
  - B&C Road – Increase with growth (Population and Miles).
  - Developments – NOTE, this is a new fund (22-00-00) See Notes on it.
- Charges for Services



- Admin Fees (this is what the General Fund Charges the Enterprise Funds for services). This was a big change this year. Because we took the Building and Engineering Funds out of the General Fund, it left a void in the Admin Fees. So to make up that void we increased the Transfer from Enterprise Funds to General Fund, close to the difference in what the enterprise funds were being charged.
    - Cemetery Lots/Burials – This has been down, since we raised nonresidents rate last year.
    - Fire Protection down – losing county area that is being annexed into Salem (BYU Farm).
    - Police Officer Schools – Change in officer assigned to Jr. High/Middle School.
  - Fines & Forfeitures
    - Last year the court was taken away from us, and we were unsure of what that would do to our revenues, so we anticipated low. Bringing it backup.
  - Miscellaneous Revenue
    - Interest – Interest rate is up on our State PTIF Fund is giving us revenue on our investment account.
    - Public Safety Impact Fee – This is paying for the portion of the interest on the Bond Payment for the new Fire/EMS Station.
    - Police Grant Mental Health – New law required public safety to have available a service for mental health. The state is giving a grant for it.
    - Traffic School – growth and was not sure how losing the court would affect it. Increased this year.
  - Recreation
    - Snack Shack – more events going on at the ball parks (good hamburgers) Increased in Revenue.
  - Contributions and Transfers
    - Fund Transfer from Enterprise Funds – See note under Admin Fees above.
    - Unrestricted Fund from prior year - \$461,000 consists of the following:
      - \$70,000 to straighten road by lower pond (Reflection Park Area). Prior year assigned funds.
      - \$300,000 to go towards Motor Pool Building
        - \$150,000 from WH Trail left over from prior year.
        - \$150,000 will be new assigned funds.
      - \$91,000 for Veteran Memorial at cemetery
        - \$50,000 from prior year assigned.
        - \$41,000 will be new assigned funds.
- GF - Expenses:
- Overall in all funds
    - Salaries – I put in a blanket of 8% for everyone. This will be determined when evaluations are completed. Raises will be determined on evaluations.
    - Workers Comp went down a lot – we are doing very well as a city. Our insurance is going to come to council on June 7<sup>th</sup> to talk about it.
    - Benefits – Health Insurance increased (avg 6.5%).
  - Legislative

- Added more money to Economic Development to help with network lunches for business.
- Administration
  - Interest Refund on Development bonds – Interest rates are up.
  - Telephone/Cell/Internet – Still waiting for Salem Fiber. Cell phones we are adding tablets and other items to many departments. Increased speed to internet this last year.
  - Utility Bills – Growing we are sending more bills, notices, etc.
  - Computer Support – growing and we are using IT more and more. Also have to pay for MS Office 365 Licenses year to year. Slowly moving away from older office licenses to office 365.
- Library
  - \$100,000 was put in for the new library. We already have \$200,000 in C.I. This is to help. Will put more in from current budget when doing assigned funds.
- Building Department
  - See Fund 21-00-00
  - New State Laws, Building Permits can only be used on Building Departments. Can not be used in General Fund.
- Elections
  - Planning on Primary Election and General Election
- Government Building
  - Still waiting to hear from ULGT on our insurance rates, they estimate a 10% increase.
  - City Shop – adding more shops and more needs
  - Funds to CI – We do not have a bond payment on the Fire/EMS building this year. This is the funds that would have gone towards that. Putting in C.I. for the Fire/EMS Building/Remodel/or Library.
  - Motor Pool Building – This is to build a new building for the Mechanic shop for the city.
  - 2023 Bond Payment- We have interest payment this year. PS I.F. can only pay for 91% of the new building.
- Engineering
  - See Fund 22-00-00
  - New State Laws, Development Fees can only be used on Development. Can not use funds in General Fund.
  - Kept a small amount of Salaries and Benefits, as the engineering fund still does a little work for the general fund.
- Police
  - New Mental Health Benefit for Public Safety.
  - Dispatch Fees increased
  - Motor Pool – adding two new police trucks – expense is in the motor pool fund (\$64,508 each)
- Fire



- Salaries – did a small increase to the salaries - what was budgeted should cover the increase (planned high)
  - Equipment Purchase – Provo City is selling a brush truck for about \$25,000, this would replace 1994 Brush Truck.
  - Fire Truck (tender) is paid off, asking to keep that money in there and put it into C.I. and save for a new engine (1M) or ladder truck (3M)
- SEMA
  - Salaries – did a small increase to the salaries – what was budgeted should cover the increase (planned high).
  - Supplies – increase is costs of supplies.
- Animal Control
  - County Shelter fees went up
- Emergency Management
  - Office Supplies – Getting a ID Card program/equipment (So employees can have Salem City Badges to be identified to the public)
- Roads
  - Last year we had funds in there to do the storm drain project around the pond. The bids came in more than what we anticipated. We want to rebid it, but will wait until Canal Road project is completed (Ames is not around).
  - Road Project – left the \$70,000 in for the road straighten project at lower pond (Reflection Park area)
  - Motor Pool – Decrease – Allocated the diesel fuel charges through out all the departments.
  - New Building/Equipment
    - \$50,000 for one ton dump truck (split other \$50k with Sewer Coll)
    - \$50,000 to help finish road shop (another \$50k from Sewer Coll)
    - \$15,000 for a new truck for James (4 dept. cont \$15k (Roads, Sewer Coll, Water, and PI)
- B&C Roads
  - Increase in B&C Road Funds and County Option Highway Tax
- Parks
  - Still looking for a used Bucket Truck - if we find one, will use reserve funds to purchase it.
  - Park Improvements – down – last year built a pavilion at knoll park.
- Cemetery
  - New Equipment – New Walker Lawnmower - \$22,835
  - Veteran Memorial – Got bids back from Berg for construction of the memorial. Estimated it at \$177,000 for total, we think we can cut out some of it, leaving costs of \$141,000
    - \$50,000 Budgeted item
    - \$50,000 from prior year assigned funds
    - \$41,000 new assigned funds from FY 2023
- Recreation Admin/O&M
  - Employee – Replacing Part time employee to Full Time with benefits, also hired PT coordinator this year.
  - Senior Citizen

- Bus – Still looking for a used bus, if we find one will use reserved funds for it.
  - Getting a golf cart to help out Senior Citizen and Salem Days Dinner
- Trails Budget – New side x side for trails department \$14,000
- Utilities – New splash pad at Cole park, using water/power – Cole park and Loafer Park pickle ball lights.
- Property/Build/Improvements –
  - New 72" Walker lawn mower for recreation department - \$21,000
  - Side x Side for recreation department \$14,000
- Special Services
  - Civic Center – Putting LED lights on building
  - Misc Donations
    - \$150 to each Boy and Girl State Program
    - \$500 Miscellaneous Donation
- Recreation Programs
  - Snack Shack is doing really well.

**Building Fund (21-00-00)**

- This is a new fund this year. The building permits can only be used in the building department. However, the General Fund does charge administrative charges to the building department for certain services the general fund does for the building department.

**Engineering Fund (22-00-00)**

- This is a new fund this year. The development costs that are paid to the city, can only be used for development (engineering). The funds cannot be used to help out the general fund. However, the General Fund does charge administrative charges to the engineering department for certain services the general fund does for the building department. The enterprise funds also charge the engineering department for services they provide (i.e. water department for work the water department does on subdivisions).
- Expenses
  - Budgeted for to hire a new subdivision inspector.
  - Two new trucks in the department (Bruce and Bradey)

**Water fund**

- Revenue
  - Rate Increase
    - 3 years ago when we had a rate study, it was recommended to do small increases each year. Last year we did a 5% to the base and tier. This year doing a 1% to the base rate.
      - Base \$22.83 to \$23.06 (\$0.23)
  - Sub-D Utilities Capital Outlay – This is what the water fund charges the engineering fund for work they do on developments.
- Expenses
  - Employees –
    - Needing to replace an employee that left a few months ago (split with PI).

- Water, PI, and small portion in Power Funds – Hiring a Meter Tech Position. Will do meter reads, Fix water/PI meters, Do shut off and re reads, Deliver door hangers, then help out in Water/PI
- Water System Maint/Repair – Added \$30,000 for 2 - RPZ Water Valves replacements (15k each)
- Equipment - \$15,000 for a new truck for James (4 dept. cont \$15k (Roads, Sewer Coll, Water, and PI)
- Items that are needing and will use reserves when ready
  - SCADA Upgrade (would split with PI – about \$50k
  - New chlorine building/injection system for existing well. Using tablets now, need to move to a gas system – about \$30K
- General Fund Administrative Charges dropped \$249k,
- Increased Transfer to General Fund \$200,000
- Decreased Reserves Fund by \$30k to cover the Valves Replacement.

#### **Sewer fund**

- Revenue
  - Rate Increase
    - Base Rate 1%
      - \$46.50 to \$46.97 (\$0.47)
      - Last year we did a 2% or \$1
  - Sub-D Utilities Capital Outlay – This is what the water fund charges the engineering fund for work they do on developments.
- Expenses
  - Sewer Plant
    - Using about \$67,000 from reserves to pay for parts that we need to have spar items.
  - Sewer Collections
    - \$50,000 for one ton dump truck (split other \$50k with Roads)
    - \$50,000 to help finish road shop (another \$50k from Roads)
    - \$15,000 for a new truck for James (4 dept. \$15k (Roads, Sewer Coll, Water, and PI)
  - Administrative & General
    - General Fund Administrative Charges dropped \$113k,
    - Increased Transfer to General Fund \$100,000

#### **Electrical**

- Revenue
  - Rate Increase - Just had a rate study and approve new rates
    - Residential looked good
    - Commercial rates, the consultant estimated our revenue to be a lot more than what Jeff estimated. The difference was split. Will watch the rates. If we feel we need to do an adjustment will do one around December. Another option is looking at doing a Power Cost Adjustment. UMPA charges the city each month, we can pass that onto the residents.
    - Allocating out services charged to developers when installing power for developments (labor, equipment, 7%).

- Sub-D Utilities Capital Outlay – This is what the water fund charges the engineering fund for work they do on developments.
- Expenses
  - Employee
    - Hiring an apprentice in 6 months, after we see what the rates are doing.
    - Water, PI, and small portion in Power Funds – Hiring a Meter Tech Position. Will do meter reads, Fix water/PI meters, Do shut off and re reads, Deliver door hangers, then help out in Water/PI
  - UMPA had an increase, but the new rates were able to cover the increase.
  - SUVPS increasing this year, in addition Salem City needs to come up \$600,000 over the next three years to do a catch up fund for Salem City (to become equal as a member). \$200,000 was added to cover this year (note rate increase had this in their to cover this costs.
  - Have the bond for the new building, will begin working on it again to hopefully finish it.
  - Bond Payment this year
    - Sinking fund for the bond is also being paid.
- Administrative & General
  - General Fund Administrative Charges dropped \$234k,
  - Increased Transfer to General Fund \$200,000
  - Decreased Reserve by \$200,000 to cover SUVPS \$200k increase.

#### **Solid Waste**

- Revenue
  - Rate Increase – Passing on the 3.5% rate increase from Republic Services:
    - 1<sup>st</sup> Can \$0.50 - \$14.15 to \$14.65
    - 2<sup>nd</sup> Can \$0.40 - \$11.48 to \$11.88
    - Recycling \$0.27 - \$7.65 to \$7.92
- Expenses
  - 3.5% increase from Republic Services (\$0.18 1<sup>st</sup> Can, \$0.10 2<sup>nd</sup> Can, and \$0.19 Recycling).
  - SUVSWD increased garbage a \$1 a ton, and moved the \$1 per ton fuel charge to the tonnage charge (\$38 a ton).
  - Recycling
    - Recycling fees have gone up from \$85 a ton to \$140 a ton.
    - Use for Recycling at the moment there is non. There are new companies coming online to begin processing it, but it will take a year or so.
    - Thinking now, to subsidize the recycling, but reevaluate each year. Possibility tonnage could go back down.
    - Still passing on the 3.5% from republic services.
  - Green Waste – Added Roll Off Containers at Rodeo Ground to allow for green waste (get rid of burning green waste) \$6,800 (about 20 time (dumping))
  - Decreased Reserve by \$6,800 to cover green waste
- Administrative & General

- General Fund Administrative Charges dropped \$27k,
- Increased Transfer to General Fund \$24,000

## PI

- Revenue
  - Just did the new rate change for usage.
    - Estimated on the new usage rate and what it will generate for us.
    - Sub-D Utilities Capital Outlay – This is what the water fund charges the engineering fund for work they do on developments.
- Expenses
  - Employee
    - Needing to replace an employee that left a few months ago (split with Water).
    - Water, PI, and small portion in Power Funds – Hiring a Meter Tech Position. Will do meter reads, Fix water/PI meters, Do shut off and re reads, Deliver door hangers, then help out in Water/PI
  - Equipment - \$15,000 for a new truck for James (4 dept. cont \$15k (Roads, Sewer Coll, Water, and PI)
  - Items that are needing and will use reserves when ready
    - SCADA Upgrade (would split with PI – about \$50k
  - General Fund Administrative Charges dropped \$162,
  - Increased Transfer to General Fund \$150,000

## Storm Drain –

- NOTES:
  - This fund is the MS4 (State Regulations and monitoring it).
  - This is not the storm drain system that is mostly under roads.
    - Roads Funding covers those costs
    - Eventually would like to have all of Storm Drain under the Storm Drain Fund
- Revenue
  - Rate Increase
    - 3% - \$0.20 to base (REU Residential Equivalent User)
    - \$6.74 to \$6.94
  - Added Fines for violations and red tags on job sites.
- Expenses
  - Employee – option to hire a part time employee for summer months
  - General Fund Administrative Charges dropped \$11K,
  - Increased Transfer to General Fund \$18,000

## Fiber

- Revenue
  - No Rate Increase
- Expenses
  - Starting to see expenses now that we are doing more than installing.
  - Salaries is now split 50/50 (fiber fund and fiber bond (build of system)).
  - Bond Payment
    - \$0.00 Principal (This Year)
  - \$155,713 Interest

- Enterprise buy in, \$155,713 (study recommended about \$400,000)  
this will be the last year.

- Continue Building

**Motor Pool**

- Revenue
- Expenses
  - Fuel Costs have gone up
  - Two new police trucks
  - Want to slowly get out of leased trucks

**Rate Increases:**

Water – 1% to base rate - Base \$22.83 to \$23.06 (\$0.23)

Sewer – 1% to base rate – Base \$46.50 to \$46.97 (\$0.47)

Electrical – Did a rate increase in April that goes into effect July.

Solid Waste – 3.5% increase

- 1<sup>st</sup> - \$14.15 to \$14.65 (\$0.50)
- 2<sup>nd</sup> - \$11.48 to \$11.88 (\$0.40)
- Recycling - \$7.65 to \$7.92 (\$0.27)

Pressurized Irrigation – Did a new rate for meters in April, goes into effect June 2023

Storm Drain – 3% to base rate - \$6.74 - \$6.94 (\$0.20)

Fiber – No Rate Increase

There was no public comment about this item.

**7B. PROPOSED TRANSFERS FROM ENTERPRISE FUNDS AND  
ADMINISTRATIVE FEES CHARGED TO ENTERPRISE FUNDS 2023/2024**

Jeff Nielson stated that a document was mailed out to all residents with their utility bill explaining the transfer of funds from the enterprise funds to the general fund.

There was no public comment about this item.

**7C. PROPOSED AMENDED BUDGET FOR FISCAL YEAR 2022/2023**

Jeff Nielson stated that this item's public hearing will need to be continued to the next City Council. This continuation will allow the 2022/2023 fiscal year budget to be closed out properly.

There was no public comment about this item.



Mayor Christensen asked for a motion to close public hearing.

**MOTION BY:** Councilperson Sorensen made a motion to close public hearing for items “a. proposed budget for fiscal year 2023/2024” and “b. proposed transfers from enterprise funds and administrative fees charged to enterprise funds 2023/2024” and continue the public hearing for item “c. proposed amended budget for fiscal year 2022/2023” to the June 21, 2023, City Council meeting.

**SECONDED BY:** Councilperson Peterson seconded the motion.

**VOTE:** Councilperson De Graw; Aye, Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Sorensen; Aye, Councilperson Snyder; Aye, (5 Ayes)

#### **8. DECISION: BUDGET FOR FISCAL YEAR 2023/2024**

Councilperson De Graw mentioned that City Council members meet with their respective department heads to discuss proposed budgets before approval. The City Council has reviewed the proposed budget multiple times before tonight’s meeting.

Mayor Christensen asked for a motion for the 2023/2024 fiscal year budget.

**MOTION BY:** Councilperson Sorensen made a motion to approve the 2023/2024 fiscal year budget.

**SECONDED BY:** Councilperson De Graw seconded the motion.

**VOTE:** Councilperson De Graw; Aye, Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Sorensen; Aye, Councilperson Snyder; Aye, (5 Ayes)

#### **9. DECISION: SALEM CITY FIRE/EMS BUILDING COMMISSIONING**

Lisa Webster representing Navigate addressed the City Council about awarding a commission agent for the Salem City Fire/EMS building. The commission agent will inspect the HVAC, electrical, plumbing, fire suppression, automation systems, and emergency power components of the building are working properly. The agent will be apart of the plan review, construction, and post construction to verify functionality of the systems in the Salem City Fire/EMS building. Lisa Webster presented the bids for the commission agent to the City Council. Lisa Webster recommended the bid from Blue Haven Cx in the amount of \$39,900 to be accepted.

Mayor Christensen asked for a motion for the Salem City Fire/EMS building commissioning.

**MOTION BY:** Councilperson Peterson made a motion to award the bid to Blue Haven Cx in the amount of \$39,900 for the commissioning of the Salem City Fire/EMS building.

**SECONDED BY:** Councilperson Simons seconded the motion.

**VOTE:** Councilperson De Graw; Aye, Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Sorensen; Aye, Councilperson Snyder; Aye, (5 Ayes)

**10. DECISION: LIEN RELEASE – 1998 LIEN BOYD HAIR PROPERTY (930 N 460 W)**

Bruce Ward mentioned that a lien from the City was placed on the Boyd Hair property in 1998 in replacement of required improvements for the property. The current property owner has paid off the lien. If the property owner installs the required improvements for the property, the lien money will be reimbursed. If the improvements are not installed for the property, the city will use the lien money to install the improvements.

Mayor Christensen asked for a motion for release of the 1998 Boyd Hair property lien.

**MOTION BY:** Councilperson Simons made a motion to release the 1998 Boyd Hair property lien.

**SECONDED BY:** Councilperson Sorensen seconded the motion.

**VOTE:** Councilperson De Graw; Aye, Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Sorensen; Aye, Councilperson Snyder; Aye, (5 Ayes)

**11. DECISION: MINUTES OF MAY 17, 2023**

Mayor Christensen asked for a motion for the minutes of May 17, 2023.

**MOTION BY:** Councilperson Sorensen made a motion to approve the minutes of May 17, 2023.

**SECONDED BY:** Councilperson De Graw seconded the motion.

**VOTE:** Councilperson De Graw; Aye, Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Sorensen; Aye, Councilperson Snyder; Aye, (5 Ayes)

**12. DECISION: BILL FOR PAYMENT**

Mayor Christensen had a concern about the payment for the pickle ball court light timers in the amount of \$38,000.

Mayor Christensen asked for a motion for the bills for payment.

**AMOUNT:** \$2,282,670.67

**MOTION BY:** Councilperson De Graw made a motion to approve the bills for payment in the amount of \$2,282,670.67 on condition of inquiring about the pickle ball court light timers purchase in the amount of \$38,000.

**SECONDED BY:** Councilperson Simons seconded the motion.

**VOTE:** Councilperson De Graw; Aye, Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Sorensen; Aye, Councilperson Snyder; Aye, (5 Ayes)

### **STAFF REPORTS**

#### **13. CHIEF BRAD JAMES, PUBLIC SAFETY DIRECTOR**

Greg Gurney was replacing Chief Brad James at tonight's meeting. Greg Gurney had nothing to add to tonight's meeting.

#### **14. STEVE COX, BUILDING OFFICIAL DIRECTOR**

Steve Cox had nothing to add to tonight's meeting.

#### **15. ATTORNEY WALTER BIRD**

Walter Bird had nothing to add to tonight's meeting.

#### **16. JEFFREY NIELSON, CITY FINANCE DIRECTOR/CITY RECORDER**

Jeff Nielson had nothing to add to tonight's meeting.

#### **17. MATT MARZIALE, RECREATION/PUBLIC WORKS DIRECTOR**

Matt Marziale had nothing to add to tonight's meeting.

#### **18. ADAM CLEMENTS, ELECTRICAL DIRECTOR**

Adam Clements mentioned that 71 SESD customers within Salem City boundaries have been switched over to Salem City power.

#### **19. BRUCE WARD, MANAGER/ENGINEERING**

Bruce Ward had nothing to add to tonight's meeting.

#### **20. JOHN BOWCUT, FIBER DIRECTOR**

John Bowcut mentioned that the fiber department has 1,094 customers.

### **COUNCIL REPORTS**

#### **21. MAYOR KURT L. CHRISTENSEN**

Mayor Christensen mentioned that Miss Salem happened recently. Councilpersons De Graw, Snyder, and Simons attended the Miss Salem pageant. Mayor Christensen mentioned that he attended the MAG meeting recently. Mayor Christensen mentioned that the State took the

money for improvements in South Utah County and transferred them to areas north of Salt Lake City. Mayor Christensen mentioned that this transfer of money will delay scheduled improvements.

## **22. COUNCILPERSON KELLY PETERSON**

Councilperson Peterson mentioned that the transfer of the title for the bureau transmission line to SUVPS is in process. The bi-laws and agreements for the transfer will be brought to City Council in July.

## **23. COUNCILPERSON CRISTY SIMONS**

Councilperson Simons mentioned that the business network luncheon will be held at the community building next Monday. This upcoming Monday is the first summer concert night for the year.

## **24. COUNCILPERSON SETH SORENSEN**

Councilperson Sorensen is proposing to make Bruce Ward the second alternative to represent Salem City at the Mt. Nebo Water Association. Bruce Ward suggested it would be good to have a second alternative for the Solid Waste District. Having a second alternative to represent Salem City will give the city a better opportunity to have a representative at every meeting that the boards/associations hold. The City Council was in favor of making Bruce Ward the second alternative representative for Mt. Nebo Water Association and the Solid Waste District. Councilperson Sorensen mentioned that pressurized irrigation billing started on June 1<sup>st</sup>. Bruce Ward stated that the pressurized irrigation meters are the most accurate meters on the market today.

## **25. COUNCILPERSON DELYS SNYDER**

Councilperson Snyder mentioned that senior lunches are going great. The construction of the new transfer station is going well. Councilperson Snyder asked for an update on the construction of the library building addition. Mayor Christensen stated that the power department needs to move a power pole before construction can begin on the library building addition. Adam Clements stated that the moving of the power pole for the library addition is on their to-do list.

## **26. COUNCILPERSON TIM DE GRAW**

Councilperson De Graw had nothing to add to tonight's meeting.

## **27. CLOSED SESSION**

There was no closed session held at tonight's meeting.

Gene Mecham addressed the City Council about the current opening/improvements on 600 South. Gene Mecham thanked the City Council for the improvements that were done on

600 South. Gene Mecham believes that the improvements made on 600 South will create a safer area for children to walk to and from school. The City Council thanked Gene Mecham for supporting their decision for improvements along 600 South.

### **ADJOURN CITY COUNCIL MEETING**

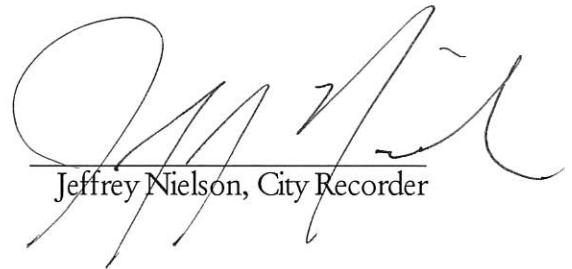
Mayor Christensen asked for a motion to adjourn.

**MOTION BY:** Councilperson Sorensen made a motion to adjourn.

**SECONDED BY:** Councilperson Peterson seconded the motion.

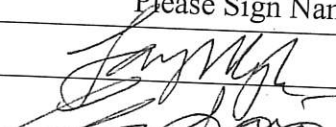
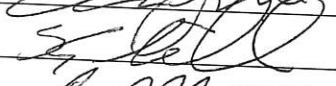



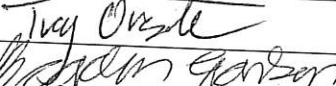





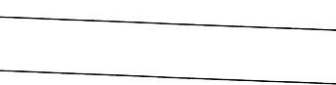

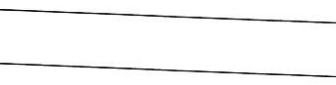

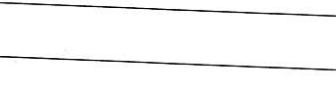

**VOTE:** Councilperson De Graw; Aye, Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Sorensen; Aye, (4 Ayes)

**MEETING ADJOURNED AT:** 8:30 p.m.



Jeffrey Nielson, City Recorder

**Salem City Council Attendance Record**  
**For City Council Meeting held on June 7, 2023**

	<b>Please Print Name</b>	<b>Please Sign Name</b>
1	Larry Myler	
2	CHARLES SPURRIER	
3	KEVIN MILLER	
4	RYAN MILLER	
5	Alicia Keller	
6	Julie Smith	
7	Craig Sacco	
8	Craig Brockholz	
9	Troy Orsille	
10	BRADEN HANSEN	
11	PAUL TAYLOR	
12	Roger Crutchfield	
13	LISA WEBER	
14	Jim Simons	
15	DAVE SPRINGFELLOW	
16	Dakota Jorgenson	
17	COOPER SAMPSON	
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