

Salem City Council Meeting will also be held electronically, using the Zoom program.

If you would like to participate, please call the city offices (801-423-2770) or email (salemcity@salemcity.org) before 5:00 p.m. on Wednesday, March 15th to request the link.

DATE: March 15, 2023 (City Council Chamber 30 West 100 South)

5:30 p.m. Work Session

1. Hansen Allen & Luce – PI Meter Rate Presentation/Recommendations
2. Dave Berge Power Rate Presentation/Recommendations
3. John Bowcut – Fiber Rate Bulk Rate Discussion
4. Agenda Item Discussions

7:00 p.m. AGENDA – REGULAR COUNCIL MEETING

1. Volunteer Motivational/Inspirational Message
2. Invitation to Say Pledge of Allegiance
3. Youth Council Report
4. SF / Salem Chamber Report
5. Citizens Request: Salem Hills FFA
6. Citizens Request: Lillian Kump – Tabitha's Way
7. Decision: UAMPS Proposal to Provide Salem's Treated Wastewater to Power Plant in Payson
8. Decision: Motor Pool Forward Auto Lift
9. Decision: Utah Division of Outdoor Recreation Non-Motorized Recreational Trails Matching Fund Program Fiscal Assistance Agreement
10. Decision: Trimble GPS Equipment for Building Department
11. Decision: Resolution Adopting Power Rate Structure
12. Decision: Resolution Adopting Fiber Rate Structure
13. Decision: Resolution Adopting PI Meter Rate Structure
14. Decision: Interlocal Cooperation Agreement Between Utah County and Salem City for the Administration of the 2023 Municipal Elections
15. Decision: Pond Town Christmas – City Office Lights
16. Decision: Pond Town Christmas – Activity Center
17. Decision: PI/Water Jet Truck Rodder Pump Repair
18. Decision: Minutes of February 15, 2023
19. Decision: Minutes of March 1, 2023
20. Decision: Bills for Payment

In compliance with the A.D.A., individuals needing special accommodations during this meeting should notify the Salem City Office at 30 W. 100 S. or call (801)423-2770 at least three working days prior to meeting.

DIRECTORS REPORTS

21. Chief Brad James, Public Safety Director
22. Steve Cox, Building Official Director
23. Attorney Walter Bird
24. Jeffrey Nielson, City Finance Director
25. Matt Marziale, Public Works/Recreation Director
 - a. Cole Park Peace Garden
26. Adam Clements, Electrical Director
27. Bruce Ward, Manager/Engineering
28. John Bowcut, Fiber Directo

COUNCIL REPORTS

29. Mayor Kurt L Christensen
 - a. Finances / Budget
 - b. City Employees
 - c. Miss Salem
 - d. UMPA Report
 - e. Public Safety
30. Councilman Kelly Peterson
 - a. Power Report
 - b. SUVPS Report
 - c. Fiber Report
31. Councilwoman Cristy Simons
 - a. Parks & Recreation
 - b. Green Waste
 - c. Youth Council
32. Councilman Seth Sorensen
 - a. Water (Primary & Secondary)
 - b. Mt Nebo & SUVMWA
 - c. Chamber of Commerce
33. Councilwoman Delys Snyder
 - a. Solid Waste/Recycling
 - b. Senior Lunch
 - c. Library
34. Councilman Tim De Graw
 - a. Sewer
 - b. Storm Drain
 - c. Roads & Trails
35. CLOSED SESSION -The Salem City Council may temporarily recess the regular meeting and convene in a closed session to discuss pending or reasonably imminent litigation; the purchase, exchange, or lease of real property or water; or to discuss the character, professional competence or physical or mental health of an individual as provided by Utah Code Annotated §52-4-205.

Please Note: If you have an item that you would like to have discussed before the City Council, please fill out a request form, which is available online at salemcity.org or at the City Office, and return it to the City Office by 5:00 p.m. the Thursday prior to the meeting you would like to attend.

In compliance with the A.D.A., individuals needing special accommodations during this meeting should notify the Salem City Office at 30 W. 100 S. or call (801)423-2770 at least three working days prior to meeting.

Minutes of the Salem City Council Meeting held on March 15, 2023, in the Salem City Council Chambers.

Work Session: 5:30 p.m.

1. HANSEN ALLEN & LUCE – PI METER RATE PRESENTATION/RECOMMENDATIONS

Ridley Griggs and Steve Jones representing Hansen Allen & Luce Inc. were present at tonight's meeting to discuss PI (pressurized irrigation) rates. Salem City will have PI meters installed to every service for this years pressurized irrigation season. Ridley Griggs mentioned that the State has mandated City's to meter pressurized irrigation use. Ridley Griggs presented the proposed PI rates to the City Council. The proposed rate will have a base rate and a rate based off pressurized irrigation use. Ridley Griggs talked about how much water is needed to sustain grass. Councilperson De Graw and Simons mentioned that exhibits showing adequate water use should be sent to residents. This exhibit will help the residents visualize how much water is actually needed for their landscape. Jeff Nielson mentioned that water conservation information from CUWCD (Central Utah Water Conservancy District) will be available for residents. Councilperson Snyder is concerned that people with large gardens will be negatively impacted by the proposed PI rate. Hansen Allen & Luce Inc. is recommending a 3% increase to the PI base rate with the proposed PI rate. The usage PI rate will be based off four tiers. The monthly PI bill to the residents will be a combination of the base and usage rate. The residents will see an increase bill during the irrigation months and a decreased bill during the offseason. Mayor Christensen is concerned about residents saying they shouldn't be charge for PI when they don't use PI on their lot. It was mentioned that the residents that don't use PI still need to be charge for PI because their property is hooked up to the PI system. Ridley Griggs mentioned that the proposed PI rate is the fairest it can be. Bruce Ward also believes that the proposed rate allocation is fair. Councilperson De Graw believes that the proposed PI rate makes sense. Councilperson De Graw wanted to know if there was a mechanism to help people on fixed income pay the proposed PI rate. Jeff Nielson mentioned that there is assistance available outside of the City for utility bill payments. It was noted that the proposed PI rate will hopefully encourage residents to continue water conservation. The new AMI system (automatic metering system) will allow residents to calculate how much their PI bill will be based off their usage. The proposed PI rates are similar to surrounding Cities PI rates.

2. DAVE BERGE POWER RATE PRESENTATION/RECOMMENDATIONS

Dave Berge presented power rate recommendations to the City Council. Dave Berge mentioned that he works with each UMPA member recommending their respective power rates. Utility rates are determined by determining how much money is needed to maintain the utility service. Dave Berge proceed to present the proposed power rate to the City Council. Dave Berge is recommending a 5% increase for this years power rate. The following years up to 2027 are proposed to be a 3% increase. With the proposed rates active, the reserve funds will have 1.8 million dollars and the end of 2027. Dave Berge mentioned that the temporary power rate is proposed to be increased. The current temporary power

setup rate is 50 dollars. Councilperson Peterson stated that the proposed power rate looks like a good plan.

3. JOHN BOWCUT – FIBER RATE BULK RATE DISCUSSION

John Bowcut presented fiber bulk rates for HOA's. This process will allow the fiber department to send one fiber bill to the HOA. John Bowcut showed the City Council the proposed bulk fiber rates. The rates are standard for the market but a little bit lower than Spanish Fork's. The proposed fiber rates will help Salem City get into the fiber market. It will be dependent on the HOA if a member of an HOA wants to upgrade their service. John Bowcut believes that the proposed fiber bulk rates are straightforward. John Bowcut mentioned that they plan to have the whole fiber system completed in 2024.

MEETING CONVENED AT: 7:00 p.m.

CONDUCTING: Mayor Kurt L Christensen

COUNCIL PRESENT:

Mayor Kurt L Christensen
Councilperson Seth Sorensen
Councilperson Delys Snyder
Councilperson Tim De Graw
Councilperson Cristy Simons
Councilperson Kelly Peterson

STAFF PRESENT:

Jeffrey Nielson, Finance/Recorder
Walter Bird, City Attorney
Chief Brad James, Police Chief
Adam Clements, Power
Matt Marziale, PW/Recreation
Bruce Ward, Manager/City Engineer
Steve Cox, Building Dept.
John Bowcut, Fiber Director
Cody Young

OTHERS PRESENT

Please See Attached Document at Bottom

1. VOLUNTEER MOTIVATIONAL/INSPIRATIONAL MESSAGE

Mayor Christensen asked if anyone would like to give a motivational or inspirational message. Mayor Christensen stated he would like to offer a motivational message in the form of a prayer.

2. INVITATION TO SAY PLEDGE OF ALLEGIANCE

Councilperson Simons invited those who wish to participate, to stand and say the pledge of allegiance with him. He then led the pledge of allegiance for those who wanted to participate.

3. YOUTH COUNCIL

There was nobody from Youth Council at tonight's meeting.

4. SF/SALEM CHAMBER OF COMMERCE

Kathleen Leavitt from the SF/Salem Chamber of Commerce was present at tonight's meeting. The SF/Salem Chamber of Commerce is planned for April 1, 2023.

5. CITIZENS REQUEST: SALEM HILLS FFA

The Salem Hills FFA requested if their upcoming auction could be posted in the Salem City newsletter. The auction will be held on April 13, 2023. The City Council stated that the Salem Hills FFA auction could be posted in the Salem City newsletter.

6. CITIZENS REQUEST: LILLIAN KUMP – TABITHA’S WAY

Lillian Kump representing Tabitha’s Way mentioned that the State wide food drive is scheduled for March 18, 2023. Tabitha’s Way oversees three locations for the food drive. Lillian Kump invited the City Council to participate in the food drive.

7. DECISION: UAMPS PROPOSAL TO PROVIDE SALEM’S TREATED WASTEWATER TO POWER PLANT IN PAYSON

Mark Schwartz representing UAMPS addressed the City Council. The Payson Power Plant (located on Main Street) needs a new water source. Mark Schwartz is seeking permission to pursue the possibility of using recycled water from the Salem City Wastewater Treatment Plant for the Payson Power Plant’s water source. This water source would be a long-term use. Mark Schwartz stated that the Payson Power Plant has 25 years of life left. If permission is granted, UAMPS would construct a water line from the Salem City Wastewater Plant to the Payson Power Plant.

Mayor Christensen asked for a motion for City Staff to pursue an agreement with UAMPS to provide a water source to the Payson Power Plant.

MOTION BY: Councilperson Peterson made a motion to allow City Staff to pursue an agreement with UAMPS to provide a water source to the Payson Power Plant.

SECONDED BY: Councilperson Sorensen seconded the motion.

VOTE: Councilperson De Graw; Aye, Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Snyder; Aye Councilperson Simons; Aye, (5 Ayes)

8. DECISION: MOTOR POOL FORWARD AUTO LIFT

Matt Marziale stated that the city is in need of an auto lift. The auto lift will allow Chris Wright to work on the bigger city vehicles. The auto lift will be placed in the park’s maintenance building. Matt Marziale mentioned that the auto lift is relatively easy to move if necessary.

Mayor Christensen asked for a motion for the motor pool forward auto lift.

MOTION BY: Councilperson Sorensen made a motion to approve the purchase of the motor pool forward auto lift in the amount of \$13,999.00.

SECONDED BY: Councilperson Simons seconded the motion.

VOTE: Councilperson De Graw; Aye, Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Snyder; Aye Councilperson Simons; Aye, (5 Ayes)

9. DECISION: UTAH DIVISION OF OUTDOOR RECREATION NON-MOTORIZED RECREATIONAL TRAILS MATCHING FUND PROGRAM FISCAL ASSISTANCE AGREEMENT

Matt Marziale mentioned that the grant is for a portion of the walking trail along Woodland Hills Drive. The grant is from the DWR and is a matching grant. Matt Marziale stated that the agreement needs to be signed before the grant can take effect.

Mayor Christensen asked for a motion for the signature of the Utah division of outdoor recreation non-motorized recreational trails matching fund program fiscal assistance agreement.

MOTION BY: Councilperson Snyder made a motion to ratify the signature of the Utah division of outdoor recreation non-motorized recreational trails matching fund program fiscal assistance agreement.

SECONDED BY: Councilperson Sorensen seconded the motion.

VOTE: Councilperson De Graw; Aye, Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Snyder; Aye Councilperson Simons; Aye, (5 Ayes)

10. DECISION: TRIMBLE GPS EQUIPMENT FOR BUILDING DEPARTMENT

Steve Cox stated that the Building Department needs a GPS. This GPS will be used for the purpose of tracking utilities.

Mayor Christensen asked for a motion for the Trimble GPS equipment for the Building Department.

MOTION BY: Councilperson Sorensen made a motion to approve the purchase of the Trimble GPS equipment for the Building Department in the amount of \$36,892.46.

SECONDED BY: Councilperson Peterson seconded the motion.

VOTE: Councilperson De Graw; Aye, Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Snyder; Aye Councilperson Simons; Aye, (5 Ayes)

11. DECISION: RESOLUTION ADOPTING POWER RATE STRUCTURE

Mayor Christensen asked for a motion for the resolution adopting power rate structure.

MOTION BY: Councilperson Peterson made a motion to approve the resolution adopting power rate structure.

SECONDED BY: Councilperson Snyder seconded the motion.

VOTE: Councilperson De Graw; Aye, Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Snyder; Aye Councilperson Simons; Aye, (5 Ayes)

12. DECISION: RESOLUTION ADOPTING FIBER RATE STRUCTURE

Mayor Christensen asked for a motion for the resolution adopting fiber rate structure.

MOTION BY: Councilperson Sorensen made a motion to approve the resolution adopting fiber rate structure.

SECONDED BY: Councilperson Simons seconded the motion.

VOTE: Councilperson De Graw; Aye, Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Snyder; Aye Councilperson Simons; Aye, (5 Ayes)

13. DECISION: RESOLUTION ADOPTING PI METER RATE STRUCTURE

Ridley Griggs representing Hansen Allen & Luce Inc. explained the proposed PI rate structure. Salem City will begin metering PI (pressurized irrigation) use for the upcoming irrigation season. The proposed PI rate structure will have a tiered rate structure. Councilperson Peterson mentioned that the State has mandated the cities to meter PI use. Councilperson Snyder believes that residents with a low PI usage will pay less in PI bills with the proposed rate structure. Jeff Nielson stated that the proposed PI rate structure will go into effect for June usage if the rate structure is approved.

Mayor Christensen asked for a motion for the resolution adopting PI meter rate structure.

MOTION BY: Councilperson Sorensen made a motion to approve the resolution adopting PI meter rate structure.

SECONDED BY: Councilperson Snyder seconded the motion.

VOTE: Councilperson De Graw; Aye, Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Snyder; Aye Councilperson Simons; Aye, (5 Ayes)

14. DECISION: INTERLOCAL COOPERATION AGREEMENT BETWEEN UTAH COUNTY AND SALEM CITY FOR THE ADMINISTRATION OF THE 2023 MUNICIPAL ELECTIONS

Jeff Nielson stated that the interlocal agreement allows Utah County to help the city administrate this year's municipal elections.

Mayor Christensen asked for a motion for the interlocal cooperation agreement between Utah County and Salem City for the administration of the 2023 municipal elections.

MOTION BY: Councilperson Simons made a motion to approve the interlocal cooperation agreement between Utah County and Salem City for the administration of the 2023 municipal elections.

SECONDED BY: Councilperson De Graw seconded the motion.

VOTE: Councilperson De Graw; Aye, Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Snyder; Aye Councilperson Simons; Aye, (5 Ayes)

15. DECISION: POND TOWN CHRISTMAS – CITY OFFICE LIGHTS

Matt Marziale stated that the proposed city office lights will be permanently installed to the city office building.

Mayor Christensen asked for a motion for the city office pond town Christmas lights.

MOTION BY: Councilperson De Graw made a motion to approve the city office pond town Christmas lights in the amount of \$10,694.00.

SECONDED BY: Councilperson Snyder seconded the motion.

VOTE: Councilperson De Graw; Aye, Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Snyder; Aye Councilperson Simons; Aye, (5 Ayes)

16. DECISION: POND TOWN CHRISTMAS – ACTIVITY CENTER

Matt Marziale stated that the proposed activity center lights will be permanently installed to the activity center building.

Mayor Christensen asked for a motion for the activity center pond town Christmas lights.

MOTION BY: Councilperson De Graw made a motion to approve the activity center pond town Christmas lights in the amount of \$10,358.00.

SECONDED BY: Councilperson Snyder seconded the motion.

VOTE: Councilperson De Graw; Aye, Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Snyder; Aye Councilperson Simons; Aye, (5 Ayes)

17. DECISION: PI/WATER JET TRUCK RODDER PUMP REPAIR

Matt Marziale stated that the pump motor in one of the city's jet trucks needs to be repaired.

Mayor Christensen asked for a motion for the PI/ water jet truck rodder pump repair.

MOTION BY: Councilperson Peterson made a motion to approve the PI/ water jet truck rodder pump repair in the amount of \$27,016.34.

SECONDED BY: Councilperson Sorensen seconded the motion.

VOTE: Councilperson De Graw; Aye, Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Snyder; Aye Councilperson Simons; Aye, (5 Ayes)

18. DECISION: MINUTES OF FEBRUARY 15, 2023

Mayor Christensen asked for a motion for the minutes of February 15, 2023.

MOTION BY: Councilperson Sorensen made a motion to approve the minutes of February 15, 2023.

SECONDED BY: Councilperson Simons seconded the motion.

VOTE: Councilperson De Graw; Aye, Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Snyder; Aye Councilperson Simons; Aye, (5 Ayes)

19. DECISION: MINUTES OF MARCH 1, 2023

Mayor Christensen asked for a motion for the minutes of March 1, 2023.

MOTION BY: Councilperson Snyder made a motion to approve the minutes of March 1, 2023.

SECONDED BY: Councilperson Simons seconded the motion.

VOTE: Councilperson De Graw; Aye, Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Snyder; Aye Councilperson Simons; Aye, (5 Ayes)

20. DECISION: BILLS FOR PAYMENT

Mayor Christensen asked for a motion for the bills for payment.

AMOUNT: \$1,282,282.91

MOTION BY: Councilperson Simons made a motion to approve the bills for payment in the amount of \$1,282,282.91.

SECONDED BY: Councilperson Sorensen seconded the motion.

VOTE: Councilperson De Graw; Aye, Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Snyder; Aye Councilperson Simons; Aye, (5 Ayes)

STAFF REPORTS

21. CHIEF BRAD JAMES, PUBLIC SAFETY DIRECTOR

Chief Brad James had nothing to add to tonight's meeting.

22. STEVE COX, BUILDING OFFICIAL DIRECTOR

Steve Cox stated that they have issued 79 single family home permits this fiscal year.

23. ATTORNEY WALTER BIRD

The moderate-income housing section of the general plan was adjusted recently. Walter Bird mentioned that the State informed him that the city is compliant with the amended moderate-income housing section of the general plan. The State has asked for more refining within portions of the moderate-income housing portion of the general plan.

24. JEFFREY NIELSON, CITY FINANCE DIRECTOR/CITY RECORDER

Jeff Nielson mentioned that the budget for February has been sent to the City Council. Jeff Nielson mentioned that the department directors are working on their budgets for the next fiscal year. Jeff Nielson mentioned that the city has a low number of workman comp claims. The low amount of workman comp claims has saved the City a lot of money.

25. MATT MARZIALE, RECREATION/PUBLIC WORKS DIRECTOR

Matt Marziale mentioned that they are working on opening Cole Park up for the season. The splash pad will be installed by Memorial Day. Matt Marziale showed the City Council an exhibit of the Cole Park peace garden. The peace garden will be a place where people can go and meditate. There will be wifi access within the peace garden. They are planning to have the peace garden built by the end of this summer. The City Council liked the peace garden exhibit.

26. ADAM CLEMENTS, ELECTRICAL DIRECTOR

Adam Clements stated that the UMPA conference is being held at the end of the month. The power department is continuing to build out the power system to switch SESD customers to Salem City power.

27. BRUCE WARD, MANAGER/ENGINEERING

Bruce Ward mentioned that they are trying to figure out a time for the City Council to go tour-built developments with Woodside Homes (New Salem Developers). Bruce Ward stated that the Bureau of Reclamation is looking for a permanent fix for water dedications. The Bureau of Reclamation is going to go back to the legislator to correct this issue.

28. JOHN BOWCUT, FIBER DIRECTOR

John Bowcut mentioned that they have 975 customers.

COUNCIL REPORTS

29. MAYOR KURT L. CHRISTENSEN

Mayor Christensen mentioned that they have been working on finalizing the EMS/fire station plans. Mayor Christensen believes that the new EMS/fire station is going to be awesome.

30. COUNCILPERSON KELLY PETERSON

Councilperson Peterson stated that the power department was awarded a safety award recently.

31. COUNCILPERSON CRISTY SIMONS

Councilperson Simons mentioned that the Salem business network meeting will be held at noon next Monday.

32. COUNCILPERSON SETH SORENSEN

Councilperson Sorensen had nothing to add to tonight's meeting.

33. COUNCILPERSON DELYS SNYDER

Councilperson Snyder mentioned that the new transfer station has slowed construction for the last three months because of excess mud. Senior lunches are going very well. The plans for the library building addition will be completed soon.

34. COUNCILPERSON TIM DE GRAW

Councilperson De Graw had nothing to add to tonight's meeting.

35. CLOSED SESSION

There was no closed session at tonight's meeting.

ADJOURN CITY COUNCIL MEETING

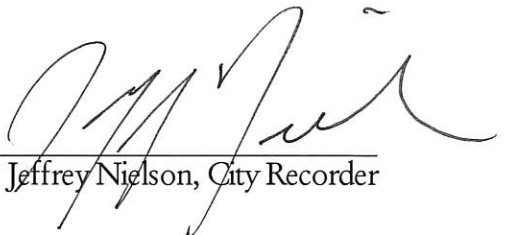
Mayor Christensen asked for a motion to adjourn.

MOTION BY: Councilperson Sorensen made a motion to adjourn.

SECONDED BY: Councilperson Peterson seconded the motion.

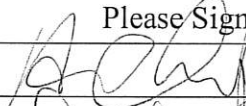
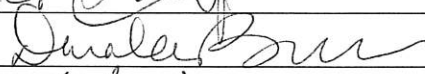
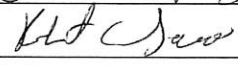

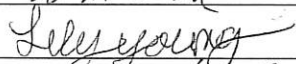
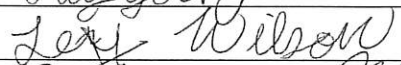
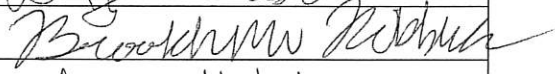
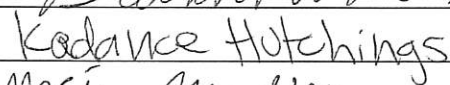

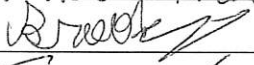
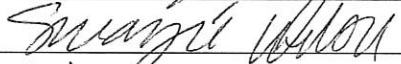
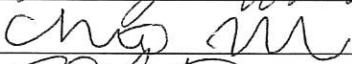
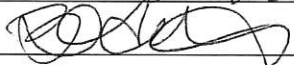
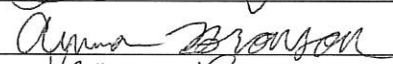
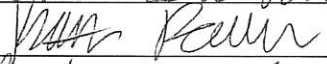
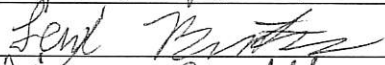
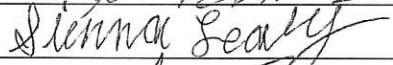
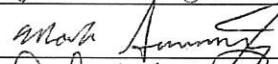

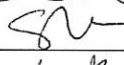



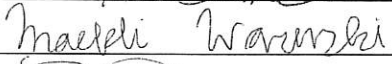
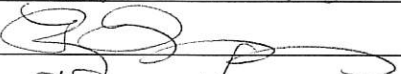


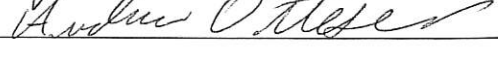
VOTE: Councilperson De Graw; Aye, Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Snyder; Aye Councilperson Simons; Aye, (5 Ayes)

MEETING ADJOURNED AT: 8:30 p.m.



Jeffrey Nielson, City Recorder

Salem City Council Attendance Record
For City Council Meeting held on March 15, 2023

	Please Print Name	Please Sign Name
1	Howard Church	
2	Daralee Brockbank	
3	Craig Sacco	
4	William Burk	
5	Lily Young	
6	Lexy Wilson	
7	Brooklyn Robbins	
8	Kadance Hutchings	
9	Macie Madsen	
10	Brooklyn Smith	
11	Swazie Wilson	
12	Christina Morgan	
13	Brooklyn Gentry	
14	Anna Bronson	
15	Kate Parkin	
16	Lexi Burton	
17	Sienna Leary	
18	Mark Schwartz	
19	Clarissa Burton	
20	Steeley Kump	
21	Lillian Kump	
22	Corey Warren	
23	Karen Boothe	
24	Macklie Warenski	
25	Reta Tischner	
26	Glenda Cysman	
27	Kathleen Leavitt	
28	Andrew Ottesen	
29		
30		