

## Information and Directive for New Members

### 2024

#### Village Arts:

- Is a consortium of people who wish to maintain a permanent marketplace for high quality arts and crafts
- Was opened in 1983 and is operated by its members as well as a Manager and Assistant Manager
- Is non-profit and self-sustaining, supported by membership fees and sales commissions
- Is run by a volunteer Board of Directors elected by the membership at the Annual General Meeting
- Publishes a quarterly newsletter for members
- Participates in community commercial events such as Light Up Night and summer Art Walk

#### Members are entitled to:

- Vote at the Annual General Meeting
- Stand for election to the Board of Directors
- Web page on Village Arts website [www.villagearts.ca](http://www.villagearts.ca)

Village Arts is dedicated to progressive marketing and active promotion of fine craft and to the education of members and the public.

Village Arts is seeking marketable products which have strong personal style (originality) and consistent high quality. These standards are maintained in the cooperative by the panel of adjudicators.

Once an artisan's work has passed Selection, membership dues are paid and the artist is approved by the board members, the work should be brought into the store as soon as possible. Only work of the same quality as that passed by the jury can be brought in to sell at the Village Arts store. Work will be reviewed annually by the directors to ensure that it is current and up to standard. A member who wishes to add new products falling in a new craft field will be required to have items juried. All of the artists and their work is reviewed annually. There is no charge for the jurying process.

Village Arts for the 2024-2025 year (April 1 2024 - March 31 2025)

Yearly membership fee due by March 31 2024 \$100 per year per member.

Commission rates:

0 working days 40%

1 day month or position on the board 32%

2 days a month 25%

3 days a month 15%

In addition, Village Arts charges a monthly rental fee based on the size of your space in the store.

\$10 cards only or 1/4 booth

\$20 1/2 booth

\$35 per booth

\$40 1 1/2 booth

\$55 double booth

\$75 full wall

Working members are required to work according to the commission split. If a member does not work their hours, they will automatically be treated as a non-working member for that month (40% commission)

Artists must agree to an exclusivity clause, in such they will not sell their product within any other Invermere based Retail Locations.

Each member is assigned a code of a combination of 2 or 3 letters. This code must be placed on all stock brought into the store. Each member is responsible for coding and pricing their own stock on the **Village Arts inventory form** and tagging their stock. Items should be grouped by price points with a description or title for easy entry on a computerized record.

**Inventory of a member's stock is that member's responsibility.** Each member is responsible for maintaining their own inventory. New work must **be entered into the computer inventory before it is put onto the floor.** An item without a code and price sticker **will not be sold.**

Each member is encouraged to carry their own insurance to cover their work.  
**Village Arts is NOT responsible for the loss or damage of an artist's work for any reason.**

Shipments of member's work returned to members will be sent COD.

Direct Deposit is made on or before the 10<sup>th</sup> of a month for the preceding month's sales except when sales are less than \$5.00 in a month. In which case the sales amount will be carried forward to be added to the next month's sales. The accompanying sales report will be emailed to each artist.

Members may retail their work at the Invermere Farmers' Market in the summer months, and at Christmas season craft sales. Members are encouraged to sell from their own studios. Village Arts will continue to serve its members and its customers alike by referring potential customers to member's studios when stock selection or custom work is sought which is not available in the store.

An up to date book of all our policies is kept in the store as well as the minutes of the last AGM. We suggest that members familiarize themselves with all the Village Arts constitution, bylaws and policies, as not all details are covered here. The affairs of Village Arts are handled by a Board of Directors, which is elected by the membership at the Annual General Meeting. The board will meet each month. The Board hires the store managers who schedule the working members and look after the day to day store affairs.

The current board and managers are:

President	Leslie Rowe-Israelson
Secretary	Sandra Beingessner
Treasurer	Sharon Parker
Display	Kelly Tomalty
Members at large:	Frank Bitonti, Svitlana Dovganych
Store Manager	Helen Rose