

Perry City
Job Description

Maintenance Worker I

Division: Streets and Utility

Department: Public Works and Maintenance

Reports to: Public Works and Maintenance Director

FLSA: Non-Exempt

Date Prepared: 7/02/2015

Purpose:

To operate and maintains Perry City water supply, streets/roads, buildings, and equipment. Also repairs, operates, installs, and maintains Perry City water, sewer and streets. Maintain compliance with the rules and regulations of the State of Utah.

Essential Duties and Responsibilities:

- Maintain Roads: snow removal, grade, and repair roads
- Drive trucks, snow plow, and operate equipment to maintain city roads
- Home Services
- Shop Mechanic: repair and maintain city vehicles, tools, and equipment (trucks, mowers, graders, etc.)
- Manage all equipment operations
- Handle emergency repair work of city roads, sewer and water
- General labor (spray weeds, shovel, etc.)
- Install and repair water main
- Inspection of all water works to ensure that they comply with state codes
- Maintains city offices and buildings, plumbing and electrical
- Other duties as directed

Knowledge and experience:

1. Must have a high school diploma/GED and 6 months of training/experience in maintenance.
2. Must have communication skills to coordinate city maintenance with co-workers.
3. Must have some basic math skills.
4. Must have CDL drivers' license.
5. Ability to operate equipment and/or tools used for building and street maintenance.
6. Must have ability to apply commonsense understanding to carry out instructions.

Interpersonal and Communication Skills:

Must be able communicate with co-workers, and supervisor to coordinate city maintenance efforts. Must be able to read and write for tracking equipments and parts.

Physical Requirements and work environment:

While performing the duties of this position, the employee is frequently subject to outdoor weather conditions while handling repair work and will be required to sit, use hands to finger coordination, handle, or feel tools and controls such as when working with various tools; reach with the hands and arms, climb/balance, stoop, kneel, crouch, or crawl, talk hear, while working on maintenance projects. Employee may occasionally be required to lift up to 50 pounds and may encounter chemicals and electric shock and loud equipment. The specific vision abilities required by the job include close and distance, to repair equipment and read meters.

Attendance and punctuality:

Regular and predictable attendance and give proper notification/communication in the event of absence or tardiness are essential functions of this position.

Supervisory/Management Skills:

This position has no supervisory responsibilities.