

OFFICIALS PRESENT: Mayor Kevin Jeppsen presided and conducted the meeting. Esther Montgomery, Blake Ostler, Toby Wright, and Andrew Watkins (joined at 7:26 p.m.)

OFFICIALS ABSENT: Nathan Tueller

CITY STAFF PRESENT: Shanna Johnson, Chief Deputy Recorder
Tyra Bischoff, Office Assistant
Scott Hancey, Chief of Police
Tyler Wagstaff, Public Works Director

CITY STAFF ABSENT: Robert Barnhill, City Administrator
Bill Morris, City Attorney

OTHERS PRESENT: Nelson Phillips, Michelle Drago, and Rich Bischoff

ITEM 1: CALL TO ORDER

Mayor Jeppsen called the electronic City Council meeting to order. The Mayor read the statement from the CDC and Utah Department of Health regarding electronic meetings: The CDC and Utah Department of Health have declared a national and state pandemic for COVID-19 where social distancing and other requirements are in place to prevent the spread of this infectious disease.

ITEM 2: PROCEDURAL ISSUES

A. CONFLICT OF INTEREST DECLARATION

None.

B. APPOINTMENTS: CITY RECORDER & DEPUTY RECORDER

Mayor Jeppsen proposed appointment of Shanna Johnson as City Recorder and Tyra Bischoff as Deputy Recorder to the Council.

MOTION: Council Member Wright made a motion to approve the appointments presented by Mayor Jeppsen. Council Member Montgomery seconded the motion.

ROLL CALL: Council Member Wright, Yes
Council Member Montgomery, Yes
Council Member Ostler, Yes

Motion Approved. 3 Yes, 0 No.

C. OATH OF OFFICE

Shanna recited the Oath of Office as Deputy Recorder for Tyra to become Deputy Recorder and then Tyra recited the Oath of Office as Deputy Recorder for Shanna to become City Recorder.

Shanna thanked the Mayor and the Council for the appointments and complimented Susan Obrey having done a great job as Deputy Recorder and City Recorder for the past 25 years.

Shanna said that Susan's new position will be an Executive Assistant for the Police department.

ITEM 3: ACTION ITEMS

A. APPROVAL OF WARRANTS

The Council reviewed and discussed the warrants.

MOTION: Council Member Wright made a motion to approve the warrants. Council Member Montgomery seconded the motion.

ROLL CALL: Council Member Montgomery, Yes
Council Member Wright, Yes
Council Member Ostler, Yes

Motion Approved. 3 Yes, 0 No.

B. RESOLUTION 2020-20 ADOPTING BOUNDARIES OF THE STATE SPONSORED ENTERPRISE ZONE IN PERRY CITY

Council Member Montgomery inquired about the appendix that should be attached to the resolution with the area that would be designated as the Enterprise Zone. Shanna explained the reason a map is not attached is because the cities that are looking at joining the Enterprise Zone are looking at attaching a map of their entire cities, unless the Council decides they want to designate specific areas. Shanna then reviewed in detail the benefits and requirements of the Enterprise Zone for the City, stating Perry Businesses have received \$286,263 in tax credits. The City will be required to provide a benefit to the business such as a business license discount or information to business resources, for example, a flyer directing business to the USU Brigham Business Center. She added that the application needed to be complete by December 30 and if it lapses, the City would be unable to reapply.

Council Member Ostler asked if Davis and Bott were doing this for free or if there would be a charge for this. Shanna explained that she believes it will be free, she said that she will double check and if there is a fee she would let them know.

Council Member Wright said that as he was looking at the State map, he noticed there were not a large number of areas that had Enterprise Zones across the State. He wondered what the advantage would be for Perry City to do this. Shanna explained that the advantage would be that it shows support to businesses in the City with little impact to the City. Council Member Ostler added that according to State Code, there is a limit to how many people in the City (20,000) and County (70,000) that are allowed in an Enterprise Zone. Council Member Montgomery and Shanna agreed that this would explain why there would be a limited number of areas (more rural areas) throughout the State that are labeled as Enterprise Zones.

Council Member Wright asked how businesses would be notified of this. Council Member Ostler explained that the City designating the Enterprise Zone allows the businesses to use it and that it is handled (informed to the business) through the business' tax accountant.

MOTION: Council Member Montgomery made a motion to approve Resolution 2020-20 Adopting Boundaries of the State Sponsored Enterprise Zone in Perry City. Council Member Wright seconded the motion.

AMENDED MOTION: Council Member Ostler suggested amending the motion to indicate approval with attaching Exhibit A with a map showing the entire city as Enterprise Zone as well as the application submitted to the State that our support is limited to distributing a flyer.

The Council discussed the amendment and agreed with Council Member Ostler's suggestion. Council Member Montgomery amended the motion to include the amendment suggested by Council Member Ostler. Council Member Wright stated his second to the motion stands.

ROLL CALL: Council Member Montgomery, Yes
Council Member Wright, Yes
Council Member Ostler, Yes

Motion Approved. 3 Yes, 0 No.

Council Member Watkins joined the meeting at 7:26 p.m.

ITEM 4: MINUTES & COUNCIL/MAYOR REPORTS (INCLUDING COUNCIL ASSIGNMENTS)

A. APPROVAL OF CONSENT ITEMS

- October 8, 2020 City Council Meeting Minutes

MOTION: Council Member Montgomery made a motion to approve the October 8, 2020 City Council Meeting Minutes. Council Member Wright seconded the motion.

ROLL CALL: Council Member Montgomery, Yes
Council Member Wright, Yes
Council Member Ostler, Yes
Council Member Watkins, Yes

Motion Approved. 4 Yes, 0 No.

B. MAYOR'S REPORTS

Mayor Jeppsen discussed hoping to have an executive session to discuss a land acquisition but said that it had not progressed sufficiently for discussion. He is hoping to have it ready to discuss at the next meeting.

C. COUNCIL REPORTS

Council Member Watkins stated that he was glad to see the Perry Youth Council's activity of planting trees in the newspaper and thanked Nelson Phillips and staff.

Council Member Wright asked about locations of drop boxes for ballots. Shanna explained that there is one at the City that is monitored by a camera and at the County. She added that in person voting would be available on Election Day (November 3rd) at USU Brigham City.

Council Member Ostler asked staff if there is any indication of how much money has been distributed to local businesses from the CARES Act yet. Shanna explained that applications are still being reviewed and that information is not available yet but hopefully we would know more by the next meeting. Council Member Ostler asked what the result was of the finalization of the inter-local agreement with the County. Shanna explained that she sent the typographical and code reference changes recommended from Council Member Ostler to the County and said they accepted the changes, they are waiting for final approval of the changes from the Commission meeting this week. She discussed asking Mitch Zundel (from the

County) if there was a way to find out the number of applicants and contribute just the funds that Perry City businesses have requested. She said he didn't see a problem with that. Council Member Ostler asked if there had been any feedback from Perry business owners about this program. Shanna explained that Monica Holdaway from the Chamber had been reaching out to businesses. She said that Monica expressed a complement to our area (the whole County, including Perry) as she has reached out to different business owners and having them say that other businesses might need it more than they do and how impressed she was that in our community, people are always looking out for others. Council Member Ostler discussed the funding from the CARES Act and stated that he would like to see some accounting done for what is used and possibly use some of it for Public Safety purposes. He added that he also heard that the money could possibly be used for past due utility payments in situations where people may have lost their jobs or had hours cut due to Covid-19. Shanna said that she will look into that and said the First Responders are tracking any calls they go on that require any respiratory care and they are also tracking PPE used.

Mayor Jeppsen said that Council Member Tueller had mentioned that a resident had approached him about the condition of the softball field. Tyler said that they have tapered off the care of the softball field for the year as it hadn't been used as much with the 4th of July being cancelled this year. He said that next year they would definitely make sure to get it taken care of.

D. STAFF COMMENTS

Tyler Wagstaff gave an update on 1200 W. He said that they are getting the storm drain put in now and that the contractor, Staker Parsons, indicated that they will get the intersection paved prior to winter. He said that all of the other road projects are getting wrapped up for the year.

No other comments from staff.

E. PLANNING COMMISSION REPORT

Commissioner Michelle Drago said that last month's meeting was quiet and they discussed sign ordinance and they are still working on the land use chart.

ITEM 5: EXECUTIVE SESSION

- None required.

ITEM 6: ADJOURNMENT

MOTION: Council Member Montgomery made a motion to adjourn the City Council Meeting.

Motion Approved. All Council Members were in favor.

The meeting adjourned at 7:41 p.m.

Shanna Johnson, City Recorder

Kevin Jeppsen, Mayor

Tyra Bischoff, Deputy Recorder