

OFFICIALS PRESENT: Mayor Kevin Jeppsen presided and conducted the meeting, Nathan Tueller, Jim Taylor, Esther Montgomery, Andrew Watkins, and Toby Wright.

CITY STAFF PRESENT: Shanna Johnson, Chief Deputy Recorder
Robert Barnhill, City Planner / Office Administrator
Craig Hall, City Attorney
Tyra Bischoff, Office Assistant

OTHERS PRESENT: Angie Cefalo, Kyden Cefalo, James Burton, Andrew Burton, Jan Kerr, Michelle Drago.

ITEM 1: CALL TO ORDER

Mayor Jeppsen called the City Council meeting to order.

A. INVOCATION

Council Member Montgomery offered the invocation.

B. PLEDGE OF ALLEGIANCE

Mayor Kevin Jeppsen led the audience in the Pledge of Allegiance. The Mayor recognized the scouts in the audience and had them stand and introduce themselves James Burton, Andrew Burton and Kyden Cefalo.

C. REVIEW AND ADOPT THE AGENDA

MOTION: Council Member Montgomery made a motion to approve the agenda. Council Member Watkins seconded the motion.

ROLL CALL:	Council Member Wright, Yes	Council Member Montgomery, Yes
	Council Member Tueller, Yes	Council Member Taylor, Yes
	Council Member Watkins, Yes	

Motion Approved. 5 Yes, 0 No.

ITEM 2: PROCEDURAL ISSUES

A. CONFLICT OF INTEREST DECLARATION

None.

B. PASS OUT WARRANTS TO COUNCIL MEMBERS (AND POSSIBLE DISCUSSION)

Shanna Johnson passed out the warrants.

C. BUSINESS LICENSE(S)

None.

ITEM 3: PUBLIC HEARING AND/ OR PUBLIC COMMENT

Angie Cefalo inquired if there were any service projects that the youth could do. She reported on some of the service projects the 4-H club have done in the past and wanted to know if there were any other projects that the youth could do to serve the community. Council Member Watkins discussed that Perry Youth Council has been tabled until next year due to some of the Perry youth also being involved with the Brigham City Youth Council and did not want to interfere. He discussed that there is still interest there but that it is about a year away. He also said that as far as service being needed, we are waiting to hear from Public Works to outline what their responsibilities are so that we are not overstepping their boundaries. He stated that the city would be getting a list together of needed projects. There has been talk of forming a beautification committee and growing a list of people that would like to help provide service.

ITEM 4: PRESENTATIONS

A. BUDGET UPDATE

Shanna Johnson gave a Fiscal Year 2019 budget update for the month of August 2018. She advised that 17% of the fiscal year has elapsed. 12% of General Fund revenues show as collected, she explained most of revenue collected in the General Fund is made up of taxes and property taxes and should be received by the City in January. She reported that 14% of Utility Fund Revenues have been collected. Shanna stated that the sewer fund has received 18% of its revenues and reported that the City has collected 39% of non-operating revenues, which are comprised of impact and connection fees.

Shanna reviewed expenses stating that the General Fund has spent 11.1% of its budget. She stated that a one-time annual contract fee was paid to Brigham City of \$21,000 for standby service. She expounded that this budget will balance throughout the year. She reviewed expenses in the Enterprise Funds stating that 26.4% of the Utility Fund budget has been expended (which includes some expenditures for a well rehabilitation that will be moved to the prior fiscal year), and the Sewer Fund has spent 10.8% of its budget.

Shanna advised that some revenues and expenditures listed in this report belong to the prior fiscal year and are subject to adjustments. These adjustments will be completed upon the close out of Fiscal Year 2018 (FY2018).

Shanna reported sales tax received for the month of September (which reflects taxes collected in July) came in 11% higher than the prior year and that Mass Transit Tax collected was 0.78% higher than the prior year. She reviewed that Mass Transit Tax revenues must show in our budget as being received and expended.

Council Member Wright asked if there needed to be budget amendment made this year. Shanna explained that if there were any expenditures that had not been planned for that the city can do an amendment if needed. Council Member Watkins asked about the Mountain View Park playground equipment and stated having \$10,000 budgeted will cover only one-fourth of the cost. Shanna recommended evaluating where the fund balance is at the close of Fiscal Year 2018 and possibly apply for some grants through recreation.utah.gov or other possibilities that may help. She then explained the legal process of amending the budget and possible reasons for needing to amend the budget.

ITEM 5: ACTION ITEMS

A. APPROVAL OF THE WARRANTS

MOTION: Council Member Taylor made a motion to approve the warrants as presented. Council Member Montgomery seconded the motion.

ROLL CALL: Council Member Wright, Yes Council Member Montgomery, Yes
Council Member Tueller, Yes Council Member Taylor, Yes
Council Member Watkins, Yes

Motion Approved. 5 Yes, 0 No.

B. ORDINANCE 18-E AMENDING THE MUNICIPAL CODE REGARDING BUSINESS LICENSING

Tabled.

ITEM 6: MINUTES & COUNCIL/MAYOR REPORTS

A. APPROVAL OF CONSENT ITEMS

- **SEPTEMBER 27, 2018 CITY COUNCIL MEETING MINUTES**

MOTION: Council Member Montgomery made a motion to approve the September 27, 2018 City Council Meeting Minutes. Council Member Taylor seconded the motion.

ROLL CALL: Council Member Wright, Yes Council Member Montgomery, Yes
Council Member Tueller, Yes Council Member Taylor, Yes
Council Member Watkins, Yes

Motion Approved. 5 Yes, 0 No.

B. MAYOR'S REPORT

Mayor Jeppsen discussed a meeting he had with Brigham City and using their green waste facility. Brigham City proposed user fees follow a similar formula as our fire protection but when they calculated the number, it was not something that the Mayor was willing to entertain. They will go back to the drawing board and provide us with some new numbers. He explained Brigham City no longer accepts some items as they are now participating in recycling so the facility is strictly green waste only. The Mayor stated that we are waiting on a response from Brigham City. The Mayor mentioned talks with Sitla and DNR on property negotiations and that they are both moving ahead with a resolution date proposed for the end of this year or beginning of next.

C. COUNCIL REPORTS

Council Member Taylor stated that someone had approached him regarding the Police Chief position and asked when that job opening would be posted. Shanna Johnson discussed that the job had been posted this week. Council Member Tueller questioned how the Chief of Police position will be decided. Shanna stated that the position is appointed by the Mayor, therefore he would decide the process. They discussed whether any of the City Council Members could possibly be involved in the decision

process. The Mayor asked if any Council Members would want to volunteer for that, Council Member Wright volunteered as well as Council Members Taylor, Watkins and Tueller.

Council Member Montgomery stated that she is the new Liaison for the CERT team. She stated that the Stake President from the Church of Jesus Christ of Latter Day Saints has reached out to the CERT group and asked them to be a part of the Emergency Planning which would involve everyone in the region and hopefully provide more support. She discussed the Bylaws being retyped for the CERT group and stated that they are trying to get more involvement from the residents so they have more influence and help in our city, and can be more self-sufficient. The Mayor clarified that the Stake President had also reached out to him earlier this year and informed him that there would no longer be callings or assignments for region representatives within the Church and are encouraging members to get more involved with CERT.

Council Member Watkins discussed that he and Chief Arbon will be going on October 18th to look at some Town Halls (City Hall Buildings). Council Member Wright may also go, they will begin in Taylorsville and work their way north visiting different buildings. He also asked for clarification about the Greenbelt land designation due to being approached by a community member and not being sure of what to say. Attorney Craig Hall explained that Greenbelt is a farmland assessment, there is a 45 % reduction on the farmland property, and that it is reduced to 5% to be taxed. The land has to be at least 5 acres and also has to generate a certain amount of income (he thinks it is \$1000) from the property during the year. He stated that it is a great benefit to farmers.

Council Member Tueller asked in regards to the cement slab needed at the gun range and wanted to know what else is needed to expedite getting the shed built. Council Member Wright stated that he has been able to get 3 bids on cement. Council Member Tueller said that there had been money previously budgeted for the building but it wasn't near the amount that it was going to cost. There was discussion about how much it was going to cost and Shanna explained that a request for proposal (RFP) would be needed if the project is anticipated to cost more than the \$25,000 as per the City's purchasing policy. Council Member Tueller then asked Bob, City Planner, for an update on the Conservation Subdivision. Bob stated that he and Craig Hall had discussed the ordinance today and would be implementing assessment fee language into the document and will present this to the Council shortly. He then inquired about the status of the second egress in the Suncrest Subdivision needed for Emergency Access. Bob stated that the Planning Commission approved an Emergency Access Code amendment, which should be on the next city council agenda; this will address egress requirement for future developments. Bob stated the negotiations for this specific subdivision are still in a holding pattern as we try to obtain that right of way. He explained that the developer and his engineer were going to make further inquiries and

further details will be discussed later. The last item Council Member Tueller discussed was to propose the possibility of a retreat for the City Council to attend and discuss upcoming projects. It was decided between Council Members to try and hold the retreat November 10th. Staff will research possible locations to hold the meeting.

D. STAFF COMMENTS

Shanna Johnson introduced Tyra Bischoff, a new Perry City employee, working as Front Office Assistant.

E. PLANNING COMMISSION REPORT

Commissioner Jan Kerr stated the Planning Commission tabled two projects: one due to lack of quorum since it was in regards to her own project and she was unable to vote on it; and a lot line adjustment as the Planning Commission found adjustments needed to a related ordinance. Commissioner Drago stated that they approved Emergency Access Ordinance.

ITEM 7: EXECUTIVE SESSION

MOTION: Council Member Montgomery made a motion to close the regular meeting and open the Executive Session regarding the purchase, exchange, lease, or sale of real property, and a strategy session regarding pending or reasonably imminent litigation. Council Member Watkins seconded the motion.

ROLL CALL: Council Member Montgomery, Yes Council Member Wright, Yes
Council Member Tueller, Yes Council Member Watkins, Yes
Council Member Taylor, Yes

Motion Approved. 5 Yes, 0 No.

The Regular Meeting Closed at 7:56 PM.

MOTION: Council Member Taylor made a motion to close the executive session and open the regular session. Council Member Montgomery seconded the motion.

ROLL CALL: Council Member Montgomery, Yes Council Member Wright, Yes
Council Member Tueller, Yes Council Member Watkins, Yes
Council Member Taylor, Yes

Motion Approved. 5 Yes, 0 No.

The Regular Meeting Reopened at 8:40 PM.

ITEM 8: ADJOURNMENT

MOTION: Council Member Tueller made a motion to adjourn the City Council Meeting.

Motion Approved. All Council Members were in favor.

The meeting adjourned at 8:42 PM.

Susan Obray, City Recorder

Kevin Jeppsen, Mayor

Shanna Johnson, Chief Deputy Recorder