

OFFICIALS PRESENT: Mayor Karen Cronin presided and conducted the meeting. Toby Wright, Nathan Tueller, Esther Montgomery, James Taylor, Brady Lewis

CITY STAFF PRESENT: Greg Westfall, City Administrator
Susan Obray, City Recorder
Craig Hall, City Attorney

OTHERS PRESENT: Russell McKay, Josh Barker, Gage Barker, Lawrence Gunderson, Michael Hunsaker, Catherin Pommier, TJ Barker, Joanna Allen, Leah Young

ITEM 1: CALL TO ORDER

Mayor Cronin called the City Council meeting to order.

A. INVOCATION

Council Member Tueller offered the invocation.

B. PLEDGE OF ALLEGIANCE

Greg Westfall led the audience in the Pledge of Allegiance.

C. REVIEW AND ADOPT THE AGENDA

MOTION: Council Member Tueller made a motion to approve the agenda. Council Member Taylor seconded the motion.

ROLL CALL: Council Member Wright, Yes Council Member Tueller, Yes
 Council Member Montgomery, Yes Council Member Taylor, Yes
 Council Member Lewis, Yes
Motion Approved. 5 Yes, 0 No.

ITEM 2: PROCEDURAL ISSUES

A. CONFLICT OF INTEREST DECLARATION

None.

B. PASS OUT WARRANTS TO COUNCIL MEMBERS (AND POSSIBLE DISCUSSION)

Susan Obray passed out the warrants.

C. BUSINESS LICENSE(S)

- Star Valley Medical Center d.b.a. Salt River Orthopedics

Mayor Cronin introduced Mr. Hunsaker, representative for Salt River Orthopedics. He advised that he is the Chief Operating Officer of Star Valley Medical in Wyoming. He said that they recently recruited an upper extremities orthopedic surgeon and a Physician's Assistant (PA) in the Ogden area and they do not have enough work for them to do in Star Valley. Mr. Hunsaker said that the surgeon is very familiar with the Ogden and Northern Utah area and they are affiliated with the Goble Medical group. He said they will be holding clinic there with a surgeon on Mondays and then

the PA will be there a couple of days each week as well. He said that the surgeon and the PA already have a following from the Ogden and Brigham City area and they are hoping to be successful with the physician's office. Council Member Taylor asked the physicians name. Mr. Hunsaker stated his name is Kevin Stucki. Council Member Taylor was familiar with the physician stating he used to work in the Ogden Clinic. Council Member Taylor asked the Physician Assistant's name. Mr. Hunsaker said his name is Brian Vincent. Council Members Taylor and Tueller noted that Brian was raised in Perry City.

MOTION: Council Member Wright made a motion to approve the Business License Application for Star Valley Medical Center d.b.a. Salt River Orthopedics. Council Member Lewis seconded the motion.

ROLL CALL: Council Member Wright, Yes Council Member Tueller, Yes
Council Member Montgomery, Yes Council Member Taylor, Yes
Council Member Lewis, Yes
Motion Approved. 5 Yes, 0 No.

ITEM 3: PUBLIC HEARINGS AND/OR PUBLIC COMMENTS

A. PUBLIC COMMENTS

No Comments were made.

Mayor Cronin recognized the Boy Scouts, Travis Barker, Gage Barker, who were in attendance at the meeting and working on their citizenship in the community badge. They each received a Perry City pin.

Mayor Cronin recognized Joann Allen and Leah Young who were attending the meeting as a part of Box Elder High School's AP US Government Class. They also received Perry City pins.

ITEM 4: ACTION ITEMS

A. APPROVAL OF THE WARRANTS

MOTION: Council Member Taylor made a motion to approve the warrants. Council Member Wright seconded the motion.

ROLL CALL: Council Member Wright, Yes Council Member Tueller, Yes
Council Member Montgomery, Yes Council Member Taylor, Yes
Council Member Lewis, Yes
Motion Approved. 5 Yes, 0 No.

B. MATTHEWS ZONE CHANGE

Mayor Cronin noted that this was discussed in the last City Council Meeting. She stated it has been recommended for approval by the Planning Commission and is regarding a proposal for a zone change and the arrangement of housing in the area. Council Member Wright confirmed that the recommendation was for the zone to be changed to R1. Greg Westfall agreed. Council Member Lewis asked if the recommendation to approve was unanimous by the Planning Commission. Mayor Cronin stated it was.

MOTION: Council Member Wright made a motion to approve the Matthews Zone Change Request changing the zoning from Agriculture to R1. Council Member Montgomery seconded the motion.

DISCUSSION: Council Member Taylor asked Mr. Matthews if he was onboard with the zone change and if he had any concerns. Mr. Matthews stated he was onboard and did not have any concerns.

ROLL CALL: Council Member Wright, Yes Council Member Tueller, Yes
Council Member Montgomery, Yes Council Member Taylor, Yes
Council Member Lewis, Yes
Motion Approved. 5 Yes, 0 No.

ITEM 5: DISCUSSION ITEMS

A. THREE MILE CREEK SHOOTING SPORTS COMPLEX STRATEGIC PLAN

Mayor Cronin presented a copy of the Three Mile Creek Shooting Sports Complex to the Council. She reported that she had meetings with several representatives from the State including one from the Attorney General's office the day before and they complimented the City on the plan and its detail and they had a very healthy discussion regarding the future of the gun range. She said they have helped the City find a path to our goal, there are some things that the City needs to do to accomplish what they presented and the City plans to work with our City Attorney in these efforts. Mayor Cronin reviewed the following parties that submitted letters of recommendation regarding the Three Mile Creek Shooting Sports Complex:

- Senator Mike Lee
- Lee Perry
- Scott Sandall
- County Commissioners
- County Department Economic Development
- County Department of Tourism
- Boy Scouts of America
- Mike Venterino, a contributing editor of Guns and American Hand Gunner Magazines
- National NRA Competitive Division
- Utah Highway Patrol Section Leader
- Utah Highway Patrol Training Commander
- Utah Department of Wildlife
- Utah Rifle and Pistol Association
- Box Elder Sherriff Department
- Brigham City Police Department
- Brigham City SWAT Team
- Tremonton Police Department
- Garland Police Department
- Brigham City Area Chamber
- Workforce Services
- Mayors from the area
- Smith and Edwards
- LW's
- Youth Hunter Education
- AIM – Academics Integrity and Marksmanship
- Trap Shooting Association
- Brigham Bow and Arrow

Mayor Cronin said the State was very impressed with the number of letters of support received. She reported that they will be renewing a three year lease for the City while the City is works some other options and assured the City that there would not be a lapse in the lease. Council Member Tueller said there was also great direction in regards to funding for the gun range. He said that the strategic plan that was put together by the Mayor, Eric Halter, and staff took a lot of work and the State was pleased as it answered a lot of questions that they had. Mayor Cronin expressed her

appreciation for those that attended the meeting with the State including Council Member Tueller, Craig Hall, Chief Arbon, and Greg Westfall.

B. SCADA SYSTEM

Greg Westfall reported that Wetco has started the Scada project, ordering equipment, etc. He said they are shooting for a December 15th completion of the project. He reported that the City is also working on some well improvements which have delayed the project slightly. He said that the Scada project will give the ability to maintain the wells via a scada system and will eliminate the need for an employee to physically go and turn the wells on and off. He advised that this will save approximately 6-8 man hours per week. He said this will also help with State reporting. Mayor Cronin said this will also help with water conservation.

C. WAL-MART LIFT STATION

Mayor Cronin reported that they had a pump go down at the Wal-Mart lift station and expressed her appreciation for the Council Members quick response to the emergency. She advised that the staff was able to go out and get the repair completed and the lift station up and running. She expressed the need of having a back up pump in the event that this situation happens again. She advised that Greg is getting more information on this. Greg explained that there are two pumps and they alternate. He said one of them went out and it was a pump that they thought was in better condition. He said the pump was refurbished but the other pump will need work eventually as well. He said there are a couple ways we can address the need of a back up pump. He said we can pull the current pump and refurbish it while we order a new one to be a back up, or we can replace the pump and then use the current pump as the backup. Council Member Tueller asked how long it took to make the repairs on the pump that was just fixed. Greg said it was initially supposed to take 10 days but they were able to get this completed in 6-7 days and they were also under budget. Greg advised that a new pump has a 6 week lead time and will cost approximately \$5,000 to \$6,000. He advised that we will need a new pump and will need to refurbish the old pump adding that the pumps need to be refurbished every 4-5 years. Council Member Taylor asked about what caused the current issue. Greg stated a mop head was sucked into the pump. Council Member Taylor asked what can be done to prevent this in the future. Greg said that the City has talked with nearby businesses. He said that they are looking into a couple other options such as putting a screen on the inlet that has to be cleaned, installing an oscar grinder that would grind up obstructing items, or you can do an entire revamp on the system bringing the pumps above ground. Council Member Montgomery asked if Greg is trying to fit the pumps in the current budget year. Mayor Cronin said we are still looking at the budget to see what is best. Council Member Lewis asked if this pump being down brought about the need for a spare pump. Mayor Cronin said that the amount of time needed to get a new pump brought forth the need to keep on hand a back up pump. Mayor Cronin said that the back up pump may not be purchased until next budget year, depending on budget availability.

D. 2017 MEETING SCHEDULE

Mayor Cronin noted that the dates listed on the City Council meeting schedule consists of the second and fourth Thursdays of the month. She said that this schedule will be up for action at the next City Council meeting. She said the schedule also includes the tentative Planning Commission schedule of which they will review at their next meeting. Council Member Montgomery asked if we were aware of the schedule for the next Utah League of Cities and Towns conference. Greg stated that this is scheduled for April 5-7. Council Member Montgomery said that should not be a conflict. Mayor Cronin said the September conference is around September 14th, which was noted as a possible conflict.

ITEM 6: MINUTES & COUNCIL/MAYOR REPORTS

A. APPROVAL OF CONSENT ITEMS

- **October 5, 2016 City Council/Planning Commission Work Session Minutes**
- **October 6, 2016 City Council/Planning Commission Work Session Minutes**
- **October 13, 2016 City Council Work Session Minutes**
- **October 13, 2016 City Council Meeting Minutes – Tabled**

MOTION: Council Member Wright made a motion to approve the Work Session Minutes for October 5, 2016, October 6, 2016 and October 13, 2016. Council Member Tueller seconded the motion.

ROLL CALL: Council Member Wright, Yes Council Member Tueller, Yes
Council Member Montgomery, Yes Council Member Taylor, Yes
Council Member Lewis, Yes
Motion Approved. 5 Yes, 0 No.

B. MAYOR’S REPORT: Mayor Cronin reported that the holiday movie will take place on Saturday, December 3rd. She said there will be two showings at 9am and 11am and Santa Claus will be there after each showing. She noted that the movie being shown will be “The Peanuts Movie” and encouraged the Council to attend. Mayor Cronin reported that the City Holiday Dinner will be on December 14th at 6pm at the Lodge. She stated that the Bear River Valley Hospital has invited Perry City to participate in the 7th Annual Jubilee of Trees, she said that they just invited us last week, therefore the City does not have anything to put in it, but she wanted to make note that the silent auction will take place November 16th -18th from 11am to 2pm. Mayor Cronin advised that we were invited to be part of the Business Summit last week and she recognized Chief Arbon for doing a great job putting together a display which included a trap machine, and photos of the Three Mile Creek Shooting Sports Complex, he also displayed a concept plan of the range and some of the long range guns. She said that Governor Herbert was the key note speaker for the conference and was drawn to the City’s display by the guns on display, which led to a healthy conversation regarding the gun range. Council Member Taylor noted that he saw the Mayor’s picture in the paper with the Governor.

C. COUNCIL REPORTS: Council Member Taylor asked when the general plan questionnaires were sent. Mayor Cronin noted that the surveys had already been sent and would be collected through the end of the year. She noted that the City Council met with the Planning Commission last Thursday to review the responses that the City currently has. She said that the Planning Commission is ready and excited to help with the process of updating our General Plan.

Council Member Montgomery stated that the Land Use 101 training this coming Saturday in Brigham City and wanted to make sure that the other Council Members were aware if they wanted to attend. Mayor Cronin noted that this is great training and recommended the Council Members attend; she noted that the fee is covered by the City. Council Member Montgomery also noted that CERT recertification is going on right now if anyone needs to recertify.

D. STAFF COMMENTS: Greg Westfall noted that the snow season is coming and reminded everyone to not park on the streets. He said if we can try to help facilitate this in our neighborhoods that would be great.

Mayor Cronin noted that Planning Commissioner Lawrence Gunderson was present and asked if he had any comments. He did not. Mayor Cronin noted that the Planning Commission has recommended two business license approvals to the City Council, noting one as a dance studio and the other is an recreational escape house trailer. Commissioner Gunderson agreed. He explained that the escape house is a mobile unit and will be located in front of Alpine Gardens.

E. ITEMS FOR NEXT NEWSLETTER:

- Snow Storm Removal and Parking Reminder

ITEM 7: EXECUTIVE SESSION

MOTION: Council Member Montgomery made a motion to close the Public Meeting and go into an Executive Session to discuss the fitness and character of an individual and also the disposition/acquisition of real property. Council Member Lewis seconded the motion.

ROLL CALL: Council Member Wright, Yes Council Member Tueller, Yes
 Council Member Montgomery, Yes Council Member Taylor, Yes
 Council Member Lewis, Yes

Motion Approved. 5 Yes, 0 No.

The regular meeting closed at 7:40pm.

MOTION: Council Member Tueller made a motion to leave the Executive Session and reenter the Public Meeting. Council Member Taylor seconded the motion.

ROLL CALL: Council Member Wright, Yes Council Member Tueller, Yes
 Council Member Montgomery, Yes Council Member Taylor, Yes
 Council Member Lewis, Yes

Motion Approved. 5 Yes, 0 No.

The regular meeting reopened at 8:00pm.

ITEM 8: ADJOURNMENT

MOTION: Council Member Montgomery made a motion to adjourn the council meeting.

Motion Approved. All Council Members were in favor.

The meeting adjourned at 8:00pm.

Susan Obray, City Recorder

Karen Cronin, Mayor

Shanna Johnson, Chief Deputy Recorder