

PERRY CITY WORK SESSION  
PERRY CITY OFFICES  
MAY 23, 2019

6:00 PM

OFFICIALS PRESENT: Mayor Kevin Jeppsen presided and conducted the meeting. Esther Montgomery, James Taylor, Toby Wright, and Andrew Watkins

OFFICIALS EXCUSED: Nathan Tueller

CITY STAFF PRESENT: Shanna Johnson, Chief Deputy Recorder;  
Scott Hancey, Chief of Police;  
Robert Barnhill, City Planner / Office Administrator

OTHERS PRESENT: None

**ITEM 1: Welcome to Order and Welcome**

Mayor Jeppsen welcomed everyone and called the meeting to order.

**ITEM 2: Budget Planning**

**A. Fiscal Year 2020 Budget Planning**

Shanna Johnson reviewed the status of the proposed budget for Fiscal Year 2020 (FY2020) noting that she had calculated the transfers to capital projects twice so when she corrected this duplication the unrestricted General Fund balance increased from 10% to 13%. She advised that there were some additional changes made on the Fiscal Year 2019 (FY2019) Budget amendment based on feedback from the departments, these have been highlighted in yellow. She said projections show that we will spend \$3,266,000 in Fiscal Year 2019, which is \$32,000 more than planned revenues coming in and the balance will come from a contribution from fund balance. She advised that the city had planned to use some of its fund balance originally when the FY2019 budget was passed. She said that we will end FY2019 with a 22% fund balance which is in compliance.

Ms. Johnson reviewed changes to the FY2019 amendment since the last time they reviewed the budget. As follows:

- Money for the SITLA Land Exchange
- Pickle Ball court
- Police Expenses as noted by the Chief (warrant pre-approval will be discussed in council meeting)
- Storage for the CERTs department

The Mayor, Council, and staff reviewed and discussed the planned projects for Fiscal Year 2020 (See attached).

Ms. Johnson noted that part-time time off and retirement was discussed that it would be for those working 25 hours. The employee they are hoping to retain with this benefit works 24 hours. She asked the council if they want to reduce the hours required to 24 or ask the employee to work 1 additional hour. The Council indicated that prefer to keep the policy change to 25 hours.

The Mayor & Council discussed transferring an additional \$25,000 to City Hall and Public Safety Building in FY2019. It was indicated that it would be best to add this transfer.

The Mayor & Council discussed impact fees as these have reduced in the current year. They talked about how some of the proposed multi-family housing may impact this. Ms. Johnson clarified that these fees are based on an equivalent residential unit.

Ms. Johnson noted that both the Utility Fund and Sewer Fund will require a contribution of fund balance and the City will want to watch this and increase utility rates if needed. They discussed sewer cleaning and whether or not the City should clean the system on a 5 year rotation or a 3 year. It was discussed to do this on a 3 year rotation and see how things look in the next year.

The Council requested that a short work session for budget will be scheduled prior to the next council meeting on June 13<sup>th</sup>.

## **ADJOURNMENT**

Mayor Jeppsen closed the work session.

The meeting adjourned at 6:55 PM.

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Susan Obray, City Recorder

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Kevin Jeppsen, Mayor

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Shanna Johnson, Chief Deputy Recorder