

OFFICIALS PRESENT: Mayor Karen Cronin presided and conducted the meeting.  
Esther Montgomery, Toby Wright, James Taylor, Brady Lewis

OFFICIALS EXCUSED: Nathan Tueller

CITY STAFF PRESENT: Greg Westfall, City Administrator  
Shanna Johnson, Chief Deputy Recorder  
Susan Obray, City Recorder  
Jolene Eddington, Treasurer  
Scott Hancey, Interim Police Chief  
Craig Hall, City Attorney

OTHERS PRESENT: Dave Hancey, Colleen Hancey, Tesla Hancey, Rex Christensen, Lewis Hardin, Garrett Christensen, Tyler Holman, Vicki Call, Mark Cronin, Shara Holt, Todd Christensen, Andreas Rivera, Toby Mileski, Stephen Bailey, Kurt Bailey, Tyler Reeder

### **ITEM 1: CALL TO ORDER**

Mayor Cronin called the regular City Council meeting to order.

#### **A. INVOCATION**

Mayor Cronin offered the invocation.

#### **B. PLEDGE OF ALLEGIANCE**

Greg Westfall led the audience in the Pledge of Allegiance.

#### **C. REVIEW AND ADOPT THE AGENDA**

**MOTION:** Council Member Montgomery made a motion to move Item 2C (State of the City Presentation) to Item 3B after Public Comment and approve the agenda. Council Member Taylor seconded the motion.

**ROLL CALL:** Council Member Taylor, Yes                      Council Member Montgomery, Yes  
                         Council Member Wright, Yes                      Council Member Lewis, Yes  
**Motion Approved.** 4 Yes, 0 No.

### **ITEM 2: PROCEDURAL ISSUES**

#### **A. CONFLICT OF INTEREST DECLARATION**

Council Member Lewis noted a possible conflict of interest with item 4B (as he is building a house in Maple Hills Subdivision). City Attorney Craig Hall advised that Council Member Lewis was fine to participate during Item 4B.

#### **B. PASS OUT WARRANTS TO COUNCIL MEMBERS (AND POSSIBLE DISCUSSION)**

Shanna Johnson passed out the warrants.

**C. STATE OF THE CITY (Moved to Item 3B)**

Mayor Cronin recognized the Boy Scouts in the audience (Garrett Christensen, Lewis Hardin, and Tyler Reeder). They noted they are working on their citizenship and community merit badge with a Perry City pin.

**D. APPOINT STATUTORY OFFICERS**

Mayor Cronin presented appointments to following positions:

- Susan Obray – City Recorder
- Jolene Eddington – City Treasurer
- Scott Hancey – Interim Police Chief
- Shanna Johnson – Chief Deputy Recorder (ceremonial, merit employee)
- Greg Westfall – City Administrator (ceremonial, contract employee)
- Craig Hall – City Attorney (ceremonial, contractor)

**MOTION:** Council Member Montgomery made a motion to approve the appointments as presented. Council Member Lewis seconded the motion.

**ROLL CALL:** Council Member Taylor, Yes                      Council Member Montgomery, Yes  
                    Council Member Wright, Yes                      Council Member Lewis, Yes  
**Motion Approved.** 4 Yes, 0 No.

**E. APPOINTMENTS**

Mayor Cronin presented the appointments of Blake Ostler as the Planning Commission Chairman and Travis Coburn as the Planning Commission Vice Chairman.

**MOTION:** Council Member Lewis made a motion to approve the appointments of Blake Ostler as the Planning Commission Chairman and Travis Coburn as the Planning Commission Vice Chairman. Council Member Wright seconded the motion.

**ROLL CALL:** Council Member Taylor, Yes                      Council Member Montgomery, Yes  
                    Council Member Wright, Yes                      Council Member Lewis, Yes  
**Motion Approved.** 4 Yes, 0 No.

Mayor Cronin reported that Willard Council Member Del Fredde and herself met together to talk with Robert K. Lund about serving as the mutually selected member serving on the Sewer Facility Board and he agreed to serve in this capacity. Mayor Cronin presented the appointment of Robert Lund as the mutually selected member of the Sewer Facility Board to the City Council and asked for their support. Mayor Cronin advised the Mr. Lund was a Vice President at Thiokol, served as a Stake President when the Perry and Willard Stakes were the same Stake, and he is a man of great integrity, he has great depth of knowledge and he has a great personality. She stated she felt he would do a great job serving on the board.

**MOTION:** Council Member Montgomery made a motion to approve the appointment of Robert K. Lund as the mutually selected Sewer Facility Board Member. Council Member Taylor seconded the motion.

**ROLL CALL:** Council Member Taylor, Yes                      Council Member Montgomery, Yes  
                    Council Member Wright, Yes                      Council Member Lewis, Yes  
**Motion Approved.** 4 Yes, 0 No.

**F. OATH OF OFFICE CEREMONY FOR STATUTORY OFFICERS**

Shanna Johnson conducted the oath of office for City Recorder Susan Obray.

Susan Obray conducted the oath of office for City Treasurer Jolene Eddington, Chief Deputy Recorder Shanna Johnson, City Administrator Greg Westfall, Interim Police Chief Scott Hancey, and City Attorney Craig Hall.

Mayor Cronin stated that we have a great team here at Perry City and expressed her gratitude for these individuals and their willingness to serve in these capacities.

**G. BUSINESS LICENSE(S)**

- None.

**ITEM 3: PUBLIC COMMENTS AND STATE OF THE CITY PRESENTATION**

**A. PUBLIC COMMENTS**

**Tyler Reeder:** requested sidewalk be installed along 3000 South.

**Todd Christensen:** commended the public works staff for their work in temporarily patching the pothole on 1200 West until a more permanent patch can be completed. He reported that he has served on the Utopia Board since 2006 and stated that he would like to continue to serve on the board. He closed by thanking the Mayor and City Council for their service and wished them the best of luck.

**B. STATE OF THE CITY**

Mayor Cronin presented the State of City. She reviewed the importance of City Services, Highlights from 2015 and Goals for 2016 (see attached presentation).

**ITEM 4: ACTION ITEMS**

**A. APPROVAL OF THE WARRANTS**

Council Member Lewis asked about the payment made to Hoffman Utah. Shanna advised that she was not sure exactly what equipment or part was purchased but it was for the Wastewater Treatment Facility. Greg Westfall said he believes these were UV lights. Shanna Johnson said this is in budget and approval is issued by the Sewer Facility Board it comes to the City Council as a secondary approval. Council Member Lewis asked how often the City makes payments for building inspection to the County. Shanna advised that this is paid quarterly.

**MOTION:** Council Member Lewis made a motion to approve the warrants. Council Member Taylor seconded the motion.

**ROLL CALL:** Council Member Taylor, Yes                      Council Member Montgomery, Yes  
                    Council Member Wright, Yes                      Council Member Lewis, Yes

**Motion Approved.** 4 Yes, 0 No

## **B. MAPLE HILLS SUBDIVISION STREETLIGHTS**

Greg Westfall explained as previously discussed escrow money was collected for this purpose and he presented two bids for the installation of streetlights in the Maple Hills Subdivision:

1. Black & McDonald - \$6,908.00
2. C.R.B. Underground LLC - \$8,100.00

He said the recommendation of the staff is to award the contract to Black & McDonald to complete the project, installing 3 streetlights. Council Member Taylor asked if the same product specs were given to each contractor. Greg Westfall confirmed that the same specs were given to the contractor by Greg Braegger the Public Works Director. Council Member Lewis asked about the lamps asking if there were specs provided as far as what kind of lights were to be used and what they were to look like. Greg Westfall said this comes from the City's public works standards which details the type of light poles and lights that are allowed. This is based off of the type of lights we can maintain. He said that the number of lights and placement is determined by the City Engineer. Council Member Wright asked if the lights would be similar to the lights installed in the Vintage Farms subdivision. Mayor Cronin said that they are not the same. She explained that when Vintage Farms went in the sub-developer picked the lights. In the Maple Hills subdivision they just put money into escrow and left this to the City to install the lights. She said the City is basing the lights off the public works standards.

**MOTION:** Council Member Taylor made a motion to approve and accept the \$6,908.00 bid submitted by Black and McDonald for the installation of streetlights in the Maple Hills Subdivision. Council Member Montgomery seconded the motion.

**ROLL CALL:** Council Member Taylor, Yes                      Council Member Montgomery, Yes  
                    Council Member Wright, Yes                      Council Member Lewis, Yes

**Motion Approved.** 4 Yes, 0 No

## **ITEM 6: DISCUSSION**

### **A. TOURISM GRANTS**

Mayor Cronin reported that as a City team we have come up with three different grant proposals that we will be submitting:

1. Fourth of July Celebration – Mayor Cronin said that the tourism grant funds come from restaurant and transient room tax. She stated that our Fourth of July brings in a lot of people and The City wants to bring some of these funds back into our Fourth of July Celebration.
2. Gun Range Master Plan and Parking Improvements – Mayor Cronin advised funds awarded would be used to develop a Gun Range Master plan and improve parking. She said that we have to wait until late in the season to open the gun range because parking is so wet and we want to get proper drainage based off the master plan in effort to get people out there shooting earlier in the season.
3. Trail Improvements at Dale Young Nature Park: Mayor Cronin explained that funds would be used to install a continuous loop walking/jogging path around the Dale Young Nature Park.

Mayor Cronin reported that all applications are due on Monday. She said unless there are any other ideas the City will be submitting those three applications. Council Member Wright asked if there was anything the City Council needs to do to help with that process. Mayor Cronin said the applications are completed and ready to submit but she will keep in mind that he would like to help next year. Council Member Lewis asked what runner up ideas submitted. Mayor Cronin said trails is always the big request, however we have submitted another grant for funding to install a trail along 1200 west heading toward Walmart. She said this a narrow road and when people are running or biking in the area it gets dangerous. She said the City has put in for a much larger grant for this project through the Wasatch Front Regional Council. Also, down on the south end of 1200 West the City has a grant in to complete the road and trail system to connect into Willard. She said there were thoughts for putting in for additional venues at the gun range, but the City has already put some other grant applications out and is waiting to hear back on these. Council Member Lewis asked if this was an annual grant and asked for the Mayor to go over the timing of the grant. Mayor Cronin said that the Box Elder County Tourism Grant is an annual grant which applications open at the first of February. She said that there is approximately \$170,000 to be awarded throughout the County. She said that the grant board meets and reviews the grant applications. She said last year she was told that there was over \$600,000 in grant requests and only about \$170,000 to be awarded. She said that these are just requests, they will be considered and the funding will depend on the board's decision to award. Council Member Montgomery said she would like to get together with the Mayor another time to see the trail grant application that was submitted. The Mayor agreed to meet with her to review this stating that Jay Bywater put together a great plan and presentation for this.

## **B. NRA GRANT OPPORTUNITIES**

Mayor Cronin reported following the NRA match last September she has received several calls from the NRA headquarters back east and NRA Officials have expressed desire to look at the gun range to move some of their national championship matches to our facility. She said that the Perry range is not quite up to the standard needed for these matches yet, but they encouraged us to send some representatives to the NRA Conference in an effort to be considered for a portion of the \$23M in grant funding available to shooting facilities. She explained that this is where you meet the key people in charge of this funding and network with them and get access to that \$23M pot of money. Mayor Cronin said she asked Greg to look into the costs associated with this conference and he came up with the cost of \$1,700 per person. She stated in order to make this a beneficial trip she would think we would need to send herself, Greg Westfall and the Chief Range Safety Officer to the conference. Mayor Cronin advised that she and Greg are looking at potential funding and we may need to do a budget amendment to afford this. Mayor Cronin said she wanted to bring this to the Council and get their feel about whether or not we want to look at this opportunity to make needed the connections to get access to the funding. Council Member Lewis asked if the funding available is the tournament budget for the year or is this something else. Mayor Cronin explained that this is money that is generated by many of the manufacturers and people associated with the NRA in an effort to promote shooting sports. She stated within Utah we have our own Friends of the NRA. Mayor Cronin reported that the City has put in a grant application with the Friends of the NRA. She said these grants are usually awarded in the amount of about \$5,000 to \$20,000, which is great, but if you go to the National Conference and work through the National NRA Foundation you have a better chance at

larger funding. Greg Westfall advised that this is purely a grant fund. Council Member Wright asked if the funds need to be used for NRA Championships or for whatever you put in for. Mayor Cronin answered you can use the funding for whatever project you put in for, so if the City puts in for a trap and skeet shooting venue and we are awarded the grant the money will be used to fund this venue. She said that as we look at installing a trap shooting venue the projected costs are around \$20,000 to \$40,000 depending on whether we are planning to make this a temporary venue (with temporary structures) or if we are looking at making this a permanent fixed venue. Mayor Cronin stated that when we are looking at that kind of funding we are looking at amounts that go beyond what our local groups have available. Council Member Taylor asked if anyone within the State NRA can help us to network for this funding. Greg said that the Mayor has done a great job in networking and getting to know the local NRA individuals and networking with the State people, these connections have resulted in the City putting in for the grant applications already submitted and they have all given the Mayor their support and have encouraged the City to attend the National Conference where they will help us to network at the national level. Council Member Lewis asked when the conference takes place. Mayor Cronin stated that this is in May. She said a couple weeks ago she was having lunch with the Governor and as part of that meeting she brought up the gun range and come to find out he loves to shoot guns, so they have set up an opportunity for him to come out and shoot and then go eat at Maddox. Mayor Cronin said we are getting a lot of people supporting this facility because it gives a safe place for people to go out a shoot and enjoy this sport. She said some people of golf courses, some have swimming pools, we could not afford these but through funding opportunities we have a shooting sports complex and the development would move much faster if we can get access to larger funding. She asked if anyone was opposed to the City pursuing this avenue. Council Member Lewis asked what budget this would come out of. Mayor Cronin said this would come out of the Gun Range budget via a budget amendment. She said that we have higher than expected sales tax revenue and healthy fund balance. She said if needed the City would ask the Council to approve a budget amendment to fund this conference. Council Member Lewis said he would not be opposed to looking at this further and getting further information about it. Council Member Taylor said he is not opposed as long as the City brings a grant back. No other Council members expressed opposition. Mayor Cronin said it she will be bringing back some numbers and a possible budget amendment if needed at the next meeting.

### **C. UDOT I-15 EXPANSION PROJECT**

Mayor Cronin reported that the Utah Department of Transportation (UDOT) will be expanding the I-15 corridor from the Farr West exit (at 2700 South) up Brigham (at 1100 South). She said that they will start at the Flying J exit in Willard and go North to 1100 South. They will then go South from 1100 South to the Farr West off ramp, and then back north to the Willard Flying J exit to complete the expansion. They have a contract in place to be completed by October 25, 2016 with a very heavy penalty per day if not completed by that date. Mayor Cronin said as Council Member Taylor just noted Highway 89 will be getting a lot of extra traffic. She said that we will coordinate this with our local law enforcement and Utah Highway Patrol to make sure we can continue to have safe access to the Highway. She said that she and Greg met with the project managers the other day and told them that for the East side of Perry the only way for those residents to commute north and south is via Highway 89. She said they need to be aware of that and we need to make sure our police officers are helping to ensure the safety during this project. Mayor Cronin



**MOTION:** Council Member Wright made a motion to adjourn the council meeting. Council Member Taylor seconded the motion.

**Motion Approved.** All Council Members were in favor.

The meeting adjourned at 8:11pm.

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Susan Obray, City Recorder

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Karen Cronin, Mayor

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Shanna Johnson, Chief Deputy Recorder