

**OFFICIALS PRESENT:** Mayor Kevin Jeppsen presided and conducted the meeting. Esther Montgomery, Nathan Tueller, Andrew Watkins, Toby Wright, and James Taylor

**CITY STAFF PRESENT:** Shanna Johnson, Chief Deputy Recorder  
Ryan Arbon, Police Chief  
Scott Hancey, Police Sergeant

**OTHERS PRESENT:** Kim Peterson, Lisa Holgreen, Kyle Holgreen, Joseph Peterson, Jim Kern, Nicole Butler, and Tom Smith

**ITEM 1: CALL TO ORDER**

Mayor Jeppsen called the City Council meeting to order.

**A. INVOCATION**

Council Member Tueller offered the invocation.

**B. PLEDGE OF ALLEGIANCE**

Council Member Montgomery led the audience in the Pledge of Allegiance.

**C. REVIEW AND ADOPT THE AGENDA**

**MOTION:** Council Member Montgomery made a motion to approve the agenda. Council Member Taylor seconded the motion.

**ROLL CALL:** Council Member Montgomery, Yes      Council Member Wright, Yes  
Council Member Taylor, Yes                      Council Member Tueller, Yes  
Council Member Watkins, Yes

**Motion Approved.** 5 Yes, 0 No.

**ITEM 2: PROCEDURAL ISSUES**

**A. CONFLICT OF INTEREST DECLARATION**

None.

**B. PASS OUT WARRANTS TO COUNCIL MEMBERS (AND POSSIBLE DISCUSSION)**

Shanna Johnson passed out the warrants.

**C. APPOINTMENTS (PLANNING COMMISSION, SPECIAL USES & APPEALS, WASTEWATER, ECONOMIC DEVELOPMENT, FLOOD CONTROL, JOINT ADVISORY)**

- City Attorney: Craig Hall

**MOTION:** Council Member Taylor made a motion to approve the appointment of City Attorney, Craig Hall. Council Member Montgomery seconded the motion.

**ROLL CALL:** Council Member Montgomery, Yes      Council Member Wright, Yes  
Council Member Taylor, Yes                      Council Member Tueller, Yes

Council Member Watkins, Yes

**Motion Approved.** 5 Yes, 0 No.

**D. OATH OF OFFICE- CITY ATTORNEY**

Shanna Johnson swore in Craig Hall as City Attorney.

**E. BUSINESS LICENSE(S)**

- None.

**ITEM 3: PUBLIC HEARING AND/ OR PUBLIC COMMENT**

**A. PUBLIC COMMENT**

Jim Kern stated he has been a Perry resident for 11 years and is here to offer an overview of the Three Mile Creek Gun Range (TMCGR). He stated he has been an RSO at the range for six years, he said he is currently the Statistic Officer for the TMCGR. He said he feels this range offers many benefits to Perry City and will continue to do so. He stated last year the range recorded over 1400 volunteer hours. He said their current Chief RSO will no longer be able to fulfill this role, therefore, the Council will need to appoint another Chief RSO. He said they had 38 range officers in 2017 and have recruited 21 new officers this year. He reviewed the many positive reviews left online with the Council.

Kyle Holgreen stated he has lived in Perry for three years now. He inquired about shooting in Perry Canyon. He said there are a lot of people shooting and leaving their trash in the canyon. He inquired what the City's standpoint is on shooting in the canyon and on having those who do shoot, be responsible for cleaning up after themselves. He stated he shoots in the canyon and has been cleaning up the trash he finds left from others. He expressed his desire again to know the City's standpoint on this matter.

**ITEM 4: PRESENTATIONS**

**A. STATE OF THE CITY**

Mayor Jeppsen presented the State of the City to the Council (See Attached Presentation).

**B. TRAINING-OPEN MEETINGS ACT**

Craig Hall presented a training on Open Meeting Acts (See Attached Presentation).

**ITEM 5: ACTION ITEMS**

**A. APPROVAL OF THE WARRANTS**

The Council and Staff reviewed and discussed the warrants.

**MOTION:** Council Member Tueller made a motion to approve the warrants. Council Member Taylor seconded the motion.

**ROLL CALL:** Council Member Montgomery, Yes      Council Member Wright, Yes  
Council Member Taylor, Yes                      Council Member Tueller, Yes  
Council Member Watkins, Yes

**Motion Approved.** 5 Yes, 0 No

## **ITEM 6: DISCUSSION ITEMS**

### **A. CITY ADMINISTRATOR AND CITY PLANNER POSITIONS**

Mayor Jeppsen inquired if the Council had any further questions regarding this item from the information given at the last meeting regarding this item.

Council Member Tueller inquired if the positions were still open.

Shanna Johnson stated they would remain open until filled. She said they have had an exceptional response in applications to these positions, and she will have a summary of these applications ready for review at the Council Retreat.

Mayor Jeppsen stated he has a contact which helps in the vetting process of applicants for these type of positions to make sure they are individuals of integrity. He inquired if the Council would like him to have this contact assist them through this hiring process.

The Council agreed this contact's help would be beneficial in this process.

## **ITEM 7: MINUTES & COUNCIL/MAYOR REPORTS**

### **A. APPROVAL OF CONSENT ITEMS**

- **January 25, 2018 City Council Meeting Minutes**

Council Member Montgomery noted a grammatical error on line 64.

**MOTION:** Council Member Montgomery made a motion to approve the January 25, 2018 City Council Meeting Minutes as amended. Council Member Wright seconded the motion.

**ROLL CALL:** Council Member Montgomery, Yes      Council Member Wright, Yes  
Council Member Taylor, Yes                      Council Member Tueller, Yes  
Council Member Watkins, Yes

**Motion Approved.** 5 Yes, 0 No.

### **B. MAYOR'S REPORT**

None.

### **C. COUNCIL REPORTS**

Council Member Taylor inquired of Chief Arbon regarding the Perry Canyon and if they patrol up there.

Chief Arbon stated some of their vehicles can make it up there if they receive a call. He explained usually by the time they arrive to the area the people have cleared out. He explained much of the area where people shoot is State property, however, there are people shooting in areas which are within City limits. He said he agreed there is a major littering problem in that area. He said an option could be installing a remote motion camera to pick up those shooting within City limits. He also advised possibly having a Community Cleanup Day out there to help with the excessive littering problem.

The Council discussed how best to address the issue of having much of this matter occurring on State property, having shooting within City limits, and how to handle the littering problem. Mayor Jeppsen noted with how dry this summer is going to be, this trash could increase the fire hazard in the area.

The Council discussed this and promoting having a Community Clean Up Day and possibly having a City Youth Council help with this matter. The Council also noted it could also be an opportunity for Eagle Scout Projects.

Council Member Montgomery said the Planning Commission suggested having an item added to the agenda discussing who will attend the next Planning Commission Meeting.

Craig Hall advised against having Council Members attend the Planning Commission regularly.

Council Member Watkins explained that with the lack of a City Administrator having a Council Member attend these meetings has opened communication between the two entities, and the Commission has asked for a Council Member to attend their meeting.

Council Member Montgomery stated she attended the last Planning Commission Meeting and she said she felt it was beneficial to her as a Council Member to attend.

Craig Hall advised as the City is undergoing many zoning and business license changes, to have a Work Session with both the Council and Commission, so both parties can communicate fully on a less formal basis.

The Council approved of this advisement, however, they noted that the Commission seems to desire their attendance at their meetings.

Council Member Tueller inquired about appointing a new Chief RSO on the TMCGR.

Shanna Johnson stated the Council has approved this position in the past and said she could get them further information regarding this matter.

Mayor Jeppsen inquired about a Facebook page for the TMCGR.

Jim Kern's affirmed they do have a Facebook page for the TMCGR.

Council Member Watkins stated he spent time out at the Wastewater Treatment Plant and inquired if any decision had been made regarding the Vac truck.

Council Member Tueller stated he is taking the feedback from the last Council meeting to the next Wastewater Treatment Plant Board meeting which is coming up. He said he will then report back to the Council on what the Board discusses.

Council Member Montgomery inquired as to the decision of the Council regarding attending the Commission meetings.

The Council decided that if a Council Member would like to attend they can attend, and they will further look into planning a Work Session with the Council and Commission.

#### **D. STAFF COMMENTS**

Shanna Johnson reminded of the upcoming Council Retreat on February 15<sup>th</sup>.

Craig Hall reported to the Council on a piece of legislation being presented which would allow for gravel pits to be open 24/7. He said the Utah League of Cities and Towns is against this legislation and he asked that City Council Members attend this meeting. He said currently he is the only representation the City has and they have two open slots (one which will need to be filled by the Mayor). He said people can participate remotely, if needed.

The Council and Staff discussed and reviewed other proposed legislation which could apply to the City.

Council Member Tueller stated he would attend the next meeting with Mr. Hall.

Mayor Jeppsen stated UDOT has requested a permit to fix Highway 89 which will take place for the next six months. He asked for this to be added to the next agenda so that the Council can discuss and take action on this matter.

Commissioner Butler reported that the Commission is looking at the option of using Form Based Code in the City.

Council Member Taylor inquired if Commissioner Butler would ask the Commission if they would be willing to have a Work Session with the Council every 3 months or as needed.

Commissioner Butler stated she would gladly do this.

#### **E. ITEMS FOR NEXT CITY NEWSLETTER**

- Easter Egg Hunt
- CERT Information
- Shooting and Clean Up of Canyon

#### **ITEM 7: EXECUTIVE SESSION: DISCUSSION OF THE PURCHASE, EXCHANGE, LEASE, OR SALE OF REAL PROPERTY, WHEN PUBLIC DISCUSSION WOULD DISCLOSE THE VALUE OF THE PROPERTY OR PREVENT THE AUTHORITY FROM COMPLETING THE TRANSACTION OF THE BEST POSSIBLE TERMS.**

- No Executive Session required.

#### **ITEM 8: ADJOURNMENT**

**MOTION:** Council Member Montgomery made a motion to adjourn the City Council Meeting.

**Motion Approved.** All Council Members were in favor.

The meeting adjourned at 8:36 PM.

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Susan O Bray, City Recorder

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Kevin Jeppsen, Mayor

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Shanna Johnson, Chief Deputy Recorder