CALL TO ORDER
Mayor Cronin called the meeting to order.

• BUDGET WORK SESSION - FISCAL YEAR 2015-2016 TENTATIVE DRAFT BUDGET
Shanna Johnson reviewed the draft Fiscal Year 2015-2016 (FY2016) Tentative Budget.

GENERAL FUND
  o REVENUES
Shanna Johnson reviewed revenues planned for FY2016:
Taxes: $1,586,346.00
License & Permits: $  104,828.00
Intergovernmental: $  263,144.00
Charges for Service: $   67,525.00
Miscellaneous: $   22,400.00
Transfer to Sewer: $ (142,628.00)
Unrestricted Fund Balance $  276,832.00
Total Spendable $2,178,447.00

Shanna advised that this does not include setting aside any fund balance which the state requires that at least 5%, but not more than 25% be held.

  o EXPENSES
The following department budget proposals were reviewed:
<table>
<thead>
<tr>
<th>Department</th>
<th>FY2015 Current Budget</th>
<th>FY2015 Trend</th>
<th>FY2016 Draft Tentative Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration</td>
<td>$628,408.03</td>
<td>$607,015.15</td>
<td>$689,307.86</td>
</tr>
</tbody>
</table>

Shanna reviewed budget changes for the ensuing year:
- Wages/Benefits: Additional personnel costs due to new employee
- Equipment Supplies & Maintenance: additional $500 for Durango maintenance
- Building Grounds & Maintenance: security cameras
- Training & Travel: City Council and Business License training moved to this line item resulting in a $5,000 increase
- Elections: FY2016 will be an election year so additional monies needed.
- City Council: line item budget reduced as the training was added to the training and travel line item.
- Donation Expense: this budget line item was moved to Community Development department.
- Utopia: Increased to meet bond obligation.
- Computer Upgrade / IT: Increased to afford a Caselle Module for licensing ($4,500)

Council Member Christensen recommended adding some money for new computer equipment for the Council.

| Judicial         | $31,000               | $32,420       | $31,000                      |

Shanna explained that although the trend is showing higher than the budget last year in February we had spent $19,000 as compared to the current year of which $16,210 has been spent and the year end actual was $30,000. She believes we will end the year within budget, but the City will want to keep a close eye on the budget and amend if it appears that the budget will be over expended.

| Community Development | $91,200       | $45,928.37 | $82,400                      |

Shanna reviewed budget changes for the ensuring year:
- Professional & Technical: decreased as the City is no longer utilizing Jones & Associates for Planning Assistance, the budget still includes money for Engineering through Jones & Associates and utilizing Codey Illum for contracted Planning services.
- Inspection Services: increased due to projected growth (new construction)
- Training & Travel: decreased due to moving Business License training under the Administration department.
- Donation Expense: moved from the Administration department to the Community Development budget.

**ITEM 11: ADJOURNMENT**
Mayor Cronin closed the work session at 7:00 p.m.

__________________________  ____________________________
Susan Obray, City Recorder    Karen Cronin, Mayor

__________________________
Shanna Johnson, Chief Deputy Recorder