

PERRY CITY COUNCIL BUDGET WORK SESSION
PERRY CITY OFFICES
APRIL 2, 2015

5:30 PM

OFFICIALS PRESENT: Mayor Karen Cronin presided and conducted the meeting.
Todd Christensen, Peter Gerlach, Jana Nelson, Esther Montgomery

OFFICIALS ABSENT: Brady Lewis

CITY STAFF PRESENT: Greg Westfall, City Administrator
Shanna Johnson, Chief Deputy Recorder

OTHERS PRESENT: Lani Braithwaite, Wendy Jensen, Steven Downey, Scott Hancey

CALL TO ORDER

Mayor Cronin called the meeting to order.

- **BUDGET WORK SESSION - FISCAL YEAR 2015-2016 TENTATIVE DRAFT BUDGET**
Shanna Johnson reviewed the draft Fiscal Year 2015-2016 (FY2016) Tentative Budget.

GENERAL FUND

○ **REVENUES**

Shanna Johnson reviewed revenues planned for FY2016:

Taxes:	\$1,586,346.00
License & Permits:	\$ 104,828.00
Intergovernmental:	\$ 263,144.00
Charges for Service:	\$ 67,525.00
Miscellaneous:	\$ 22,400.00
Transfer to Sewer:	\$ (142,628.00)
Unrestricted Fund Balance	\$ 276,832.00
Total Spendable	\$2,178,447.00

Shanna advised that this does not include setting aside any fund balance which the state requires that at least 5%, but not more than 25% be held.

○ **EXPENSES**

The following department budget proposals were reviewed:

Department	FY2015 Current Budget	FY2015 Trend	FY2016 Draft Tentative Budget
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Administration:	\$628,408.03	\$607,015.15	\$689,307.86
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Shanna reviewed budget changes for the ensuing year:

- Wages/Benefits: Additional personnel costs due to new employee
- Equipment Supplies & Maintenance: additional \$500 for Durango maintenance
- Building Grounds & Maintenance: security cameras
- Training & Travel: City Council and Business License training moved to this line item resulting in a \$5,000 increase
- Elections: FY2016 will be an election year so additional monies needed.
- City Council: line item budget reduced as the training was added to the training and travel line item.
- Donation Expense: this budget line item was moved to Community Development department.
- Utopia: Increased to meet bond obligation.
- Computer Upgrade / IT: Increased to afford a Caselle Module for licensing (\$4,500)

Council Member Christensen recommended adding some money for new computer equipment for the Council.

Judicial	\$31,000	\$32,420	\$31,000
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Shanna explained that although the trend is showing higher than the budget last year in February we had spent \$19,000 as compared to the current year of which \$16,210 has been spent and the year end actual was \$30,000. She believes we will end the year within budget, but the City will want to keep a close eye on the budget and amend if it appears that the budget will be over expended.

Community Development	\$91,200	\$45,928.37	\$82,400
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Shanna reviewed budget changes for the ensuing year:

- Professional & Technical: decreased as the City is no longer utilizing Jones & Associates for Planning Assistance, the budget still includes money for Engineering through Jones & Associates and utilizing Codey Illum for contracted Planning services.
- Inspection Services: increased due to projected growth (new construction)
- Training & Travel: decreased due to moving Business License training under the Administration department.
- Donation Expense: moved from the Administration department to the Community Development budget.

ITEM 11: ADJOURNMENT

Mayor Cronin closed the work session at 7:00 p.m.

Susan Obray, City Recorder

Karen Cronin, Mayor

Shanna Johnson, Chief Deputy Recorder