

**Administrative Control Board Meeting
Box Elder and Perry Flood Control Special Service District
Perry City Offices 3005 South 1200 West
5:30 PM Wednesday, April 18, 2018**

Members Present: Chairman Greg Hansen, Board Member Boyd Hirschi, Board Member Kevin Pebley, Board Member Maurice Roche (5:40 p.m.)

Members Excused: Board Member Bryce Thurgood

Others Present: Council Member Toby Wright, and Susan K. Obray, Board Clerk

1. Welcome and Call to Order

Chairman Hansen welcomed and called the April 18, 2018 Box Elder and Perry Flood Control Special Service District meeting to order.

2. Approve Minutes for March 21, 2018

MOTION: Board Member Pebley moved to approve the March 21, 2018 minutes. Board Member Hirschi seconded the motion. All in favor.

3. Public Comments

There was no public comment

4. Review the bids for the 2018 annual basin maintenance and a motion to award the successful bidder

Chairman Hansen stated that there were two bidders for the basin maintenance project Ormond Construction, Kelcon Construction, and Dickamore Construction did not submit a bid. He said that there was a big spread in the bid numbers. Chairman Hansen reported that the Engineers estimate was \$47,850 Ormond Construction came in at \$21,420 and Kelcon Construction came in at \$53,466. He said that Ormond has done several of these projects in the past and he is not concerned with the bid number. Chairman Hansen stated that part of the motion would be to have Jones & Associates get the contract drawn up. Matt Robertson with Jones & Associates went through the bids and said that they looked good.

MOTION: Board Member Roche moved to award Ormond Construction the contract to the 2018 annual basin maintenance and have Jones and Associates get the contract ready and signed. Board Member Hirschi seconded the motion. All in favor.

5. Review bids for CPA Services and motion to award the successful bidder.

Chairman Hansen stated that there were letters sent out to three CPA firms, Wiggins & Co., Davis & Bott

CPA's, and Hal Allen & Associates. Chairman Hansen stated that there is not a set amount of hours for this job, so they bid at an hourly rate. He reported that the bids came in as follows:

Wiggins & Co's bid came in at \$175.00 an hour, Davis & Bott CPA's came in at \$140.00 an hour and estimated that they would have 10 hours of work a year, Hal Allen & Associates stated that he would do it for 20% more than the current accountant. Board Member Pebley stated that he liked the fact that Davis & Bott already does Perry City and other municipalities. Davis & Bott CPA'S were awarded the bid at \$140.00 an hour at 10 hours a year.

MOTION: Board Member Pebley moved to accept the proposal for Davis & Bott CPA's. Board Member Roche seconded the motion. All in favor.

Chairman Hansen asked Susan Obray to write a formal letter to the CPA firms.

6. Discussion on Funding and Construction of the proposed detention basins on Mathias and Evans Canyon.

Chairman Hansen stated that the state responded and said that we did not get the grant. He stated last week he received a letter stating that there is another grant that is available through FEMA. The person at the State said that they should go through this project through FEMA and felt that the board should be able to get this money from FEMA. Chairman Hansen contacted Matt Robertson at Jones & Associates and asked him to work on submitting this grant. Chairman Hansen stated that they were giving millions of dollars spread over the United States. He felt that they need to do the work on Mathias because this was the one that flooded in 1983-84 and he felt like it was a threat and needed to be addressed. It was proposed that they would do Mathias Canyon only and Chairman Hansen would call Matt Robertson and have him follow through with Bio-West regarding the update of the environmental impact study. He said it will take 3 months to do the impact study and then put the bids out in January-February and then start work in the late spring. Board Members felt this was a great plan and want to move forward. Council Member Wright asked how much it would cost to do Mathias Canyon. Chairman Hansen stated it would be around 4-5 hundred thousand. This will be on the agenda next month for action.

7. Motion to approve invoice payments (Roll call vote)

Chairman Hansen stated there are two invoices that need to be paid, they are as follows:

Jones & Associates in the amount of \$1,677.00

Susan Obray \$62.50

MOTION: Board Member Roche moved to approve the invoices for Jones & Associates for \$1,677.00 and Susan Obray for \$62.50. Board Member Pebley. Roll Call Vote.

Motion Approved: 4 Yes 0 No

8. Adjournment (Next regular meeting on May 16, 2018 at 5:30 p.m.)

MOTION: Board Member Hirschi moved to adjourn.