

**Administrative Control Board Meeting
Box Elder and Perry Flood Control
Special Service District
Perry City Offices 3005 South 1200 West
5:00 PM Thursday, April 17, 2014**

Members Present: Chairman Greg Hansen, Board Member Boyd Hirschi, Board Member Maurice Roche

Member(s) Excused: Board Member Kevin Pebley

Others Present: Susan K. Obray, Minutes Clerk

1. Welcome and Call to Order

Chairman Hansen welcomed and called the Box Elder and Perry Flood Control meeting to order.

2. Approve Minutes for March 20, 2014

MOTION: Board Member Roche moved to approve the March 20, 2014 minutes. Board Member Hirschi seconded the motion. All in favor.

3. 5:05PM-Public Hearing Regarding Box Elder/Perry Flood District Board 2014 Final Budget Amendment

There were no public comments.

4. Discussion/Motion to Approve the 2014 Final Budget Amendment

Chairman Hansen stated that the budget is the same budget that was presented at last month's meeting.

MOTION: Board Member Hirschi moved to approve the 2014 Final Budget Amendment. Board Member Roche seconded the motion. All in favor.

5. Discussion about the Perry City Storm Water Basins and approval to put project out to bid by invitations.

Chairman Hansen stated at the last meeting the board authorized him to contact Jones & Associates to put together a simple format to go through out Perry City and look at the detention basins. He reported that Jones & Associates picked out ten locations that the city has existing detention basins in and or collection boxes, manholes and piping. Jones & Associates have put together a bid schedule for ten items, each one simply detailed. He said most of these the board has discussed over the last couple of months. Chairman Hansen reported that last month the board decided to go ahead and spend some of the Flood Controls money inside Perry City's property to get these detention basins, catch basins, manholes, and pipes cleaned to where they are operating as designed. Chairman Hansen has asked Jones & Associates to put together an operations manual to turn over to the city. He said once these are cleaned Jones & Associates will hand over the operations manual to the city and they should maintain them from then on. Chairman Hansen stated he would like to put the ten items plus the two alternate items out to bid by invitation. He said that he will ask the contractors to get them to Jones & Associates 3 weeks from today and the following week Jones & Associates could bring the bids back in and then the board could review them.

MOTION: Board Member Roche moved to put out to bid by invitation the cleaning of detention basins, catch basins, manholes, and pipe (10 items and 2 alternate items as recommended by Jones & Associates), and have the bids turned in by May 8th. Board Member Hirschi seconded the motion. All in favor.

6. Approve the 2024 Amended Meeting Schedule

Chairman Hansen stated that they discussed changing the meetings to the third Wednesday of each month at the last meeting and will ratify the decision at this meeting with a motion. Susan has prepared a new schedule reflecting the change starting in May.

MOTION: Board Member Hirschi moved to approve the changed meeting schedule to the third Wednesday of each month starting in May. Board Member Roche seconded the motion. All in favor.

7. Public Comments

There were no public comments.

8. Payment Approval (if any, roll call vote)

Chairman Hansen stated that there were 2 invoices to be voted upon. Invoice #1: Jones & Associates for \$1,921.00; Invoice #2: Susan Obray for \$80.00.

MOTION: Board Member Roche moved to approve the 2 invoices for Jones & Associates for \$1,921.00; and Susan Obray for \$80.00. Board Member Hirschi seconded the motion. Roll call vote.

Chairman Hansen yes Board Member Roche yes
Board Member Hirschi yes

Motion Approved: 3 yes 0 no

9. Adjournment

MOTION: Board Member Hirschi moved to adjourn. Board Member Roche seconded the motion. All in favor.