

OFFICIALS PRESENT: Mayor Karen Cronin presided and conducted the meeting.
Esther Montgomery, Todd Christensen, Brady Lewis

OFFICIALS EXCUSED: Peter Gerlach, Jana Nelson

CITY STAFF PRESENT: Greg Westfall, City Administrator
Shanna Johnson, Chief Deputy Recorder
Malone Molgard, City Attorney

OTHERS PRESENT: Cory Bennion (Mosquito Abatement), Greg Hansen, Lani Braithwaite,
D.L. Bunderson, Allena Pierce (Bear River Health Department)

ITEM 1: CALL TO ORDER

Mayor Cronin called the meeting to order.

A. INVOCATION

Council Member Montgomery offered the invocation.

B. PLEDGE OF ALLEGIANCE

Council Member Lewis led the audience in the Pledge of Allegiance.

C. REVIEW AND ADOPT THE AGENDA

MOTION: Council Member Christensen made a motion to approve the agenda. Council Member Montgomery seconded the motion.

ROLL CALL: Council Member Christensen, Yes Council Member Montgomery, Yes
Council Member Lewis, Yes
Motion Approved. 3 Yes, 0 No.

ITEM 2: PROCEDURAL ISSUES

A. CONFLICT OF INTEREST DECLARATION

None.

B. PASS OUT WARRANTS TO COUNCIL MEMBERS (AND POSSIBLE DISCUSSION)

Shanna Johnson passed out the warrants.

C. BUSINESS LICENSE(S)

- None

ITEM 3: PUBLIC COMMENTS AND/OR PUBLIC HEARING

A. Public Hearing Regarding Ordinance 15-H Fire Service Billing Procedures

Mayor Cronin said we currently receive bills from Brigham City for any fires that they go out on. We take those bills and send them to the residents where the services were received. She said we pay Brigham City for the fire. There has not been any way to help with administrative costs if the bills are not paid timely. She said this becomes a burden to the other residents of the City. This Ordinance would address this issue.

MOTION: Council Member Montgomery made a motion to open a public hearing regarding Ordinance 15-H Fire Service Billing Procedures. Council Member Lewis seconded the motion.

ROLL CALL: Council Member Christensen, Yes Council Member Montgomery, Yes
Council Member Lewis, Yes
Motion Approved. 3 Yes, 0 No.

No public comments were made.

MOTION: Council Member Christensen made a motion to close the public hearing. Council Member Lewis seconded the motion.

ROLL CALL: Council Member Christensen, Yes Council Member Montgomery, Yes
Council Member Lewis, Yes
Motion Approved. 3 Yes, 0 No.

B. PUBLIC HEARING A FISCAL YEAR (FY) 2014-2015 PERRY CITY BUDGET AMENDMENT

Shanna Johnson reported that if approved we will be amending the budget to add \$4,905 to the Gun Range. She explained that this money comes from a grant received from the NRA in the amount of \$1,499 and the balance of this money comes from additional user fees that have been collected over and above plan. Shanna stated that the City also proposes increasing the Community Development Budget by \$50,000 for a possible land acquisition. She said that these funds would come from fund balance. In the original budget we planned to contribute \$21,284 to fund balance, we would use this money toward the land acquisition and bring in an additional \$28,716 from fund balance already saved. Shanna stated that the total budget increase to the General Fund would be \$54,905.

Council Member Christensen asked if there is a particular parcel in mind for the land acquisition. Mayor Cronin said yes.

MOTION: Council Member Montgomery made a motion to open the Public Hearing to discuss the FY2014-2015 Perry City Budget Amendment. Council Member Lewis seconded the motion

ROLL CALL: Council Member Christensen, Yes Council Member Montgomery, Yes
Council Member Lewis, Yes
Motion Approved. 3 Yes, 0 No.

No public comments were made.

MOTION: Council Member Christensen made a motion to close the public hearing. Council Member Lewis seconded the motion.

ROLL CALL: Council Member Christensen, Yes Council Member Montgomery, Yes
Council Member Lewis, Yes
Motion Approved. 3 Yes, 0 No.

C. PUBLIC COMMENTS

Greg Hansen: said he lives on 2170 south 750 west and stated that 750 west is in dire need of repair. He said that there are trenches settling and big cracks. He said he talked with all his neighbors and all are in agreement that they would like the City to look at some street repair. He advised that if we do not do this soon we will lose the entire street.

Lani Braithwaite: stated 3450 South needs to be graded and maintained. There are many potholes.

ITEM 4: ACTION ITEMS

A. APPROVAL OF THE WARRANTS

MOTION: Council Member Christensen made a motion to approve the warrants. Council Member Montgomery seconded the motion.

ROLL CALL: Council Member Christensen, Yes Council Member Montgomery, Yes
Council Member Lewis, Yes
Motion Approved. 3 Yes, 0 No.

Mayor Cronin noted that the warrants included the final payment for the new Dale Young Park Restroom, which is now complete and in working order. She said this is a great addition to the park.

B. ORDINANCE 15-H FIRE SERVICE BILLING PROCEDURES

Mayor Cronin said the packet was sent out a little early and in working with staff there was a miscommunication regarding language in the Ordinance. She said that the main changes to the procedures are listed in section 5 of the proposed Ordinance. She explained that right now Brigham City bills us and if it is not paid there is a 1.8% monthly penalty. She said that the City has just billed this amount straight through, but the City staff has to do a lot of work in regards to billing and she would like to build into the fee something to cover our administrative costs. She had suggested possibly a \$25 fee the first month and possibly a \$50 fee for the next month then send the bill to collections. She said that the misunderstanding is that these fees should have been in addition to the 1.8% fee charged by Brigham City. She said that after talking with staff instead of having a fee plus the 1.8% it may be easier to just double Brigham's fee and charge a 3.5% monthly penalty for accounts that are not collectable until they go to collections. Council Member Lewis said he would also suggest going with the 3.5% monthly penalty. He asked what the 1.8% fee comes from. Mayor Cronin said that this is the fee that Brigham City charges. Council Member Lewis asked will the 3.5% cover the 1.8% fee sent to Brigham City and the cost for our staff time. Mayor Cronin said that this should cover the administrative costs. Council Member Lewis asked if there are any laws that prevent the City from establishing this fee. Greg Westfall said that the law requires that the City be able to justify their fee. He said

that this fee is reasonable. Council Member Christensen asked what percentage of bills this would apply to. Shanna Johnson said about 50% of our fire bills are not paid timely. Shanna said we have never penalized in the past and she believes once penalties are applied, the bills will be paid more quickly. Mayor Cronin suggested changing section 5 to read that if a bill for fire service is not paid within 30 days the amount due will be subject to a penalty fee of 3.5% monthly and then at 90 days the bill will be referred to collections. Mayor Cronin said part of the problem in the past is that we were also not getting bills in a timely manner from Brigham City. She said that this has been addressed. Council Member Lewis was comfortable with the proposed language for the billing procedures. Council Member Christensen asked if insurance companies help to pay the bills and if 30 days allows enough time for them to get payment from insurance. Shanna Johnson stated that as staff if somebody has made an effort to make payment or keep the city informed the city will not charge a penalty. Shanna advised that the problem the City sees is that the insurance companies will pay toward the bill but will have a maximum amount they can pay (i.e. \$500) this usually leaves an amount remaining that is never paid. Mayor Cronin said another problem that the City runs into is that the resident will say that it was their neighbor's fireworks that caused the fire and therefore they do not want to pay for the services they received. Mayor Cronin said that this gives the City the right to charge the recipient of the fire services. If they want to go after their neighbor in a civil suit they have the option to do this, but it removes the City from being in the middle. Mayor Cronin asked Malone Molgard if this is the correct process. Malone agreed. Council Member Christensen said in our agreement with Brigham City is to get us billing within 10 days of the incident. Is the 30 days referred in this document, 30 days from the incident or 30 days from when we received the billing from Brigham City. Mayor Cronin said the 30 days would start from when Perry City bills the resident. Shanna Johnson agreed. Malone Molgard said this written procedure will also make it easier if the bill goes to collections. Council Member Christensen suggested maybe extending this to 45 days prior to a penalty to allow for insurance to issue payment for the services. Mayor Cronin reviewed the proposed language stating this should read as follows:

If a payment is not received by the City within 45 days the amount due will be subject to a penalty of 3.5% and if payment is not received after 90 days the matter will be referred to collections for judgment.

The Council was in agreement with the proposed language.

MOTION: Council Member Lewis made a motion to approve Ordinance 15-H Fire Service Billing Procedures with the noted changes (including a penalty of 3.5% being applied after 45 days of non-payment and the bill being referred to collections after 90 days). Council Member Christensen seconded the motion.

ROLL CALL: Council Member Christensen, Yes Council Member Montgomery, Yes
 Council Member Lewis, Yes
Motion Approved. 3 Yes, 0 No.

Approx. 9:54 PM

C. APPROVAL OF FY2014-2015 PERRY CITY BUDGET AMENDMENT

Shanna Johnson reviewed the proposed Fiscal Year 2015-2015 Budget Amendment. She said that if approved the General Fund revenues will be increased as follows:

Budget Line Item	Original Budget	Proposed Amendment
General Government Revenue	\$3,140	\$8,045
Fund Balance Contribution	\$21,284	\$0.00
Fund Balance Appropriated	\$0.00	\$28,716
Total General Fund Revenues	\$2,122,580	\$2,156,201

Shanna Johnson reviewed proposed changes to expenditures in the General Fund:

Budget Line Item	Original Budget	Proposed Amendment
Gun Range	\$39,006	\$43,911
Community Development	\$91,200	\$141,200
Total General Fund Revenues	\$2,122,580	\$2,156,201

Council Member Christensen asked that the action on this item be moved to after the Executive Session so that he can get more information regarding the possible land acquisition or real estate transaction.

Approx. 7:25 PM

MOTION: Council Member Christensen made a motion to take action on Item 4C after Item 8: Executive Session. Council Member Montgomery.

ROLL CALL: Council Member Christensen, Yes Council Member Montgomery, Yes
 Council Member Lewis, Yes

Motion Approved. 3 Yes, 0 No.

Approx. 9:55 PM

MOTION: Council Member Montgomery made a motion to approve the Fiscal Year 2014-2015 Budget Amendment adding \$54,905 to the budget, of which \$50,000 will come from fund balance and \$4,905 will come from new fees and grant monies at the gun range.

Council Member Christensen seconded the motion.

ROLL CALL: Council Member Christensen, Yes Council Member Montgomery, Yes
 Council Member Lewis, Yes

Motion Approved. 3 Yes, 0 No.

Approx. 7:26 PM

D. RESOLUTION 15-06 DESIGNATION MUNICIPAL CLERKS WEEK (MAY 3-9), POLICE WEEK (MAY 10-16), AND PUBLIC WORKS WEEK (MAY 17-23)

Mayor Cronin stated that these weeks will give the City an opportunity to recognize the great staff and all the good things that they do for the City. Council Member Montgomery asked if Jeff Hollingsworth will be included in the Public Works week. Mayor Cronin said that an invitation will be extended to the Wastewater Treatment Facility(WWTF) staff based on Council recommendation. Shanna Johnson said it may be appropriate to get approve form the Wastewater Treatment Facility Board. Council Member Montgomery said she would take care of that. Mayor Cronin said she would wait to hear from Council Member Montgomery regarding inviting the WWTF staff. She said that in the past 5 years the Wastewater Treatment staff has been included in recognition events as they are Perry City Employees under the Public Works umbrella.

MOTION: Council Member Lewis made a motion to approve Resolution 15-06. Council Member Christensen seconded the motion.

ROLL CALL: Council Member Christensen, Yes Council Member Montgomery, Yes
 Council Member Lewis, Yes
Motion Approved. 3 Yes, 0 No.

Approx. 7:29 PM

ITEM 5: PRESENTATIONS

A. BEAR RIVER HEALTH DEPARTMENT

Allena Pierce reviewed the Bear River Health Department’s 2014 Annual Report and Services offered (see attached).

Approx. 7:39 PM

B. MOSQUITO ABATEMENT ANNUAL REPORT

Cory Bennion gave a report on the Box Elder Mosquito Abatement. See attached fact sheet.

He reported that the mosquito population was higher than usual last year due to a defective product and the wet Spring and Summer that we experience. He said due to this they had to use up all of the areal treatment and then some to treat for mosquitoes. He said that they hope to have a dryer spring so that they do not experience this problem again.

Cory reported that Box Elder County is the wettest county in the State. He said that the Mosquito Abatement team does a great job in servicing the area. They have an annual budget of \$750,000. He said that they had a \$1.1 Million dollar budget prior to 2012 when they paid off their facility and they have been able to lower their budget and taxes to the citizens.

Cory said that the Mosquito Abatement District will spray an area when they are made aware of events. So if there is family or large event call ahead and they will treat the event area.

Approx. 7:50 PM

C. SEWER FACILITY BOARD FINANCIAL PROCESS

Mayor Cronin said that Greg Hansen was to report on a financial process flow for the Wastewater Facility Board. She talked with him earlier and was made aware that this is not yet available, but asked him to still come as it is a good opportunity to relay information to the Board via our Representative.

Greg Hansen said he felt that Shanna Johnson’s presentation was perfect. He said he hopes it made an impact with Willard City. He said that the Wastewater Treatment Board still has a lot of work to do. He thought at the last meeting they were close to getting the budget worked out, but they still have work to do. He said that there will definitely going to have some increases. There is a need of additional equipment and supplies. In the past they have taken parts from sections of the plant not in use and it has come time that parts must be ordered. He said that the gear mechanism is \$22,000 and the life expectancy is up now. He said that they have talked about increasing administration fees, but it would be wonderful if we do not have to do this for both cities sake.

Shanna Johnson advised that per State law it is required to have a tentative budget presented to the City by the first meeting in May. Mayor Cronin said that is when the City is to have their budget out the Wastewater Facility Board is to provide their budget to the City by April so that the City can incorporate this into the City budget. Mayor Cronin said this is the last meeting prior to this meeting so the city may have to just put an 8% add to the budget. She also suggested possibly having a meeting a week prior to May 7th in an attempt to get the Wastewater Facility budget prior to the tentative budget deadline. Mayor Cronin cautioned that the City is already subsidizing the Sewer Fund with their Municipal Energy Tax and any increase beyond 10-15% will require a rate increase.

Greg Hansen said they will get numbers to the Council. He asked if there would be a requirement for noticing a public hearing for their budget. Shanna advised no, that the WWTF budget will be included in the Cities budget and their hearing will be included with the City's. Greg Westfall asked about noticing their next regular meeting. Shanna said that 3 days advance notice is required for a regular meeting; an emergency meeting can have 24 hour notice. She stated that Susan Obray will be back from vacation on Monday and will have plenty of time to notice the next WWTF meeting. Council Member Montgomery said that the Wastewater Facility Board is scheduled to meet on the 27th and that should give them time to get a budget presentation ready for the 30th. She asked the Mayor what time this work session will take place. Mayor Cronin said this will be set at the end of the Council meeting.

Mayor Cronin said that the City has asked for a financial process flow prior to signing off on a checking account and she hopes that the WWTF Board understands that action was not taken because this process flow has not yet been received.

Council Member Christensen asked that the members that were not present at the work session tonight be informed of the financial accounting reviewed.

ITEM6: DISCUSSION ITEMS

A. FY2016 BUDGET PREPARATION – DEPARTMENT BUDGET PRESENTATION

Mayor Cronin turned some time over to the department heads to review budget proposals for Fiscal Year 2015-2016 (FY2016).

General Fund:

Department	FY2015 Current Budget	FY2015 Trend	FY2016 Draft Tentative Budget
Animal Control	\$1,410.00	\$788.69	\$1,450.00
Chief Weese presented the budget for animal control. He stated that the largest expense in the budget is the shelter fees and then a small amount is budgeted for equipment.			

Department	FY2015 Current Budget	FY2015 Trend	FY2016 Draft Tentative Budget
-------------------	----------------------------------	---------------------	--

Police	\$553,062.43	\$527,420.14	\$545,661.40
<p>Chief Weese asked Shanna Johnson to review wages and benefits. Shanna Johnson said a blanket number is included now, but will be lower than the previous year due to Juan Trujillo leaving and being replaced by a newer officer. Mayor Cronin said that benefits have come in with an approximate increase of 5% which is really good. She said personnel costs will be fine tuned later in the budget process.</p> <p>Chief Weese reviewed the budget he discussed line items that were reduced:</p> <ul style="list-style-type: none"> • Equipment Supplies & Maintenance • Fuel & Fleet Maintenance – price of gas has gone down • Police Grant Expenses – based projected grant awards • Ammunition & Tactical <p>He reviewed proposed increases including:</p> <ul style="list-style-type: none"> • Professional Technical – based on trend • Transfer to Fleet lease – Planning on a new vehicle estimated at \$36,000 to be depreciated over 6 years. 			

1

Gun Range	\$159,311.07	\$149,278.12	\$136,933.47
<p>Chief Weese that the Range received a grant from Box Elder Tourism last night for \$8,250 to assist with the construction of a storage shed. Mayor Cronin said that this will be a matching grant and we may need to add in some impact fees (\$8,250) to budget in order to totally finance the project.</p> <p>Chief Weese reviewed the Fiscal Year 2016 budget. He detailed increases: Office Supplies from \$75 to \$200 Equipment & Supplies – Based on trend</p> <p>He also reviewed decreases: Professional Technical Portable Restrooms – reducing from 2 restrooms to 1 larger handicap restroom</p> <p>Chief Weese reported the Range also received a grant in the amount of \$1,499 from the NRA for tables and chairs to be used in the public safety training facility.</p>			

2

3

Streets	\$369,498.47	\$341,346.62	\$309,582.93
<p>Paul Nelson reviewed the proposed budget for Fiscal Year 2016. He reviewed regular operation expenses and detailed some budget changes:</p> <ul style="list-style-type: none"> • Equipment & Supplies – Includes basic equipment, and a new deck mower for roadside weeds • Building Grounds & Maintenance – Includes new awning to be installed off of shop • Streetlight Maintenance – based on trend and projected need. • Professional Technical – for engineering related to road projects • Street Signs – Increased to help bring street signs to standard • Building Grounds & Maintenance – Includes new awning to be installed off of shop • Streetlight Maintenance – based on trend and projected need. 			

4

1

Streets (Continued)	\$369,498.47	\$341,346.62	\$309,582.93
<ul style="list-style-type: none"> • Professional Technical – for engineering related to road projects • Street Signs – Increased to help bring street signs to standard • Shop Equipment – for equipment needed in the shop <p>He advised that planned B&C funds have been placed into Road Repair and will be allocated to specific projects later. He said that last year we did a lot of work on roads and Staler Parsons will be coming back to correct some areas they feel did not turn out as good as they would like. He said they will also be sweeping the streets and putting a fog coat down. This works should start in 4-6 weeks. He said this work will be at their expense.</p> <p>Mayor Cronin reported that the City did not hear back from CDBG on our grant application so we will not be completing 900 West this fiscal year. The City plans to apply again in the fall and will be completing the waterline along 900 West this fiscal year with water impact fees and hope to be awarded the grant and begin road improvements in July 2016. She said that the good news is income levels do qualify in the area of 900 West for the CDBG Grant and the survey completed that did qualify can be used during the next application period.</p> <p>Paul said they would like to do some chip seal in FY2016 including some chip seal along the new portion of 900 West completed in FY2014.</p> <p>Council Member Montgomery said that Greg Hansen mentioned that 750 West needed repair. Paul agreed that the road did need repair.</p> <p>Mayor Cronin said the City Council had mentioned they would like to add some money to acquire land along 900 West. She asked if this is the budget that this would be included in. Shanna said the Mayor and Council can decide where to budget this. The Council agreed they would like to add this to the budget. Mayor Cronin said we will decide where to allocate this later.</p>			

2

3

Utility Fund

4

Department	FY2015 Current Budget	FY2015 Trend	FY2016 Draft Tentative Budget
-------------------	------------------------------	---------------------	--------------------------------------

5

Water	545,919.18	528,651.90	\$460,934.51
<p>Paul Nelson reviewed the FY2016 budget proposal for the water department. He detailed some new items included in the budget:</p> <ul style="list-style-type: none"> • Equipment, Supplies & Maintenance – added a pipe locator • Building, Grounds & Maintenance – includes 33% of new awning for shop area. • Telephone – includes new desk phones. • Replace Water Line on 900 West – Impact Fees to be used. • Training & Travel – added \$1,000 for an employee to attend the annual Rural Water Conference. Paul said this is a very good training and our City should attend at least every other year. Mayor Cronin agreed that this is a good addition to the budget. • Professional & Technical – includes engineering, GIS, and vendor assistance • Auto Meters – need increases as building increases within the City. 			

6

Department	FY2015 Current Budget	FY2015 Trend	FY2016 Draft Tentative Budget
------------	-----------------------	--------------	-------------------------------

Storm Drain	53,389.96	53110.33	66,875.99
--------------------	------------------	-----------------	------------------

Paul Nelson reviewed the FY2016 Storm Drain budget. He advised that this budget has been increased to cover the maintenance plan suggested by the Flood Control Board and Jones and Associates (City Engineer). The budget also includes monies needed to address the new Storm Water Protection Plan.

Mayor Cronin suggested scheduling a 1 hour work session to review the sewer fund budgets. The Mayor and Council set this work session for April 29, 2015 at 5:00pm.

Approx. 8:49 PM

ITEM 7: MINUTES & COUNCIL/MAYOR REPORTS

A. APPROVAL OF CONSENT ITEMS

- **March 17, 2015 City Council Meeting Minutes**

Council Member Montgomery said she did not make the motion and second the motion to go in to Executive Session. Shanna advised that she will correct this.

MOTION: Council Member Lewis moved to approve the March 17, 2015 City Council Meeting minutes as amended. Council Member Montgomery seconded the motion.

ROLL CALL: Council Member Christensen, Yes Council Member Montgomery, Yes
 Council Member Lewis, Yes
Motion Approved. 3 Yes, 0 No.

- **April 2, 2015 City Council Work Session Minutes**

- **April 2, 2015 City Council Meeting Minutes**

MOTION: Council Member Lewis moved to table the April 2, 2015 Work Session and Regular Meeting minutes. Council Member Montgomery seconded the motion.

ROLL CALL: Council Member Christensen, Yes Council Member Montgomery, Yes
 Council Member Lewis, Yes
Motion Approved. 3 Yes, 0 No.

B. Todd Christensen: said Utopia is doing some work for UDOT to take fiber to I-15. He said that this will eventually hook into the Perry City hub. Council Member Christensen said there are federal tax credits available and he said he would like to look at the possibility to add some panels to the Wastewater Treatment Plant. He said that you can get a 34% tax credit back on new installs. He said this facility is one of our single highest uses of power. Mayor Cronin asked if this is something he would like to spearhead. He said yes. The Mayor was in support of his researching this.

C. Peter Gerlach: Excused.

D. Jana Nelson: Excused.

E. Esther Montgomery: reported that she attended the League of Cities and Towns conference over Spring Break. She said this was very beneficial and she was especially

1 intrigued with their discussions on transportation, water and fire. She said that they
2 are working on new legislation that will take a proactive approach regarding fire
3 abatement and will offer incentives to people for preventative maintenance.

4 **F. Brady Lewis:** nothing reported.

5 **G. Mayor Cronin:** thanked Council Member Montgomery and the National Honors Society
6 for their work with the Easter Egg Hunt. She said this was a big success. Mayor Cronin
7 said that the CERT team was called out on Tuesday night to help with a power pole that
8 was down on 1200 West. They assisted with barricades.

9
10 Mayor Cronin reported that she attended the League of Cities and Towns conference.
11 She said one thing that they discussed is trying to get in front of the news. She said
12 another workshop was on writing Policies and Procedures. She said she has asked Greg
13 Westfall to get with David Church on some of our policies. Information was given on
14 Economic Development and trying to find out what your particular City can do to
15 benefit the area you are in. Trying to find targeted economic development based on a
16 specialty specific to your area may put you ahead of the game. She said they also
17 attended a workshop on body cameras, which reviewed the pros and cons of the
18 cameras. She said if not used correctly there these cameras can create liability.

19
20 Greg Westfall reported that the City was awarded \$1,000 for the Fourth of July from the
21 Box Elder County Tourism Board.

22
23 Malone Molgard reported on the training session he attended at the League of Cities
24 and Towns. He said it was a very impressive conference. He said he attended a session
25 on the public meetings act and closed sessions presented by David Church. He said that
26 there is a lot items in the act that are not addressed and he provided best practices to
27 follow and gave information he felt cities should be abiding by. He also attended a
28 session on social contracts which talked about how we create social contracts in how
29 we deal with each other. It gave tips on how to interact with people in times of conflict
30 or in public meetings.

31
32 Mayor Cronin said she would like to increase the training and travel budget to allow for
33 more Council Members to attend these conferences.

34
35 **H. ITEMS FOR NEXT CITY NEWSLETTER**

36 None.

37
38 **ITEM 8: EXECUTIVE SESSION**

39 **MOTION:** Council Member Montgomery moved to close the Public Meeting and open an
40 Executive Session to discuss the purchase, sale or lease of real estate, the character and
41 fitness of an individual, and potential litigation. Council Member Lewis seconded the
42 motion.

43 **ROLL CALL:** Council Member Christensen, Yes Council Member Montgomery, Yes
44 Council Member Lewis, Yes
45 **Motion Approved.** 3 Yes, 0 No.

1
2 The Regular Public meeting closed at approximately 9:17pm.

3
4 **MOTION:** Council Member Montgomery moved to close the Executive Session and return
5 to the Public Meeting. Council Member Lewis seconded the motion.

6 **ROLL CALL:** Council Member Christensen, Yes Council Member Montgomery, Yes
7 Council Member Lewis, Yes
8 **Motion Approved.** 3 Yes, 0 No.

9
10 The Regular Public meeting reopened at approximately 9:54pm.

11
12 **ITEM 9: DISCUSSION/ACTION ITEMS**

13 **A. AUTHORIZATION FOR LAND ACQUISITION**

14 **MOTION:** Council Member Christensen moved to authorize the Mayor to move forward on
15 a real estate transaction for land acquisition to be used for possible Commercial
16 Development as discussed in the closed Executive Session. Council Member Lewis
17 seconded the motion.

18 **ROLL CALL:** Council Member Christensen, Yes Council Member Montgomery, Yes
19 Council Member Lewis, Yes
20 **Motion Approved.** 3 Yes, 0 No.

21
22 **B. AUTHORIZATION FOR MAYOR TO SIGN FORM IN REGARDS TO SEWER FACILITY**
23 **BOARD**

24 Mayor Cronin stated that the Council has requested twice that the Wastewater Treatment
25 Facility Board provide a process flow regarding the newly proposed financial system. Greg
26 Hansen reported earlier that this is not available. She asked the Council if they want to
27 authorize her to sign the form or if they would like to await the financial process
28 presentation prior to this being signed

29 **MOTION:** Council Member Montgomery made a motion to table Item 9B until a financial
30 process flow presentation is provided by the Wastewater Treatment Facility Board, and ask
31 Mayor Cronin to reach out to the Willard City Mayor and ask that the Mayor and two
32 Council Members from each City meet to discuss and negotiate operations of the
33 Wastewater Treatment Plant. Council Member Christensen seconded the motion.

34 **ROLL CALL:** Council Member Christensen, Yes Council Member Montgomery, Yes
35 Council Member Lewis, Yes
36 **Motion Approved.** 3 Yes, 0 No.

37
38 **ITEM 10: Adjournment**

39
40 **MOTION:** Council Member Montgomery made a motion to adjourn the council meeting.

41 **Motion Approved.** All Council Members in favor.

42 The meeting adjourned at 10:07pm.

43

1
2
3
4
5
6
7
8
9
10

Susan Obray, City Recorder

Karen Cronin, Mayor

Shanna Johnson, Chief Deputy Recorder