PERRY CITY COUNCIL MEETING
PERRY CITY OFFICES
April 12, 2018 7:00 PM

OFFICIALS PRESENT: Mayor Kevin Jeppsen presided and conducted the meeting. Esther Montgomery, James Taylor, Andrew Watkins, Nathan Tueller, and Toby Wright.

CITY STAFF PRESENT: Shanna Johnson, Chief Deputy Recorder
Greg Braegger, Public Works Director
Craig Hall, City Attorney

OTHERS PRESENT: Devin Miles, Jason Watterson, Sheila Harper, Alyssa Braegger, Rory Pyatt, and Cynthia Nelson

ITEM 1: CALL TO ORDER
Mayor Jeppsen called the City Council meeting to order.

A. INVOCATION
Mayor Jeppsen offered the invocation.

B. PLEDGE OF ALLEGIANCE
Council Member Watkins led the audience in the Pledge of Allegiance.

C. REVIEW AND ADOPT THE AGENDA
MOTION: Council Member Taylor made a motion to approve the agenda. Council Member Montgomery seconded the motion.

ROLL CALL: Council Member Montgomery, Yes Council Member Wright, Yes
Council Member Taylor, Yes Council Member Tueller, Yes
Council Member Watkins, Yes

Motion Approved. 5 Yes, 0 No.

ITEM 2: PROCEDURAL ISSUES
A. CONFLICT OF INTEREST DECLARATION
None.

B. PASS OUT WARRANTS TO COUNCIL MEMBERS (AND POSSIBLE DISCUSSION)
Shanna Johnson passed out out the warrants.

C. BUSINESS LICENSE(S)
• Stephanie Jade Photography
• Lucky 8 Trucking LLC
  Tabled.
• Intermountain Contractors Supply
Shanna Johnson stated Stephanie Jade Photography will be an offsite photography business. She explained Lucky 8 Trucking LLC is a home business with no visiting clientele. She explained Intermountain Contractors Supply will be an office for a construction company and will not have visiting clientele.

The Council discussed whether the Lucky 8 Trucking LLC would be parking their semi on the street, they decided to table this item until a representative of the company could answer this question.

**MOTION:** Council Member Taylor made a motion to approve the business license for Stephanie Jade Photography and Intermountain Contractors Supply. Council Member Tueller seconded the motion.

**ROLL CALL:**
- Council Member Montgomery, Yes
- Council Member Wright, Yes
- Council Member Taylor, Yes
- Council Member Tueller, Yes
- Council Member Watkins, Yes

**Motion Approved.** 5 Yes, 0 No.

**D. Appointment: Chief Range Safety Officer- Rory Pyatt**

Mayor Jeppsen invited Mr. Pyatt to come and introduce himself to the Council.

Mr. Pyatt introduced himself to the Council, then discussed the current state of things at the Three Mile Creek Gun Range. He explained the Range Safety Officers (RSO's) had their first training of this season and that there are currently 30 RSO’s. He stated their projected opening date is the 5th of May. He said he spoke with a Smith and Edwards’s representative and they are planning for June 16th for the Smith and Edwards Range Day at the Gun Range.

The Council thanked Mr. Pyatt for this efforts in getting the Gun Range up and running.

**MOTION:** Council Member Wright made a motion to approve the appointment of Rory Pyatt as the Chief Range Safety Officer for the Three Mile Creek Gun Range. Council Member Taylor seconded the motion.

**ROLL CALL:**
- Council Member Montgomery, Yes
- Council Member Wright, Yes
- Council Member Taylor, Yes
- Council Member Tueller, Yes
- Council Member Watkins, Yes

**Motion Approved.** 5 Yes, 0 No.

**ITEM 3: PRESENTATIONS**

**A. Trust Accountability Program Safety Award- Jason Watterson**

Jason Watterson overviewed the basics of the Trust Accountability Program Safety Award with the Council. He then presented the Council with the Trust Accountability Program Safety Award for two consecutive years.

The Council and Mr. Watterson acknowledged Shanna Johnson and the other Department heads for their work in making this award possible.

**B. Neurofibromatosis Proclamation- Cynthia Nelson**

Cynthia Nelson explained that Neurofibromatosis is a disease which causes tumors to grow on the nerves. She explained the complications which come from these tumors. She stated she is part of a committee which helps raise awareness for this disease. She stated her son
has been diagnosed with this disease and that it is found in 1 in every 3000 people. She encouraged the Council to approve the Mayor in signing the Neurofibromatosis Proclamation and thanked the Council for their time.

The Council thanked Mrs. Nelson for her time and for enlightening them on this matter.

C. Aging Council Report- Shelia Harper

Shelia Harper introduced herself to the Council. She presented to the Council information on the Aging Council and on the Brigham City Senior Center. She explained the money which Perry City donates to the Brigham City Senior Center is being utilized in the Meals on Wheels Program. She reviewed with the Council the Meals on Wheels Program and its importance in the Community. She explained some of the upcoming events being put on by the Aging Council and Brigham City Senior Center.

The Council thanked Mrs. Harper for all her work in supporting the Community.

ITEM 4: PUBLIC HEARING AND/OR PUBLIC COMMENT

A. PUBLIC COMMENT
No public comment received.

ITEM 5: ACTION ITEMS

A. APPROVAL OF THE WARRANTS
The Council and Staff discussed and clarified the warrants.

MOTION: Council Member Montgomery made a motion to approve the warrants. Council Member Taylor seconded the motion.

ROLL CALL: Council Member Montgomery, Yes  Council Member Wright, Yes
       Council Member Taylor, Yes  Council Member Tueller, Yes
       Council Member Watkins, Yes

Motion Approved. 5 Yes, 0 No

B. ORDINANCE 18-02 DESIGNATING VARIOUS MUNICIPAL RECOGNITION WEEKS IN MAY

Shanna Johnson explained that the national recognition weeks for public employees is coming up in May. She reviewed the schedule of these recognition weeks with the Council and how the City will recognize its public employees during this time.

MOTION: Council Member Taylor made a motion to approve Resolution 18-02. Council Member Tueller seconded the motion.

ROLL CALL: Council Member Montgomery, Yes  Council Member Wright, Yes
       Council Member Taylor, Yes  Council Member Tueller, Yes
       Council Member Watkins, Yes

Motion Approved. 5 Yes, 0 No

C. MOTION TO AUTHORIZE THE MAYOR TO EXECUTE A PROCLAMATION DECLARING MAY 2018 AS NEUROFIBROMATOSIS AWARENESS MONTH
MOTION: Council Member Tueller made a motion to authorize the Mayor to execute a proclamation declaring May 2018 as Neurofibromatosis Awareness Month. Council Member Watkins seconded the motion.

ROLL CALL: Council Member Montgomery, Yes Council Member Wright, Yes Council Member Taylor, Yes Council Member Tueller, Yes Council Member Watkins, Yes

Motion Approved. 5 Yes, 0 No

D. MOTION TO APPROVE MEDICAL AND DENTAL BENEFITS FOR FISCAL YEAR 2019

Shanna Johnson reviewed with the Council the Medical and Dental Benefits for Fiscal Year 2019. She reported the medical insurance will have an increase of 6% in fiscal year 2019 and the reasoning behind these increases. She stated the employees who have these benefits have expressed positive feedback in having them and that there has been minimal increases in past years. Shanna advised there was no increase to dental.

The Council and Staff discussed the option of having elected officials be able to buy in or join these benefits.

MOTION: Council Member Taylor made a motion to approve the Medical and Dental Benefits for Fiscal Year 2019. Council Member Montgomery seconded the motion.

ROLL CALL: Council Member Montgomery, Yes Council Member Wright, Yes Council Member Taylor, Yes Council Member Tueller, Yes Council Member Watkins, Yes

Motion Approved. 5 Yes, 0 No

E. MOTION TO APPROVE POINTE PERRY CDA INTER-LOCAL AGREEMENT CONSULTING WORK

Shanna Johnson explained this is a $6,000.00 consulting fee and reviewed the reasoning and need behind this consulting work which would be done by Jason Birmingham and his firm Lewis, Young, Robertson & Burningham (LYRB).

She expounded that LYRB will work to amend and update the current inter-local agreements with participating taxing entities in an effort to clarify the uses allowed for tax increment, allowing the city to use funds to either provide incentives for future development and/or recoup general funds used to pay bond assessments that were not paid by the former land owner. They will also work to amend the inter-local agreements to possibly expand the timeframe of which the entities will allow the CDA to collect tax increment.

The Council and Staff discussed if and how this would affect the Redevelopment Agency.

MOTION: Council Member Montgomery made a motion to approve the Pointe Perry CDA Inter-Local Agreement Consulting Work. Council Member Watkins seconded the motion.

ROLL CALL: Council Member Montgomery, Yes Council Member Wright, Yes Council Member Taylor, Yes Council Member Tueller, Yes
Motion Approved. 5 Yes, 0 No

F. MOTION TO CANCEL THE APRIL 26, 2018 CITY COUNCIL MEETING (A BUDGET WORK SESSION WILL TAKE PLACE APRIL 24, 2018)

Mayor Jeppsen stated there is a schedule conflict which makes the April 26th meeting impossible, but the Council will still have a Budget Work Session meeting on April 24th.

Motion: Council Member Taylor made a motion to cancel the April 26, 2018 City Council Meeting. Council Member Montgomery seconded the motion.

Roll Call:
Council Member Montgomery, Yes
Council Member Wright, Yes
Council Member Taylor, Yes
Council Member Tueller, Yes
Council Member Watkins, Yes

Motion Approved. 5 Yes, 0 No

ITEM 6: DISCUSSION ITEMS

A. THREE MILE CREEK SHOOTING SPORTS COMPLEX BOARD AND OPERATIONS

Mayor Jeppsen stated he hired a locksmith to change out all the locks out at the Gun Range, and he will issue out the new keys to those authorized to have access out there.

The Council and Staff discussed the parking lot issues and how to best amend them at the Gun Range.

B. CITY PLANNER/OFFICE ADMINISTRATOR NEW HIRE

Mayor Jeppsen stated the new hire for the City Planner and Office Administrator position will be starting on April 17th.

C. STAFF PAY SURVEY

Shanna Johnson reviewed the process of creating this Staff Pay Survey with the Council. She stated she had currently completed the Police Department and is currently working on the other City Departments. She explained at this point the data does reflect that the City needs to be more competitive in their pay.

D. USU ADVISORY BOARD

Mayor Jeppsen stated he has emailed the information on this Board to the Council, and asked the Council to review it and let him know if anyone is interested in participating.

E. PERRY CITY WELCOME SIGN PROJECT

Mayor Jeppsen reviewed the placement of the Welcome Sign Project and stated he had received a recommendation from (Planning Commissioner) Blake Ostler, and would like Council Member Watkins to meet with him as they had similar recommendations.

Council Member Watkins reviewed with the Council the plans to start a committee for this project, and inquired if the Council has a timeline for completion they are looking at. He presented a few options/ideas for the signs to the Council.
The Council discussed how they wanted to move forward with this project and with the committee for this project. They agreed to email Council Member Watkins their ideas on moving forward with this project.

F. PERRY CITY YOUTH COUNCIL
 Council Member Watkins reviewed with the Council on moving forward with reinstating a Youth Council in Perry.

The Council discussed and reviewed the best way to reinstate the Youth Council in Perry.

G. FOURTH OF JULY SCHEDULE OF EVENTS
 Mayor Jeppsen stated they are asking for volunteers for the Fourth of July in the next newsletter.

Shanna Johnson reviewed the email she sent to the Council regarding their roles in the Fourth of July this year.

The Council discussed and reviewed this year's Fourth of July celebration, and what public member's they knew of who would like to volunteer on the Fourth of July Committee.

Mayor Jeppsen reviewed a concern he had received from the Car Show (which usually takes place at the Fourth of July) and how they were looking for a different location this year as shade was no longer available at the park due to the trees being cut down. He stated they may need to look at other options to replace this event if the Car Show decides not to participate this year.

The Council discussed how they would like to move forward and decided to have a committee put together to help run this year's celebration.

ITEM 7: MINUTES & COUNCIL/MAYOR REPORTS

A. APPROVAL OF CONSENT ITEMS

- March 8, 2018 City Council Retreat Meeting Minutes
  Tabled.
- March 22, 2018 City Council Meeting Minutes
  Tabled.

B. MAYOR’S REPORT
 mayor Jeppsen stated he had a meeting with a land owner on 100 W. (Eskelson) and the maintenance of this road. He said the City will again do the maintenance on this road.

The Council and Staff discussed this change and how best to implement it in City Policy and in the budget.

C. COUNCIL REPORTS
Council Member Montgomery reported she attended the training the Planning Commission had on Form Based Code, as well as, part of the Planning Commission’s last meeting. She stated they have a full agenda of interesting items they are currently working on.

Council Member Tueller reviewed the current items of importance of the Wastewater Sewer Board.

Council Member Watkins inquired if it would be appropriate to approach a land owner on their future plans with their property in behalf of the City.

Council Member Wright stated he could not do it as a representative of the City but reach out as a personal citizen.

D. STAFF COMMENTS

Craig Hall stated some of the items the Planning Commission are working on, he feels, are outside their responsibilities. He expounded one of these items is their rewriting of the business license ordinance. He stated he felt this is something which needs to be addressed. He explained, in his opinion, the process of a business license should be done on an administrative level; with the applicant meeting the requirements of the ordinances and then receiving their business license.

He said he does not mean to offend but has some concerns in the direction things have been going.

The Staff and Council discussed the home occupation business license State Codes, especially in regards to fees.

The Staff and Council discussed and clarified if that is not the role of the Planning Commission to be rewriting the business license ordinances. They discussed what the best direction is in moving forward with the rewriting of the business license ordinance.

E. ITEMS FOR NEXT CITY NEWSLETTER

- Email Robin Matthews

ITEM 8: EXECUTIVE SESSION: DISCUSSION OF THE PURCHASE, EXCHANGE, LEASE, OR SALE OF REAL PROPERTY, WHEN PUBLIC DISCUSSION WOULD DISCLOSE THE VALUE OF THE PROPERTY OR PREVENT THE AUTHORITY FROM COMPLETING THE TRANSACTION OF THE BEST POSSIBLE TERMS.

No Executive Session required.

ITEM 9: ADJOURNMENT

MOTION: Council Member Montgomery made a motion to adjourn the City Council Meeting.

Motion Approved. All Council Members were in favor.
The meeting adjourned at 9:11 PM.

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Susan Obray, City Recorder               Kevin Jeppsen, Mayor

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Shanna Johnson, Chief Deputy Recorder