

1 PERRY CITY COUNCIL MEETING
2 PERRY CITY OFFICES
3 April 12, 2018
4

7:00 PM

5 OFFICIALS PRESENT: Mayor Kevin Jeppsen presided and conducted the meeting. Esther
6 Montgomery, James Taylor, Andrew Watkins, Nathan Tueller, and
7 Toby Wright.
8

9
10 CITY STAFF PRESENT: Shanna Johnson, Chief Deputy Recorder
11 Greg Braegger, Public Works Director
12 Craig Hall, City Attorney
13

14 OTHERS PRESENT: Devin Miles, Jason Watterson, Sheila Harper, Alyssa Braegger, Rory Pyatt, and
15 Cynthia Nelson
16

17 **ITEM 1: CALL TO ORDER**

18 Mayor Jeppsen called the City Council meeting to order.

19 **A. INVOCATION**

20 Mayor Jeppsen offered the invocation.

21 **B. PLEDGE OF ALLEGIANCE**

22 Council Member Watkins led the audience in the Pledge of Allegiance.

23 **C. REVIEW AND ADOPT THE AGENDA**
24

25 **MOTION:** Council Member Taylor made a motion to approve the agenda. Council Member
26 Montgomery seconded the motion.
27

28 **ROLL CALL:** Council Member Montgomery, Yes Council Member Wright, Yes
29 Council Member Taylor, Yes Council Member Tueller, Yes
30 Council Member Watkins, Yes
31

32 **Motion Approved. 5 Yes, 0 No.**
33

34 **ITEM 2: PROCEDURAL ISSUES**

35 **A. CONFLICT OF INTEREST DECLARATION**

36 None.
37

38 **B. PASS OUT WARRANTS TO COUNCIL MEMBERS (AND POSSIBLE DISCUSSION)**

39 Shanna Johnson passed out the warrants.
40

41 **C. BUSINESS LICENSE(S)**

- 42 • **Stephanie Jade Photography**
- 43 • **Lucky 8 Trucking LLC**
44 Tabled.
- 45 • **Intermountain Contractors Supply**
46

47 Shanna Johnson stated Stephanie Jade Photography will be an offsite photography business.
48 She explained Lucky 8 Trucking LLC is a home business with no visiting clientele. She
49 explained Intermountain Contractors Supply will be an office for a construction company
50 and will not have visiting clientele.

51
52 The Council discussed whether the Lucky 8 Trucking LLC would be parking their semi on
53 the street, they decided to table this item until a representative of the company could
54 answer this question.

55
56 **MOTION:** Council Member Taylor made a motion to approve the business license for Stephanie
57 Jade Photography and Intermountain Contractors Supply. Council Member Tueller seconded the
58 motion.

59
60 **ROLL CALL:** Council Member Montgomery, Yes Council Member Wright, Yes
61 Council Member Taylor, Yes Council Member Tueller, Yes
62 Council Member Watkins, Yes

63
64 **Motion Approved.** 5 Yes, 0 No.

65
66 **D. Appointment: Chief Range Safety Officer- Rory Pyatt**

67 Mayor Jeppsen invited Mr. Pyatt to come and introduce himself to the Council.

68
69 Mr. Pyatt introduced himself to the Council, he then discussed the current state of things at the
70 Three Mile Creek Gun Range. He explained the Range Safety Officers (RSO's) had their first
71 training of this season and that there are currently 30 RSO's. He stated their projected opening
72 date is the 5th of May. He said he spoke with a Smith and Edwards's representative and they are
73 planning for June 16th for the Smith and Edwards Range Day at the Gun Range.

74
75 The Council thanked Mr. Pyatt for this efforts in getting the Gun Range up and running.

76
77 **MOTION:** Council Member Wright made a motion to approve the appointment of Rory Pyatt as the
78 Chief Range Safety Officer for the Three Mile Creek Gun Range. Council Member Taylor seconded
79 the motion.

80
81 **ROLL CALL:** Council Member Montgomery, Yes Council Member Wright, Yes
82 Council Member Taylor, Yes Council Member Tueller, Yes
83 Council Member Watkins, Yes

84
85 **Motion Approved.** 5 Yes, 0 No.

86
87 **ITEM 3: PRESENTATIONS**

88 **A. Trust Accountability Program Safety Award- Jason Watterson**

89 Jason Watterson overviewed the basics of the Trust Accountability Program Safety Award
90 with the Council. He then presented the Council with the Trust Accountability Program
91 Safety Award for two consecutive years.

92
93 The Council and Mr. Watterson acknowledged Shanna Johnson and the other Department
94 heads for their work in making this award possible.

95
96 **B. Neurofibromatosis Proclamation- Cynthia Nelson**

97 Cynthia Nelson explained that Neurofibromatosis is a disease which causes tumors to grow
98 on the nerves. She explained the complications which come from these tumors. She stated
99 she is part of a committee which helps raise awareness for this disease. She stated her son

100 has been diagnosed with this disease and that it is found in 1 in every 3000 people. She
101 encouraged the Council to approve the Mayor in signing the Neurofibromatosis
102 Proclamation and thanked the Council for their time.

103
104 The Council thanked Mrs. Nelson for her time and for enlightening them on this matter.

105
106 **C. Aging Council Report- Shelia Harper**

107 Shelia Harper introduced herself to the Council. She presented to the Council information on
108 the Aging Council and on the Brigham City Senior Center. She explained the money which
109 Perry City donates to the Brigham City Senior Center is being utilized in the Meals on
110 Wheels Program. She reviewed with the Council the Meals on Wheels Program and its
111 importance in the Community. She explained some of the upcoming events being put on by
112 the Aging Council and Brigham City Senior Center.

113
114 The Council thanked Mrs. Harper for all her work in supporting the Community.

115
116 **ITEM 4: PUBLIC HEARING AND/ OR PUBLIC COMMENT**

117
118 **A. PUBLIC COMMENT**

119 No public comment received.

120
121 **ITEM 5: ACTION ITEMS**

122
123 **A. APPROVAL OF THE WARRANTS**

124 The Council and Staff discussed and clarified the warrants.

125
126 **MOTION:** Council Member Montgomery made a motion to approve the warrants. Council Member
127 Taylor seconded the motion.

128
129 **ROLL CALL:** Council Member Montgomery, Yes Council Member Wright, Yes
130 Council Member Taylor, Yes Council Member Tueller, Yes
131 Council Member Watkins, Yes

132
133 **Motion Approved. 5 Yes, 0 No**

134
135 **B. ORDINANCE 18-02 DESIGNATING VARIOUS MUNICIPAL RECOGNITION WEEKS IN MAY**

136 Shanna Johnson explained that the national recognition weeks for public employees is
137 coming up in May. She reviewed the schedule of these recognition weeks with the Council
138 and how the City will recognize its public employees during this time.

139
140 **MOTION:** Council Member Taylor made a motion to approve Resolution 18-02. Council Member
141 Tueller seconded the motion.

142
143 **ROLL CALL:** Council Member Montgomery, Yes Council Member Wright, Yes
144 Council Member Taylor, Yes Council Member Tueller, Yes
145 Council Member Watkins, Yes

146
147 **Motion Approved. 5 Yes, 0 No**

148
149 **C. MOTION TO AUTHORIZE THE MAYOR TO EXECUTE A PROCLAMATION DECLARING**
150 **MAY 2018 AS NEUROFIBROMATOSIS AWARENESS MONTH**

151

152 **MOTION:** Council Member Tueller made a motion to authorize the Mayor to execute a
153 proclamation declaring May 2018 as Neurofibromatosis Awareness Month. Council Member
154 Watkins seconded the motion.

155
156 **ROLL CALL:** Council Member Montgomery, Yes Council Member Wright, Yes
157 Council Member Taylor, Yes Council Member Tueller, Yes
158 Council Member Watkins, Yes

159
160 **Motion Approved. 5 Yes, 0 No**
161

162 **D. MOTION TO APPROVE MEDICAL AND DENTAL BENEFITS FOR FISCAL YEAR 2019**

163 Shanna Johnson reviewed with the Council the Medical and Dental Benefits for Fiscal Year
164 2019. She reported the medical insurance will have an increase of 6% in fiscal year 2019
165 and the reasoning behind these increases. She stated the employees who have these
166 benefits have expressed positive feedback in having them and that there has been minimal
167 increases in past years. Shanna advised there was no increase to dental.

168
169 The Council and Staff discussed the option of having elected officials be able to buy in or join
170 these benefits.
171

172 **MOTION:** Council Member Taylor made a motion to approve the Medical and Dental Benefits for
173 Fiscal Year 2019. Council Member Montgomery seconded the motion.

174
175 **ROLL CALL:** Council Member Montgomery, Yes Council Member Wright, Yes
176 Council Member Taylor, Yes Council Member Tueller, Yes
177 Council Member Watkins, Yes

178
179 **Motion Approved. 5 Yes, 0 No**
180

181 **E. MOTION TO APPROVE POINTE PERRY CDA INTER-LOCAL AGREEMENT CONSULTING**
182 **WORK**

183 Shanna Johnson explained this is a \$6,000.00 consulting fee and reviewed the reasoning and
184 need behind this consulting work which would be done by Jason Birmingham and his firm
185 Lewis, Young, Robertson & Burningham (LYRB).

186
187 She expounded that LYRB will work to amend and update the current inter-local
188 agreements with participating taxing entities in an effort to clarify the uses allowed for tax
189 increment, allowing the city to use funds to either provide incentives for future
190 development and/or recoup general funds used to pay bond assessments that were not paid
191 by the former land owner. They will also work to amend the inter-local agreements to
192 possibly expand the timeframe of which the entities will allow the CDA to collect tax
193 increment.

194
195 The Council and Staff discussed if and how this would affect the Redevelopment Agency.
196

197 **MOTION:** Council Member Montgomery made a motion to approve the Pointe Perry CDA Inter-
198 Local Agreement Consulting Work. Council Member Watkins seconded the motion.

199
200 **ROLL CALL:** Council Member Montgomery, Yes Council Member Wright, Yes
201 Council Member Taylor, Yes Council Member Tueller, Yes

202 Council Member Watkins, Yes

203
204 **Motion Approved. 5 Yes, 0 No**

205
206 **F. MOTION TO CANCEL THE APRIL 26, 2018 CITY COUNCIL MEETING (A BUDGET WORK**
207 **SESSION WILL TAKE PLACE APRIL 24, 2018)**

208 Mayor Jeppsen stated there is a schedule conflict which makes the April 26th meeting
209 impossible, but the Council will still have a Budget Work Session meeting on April 24th.

210
211
212 **MOTION:** Council Member Taylor made a motion to cancel the April 26, 2018 City Council Meeting.
213 Council Member Montgomery seconded the motion.

214
215 **ROLL CALL:** Council Member Montgomery, Yes Council Member Wright, Yes
216 Council Member Taylor, Yes Council Member Tueller, Yes
217 Council Member Watkins, Yes

218
219 **Motion Approved. 5 Yes, 0 No**

220
221 **ITEM 6: DISCUSSION ITEMS**

222
223 **A. THREE MILE CREEK SHOOTING SPORTS COMPLEX BOARD AND OPERATIONS**

224 Mayor Jeppsen stated he hired a locksmith to change out all the locks out at the Gun Range,
225 and he will issue out the new keys to those authorized to have access out there.

226
227 The Council and Staff discussed the parking lot issues and how to best amend them at the
228 Gun Range.

229
230 **B. CITY PLANNER/OFFICE ADMINISTRATOR NEW HIRE**

231 Mayor Jeppsen stated the new hire for the City Planner and Office Administrator position
232 will be starting on April 17th.

233
234 **C. STAFF PAY SURVEY**

235 Shanna Johnson reviewed the process of creating this Staff Pay Survey with the Council. She
236 stated she had currently completed the Police Department and is currently working on the
237 other City Departments. She explained at this point the data does reflect that the City needs
238 to be more competitive in their pay.

239
240 **D. USU ADVISORY BOARD**

241 Mayor Jeppsen stated he has emailed the information on this Board to the Council, and
242 asked the Council to review it and let him know if anyone is interested in participating.

243
244 **E. PERRY CITY WELCOME SIGN PROJECT**

245 Mayor Jeppsen reviewed the placement of the Welcome Sign Project and stated he had
246 received a recommendation from (Planning Commissioner) Blake Ostler, and would like
247 Council Member Watkins to meet with him as they had similar recommendations.

248
249 Council Member Watkins reviewed with the Council the plans to start a committee for this
250 project, and inquired if the Council has a timeline for completion they are looking at. He
251 presented a few options/ideas for the signs to the Council.

252
253 The Council discussed how they wanted to move forward with this project and with the
254 committee for this project. They agreed to email Council Member Watkins their ideas on
255 moving forward with this project.

256
257 **F. PERRY CITY YOUTH COUNCIL**

258 Council Member Watkins reviewed with the Council on moving forward with reinstating a
259 Youth Council in Perry.

260
261 The Council discussed and reviewed the best way to reinstate the Youth Council in Perry.

262
263 **G. FOURTH OF JULY SCHEDULE OF EVENTS**

264 Mayor Jeppsen stated they are asking for volunteers for the Fourth of July in the next
265 newsletter.

266
267 Shanna Johnson reviewed the email she sent to the Council regarding their roles in the
268 Fourth of July this year.

269
270 The Council discussed and reviewed this year's Fourth of July celebration, and what public
271 member's they knew of who would like to volunteer on the Fourth of July Committee.

272
273 Mayor Jeppsen reviewed a concern he had received from the Car Show (which usually takes
274 place at the Fourth of July) and how they were looking for a different location this year as
275 shade was no longer available at the park due to the trees being cut down. He stated they
276 may need to look at other options to replace this event if the Car Show decides not to
277 participate this year.

278
279 The Council discussed how they would like to move forward and decided to have a
280 committee put together to help run this year's celebration.

281
282 **ITEM 7: MINUTES & COUNCIL/MAYOR REPORTS**

283
284 **A. APPROVAL OF CONSENT ITEMS**

- 285
286 • **March 8, 2018 City Council Retreat Meeting Minutes**
287 Tabled.

- 288
289 • **March 22, 2018 City Council Meeting Minutes**
290 Tabled.

291
292 **B. MAYOR'S REPORT**

293 Mayor Jeppsen stated he had a meeting with a land owner on 100 W. (Eskelson) and the
294 maintenance of this road. He said the City will again do the maintenance on this road.

295
296 The Council and Staff discussed this change and how best to implement it in City Policy and in
297 the budget.

298
299 **C. COUNCIL REPORTS**

300 Council Member Montgomery reported she attended the training the Planning Commission
301 had on Form Based Code, as well as, part of the Planning Commission's last meeting. She
302 stated they have a full agenda of interesting items they are currently working on.

303
304 Council Member Tueller reviewed the current items of importance of the Wastewater Sewer
305 Board.

306
307 Council Member Watkins inquired if it would be appropriate to approach a land owner on
308 their future plans with their property in behalf of the City.

309
310 Council Member Wright stated he could not do it as a representative of the City but reach out
311 as a personal citizen.

312
313 **D. STAFF COMMENTS**

314 Craig Hall stated some of the items the Planning Commission are working on, he feels, are
315 outside their responsibilities. He expounded one of these items is their rewriting of the
316 business license ordinance. He stated he felt this is something which needs to be addressed.

317
318 He explained, in his opinion, the process of a business license should be done on an
319 administrative level; with the applicant meeting the requirements of the ordinances and then
320 receiving their business license.

321
322 He said he does not mean to offend but has some concerns in the direction things have been
323 going.

324
325 The Staff and Council discussed the home occupation business license State Codes, especially
326 in regards to fees.

327
328 The Staff and Council discussed and clarified if that is not the role of the Planning Commission
329 to be rewriting the business license ordinances. They discussed what the best direction is in
330 moving forward with the rewriting of the business license ordinance.

331
332 **E. ITEMS FOR NEXT CITY NEWSLETTER**

- 333 • Email Robin Matthews

334
335 **ITEM 8: EXECUTIVE SESSION: DISCUSSION OF THE PURCHASE, EXCHANGE, LEASE, OR SALE**
336 **OF REAL PROPERTY, WHEN PUBLIC DISCUSSION WOULD DISCLOSE THE VALUE OF THE**
337 **PROPERTY OR PREVENT THE AUTHORITY FROM COMPLETING THE TRANSACTION OF THE**
338 **BEST POSSIBLE TERMS.**

339 No Executive Session required.

340
341 **ITEM 9: ADJOURNMENT**

342 **MOTION:** Council Member Montgomery made a motion to adjourn the City Council Meeting.

343 **Motion Approved.** All Council Members were in favor.

344 The meeting adjourned at 9:11 PM.

345

346

347

348

349 _____
Susan Obray, City Recorder

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351

352

353

354

355 _____
Shanna Johnson, Chief Deputy Recorder

356

357

Kevin Jeppsen, Mayor