

**Administrative Control Board Meeting
Box Elder and Perry Flood Control Special Service District
Perry City Offices 3005 South 1200 West
5:30 PM Wednesday, October 18, 2017**

Members Present: Chairman Greg Hansen, Board Member Boyd Hirschi, Board Member Bryce Thurgood, and Board Member Kevin Pebley

Members Excused: Board Member Maurice Roche

Others Present: Susan K. Obray, Board Clerk

1. Welcome & Call to Order

Chairman Hansen welcomed and called to order the October 18, 2017 Box Elder and Perry Flood Control Meeting.

2. Approve September 20, 2017 Minutes

MOTION: Board Member Thurgood moved to approve the minutes of September 20, 2017. Board Member Pebley seconded the motion. All in favor.

3. Public Comments

There were no public comments.

4. Matt Robertson with Jones & Associates update on the grant Application.

Brett Jones with Jones & Associates attended the meeting in place of Matt Robertson. He stated that their office submitted the grant application on the 9th. He said they did redo the benefit cost analysis. Mr. Jones stated that FEMA gave them some comments on the BCA and so they redid it and worked with FEMA on the numbers. He said with all the stuff that is going on with Hurricanes the FEMA money is running thin. Mr. Jones explained that the PDM money for 2017 was not affected by that because it was not budgeted and so they have \$90 million nationwide. Brett said that for Utah they end up getting around 2 to 3 million. He stated that they don't know how many applications they got this time last time they got 60 to 70 applications, he heard that there is a little bit less this year. Brett reported that the Benefit Cost Analysis you have to be over 1 and the flood control ended up at 3.3 this time. He said last time the BCA was 1.7. He said it has to be over one to have them consider the application. Brett said that the State reviewed the application and their review is due by November 14th and they should make award announcements by January. Brett reported that any costs that are incurred on the project after August 14th can be reimbursed.

Brett said that the board might want to decide what they want to do with the environmental study. Do they want to start before they get the money or do they want to wait until they get the money? Chairman Hansen stated that this year we can't even do the environmental can we? Mr. Jones stated that they can. He said once they start getting snow up there it becomes more difficult but they will do them in the winter time.

Chairman Hansen said that they are past their 60 days with BIO West it was in April. Brett stated that BIO West rates have gone up a little bit but they said they would try to work close to that budget. He said they would probably need to give us another quote. Board Member Thurgood said we need to tell them if they can't do it for the quoted price then we need to send it out for rebid.

Chairman Hansen suggested that they wait until January to see if they are awarded and then get a hold of BIO West (weather permitting) to do their study.

Brett Jones stated that this is the second year that the board has applied for the grant. The chances getting the grant are greater because the projects are good projects. Chairman Hansen stated that if we get the grant we would not have to touch the loan.

5. Motion to hire Jones & Associates to put bid package together for Annual Detention Basin clearing and grubbing.

Chairman Hansen stated that the board put together a list of detention basins that need to be cleared and grubbed on a rotating schedule. He said that we want to get this on a more professional level. He said Perry Canyon Basin just got completed, Cherry Ridge Basin just got completed, Wagstaff Basin we have never touched. Maddox Lane and the extension of that is the Baxter property (going west to 1900). Baxter (north ditch) goes west out of Vintage Farm Subdivision (this was just cleaned). Evans Canyon (cleaned) and Mathias Canyon. He asked Brett to put together bid packages on a rotating schedule. Chairman Hansen stated that he would like them put together for January-February and be ready to go in March.

MOTION: Board Member Pebley moved to approve hiring Jones & Associates to put the bid packages together for the Annual Detention Basin clearing and grubbing on a rotating schedule. Board Member Hirschi seconded the motion. All in favor.

6. Update on the Detention Basin clear and grub

Chairman Hansen stated that the Perry Canyon looks really good. He said all the debris was hauled off. Greg asked Kelcon to go in and remove the Sumac at the Perry Canyon. Chairman Hansen stated that Perry City will spray the Perry Canyon as requested by the State. Chairman Hansen said that the Perry Canyon is the only one that is under the state's jurisdiction. He reported that the Cherry Ridge Basin looks really good. He said there is a lot of growth in the channel that was cleaned out a couple of years ago. Evans Canyon looks really good, the only this is that there is a pile of debris that is on the Fish and Games property and it needs to be removed. Chairman Hansen reported that the bid for the Perry Canyon Debris Basin was \$2,970. Evans Canyon was \$4,190, and Cherry Ridge \$1,940. He said we asked Kelcon to give a bid for the Baxter north ditch and that was \$2,600 and that is cleared and grubbed all the way to 1200 West. He said then the addition \$4,200 for doing the upper pond on the Perry Canyon. Chairman Hansen stated that they are 95% complete.

7. Motion for Payment Approval for Kelcon for the clear and grub

Chairman Hansen suggested that the board pay the invoice but hold 5% retainage until the jobs are completed.

MOTION: Board Member Thurgood moved to pay Kelcon invoices for \$9,100 and 6,800 (extra work that was approved). And hold 5% retainage until the work is completed. Board Member Pebley seconded the motion. Roll Call vote.

Board Member Pebley Yes
Board Member Hirschi Yes

Board Member Thurgood Yes
Chairman Hansen Yes

Motion Approved: 4 Yes 0 No

8. Motion to approve Invoice Payments (Roll Call Vote)

Chairman Hansen stated that there are invoices to be paid and they are as follows:
Christensen, Palmer & Ambrose \$450.00
Jones & Associates \$138.00
Susan O Bray \$87.50

MOTION: Board Member Pebley moved to approve the invoices for Susan O Bray for \$87.50, Jones & Associates for \$138.00, and Christensen, Palmer & Ambrose for \$450.00. Board Member Hirschi seconded the motion. Roll call vote.

Board Member Pebley Yes
Board Member Hirschi Yes

Board Member Thurgood Yes
Chairman Hansen Yes

Motion Approved: 4 Yes 0 No

9. Agenda Items for next Month

Chairman Hansen suggested that the November meeting be canceled. Because there are no agenda items to discuss. He also suggested to move the December meeting to the 13th instead of December 20th. All board members agreed.

10. Adjournment

MOTION: Board Member Thurgood moved to adjourn. Board Member Pebley seconded the motion. All in favor.