



P.O. Box 776 Fort Macleod, AB T0L 0Z0
fax: 403.553.3451 ph: 403.553.4703
email: fortmuseum@fortmacleod.com
nwmpmuseum.com

The Fort•1884 Barracks Site• Visitor Information Centre• Provincial Historic Area• Original Fort Site

Job Ad – Gift Shop/Interpreter

About Us

The Fort Museum of the NWMP and First Nations Interpretive Centre is a non-profit museum and archives in Southern Alberta dedicated to the early histories of Fort Macleod, the Blackfoot, and the North West Mounted Police.

Job Description

The Fort Museum is looking for Gift Shop/Interpreters to join their team; this is a seasonal, full-time position for 35 hours/week. The Gift Shop/Interpreters will be the first point of contact for the museum, providing a high level of customer service to all visitors. The Gift Shop/Interpreters will open and close the museum and process all museum admissions and gift shop sales.

The Interpreters are responsible for commentating the Musical Ride four times daily, presenting historical interpretive tours of the facility, and ensuring that the museum programming is delivered to the visiting public. They will be required to gain a knowledge of local history so that they can answer visitor's history questions. They also enhance the museum experience by dressing in period costumes that help to recreate a 19th century atmosphere in the museum.

Qualifications

Candidates must be a self-motivated individual who can work both independently and as part of a team as well as have excellent interpersonal and communication skills. Candidates with experience in tourism, retail, or customer service are preferred but not mandatory. Knowledge and interest in Fort Macleod history, Indigenous history, and the region is an asset. If you are a reliable, flexible, team-player, this position may be for you!

These positions are offered in part by the Young Canada Works in Heritage Organizations grant and therefore we are looking for students that are currently enrolled full-time in post-secondary studies and are planning to return to studies in the upcoming year.

How to Apply

The Fort Museum recognizes the importance of being an equal opportunities employer free from bias and judgment. The Museum will not discriminate against any person with respect to the designated protected grounds. The Museum will try, where feasible, to eliminate systemic barriers to advancement and/or redress the under-utilization of designated groups.

Applicants can apply by emailing their resume to manager@nwmpmuseum.com. The position will remain open until suitable candidates have been found.