



BRIGHAM CITY MAIN STREET FAÇADE GRANT POLICY

The Brigham City Council has established the following policy for administration of the Main Street Façade Grant Program.

- The Main Street Façade Grant is available to all commercial businesses with buildings that have frontage on Main Street within the corporate limits of Brigham City.
- Availability of the Main Street Façade Grant will be dependent on availability of funds.
- Tax exempt properties are not eligible for the Main Street Façade Grant.
- The City Council will establish the amount of funding available each year for the Main Street Façade Grant in its fiscal year budget.
- Depending on funding available, the maximum amount available for an individual grant will be determined by dividing the amount budgeted for the program by the number of grants that the Council determines that it wishes to fund.
- Grant proceeds may only be used for exterior building façade improvements that will be visible from Main Street or an intersecting street. Roofs, landscaping, parking, and other exterior property improvements are not eligible. Interior improvements are also not eligible.
- The Main Street Façade Grant is a reimbursement grant. The City will reimburse eligible expenses that have been paid for by the grantee. In order to obtain a reimbursement, the grantee must submit copies of receipts clearly itemizing eligible expenses and indicating that they have been paid. The City will not advance funds for work that has not been completed.
- The City will not reimburse for work on a building that was commenced prior to approval of the grant.
- Unless the applicant receives an extension from the City Council, work approved for grant funding must be completed within one year of approval of the grant.
- Applications under the Façade Grant Program will be weighted as illustrated in the attached matrix. Applications must score a minimum of 80 points to be considered for funding by the City Council. Scoring will be performed by City staff, with review and concurrence by the City Council during review of a grant application.
- Applications shall include a document signed by the property owner acknowledging the application, and with proof of ownership provided.
- Applications shall include an indemnification agreement on a form to be provided by the City releasing the City from any and all claims related to the project for which the façade grant is provided.
- Applicants shall obtain a building permit for projects requiring a building permit prior to commencing work. Failure to obtain a building permit for such work will result in cancellation of the façade grant.
- Applicants shall make provision for protection of pedestrians and motorists during construction.

Façade Grant Scoring Matrix (Score = Weight x Points. Each factor may receive up to 100 points)

Factor	Weight	Points	Score
Improvement needs and type of work being proposed for grant funding	15%		
Consistency with Brigham City Historic Downtown Guidelines for buildings located between 100 N. and 200 S.	15%		
Recommendations of Brigham City's consulting architect (if applicable)	15%		
Recommendations of the Community Development Department	15%		
Recommendations of the Economic Development Department	15%		
Amount of investment by the property owner (a higher percentage of owner investment will be given a higher weight)	10%		
Location on Main Street (downtown locations between 100 N. and 200 S. will be given a higher weight)	5%		
Willingness to adhere to renovation guidelines for buildings listed on the National Register of Historic Places	5%		
Total Score			