



## BRIGHAM CITY CORPORATION

### Job Description

<b>Title:</b> Firefighter/Paramedic (full-time)	<b>Code:</b> 392
<b>Division:</b> Operations	<b>Effective Date:</b> 07/2011
<b>Department:</b> Fire	<b>Last Revised:</b> 05/15
<b>Grade:</b> 50	<b>FLSA Status:</b> Non-exempt
<b>Hiring Range:</b> \$18.39 - \$20.00 per hour	<b>Schedule:</b> 48/96
<b>Annual Range:</b> \$57,890 - \$62,740 (based on average of 2,912 annual hours)	
<b>OPENED:</b> December 26, 2019	<b>CLOSES:</b> Once filled

**GENERAL PURPOSE**

Performs a variety of **advanced firefighting and paramedical duties** in response to emergency calls, including fire, accident, medical emergency, and/or rescue situations to protect life and property.

**SUPERVISION RECEIVED**

Works under the general supervision of the Fire Captain.

**SUPERVISION EXERCISED**

May provide general supervision of Firefighter/AEMTs.

**ESSENTIAL FUNCTIONS**

Performs a variety of Paramedic Advanced Life Support (ALS) activities at fire, accident, or other emergency scenes; performs complex diagnostic and medical procedures including, but not limited to intravenous cannulation, endotracheal intubation, recognition of cardiac arrhythmias and administration of various medications; drives and operates ambulance or other apparatus as assigned.

Accurately completes written and verbal reports on patient care to hospital emergency departments; performs regular checks on medications and equipment to ensure proper control and inventory.

Performs a variety of fire suppression activities at the fire scene, including laying and connecting hose, holding nozzles and directing water streams, raising and climbing ladders, and utilizing a variety of equipment, including pike poles, smoke ejectors, and forcible entry tools; operates a variety of fire suppression and/or emergency assistance equipment; participates in a variety of training activities to maintain/improve the level of fire suppression/paramedic emergency medical skills and physical conditioning; operates fire apparatus as assigned; accurately completes fire reports as needed.

Performs a thorough, daily apparatus inspection; notifies station officer of any condition requiring repair or maintenance; ensures that the inventory of supplies and equipment is complete; assures that apparatus, equipment, and records are maintained and in good order.

Performs fire safety inspections of businesses, manufacturing/industrial facilities, schools, and other commercial/public facilities to identify fire hazards, potential/actual fire code violations, and to verify locations of hazardous materials; talks with school groups and other City residents to explain fire safety/fire prevention practices and techniques and inform them about the functions of the Brigham City Fire Department; conducts classes on C.P.R., fire prevention, fire safety, and other fire and emergency medical related topics.

Performs a variety of cleaning, maintenance, and minor repair tasks necessary to keep the fire station and related equipment clean, stored properly, and fully functional; cleans and performs general maintenance of fire station and grounds; answers phone and operates radio to facilitate effective and timely response to emergency calls.

Performs related duties as required.

**MINIMUM QUALIFICATIONS**

**1. Education and Experience**

A. Graduation from high school or the equivalent plus one year specialized training in fire prevention and suppression; associate or bachelor degree in fire science or related desirable;

AND

B. State of Utah certified Paramedic and Firefighter II;

OR

C. An equivalent combination of education and experience.

2. **Knowledge, Skills & Abilities**

**Knowledge of** fire suppression principles, methods, techniques, and practices; purpose/use of various tools, equipment, and apparatus used in fire suppression, rescue, and medical assistance operations; Brigham City fire safety codes and ordinances; street names and locations in Brigham City and Box Elder County.

**Skill in** following complex oral and written instructions, procedures, and guidelines; communicating using standard telephone and two-way radio equipment; safely and effectively operating a full range of fire suppression/emergency response apparatus and equipment; applying emergency medical assistance techniques related to Paramedic level certification; computer competency; safely and effectively operating a full range of fire suppression/emergency response apparatus, vehicles, and equipment.

**Ability to** plan, organize and direct the implementation of overall fire department programs and objectives; direct and supervise various levels of professional fire fighters, Paramedics and EMTs; evaluate performance without partiality; communicate effectively, verbally and in writing; make quick and accurate decisions in emergency situations, develop and maintain effective working relationships with local elected officials, appointed officials, subordinates, other first responders, vendors and the public. Ability to operate electronic devices that use various software applications for documenting and processing fire, EMS, inspection, training and other record keeping for the department.

3. **Special Qualifications**

Must be state of Utah certified paramedic.

Must be state of Utah certified as a firefighter II. (ADO-Pumper desirable) within 6 months of employment.

Must possess or obtain state of Utah commercial driver license (CDL) within 6 months of employment.

Must be Hazmat Operations certified. (Hazmat Technician desirable)

Must have current ACLS, PALS. CPR certifications. (PHTLS certification desirable)

Must pass department physical agility test annually.

Must live within 15 minutes response time to the Fire Station within 12 months of employment.

Utah Fire Instructor I certification desirable.

Utah EMT Instructor desirable.

Must be willing to be on-call at least one 24-hour day of the four days off.

**Submit copies of required certifications with the application.**

4. **Work Environment and Physical Demands**

Functions of the position generally performed in a controlled environment, but subject to seasonal outside weather conditions and exposure to extremely hazardous conditions and materials. The individual is frequently require to use hands to finger, handle, feel or operate objects, tools or controls; and reach with hands and arms; climb or balance, stoop, kneel, crouch or crawl, walk, sit and talk or hear. Must regularly lift and or move equipment and/or persons weighing up to 150 pounds. The individual is required to pass a city approved physical agility test annually. Specific vision ability required by this job includes close vision, color vision and the ability to adjust focus. Various levels of mental application required, i.e. memory for details, emotional stability, discriminating thinking, creative problem solving.

**EMPLOYMENT APPLICATION PROCEDURES:**

Register online with Utah Department of Workforce Services and submit a Brigham City Corporation application for employment regarding **Job Order** number **2295289** and submit application to DWS, 138 W 990 S, Brigham City, UT 84302 or fax to 435-695-2660, Attn: Charisse Jeppsen or by email to [cjeppsen@utah.gov](mailto:cjeppsen@utah.gov). Registration and application available at website <https://jobs.utah.gov> for all qualified applicants.

**NOTE:** All Brigham City employees must successfully complete a pre-employment drug test and criminal history check following a conditional offer of employment. This position also requires a background investigation, polygraph and psychological evaluation.

Employees required to drive a motor vehicle as an essential job duty will be required to successfully complete a motor vehicle record (MVR) check following a conditional offer of employment.

**DISCLAIMER:** The above information is intended to describe the general nature of this position and is not to be considered a complete statement of duties, responsibilities, requirements or knowledge, skills & abilities.

**BRIGHAM CITY CORPORATION IS AN EQUAL OPPORTUNITY EMPLOYER**