

**REGULAR SESSION OF THE
BRIGHAM CITY COUNCIL
December 7, 2017**

PRESENT:	Tyler Vincent	Mayor
	Alden Farr	Councilmember
	Ruth Jensen	Councilmember
	Mark Thompson	Councilmember
ALSO PRESENT:	Joseph Bach	Fire Chief
	Mark Bradley	City Planner
	Dave Burnett	Public Power Director
	Mike Christiansen	City Attorney
	Mary Kate Christensen	City Recorder
	Paul Larsen	Community Development Director
	Mike Nelsen	Police Chief
	Derek Oyler	Finance Manager
	Tyler Pugsley	Public Works Director
	Jason Roberts	City Administrator
EXCUSED:	DJ Bott	Councilmember
	Tom Peterson	Councilmember

Mayor Vincent called the meeting to order and excused Councilmember Bott and Councilmember Peterson. The Reverence Period was given by Councilmember Jensen. The Pledge of Allegiance was recited.

Approval of Minutes: A motion to approve the minutes of the October 19, 2017 Work Session was made by Councilmember Jensen, seconded by Councilmember Thompson and unanimously approved as distributed.

AGENDA

RECOGNITION OF EMPLOYEES

New Hires, Fire and Police Departments

CONSENT

Request for Approval of Annual Meeting Notice

Request for Approval of Claims Review Committee Schedule

Re-appointment to the Appeal Authority and Appointment to Advisory Council on Aging

PUBLIC COMMENT

COUNCILMEMBER COMMENTS

NEW BUSINESS

Recommended Changes to the Employee Policy and Procedures Manual Regarding Leave Time and Education Assistance

PLANNING COMMISSION BUSINESS

Consideration of Preliminary Plat Approval of the North Forty subdivision Phases 4, 5 and 6 Located at 1050 North and 500 West

PUBLIC HEARING

Consideration of Resolution Adjusting the FY 2017-19 Budget to Increase Expenditures in the Facility Fund and Public Utility Fund

ADJOURN TO CLOSED SESSION

RECOGNITION OF EMPLOYEES

New Hires, Fire and Police Departments

TaNesha Andrew was recently hired as a part-time Animal Shelter Technician/Crossing Guard in the Police Department and Eric Lofthouse was hired as a part-time Firefighter Advanced EMT in the Fire Department.

CONSENT

Request for Approval of Annual Meeting Notice

A list of City committee meetings, along with date and time meetings are held, was presented for approval. Upon approval, the list will be published in the Box News Journal per Utah Code.

Request for Approval of Claims Review Committee

The schedule for councilmembers to approve claims was presented for approval.

Re-Appointment to the Appeal Authority and Appointment to Advisory Council on Aging

It was recommended Jay Naumann be re-appointed to the Appeal Authority Board, and Helen Hansen be appointed to the Advisory Council on Aging.

MOTION: A motion to approve the Consent Agenda as presented was made by Councilmember Thompson, seconded by Councilmember Farr and carried unanimously

PUBLIC COMMENT

Juliana Larsen, Brigham City – Ms. Larsen said sometimes it feels like when the Council decides to wait on something, she doesn't hear anything about it after that. She also said when the Council has a public hearing, they talk about it, then the citizens comment during the public hearing, and then the Council passes the item. She felt there should be a better way the citizens could make comments so they know they have been heard and understood.

Brent Walker, Brigham City – Mr. Walker expressed concern with the splash pad being constructed at John Adams Park. He felt that those that live near this park should have been contacted so they could express their concerns. He and his neighbors do not feel this is a good idea. This is similar to a commercial business in a residential area. He asked the Council to put it somewhere else.

DeAnna Hardy, County – Ms. Hardy was at the work session prior to this meeting where the irrigation system upgrade was discussed. She asked why the people have to pay for someone else's recreation. It was also mentioned that when the federal government deeded the property to Brigham City there was the stipulation that it must be used only as recreation. The federal government was never given those powers. The City should stand up to the federal government for state sovereignty.

Becky Maddox, Brigham – Ms. Maddox agreed with Ms. Hardy. The federal government tries to coerce cities into doing what they want rather than what the state and the citizens of the state think are in their best interests. At some point, some state or community needs to stand up to them.

COUNCILMEMBER COMMENTS

Councilmember Thompson attended a Mosquito Abatement meeting. In Utah, there were 62 cases of West Nile virus this year and four deaths. In the nation there were 60 deaths from this virus. It could be because it was a warmer summer.

Councilmember Jensen attended the Elected Officials training in Logan. They talked about all the new bills. They also talked about water issues and the concerns they had. She asked them if they had any issues with splash pads. They said they did not, they look at them as a well-being for the community. They not only look at water as a revenue, but also how it helps the community. Their numbers were different for 344,000 gallons for a household of four. That made Brigham City's numbers different. She was told it would be about eight households for the splash pad and it would be 800,000 gallons to a million. With their numbers it would be a little over two million.

Councilmember Farr attended the Library Board meeting. They are going to have an individual come and give them a presentation on a system to track books. He recently attended a bicycle meeting. There was discussion on what kind of interest there is in the community for bicycling and what can be done to get the community more interested.

Mayor Vincent announced that the Senior Center received a new Subaru for delivery of Meals on Wheels. When these meals are delivered, many times this is the only person they see.

NEW BUSINESS

Recommended Changes to the Employee Policy and Procedures Manual Regarding Leave Time and Education Assistance

Mr. Roberts approached the Council and stated that the changes to the Employee Policy and Procedures Manual which was approved at the previous Council meeting regarding leave time did not include the Fire Department. Due to their specific schedules, these changes include a tier for annual leave time for that department.

There is currently no limit on how much the City will pay for education assistance. This change sets a limit of \$6,000 per fiscal year for undergraduate courses and \$8,000 for graduate courses.

MOTION: Councilmember Farr made a motion to approve the changes to the Employee Policy and Procedures Manual regarding leave time and education assistance. The motion was seconded by Councilmember Jensen and unanimously carried.

PLANNING COMMISSION BUSINESS

Consideration of Preliminary Plat Approval of the North Forty Subdivision Phases 4, 5 and 6 Located at 1050 North and 500 West

Mr. Bradley came forward and explained that Sierra Homes is under contract to purchase property located at 1050 North and 500 West to construct 38 single family lots in three phases. The phases would be an extension of the current North Forty Subdivision. The subdivision would provide the street and utility connectivity. The electric service to the subdivision will be underground.

MOTION: Councilmember Thompson made a motion to approve the preliminary plat approval of the North Forty Subdivision Phases 4, 5 and 6 located at 1050 North and 500 West. The motion was seconded by Councilmember Jensen and unanimously carried.

ADJOURN TO CLOSED SESSION

A motion to adjourn to a closed session to discuss the purchase, exchange or lease of property was made by Councilmember Thompson and seconded by Councilmember Jensen. A roll call vote was taken with all councilmembers voting aye. The meeting adjourned to a closed session at 7:45 p.m.

The Council returned to an open meeting at 8:57 p.m.

PUBLIC HEARING

Consideration of Resolution Adjusting the FY 2017-18 Budget to Increase Expenditures in the Facility Fund and Public Utility Fund

Mr. Oyler came forward and explained that when the Council authorized staff to bond for the Mantua Reservoir waterline and West Forest Substation for \$9.5M, he mistakenly reduced the amount in the development agreement. This needs to be revised to increase bond proceeds by \$1,465,079. This will come from the public utility fund.

This resolution includes two items that will come from the Facility Fund. One is \$65,000 for the Chamber Building roof. Another is \$234,957 for the investment grade audit. This includes funds for the City Hall HVAC and roof.

The total revision would be \$1,765,036.

A motion to open the public hearing was made by Councilmember Jensen, seconded by Councilmember Farr and unanimously carried.

Juliana Larsen, Brigham City – Ms. Larsen was concerned with the total amount of the bond. She wondered where the third party payment of revenue is coming from to make it balance, and what would happen if that doesn't work out.

Don Dunbar, Brigham City – Mr. Dunbar agreed with Ms. Larsen. He stated that bonds are generally paid for with tax dollars one way or another. He can't afford it.

There were no further comments from the public. A motion to close the public hearing was made by Councilmember Jensen, seconded by Councilmember Farr and carried unanimously.

MOTION: Councilmember Thompson made a motion to approve the resolution adjusting the FY2017-18 as presented. The motion was seconded by Councilmember Farr and unanimously carried.

The meeting adjourned at 8:09 p.m.

The undersigned duly appointed Recorder for Brigham City Corporation hereby certifies that the foregoing is a true, accurate and complete record of the December 7, 2017 City Council Meeting.

Dated this _____ day of _____, 2018.

Mary Kate Christensen
Mary Kate Christensen, Recorder