

**REGULAR SESSION OF THE
BRIGHAM CITY COUNCIL
May 3, 2017**

PRESENT:	Tyler Vincent	Mayor
	DJ Bott	Councilmember
	Alden Farr	Councilmember
	Ruth Jensen	Councilmember
	Tom Peterson	Councilmember
	Mark Thompson	Councilmember

ALSO PRESENT:	Joseph Bach	Fire Chief
	Mark Bradley	City Planner
	Mike Nelsen	Police Chief
	Derek Oyler	Finance Manager
	Marge Porter	Deputy City Recorder
	Jason Roberts	City Administrator

Mayor Vincent called the meeting to order. The Reverence Period was given by Bishop Galvan of the LDS Sycamore Ward. The Pledge of Allegiance was recited.

Approval of Minutes: A motion to approve the minutes of the April 20, 2017 Council meeting was made by Councilmember Jensen, seconded by Councilmember Bott and unanimously approved as distributed.

AGENDA

PRESENTATION OF MAYOR'S 2017-18 BUDGET

RECOGNITION OF EMPLOYEES

New Hires, Police Department and Public Words

CONSENT

Request to Waive Noise Ordinance for Wyatt's War Softball Tournament

PUBLIC COMMENT

COUNCILMEMBER COMMENTS

NEW BUSINESS

Proclamation Declaring May 15-21, 2017 as Police Officers Week

Discussion on RFP Results for Curbside Recycling and Request for Direction on Opt Out Option

Update on Signs and Lights at Mountain View School

Discussion on Location/Site Plan and Funding of Proposed Splash Pad

UNFINISHED BUSINESS

Continued Discussion on Proposed General Plan

Consideration of Ordinance to Approve General Plan

PRESENTATION OF MAYOR'S 2017-18 BUDGET

Mayor Vincent said this was his fourth budget presentation since being elected Mayor. He thanked Mr. Oyler and Mr. Roberts who helped him put the budget together.

Some of the major considerations for the budget are:

- ◆ Capital projects
- ◆ Commercial electric rates
- ◆ Additional full-time paramedic personnel
- ◆ Employee compensation

As he and staff prioritized this budget year's capital projects, they identified factors which have increased the funding available. The budget includes an additional \$3.1 million for capital projects as compared to the prior year; \$1.2 million is for one time funds. The factors include:

- ◆ A significant increase in grant money available.
- ◆ More money in the general fund than is allowed by state law.
- ◆ The purchase price of electricity has been very favorable.
- ◆ Economic development is creating more revenue.
- ◆ There has been an increase in sales tax revenue.

Some of the major general fund capital projects include:

- ◆ Community Center electrical upgrade.
- ◆ New restroom and bowery at Playground Park.
- ◆ City funds accompanied with outside donations for the construction of a new splash pad.

Capital project fund projects include:

- ◆ Significant funding for sidewalk repairs.
- ◆ Two new traffic signals on 500 West at 700 South and Forest Street.
- ◆ A new run-up area and taxi-lane extension at the airport.

During the past year, Brigham City hired a consulting company to analyze the City's electrical structure. Based on the advice of the consulting company and staff, the Mayor felt that two concerns should be addressed in this budget: 1) residential customers are subsidizing commercial customers; and 2) fixed costs of maintaining the City electric grid should be allocated to all customers, not just residential customers.

The Mayor's budget includes three additional full-time paramedics to replace some of the part-time ambulance staff. The Ambulance Department continues to struggle staffing with part-time employees. The increased cost for the new paramedics could be offset by additional revenue from billable supplies. A recent analysis shows that the City is not billing enough to recover the actual costs of supplies. In 2016 Brigham City subsidized the costs of billable supplies by \$19,000.

Brigham City has historically used a market comparison for employee wages and looks at other Utah cities similar to Brigham City to compare wages. A 100% market ratio means that Brigham City pays the average of what comparable cities pay. Brigham City is at 93.3% of market for the year 2017, which is below the average amount paid by the comparable group. In order to maintain a skilled workforce, the Mayor included a 3% merit increase for employees in this year's budget. The merit will be based on the employee's performance rating and will help sustain a solid employee base.

Mr. Oyler came forward and stated that public utility and capital projects are up \$1.2 million from the prior year. This is due to increased revenue from power, water and sewer sales. Also, the City has experienced very favorable costs associated with purchasing power on the market. The overall financial health of the utility funds must be considered when determining project priorities. As the Mayor and staff discussed the capital projects for the utility funds, they looked to future funding needs and also looked closely at current issues. These discussions resulted in a significant portion of funding being reserved for a project at the waste treatment plant in fiscal year 2018-19.

The budget also includes funding for the new West Forest Substation and transmission line from the Southwest Substation. The total cost for the project will be roughly \$4.7 million. It is anticipated approximately \$3.3 million will come from bond proceeds. The bond payments would be made from utility revenue and payments previously allocated to a retiring revenue bond. Even with the additional bond payment, more funding will be available for capital projects in future years. The bonding would be paid back over a 10-year period.

The budget also includes \$2.8 million for relocating a culinary waterline around the Mantua Reservoir which is currently located under the reservoir.

The budget includes funding for three new natural gas back-up generators at Cooley Well, Cemetery Well #2 and the East Substation Control Building. The majority of the funding for this project will come from a federal disaster grant.

The Mayor and staff proposed reserving funds for upgrading the sewer treatment plant, due to upcoming changes mandated by the state. These funds would be spent in fiscal year 2018-19. They also proposed:

- ◆ Water line repairs and maintenance - \$473,480
- ◆ Sewer line repairs and maintenance - \$450,000
- ◆ Electrical meters and system repairs - \$300,000
- ◆ Storm drain system upgrades and maintenance - \$420,000

The total of all proposed utility projects would be \$11,052,000.

Mr. Oyler continued that the budget also includes a transfer from the general fund to the capital project fund of \$875,000 to reduce unrestricted fund balance below the state limit of 25% of yearly revenue. The Mayor and staff compiled a list of projects for the Council's consideration:

- ◆ Reserving funds for a future facility
- ◆ Golf course driving range upgrade
- ◆ Investment grade audit projects
- ◆ Street/road improvements
- ◆ City parking lot improvements
- ◆ Sports complex improvements
- ◆ Any other unfunded capital projects

Mr. Oyler further explained the proposed commercial electric rates the Mayor mentioned. The proposed changes are not to increase funding available for capital projects, it is to allocate the actual costs of providing service to commercial customers.

Four years ago the City implemented monthly customer service fees for residential customers. This was not implemented for commercial accounts. It was proposed a \$13/month customer service fee be implemented for commercial users to cover the fixed costs associated with electrical operation and maintenance. The Mayor is also recommending rate changes in the current 3-tiered structure.

The City's low energy users would see reduced charges and high energy users would see increased charges from the recommended changes. The recommended changes would affect all of the 975 customers in Schedule #6. Analyzing usage over the past 12 months, 472 customers could see increases in their yearly bill; 504 could see decreases. This analysis includes the \$13 monthly customer service fee.

There are only five Schedule #8 commercial customers in Brigham City. They are significant power users on the system. The budget recommends a 2.6% increase in energy and demand charges for these customers. All the proposed electrical rate changes have been presented to the Public Utility Advisory Board and were unanimously approved.

Mr. Oyler illustrated on a chart the general fund department subsidies compared to previous years. The cemetery is traditionally subsidized the least and parks the most. In the proposed 2017-18 there is a significant increase for parks. This is due to the capital projects budgeted in this department. The remaining departments show very little change from the prior year.

Other significant items in the proposed budget include:

- ◆ Increase in fleet purchases of \$125,000 from last year with a total of 30 pieces of equipment being purchased for \$1.38 million.
- ◆ Facility projects include 15 projects totaling \$375,000.
- ◆ Transfer of \$42,280 from the general fund to the Redevelopment Agency. The planned transfer amount from tax revenue was \$25,000, but a shortage of an additional \$18,000 is needed to make the bond payments. This additional shortage was caused from property tax revenue from the project area being significantly less than expected. Property tax revenue was based on estimated property tax values in the project area.
- ◆ Curbside recycling is not in the budget, but would potentially be revenue neutral if the Council elected to move forward with the proposal.

Mr. Oyler reported the changes in revenue in the proposed budget.

- ◆ Sales tax revenue increased approximately \$170,000 from last year's budget.
- ◆ Franchise taxes decreased approximately 2%.
- ◆ Telecom taxes continue to decrease due to increased mobile connectivity and saturation in the telecom industry.
- ◆ Appropriated fund balance is up 2.8% due to the need to get the fund balance below the state authorized limit.

Mr. Oyler illustrated on a graph the total budgeted expenses in the general fund. Percentages are very similar to the prior year. Public Safety accounts for nearly 40% of the general fund expenditures. Administrative expenses are up approximately 6% from the prior year due to increased expenses from the UTA sales tax recognition and more capital projects in the respective departments.

Utility and general funds make up nearly 85% of the total budget.

Mr. Oyler stated that presenting the total budget number can be very misleading due to internal transfers between funds. These must be accounted for twice in the total budget number but are only spent once. The total of all internal fund transfers is just over \$12 million. The total budgeted expenses net of inter-fund activities is roughly \$51.3 million for 2017-18. This is up approximately \$11 million from the prior year. This is due in part to \$1.5 million in federal and state grants. In addition, \$7.5 million is due to the utility projects being requested to do with a bond, and another \$2.2 million is due to fund balance being budgeted for capital projects.

The net difference from the 2016-17 budget is \$623,647.

Mayor Vincent presented the balanced budget to the City Council. He thanked the directors for their support and for making hard decisions when asked to reduce their budget requests.

RECOGNITION OF EMPLOYEES

New Hires, Police Department and Public Works

Austin Fife was introduced as a new police officer. Chief Nelsen presented him with his badge.

Jessika Goyette was recognized as a part-time Grounds Maintenance Worker.

CONSENT

Request to Waive Noise Ordinance for Wyatt's War Softball Tournament

The Wyatts requested this variance to support their hemophilia fundraising softball tournament May 12th until 12:30 a.m.

MOTION: A motion to approve the Consent Agenda was made by Councilmember Thompson, seconded by Councilmember Bott and unanimously carried.

PUBLIC COMMENT

Eve Jones, Brigham City – Ms. Jones said she is in favor of the splash pad. It would be a wonderful thing for the community. The location is nice, but she hoped it would not be open on Sunday because there would be a conflict with parking in the church parking lot. Ms. Jones is on the Recycling Task Force and she has spoken to many citizens about this and not one of them thought it was a bad idea. It should be budget neutral. It would be a great addition to the City. She felt the opt-out option was the best choice because it would increase the users. Ms. Jones is also on the Planning Commission and they spent an entire year going over the general plan. They had numerous meetings and a lot of public comments. They did their very best and she felt it is a great general plan. Ms. Jones discussed the connected trail system in the general plan. As they went through the plan process, more people commented in favor of the trail system than any other item. If the Council is concerned about what the citizens want, this is it. There are numerous grants available for this project. Another option would be to use the excess money in the general fund that is over the allowed state limit.

Tere Moore, President of the Rotary Club – Ms. Moore said about 20 months ago she approached the City Council with a proposal to initiate a splash pad in Brigham City. They have raised \$68,000 for this project. Almost half of that came from Rotary Club members and their businesses. They have also received several grants as well as contributions from private citizens. There has been a lot of public support. There was a task force to determine the location. The consensus was to have it at Playground Park. It is underdeveloped and the City needs to install bathrooms there. The Rotary has tried to raise all the money so there would be no need to raise taxes or to bond.

Juliana Larsen, Brigham City – Ms. Larsen commented on the fund balance money. She explained that the way it gets there is from excess revenue collected somewhere else. If there is going to be that kind of excess revenue, the City should look at the things that have created it and put it back to the benefit of the entire population of the community. Projects are great, but grant money can be a problem. If it is not done right it can be a payback issue and what is developed with it cannot always be maintained.

COUNCILMEMBER COMMENTS

Councilmember Bott said the Youth City Council had a Senior Ball at the Senior Center. He was unable to attend, but he heard it was a lot of fun. They had a big recruiting effort at the junior high and high school to educate the students on what the Youth City Council does.

Councilmember Jensen said she has been busy. There are always things going on in Brigham City. It's not always the City providing the event. The Fine Arts Center is always doing something. The high school is always busy. The Boys & Girls Club always has something going on.

Councilmember Farr attended the Arbor Day Tree Planting Ceremony at the park. A lot of youth participated. He attended the Meals on Wheels Volunteer Dinner. It was nice to honor some of the employees and their work. He also attended an Awards Ceremony for Utah State University Brigham City Campus students. There are a lot of students participating in Brigham City and benefiting from the campus. It has been a great addition to the community.

Mayor Vincent said he also participated in the tree planting at the park. He did not think residents realize how much groups like the Rotary, the Senior Center and the Planning Commission do for the City. At the Meals on Wheels Dinner they said they had over 18,000 volunteer hours and 240 volunteers. He expressed appreciation to the volunteers in Brigham City. He also expressed appreciation to City staff who work very hard with those volunteers. There have been years when the City did not have funds to do any projects. There are some issues that really need to be addressed. The year 2010 was a difficult year for cities throughout the state, but Brigham City was in good shape financially. There are lean years when projects cannot be done. As times get better, the City needs to repair things that need to be done. City staff and the City Council have the citizens in mind when making these decisions.

NEW BUSINESS

Proclamation Declaring May 15-21, 2017 as Police Officers Week

Chief Nelsen and Officer Weeks came to the table. The Chief said when an officer is killed in the line of duty, it is not an agency that loses an officer, it's an entire nation. In 2016 six police officers in the State of Utah were killed, plus a K-9 officer. He read the proclamation declaring May 15, 2017 as Police Officers Memorial Day and the week in which it falls as Police Week. Upon reading of the proclamation by Chief Nelsen, the Mayor signed the proclamation.

Discussion on RFP Results for Curbside Recycling and Request for Direction on Opt Out Option

Mr. Pugsley and Mr. Oyler approached the Council. Mr. Pugsley said in response to the Council's request, they put out a request for proposal for curbside recycling. Three companies submitted proposals. The apparent low bid was Econo Waste; however, 50% of residents must participate to guarantee their bid of \$4.50/month. This does not include an administrative fee.

Pickup would be every other week. Econo Waste would provide one 90-gallon recycle can at no charge to the customer. Customers must keep the can for one year.

Mr. Oyler discussed the financial impact. The biggest impact will be fewer black cans. There are currently 1,130 second black cans in the community at \$7.66/month. He projected that all second cans would be returned at a loss of revenue of \$103,870. It is expected some green cans will also be returned. He estimated 100 cans at \$5,196. He estimated additional administration time at 200 hours per year for an impact of \$6,720. This includes billing processing time and time to answer phone calls and take care of various administrative items.

The positive financial impacts would be a decrease in tipping fees at \$36,917; elimination of daily trips to Hyrum (178 trips/week) at \$19,544; one less trip per day to the county landfill at \$6,517 and decrease labor hours for those trips (\$31,678)

This is a total net cost of \$21,130. The task force estimated 50% of households would opt out. Mr. Oyler stated that the task force and staff recommend charging an administrative fee of \$1.19 per month. As the opt out increases or decrease, it could affect the administrative fee.

Mr. Pugsley said Perry charges \$4.80 plus \$1.00 administrative fee; Tremonton charges \$4.50 with no administrative fee. Their participation started at approximately 50% with the opt out option. It has gradually increased. Mr. Pugsley has heard from individuals that weren't proponents of recycling that once they had the can they loved it.

The following items are allowed in the recycling containers:

Newspaper	Magazines	Paper Egg Cartons	Plastic
Paper Inserts	Office Paper	Paper Grocery Bags	Plastic Bottles
Catalogs	Computer Paper	Juice Boxes	Plastic Tubes
Junk Mail	Carbonless Paper	Soup Boxes	Steel and Aluminum
Envelopes	Phone Books	Milk Cartons	Aluminum Cans
Cardboard	Shoe Boxes	Paper Towel Tubes	Empty Aerosol Cans

In an effort to make curbside recycling feasible and affordable, the task force and City staff recommended the City Council approve an opt-out option. There are several options to get the information out to residents: 1) notification in utility bills; 2) local paper; 3) City website; 4) email blast; 5) social media. Other suggestions from the Council were posting in areas in town and signs at the recycling center.

Mr. Pugsley stated that if the Council approves recycling, the task force and staff recommended the City no longer accept recyclable items at the Compost Site. This is part of the financial analysis and is directly related to staff and equipment hours and the time it takes to take the recyclables to Hyrum. He added that the recyclable bins are highly used. He felt that a large part of the community is pro-active in their recycling efforts. Large metal items, such as washer and driers, could still be dropped there because the City delivers these items to Nucor.

Mr. Pugsley continued that the recycling market is extremely volatile. The current market status is break-even. If the market increases, it may be possible to lower rates. If it decreases, rates may have to be increased. This will be addressed in a contract.

Councilmember Thompson asked if it would be a weekly pickup and if it would be the same day as the regular garbage pickup. Mr. Pugsley replied that it would be picked up bi-weekly, and it would be up to Econo Waste the day of pickup. He could ask them if it would be possible to do it the same day as the regular pickups.

Councilmember Jensen said curbside recycling is a good idea. She felt that if the City is very optimistic on the buy-in, the City should do an opt-in option rather than an opt-out, mainly because it is difficult to get information out to people. Unless the Council is willing to go with a longer period for citizens to opt-out, then she would be willing to go with the opt-out. If the Council is only going to go with 30 days and then opt-out, she was not willing to do that. If the Council is willing to go with 60-90 days or more, she would be willing to go with opt-out.

Councilmember Bott felt that 30 days was not enough and 90 days was too long. He recommended 60 days. That would be two billing cycles to get the word out to the citizens.

Councilmember Jensen said she is the kind of person of "put your money where your mouth is" and if the Council really feels that the community can support and wants to do it, they should opt-in, or give them a year. If the City is going to force them to stay on it for a year, give them a year. If they like it they'll stay, if they don't like it they can get off. This gives the citizens a chance to try it out. It will give them a chance to see what they will be doing once the bins are gone. It gives everyone an opportunity and no one can say the City is not being fair.

Councilmember Peterson asked if the contract with Econo Waste will be for a year. Mr. Pugsley said most cities have the refuse collection and recycling in the same contract, with a small increase each year. He said he did not want to renew the contract every year. Councilmember Peterson agreed, after the first year. He suggested trying it for one year to see what the participation is and if the City is having to fund it.

MOTION: Councilmember Peterson made a motion to move forward with curbside recycling with a one-year contract with an opt-out proposal and give staff 90 days to get the information out to the citizens, then if it works out a 5-year contract will follow. The motion was seconded by Councilmember Thompson. Councilmember Bott, Councilmember Peterson and Councilmember Thompson voted aye; Councilmember Jensen voted nay.

Update on Signs and Lights at Mountain View School

Mr. Pugsley presented pictures of proposed signs near Mountain View School. Four signs would be placed along 700 South by 500 East and between 600 and 700 East. These would be solar powered signs that would be activated by volunteers. There are options that would not require volunteers. These signs are approved without requiring school crossing guards. They would cost \$1,273.50 each. Staff will bring a budget revision to the next City Council.

Councilmember Thompson asked if the City has an agreement with the school for volunteers. Mr. Pugsley replied that the City does not have a written agreement. There has been verbal commitment from parents.

Councilmember Jensen reminded the Council that Lakeview and Foothill have previously approached the Council with concerns and they were not addressed. This will set a precedent, which she said is a good precedent. The Council should be prepared for other schools to come to the Council.

Mayor Vincent said he mentioned in the last meeting that this is a beginning, but it needs to continue to the other schools.

Mr. Roberts said staff will get the signs installed as soon as possible.

Discussion on Location/Site Plan and Funding of Proposed Splash Pad

Mr. Pugsley said the task force put a lot of time and effort into this, as well as a lot of field work. They recommended Playground Park as the future site for the Brigham City splash pad.

Staff has been working to make sure everything will work onsite. There are existing utilities on the site so it can operate off the existing water system. It would be equivalent of approximately nine homes during the summer months. The pad would be activated so people can push a button to run the features, and turn off after a certain amount of time.

There are no restrooms at the park, so some will need to be constructed. This is included in the cost.

Mr. Oyler said there is \$140,000 in the budget for a restroom and bowery. Of that, \$50,000 is being donated from a undisclosed source for help with the construction of the restroom. The construction of the splash pad is estimated to be \$156,000, of that \$70,000 will be donated. The two projects combined would cost \$176,000. This has been budgeted in the Mayor's proposed budget to come out of the general fund balance.

Mr. Roberts added that the \$50,000 donation has been brought forth as a possibility. Other possibilities are also being explored. It is not sure whether the money will be available for the bowery.

Mayor Vincent said the Rotary initially wanted the splash pad at Rotary Park. However, when staff and the task force did an analysis and recommended Playground Park, the Rotary was very willing to work with the City. They have been great to work with.

Mr. Pugsley said they are also recommending a 6' slatted privacy fence between the park and the neighboring church.

Councilmember Thompson said the City gives task forces assignments and he felt it is wise for the Council to listen to the task force unless there is an overriding reason not to. They put a lot work into it, more than the Council has.

Councilmember Farr asked if staff could get a comparison of the donations for the splash pad and pickleball courts and what the City contributed. Mr. Oyler will bring that information to the budget work session.

Councilmember Bott recommended moving forward with a splash pad and Playground Park. Councilmember Thompson agreed.

Councilmember Jensen said one of the things she said when she ran years ago was that she would treat the City the way she treats her own checkbook and savings account and investments. She realized there is a lot of support for the splash pad, just like there was a lot of support for the skate park and pickleball courts. When she looked at pickleball parks, she looked at it as an investment, a financial investment and a community health investment. She thought maybe it would help Hampton Inn get filled or help Corbin's Restaurant. She did not look at it as recreation; she looked at it as how it would help other situations the City is in. One of the things she noticed as the Council received emails from citizens is that some of the things they said were interesting. They said they go all the way to Harrisville; they go all the way to Tremonton and take their kids and spend the day. She thought they enjoyed the splash pad and go out of town to do so, they spend the money and time to leave Brigham City to do these things. Some of the emails said this is a way for young mothers to go take their children and not have to worry too much about something happening to them. This bothered her. She has been a big proponent of the swimming pool for a reason. She knows a lot of youth and adults that do not know how to swim and have lost their lives because they didn't have the culture to teach them that it was important. Her idea of a splash pad, is how can it be a good investment and have people get what they want. She's not the kind of person that falls over because someone is breathing down her neck and saying I can't have it. She looks at it and thinks about how it can be a win-win situation. About five years ago the pool staff approached the Council and said the pool needed some new amenities and others needed to be fixed. The City has fixed some things and tries to keep the rates down so people of all incomes can go there. There hasn't been a facelift yet, just maintenance on a pool that the City has had for almost 20 years. She thought the City should try to combine the pool and splash pad. There is infrastructure and bathrooms there. She wondered if the City should charge for it. She has noticed that when the City has community buy-in, people take care of things. She is in favor of the splash pad, but not at Playground Park. She has gone to City departments and asked them what they want and don't want in the budget and Public Works and the Parks Department said they do not want any more green space because they can't man it unless the City hires more people; they can't fertilize it and keep it up. They said the same thing about the bathrooms. If the City is going to add another bathroom, they should look at existing bathrooms to try and keep them from being vandalized.

Councilmember Peterson agreed with Councilmember Thompson. The Council should listen to the task force. However, he has had probably 20-30 people tell him they love the idea of a splash pad, but

Playground Park is not the place for it. Only those in attendance at the meeting and that voiced their opinion have stated that it is a good location, and a few of those were Rotarians. They preferred Constitution Park, but when he asked them to take that out of the equation was Playground Park the right place, they still said no, but he thought that was probably because there were no restrooms or bowery. He was concerned about the amount of shade at the park. He did not think there should be shade on the splash pad; it should be surrounding it, but not on it. Some said it should be at the future sports complex, most said Pioneer Park, others said John Adams Park. If the bathrooms and bowery are budgeted, it alleviates his main concern, although he was still concerned with parking in the church's parking lot. He suggested a fence on 200 East be installed.

Councilmember Bott said the task force visited every park in the City. They felt the splash pad should be centrally located in the City within walking distance, so not a lot of parking would be required. The shading was addressed and they felt removing the one tree would make it sunny all the time. The bowery would be in the shade. They looked at Pioneer, John Adams, Discovery, Constitution, Snow, Horsley – all the parks.

Mayor Vincent said he has had at least 20 citizens tell him it should not be at Pioneer Park. Councilmember Bott said people want it there because that is where everyone goes. However, that is why he did not think it should be there. Young mothers and children will go to the splash pad and Pioneer Park participants are mostly adults and teenagers. In addition, it is almost overly used and many times there is not enough parking.

Councilmember Bott said Playground is centrally located, is within walking distance and the park needs upgrades anyway. It is a quiet neighborhood and there are not any major roads surrounding it.

Mr. Pugsley said staff wanted the Council to be aware of the task force's recommendation so they can keep it in mind while going through the budget process. They will work with whatever the Council decides. He added that if the location changes at this point everything will need to be looked at, such as utility costs. For example, if it was at Constitution Park it would cost \$30,000-\$40,000 to lift the sewer where it needs to be.

UNFINISHED BUSINESS

Continued Discussion on Proposed General Plan

Councilmember Peterson reviewed the proposed changes he discussed with Mr. Bradley in a previous meeting.

Page 13 – Eliminate “at 200 South is preferred and” on bullet points to read “*The Fronrunner Station should be mixed use.*” Mr. Bradley stated that this section is referencing the comments from the survey and open houses and represents a majority comment. He asked if they would like that information noted more clearly or removed as presented by Councilmember Peterson. Councilmember Bott preferred to go with Councilmember Peterson's recommendation.

Page 23 – He reworked the zoning requirements, specifically the Highway Commercial. He could not find a definition for that. He assumed it was large scale commercial. Mr. Bradley said Highway Commercial is typical along highways. He read a draft definition, “*Caters to the highway service and retail areas and are generally located along Interstate 15 and the interchange locations extending along a portion of Highway 13, Forest Street and Highway 91 (1100 South). Such areas should be zoned general Commercial and Highway Commercial in the future.*”

Councilmember Peterson indicated on a map his suggested changes, including a 1400 West road and eliminating 1100 West in the Cottonwood Grove area, modifying the Transit Oriented Development to Office R&D and Light Industrial, adjusting the Multiple Medium Residential Density Housing.

Mr. Bradley said staff recommends 1100 West remain. After further discussion Councilmember Peterson suggested eliminating the north road and removing the agricultural road.

Highway Commercial will stay the same; Agricultural will stay the same. Eliminate the diagonal road connecting 1100 West to 1200 West crossing the railroad track, and include 1400 West.

Page 25 – Change Goal #3 to read, “Plan for a specific Frontrunner train station location at 200 South “*or 1100 South depending upon updated study results*” and prepare surrounding land uses for eventual arrival of the train.

Under Item #3 add “may” and remove the “s’ from represents to it reads, “Box Elder High School’s proximity to the train station may represent an opportunity....”

Page 26 – This is a map of the Frontrunner Station service area. Councilmember Peterson requested a second map be added with the 1100 South location.

Page 39 – Remove Paragraph 7A regarding public restrooms as the Council agreed to add a restroom on Playground Park.

Page 41 – Remove Paragraph 10 regarding unique light fixtures in the downtown area. Remove Paragraph 12 to evaluate rerouting trucks to 100 East and 100 West.

Page 45 and 46 - Remove “*and reduce the speed to 30 mph*” in sentence #1 regarding the USU Campus Area.

Page 53 – Remove this page. This is a map that shows the trucks being rerouted to 100 East and 100 West.

Page 54 – Paragraph #2, change 100 West to 500 West. There is more pedestrian traffic on 100 West due to the Post Office and Smith’s. Remove Paragraph #3, Short-Term Strategy.

Page 56 – Eliminate the last two sentences of the second Paragraph under Strategy #1. Remove Paragraph F.

Page 60 - Remove diagonal road.

Page 62 and 63 – Add proposed FrontRunner Station in Perry/South Brigham and add “s” to Station in legend.

Page 64 – Add additional FrontRunner Station.

Page 81 – Eliminate Paragraph #4. This was Councilmember Jensen’s concerns regarding creating public/private partnerships to buy, refinance and sell homes.

Page 93 – Eliminate “*an overpass or underpass or*” in Paragraph #4. He agreed that the City should look at trails, but did not think the City would fund overpasses or underpasses.

Page 101 - Remove Strategy #2 under Goal 5 regarding natural gas. He has a natural gas vehicle and does not like it. Remove paragraphs #6 and #7 under the same goal. Paragraph #6 said the State Legislature is already trying to strip down Building Codes. Paragraph #7 regarding wood burning stoves is a sensitive subject.

Mr. Bradley reviewed recommended changes given to him by Councilmember Jensen.

Page 12 – Replace fourth bullet under South Main to state “*Trucks and high volume traffic changes the small town feel.*” In the same sentence remove “*East*” and add “*east of Forest Street*” to read “*Trucks and traffic are contrary to the small town feel east of Forest Street.*” On the 7th bullet remove “*long term*” to read “*Long term gateway to the community.*”

Page 13 – The fifth bullet reads, “*Splash pads and ice skating rinks have citizen support.*” Mr. Bradley explained that it was those that were involved in the surveys, focus groups and open houses. Mr. Roberts said at the beginning of these bullets it states that these are items that were major points from the first round of surveys and focus groups. Councilmember Jensen said she wanted to depict the accuracy and it shouldn't say the residents of Brigham City support this. It is not a true depiction. Mr. Bradley recommended it be changed to, “*Interest in splash pads and ice skating rinks.*” The Council agreed.

Page 14 – Change “*Residents would like to see planted medians...*” to “*Participating residents favored planted medians on Main Street...*”

Page 15 – Councilmember Jensen felt that “*Develop a City-wide trail system*” meant it needed to be built now. Mr. Bradley recommended changing the language to “*Develop a plan for a City-wide trail system.*” Councilmember Jensen said the City already has a trail system outside the City. Mr. Bradley said there is an old master plan that shows different trails, but not one that connects everything together, that is what the task force tried to work on. Councilmember Jensen expressed concern with trying to connect everything inside the City because it cannot be supported financially and the City would have to go into people's properties. Mr. Roberts said eminent domain is not allowed for trails. Mr. Bradley said the plan is a long-term plan and councils can look at phasing and how to connect trails and that it is not an immediate thing. Councilmember Jensen agreed with the suggested terminology.

Page 27 – Goal 4, Paragraphs #2 and #5 add “*natural low maintenance*” in front of trails.

Page 30 – Change “*intimidating*” to “*can be intimidating*” in the center of the last paragraph.

Page 32 – Reword last sentence of Paragraph #1 to “*The intersection should be changed to a roundabout to address its uniqueness, to improve safety, and be designed in a manner to accommodate truck movement and proper snow removal.*”

Page 34 – Add “*low maintenance*” in front of trail under #7.

Page 37 – Remove Paragraph #8 referring to downtown lighting. Remove Paragraph #10 regarding public restrooms. Remove the last two sentences in Paragraph #13. Remove Paragraphs #1B and C under Goals and Strategies. Reword Paragraph #3A to “*Explore the use of low maintenance medians to psychologically slow down drivers and integrate pedestrian.*”

Page 38 – Remove Paragraph #4D, regarding a downtown splash pad and/or ice skating rink downtown. In Paragraph #4F replace “*establish*” with “*consider establishing a Wi-Fi system...*” for downtown area.

Page 40 – Remove the two arch pictures.

Page 44 – Paragraph #3, replace “*include*” with “*consider.*” In Paragraph #4 replace “*Create incentives*” with “*Explore incentives.*”

Page 49 – Change the second paragraph under #1 from “*negatively affects*” to “*creates an impact.*”

Page 52 – Change the title of the Goals and Strategies from “*Divert Truck Traffic off Main*” to “*Explore Options to Divert Truck Traffic off Main.*”

Page 57 – Under Strategies for Main Street, Paragraph #1 replace “*construct*” with “*explore*” and reword (1) to “*installation of a low maintenance median.*” Remove Paragraph #3. Under Strategies for Residential Streets replace “*Create*” with “*Consider.*”

Page 58 – Change “*planted median*” text in both upper picture and cross section to “*low maintenance median*” and remove plants from picture.

Page 59 – Replace picture with more applicable picture for Brigham City. In Paragraph #1 replace “*Add*” with “*Consider adding.*” Remove the last sentence of Paragraph #3.

Page 61 – Add “*Eliminate the Deferral System*” with “*Evaluate and update the Deferral System.*” Reword the last sentence of the same paragraph from “*Exceptions will have to be approved by the Appeal Authority or the Engineering Department as with any other deviation from zoning standards*” to “*Consider having exceptions reviewed...*”

Page 66 – Replace picture of something that represents Brigham City. Change “*Ensure public health and safety*” to “*Consider public...*”

Page 76 – Remove Paragraph #4 under Goal #1 and Paragraph 3 under Goal #2.

Page 82 – Reword Paragraph #2 to state “*Brigham City leaders should regularly meet...*” referring to USU Brigham City Campus Dean.

Page 86 – Change “*The top priority issues include:*” to “*Key interests of the residents include:*”

Page 91 – Reword Paragraph #3 under Goals & Strategies to “*Develop a plan for a City wide trail system and work on it in phases based upon funding and resources.*” In Paragraph #2 under Strategies replace “*Adopt*” with “*Consider adopting...*”

Page 93 – Paragraph #4, remove “*...an overpass or underpass or...*” Replace “*Enhanced*” with “*Ensure.*”

Page 104 – Remove “*north and south in the City*” for locations of two future fire stations.

Page 106 – Add Strategy #5, “*Continue to research and explore new water sources.*” Remove Goal 8, Develop a Fire Department Training Facility and Goal 9, Develop Satellite Fire Stations in the North and South Sections of the City.

Consideration of Ordinance to Approve General Plan

MOTION: Councilmember Peterson made a motion to approve the General Plan as amended, seconded by Councilmember Bott. A roll call vote was taken.

Councilmember Bott – aye

Councilmember Farr – aye
Councilmember Jensen – aye
Councilmember Peterson – aye
Councilmember Thompson – aye

The motion unanimously carried.

The Council scheduled tentative budget work sessions for May 18th at 5:30 p.m. and June 1st and 15th at 5:30 p.m. with approval during the June 22nd regular Council meeting.

The meeting adjourned at 10:46 p.m.

The undersigned duly appointed Recorder for Brigham City Corporation hereby certifies that the foregoing is a true, accurate and complete record of the May 3, 2017 City Council Meeting.

Dated this _____ day of _____, 2017.

Mary Kate Christensen
Mary Kate Christensen, Recorder