

**BUDGET WORK SESSION OF THE
BRIGHAM CITY COUNCIL
May 18, 2017**

PRESENT:	Tyler Vincent	Mayor
	Tom Peterson	Mayor Pro Tem
	DJ Bott	Councilmember
	Ruth Jensen	Councilmember
	Mark Thompson	Councilmember

ALSO PRESENT:	Joseph Bach	Fire Chief
	Dave Burnett	Public Power Director
	Mary Kate Christensen	City Recorder
	Paul Larsen	Community Development Director
	Kristy Law	Community Activities & Services Director
	Mike Nelsen	Police Chief
	Derek Oyler	Finance Manager
	Tyler Pugsley	Public Works Director
	Jason Roberts	City Administrator

EXCUSED:	Alden Farr	Councilmember
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Councilmember Peterson, as Mayor Pro Tem, conducted the meeting.

Mr. Oyler reviewed the revenues and expenses showing a difference from last year's budget.

General Fund Revenue

- Property Tax, Sales Tax, and UTA Sales Tax – the budgeted amount of revenue is from the prior year's actuals.
- Franchise Tax – Up an additional \$6,000, but the cell phones taxes are down \$41,000 from the prior year. The net total is \$13,000.
- Licenses and Permits – There has been a significant increase in building permits. The number is based on prior year's actuals. The 2016-17 numbers are looking significantly higher than this.
- Federal Grants – Decrease due to the 1100 South 1100 West intersection in last year's budget.
- Ambulance Services – Decreases due to an error of assuming every intermediate level call would be billable at a paramedic rate.
- Misc. Revenue – Increase due to two donations for projects.
- Fines & Forfeitures – Decrease over time in citation revenue.
- Senior Citizen Revenue – Slight increase in state and federal grants.
- Contributions and Transfers – Increase due to the increase in utility funds. The majority of this is from economic development projects that are underway in the City.
- Appropriated Fund Balance – Increase for the splash pad and restrooms.

General Fund Expenses

- Mayor's Office – Additional money for travel and for the Wasatch Regional Council fees.
- Human Resources – Worker's Compensation Fund fees continue to increase.
- Administration – Elections were not in last year's budget and added utility expenses for general fund buildings.
- Risk Management – Projected decrease in claims.

- Police Department – Additional employee insurance costs due to change in demographics of employees; salary changes to help with compression; additional funds for fleet maintenance payments.
- Fire Department – Shows an overall decrease because the big ladder truck was paid off this year. There is an increase in the overtime line and part-time wages.
- Ambulance Department – Increase in overtime line and Medicaid patients and three new full-time employees.
- Community Development - Decrease in group insurance due to change in demographic of employees.
- Inspection - \$10,000 increase in overtime.
- Streets – Class C maintenance money was decreased. Historically, the City has tried to keep 80% ratio of the money toward projects and 20% for personnel. This increased a little last year; it is now down to where it has been historically.
- Swimming Pool – Increase in temporary employee wages to try and get employees to return this year.
- Museum-Gallery – Decrease in facility charges.
- Senior Citizens – Slight increase in program costs.
- Transfers – Increases for the Academy management agreement, Safe Routes to School Sidewalk grant to install sidewalk in the southeast portion of the City for safe schools. It is expected the City will receive significant grants. They will be a 75/25 match.

Three Additional Employees for Fire Department

Chief Bach explained that they are trying to achieve a balance between the part-time employees and the fulltime employees. There are seven people on duty everyday 24/7. Of those seven positions, two are fulltime and the other five are part-time. It is difficult to keep part-time employees that are working 24/7. They have been successful at recruiting people, but the recruiting pool is getting smaller and smaller for skilled people. Their call volume continues to increase. They have 7-8 calls per day, and some of them overlap.

Proposed Capital Improvement Projects

General Fund	Projected Cost	Offset	Net Effect to Budget
Community Center Electrical Upgrade	\$162,400	Grant	-0-
Restroom and Bowery Improvements at Playground Park	\$140,000	(\$50,000) from donations	\$90,000
Splash Pad	\$156,000	(\$70,000) from donations	\$86,000
SQL Server Cluster for Database Redundancy	\$26,000		\$26,000
Playground Equipment ADA Access	\$5,000		\$5,000
Downtown Christmas Lights Upgrade	\$20,888		\$20,888
Pioneer Park Ballfield Nets	\$14,000		\$14,000
Baron Woolen Mill Cleanup	\$50,000	(\$25,000) from Disaster Fund	\$25,000
Remove Cedar Trees at Cemetery	\$25,000	Cemetery	-0-
City Project Funds			
New Facility	\$875,000		\$875,000
General Plan Re-Write	\$80,000	Grant	\$40,000
City's Match for Traffic Signals at Forest St and 700 South	\$45,000		\$45,000

Repair of Sr. Center Walk-In Freezer/ Refrigerator	\$4,500		\$4,500
Swimming Pool Cover			
Golf Cart Paths	\$10,000		\$10,000
Water System Upgrade at the Golf Course	\$29,000		\$29,000
Playground Equipment Upgrades	\$15,253		\$15,253
Public Utility Funds			
Natural Gas Backup Generators at Cemetery #2 and Canyon View and East Substation Control	\$825,000	FEMA Grant	\$550,000
Mini Excavator	\$80,000		\$80,000
Penstock Road Repair	\$120,000		\$120,000
Linda Way Waterline; Westland to Grandview	\$132,080		\$132,080
400 North Water Line; Mountain View to Grandview	\$133,000		\$133,000
Waterline Around Mantua Reservoir	\$2,800,000	(\$2,800,000)*	
Pipe Burst at 50 West from 300 South to 650 South	\$450,000		\$450,000
Reserve Funding for Treatment Plant Upgrades in FY18-19	\$836,475		\$836,475
Service Center Road Reconfiguration	\$15,000		\$15,000
New Transmission Line from the Southwest Substation to the new West Forest Substation	\$4,671,609	(\$4,671,609)*	Unknown
2,400 Meter Installations	\$185,000		\$185,000
SCADA Capacitor Banks	\$10,000		\$10,000
Lower Hydro Automation	\$70,000		\$70,000
Lower Hydro Needle and Seat Valves	\$20,000		\$20,000
800 West Curb and Gutter around Train Depot	\$140,000		\$140,000
500 East Storm Drain Replacement, 850 South to 950 South	\$130,000		\$130,000
Frog Pond Ditch Piping, 500 West to Bend	\$150,000		\$150,000
RDA/EDA Funds			
Industrial Way Road Reconstruction	\$594,450		\$594,450

*These projects will be part of a proposed revenue bond.

Waterline Around Mantua Reservoir

Mr. Pugsley came forward and explained the waterline around Mantua Reservoir. In 1961, cement waterlines were installed under the reservoir. There is no way to visually inspect this line. If this line develops a leak, it would be a direct conduit to contaminate the City's entire drinking water system. There have been several breaks on the penstock line, which is the same type of material and same timeframe of construction. If it went down Brigham City would lose that water for months, until an emergency line could be built.

Pipe Burst at 50 West from 300 South to 650 South

Mr. Pugsley said this sewer line was constructed in the 1960s. When staff inspected it using a camera, there were several fractions throughout the line. This is a backyard line and the City has spent thousands of dollars every year treating the line. They are proposing pipe bursting the sewer mainline in that area to eliminate backyard excavations.

The Council scheduled another work session for June 1st at 5:30.