

ANNEXATION PETITION CHECKLIST

REQUIREMENTS:

1. File petition with City Recorder. The following must accompany the petition:

_____ Signature of property owners.

_____ An annexation map prepared by a licensed surveyor.

_____ A copy of notices sent to affected entities:

- Bear River Health Department
- Bear River Water Conservancy District
- Box Elder County
- Box Elder Mosquito Abatement District
- Box Elder School District

_____ Filing Fee \$100

2. On date of filing, deliver a copy of the petition to the clerk of Box Elder County.
3. Request a proposed zoning district.

NOTES:

1. Process must comply with Utah Code.
2. Proposed annexation area must be contiguous to city boundaries.
3. Proposed annexation area must cover a majority of the private land area within the proposed annexation.
4. Proposed annexation area must be equal in value to at least 1/3 of the value of all private real property within the area proposed for annexation.
5. Once petition is filed, it continues with the process outlined by Utah Code.

**PETITION TO INCREASE THE CORPORATE LIMITS OF
BRIGHAM CITY BY ANNEXATION**

The undersigned, property owner of a parcel or a portion thereof, within Box Elder County, hereby petition the City of Brigham City to annex that portion of the below described property, pursuant to section 10-2-403 of the Utah State Code, 2018.

Description of the proposed property to be annexed:

LEGAL DESCRIPTION OF PROPERTY ATTACHED

Signed this _____ day of _____.

Property Owner

State of Utah
County of Box Elder

On the _____ day of _____, 2018, personally appeared before me the above signers of this petition, who duly acknowledged to me that (they, he, she) executed the same.

Notary Public

NOTE: The Annexation Petition Checklist must be submitted with the petition.