

**REGULAR SESSION OF THE
BRIGHAM CITY COUNCIL
August 19, 2021
7:00 P.M.**

PRESENT: Tyler Vincent Mayor
D.J. Bott Councilmember
Joe Olson Councilmember
Tom Peterson Councilmember
Robin Troxell Councilmember

ALSO PRESENT: Christina Boss City Recorder
Mark Bradley City Planner *via Zoom*
Dave Burnett Public Power Director *via Zoom*
Mike Christiansen City Attorney
Mike Nelsen Police Chief
Derek Oyler Finance Director
Tyler Pugsley Public Works Director
Jason Roberts City Administrator
Elizabeth Schow Library Director

EXCUSED: Alden Farr Councilmember

Mayor Vincent called the meeting to order at 7:00 p.m. The Reverence Period was given by Bishop Whitaker and the Pledge of Allegiance was recited.

AGENDA

CONSENT

Request for Approval of August 12, 2021 City Council Meeting Minutes
Request to Write-off Accounts Due to Bankruptcy or Being Sent to Collections

PUBLIC HEARING

Consideration of Resolution Approving FY 2021-22 Final Budget
Consideration of Ordinance Vacating Out-Flow Sewer Pipeline Easement Located in Northview
Subdivision Phase 2 Area at 800 West and 425 North

SCHEDULED DELEGATION

Deer Encroachment Problem
Peach Days Update

**PUBLIC COMMENTS FROM BRIGHAM CITY RESIDENTS AND THOSE PAYING
PROPERTY TAXES IN BRIGHAM CITY**

COUNCILMEMBER COMMENTS

ACTION ITEMS

Consideration of Update to Employee Policy and Procedure Manual Chapter 9-17, Longevity Program and
9-18, Longevity Retirement Program
Consideration of Final Plat Approval for Cardamine Subdivision Phase 1 Located at 500 West and 1325
North

ADJOURN TO REDEVELOPMENT AGENCY MEETING

Approval of June 17, 2021 RDA Minutes
PUBLIC HEARING to Consider Resolution Approving FY 2021-22 Final Budget
Consideration of Resolution Authorizing the Extension of Collection of Tax Increment for Additional
Two Years in the NW EDA Area Due to COVID-19 Emergency

**ADJOURN TO CLOSED SESSION TO DISCUSS THE PURCHASE, EXCHANGE, OR LEASE
OF REAL PROPERTY**

Mayor Vincent excused Councilmember Farr from the meeting.

CONSENT

The Consent items were approved after Mr. Oyler's introduction to the Public Hearing item due to the inclusion of only the minutes in the original motion.

PUBLIC HEARING

Consideration of Resolution Approving FY 2021-22 Final Budget

Mr. Oyler came forward and stated the Mayor presented the budget on May 6, 2021. Since then, Council had several budget work sessions, and a truth in taxation public hearing was held on August 12, 2021. The only changes to the proposed final budget from the Mayor's budget were the inclusion of property tax information and the delay of two utility fund projects in order to complete a water line project on Highland Boulevard.

CONSENT

Approval of August 12, 2021 City Council Meeting Minutes

Request to Write-off Accounts Due to Bankruptcy or Being Sent to Collections

A list of accounts totaling \$1,214.13 was presented to be removed from the City's system due to customers taking out bankruptcy or being sent to collections.

MOTION: A motion to approve the Consent agenda was made by Councilmember Peterson. He noted the date of the minutes on the Agenda was August 12, 2021 and should have been August 5, 2021. The motion was seconded by Councilmember Bott, and carried unanimously.

PUBLIC HEARING (continued)

Consideration of Resolution Approving FY 2021-22 Final Budget

A motion to open the public hearing was made by Councilmember Peterson, seconded by Councilmember Bott and carried unanimously. There were no public comments. A motion to close the public hearing was made by Councilmember Peterson, seconded by Councilmember Olson and carried unanimously.

Mayor Vincent stated the motion on the item would be heard after Action Item #1, Consideration of Update to Employee Policy and Procedure Manual Chapter 9-17, Longevity Program and 9-18, Longevity Retirement Program.

Consideration of Ordinance Vacating Out-Flow Sewer Pipeline Easement Located in Northview Subdivision Phase 2 Area at 800 West and 425 North

Mr. Bradley introduced the item stating the final plat was approved by the Council in May. An old easement was discovered during the subdivision process and needed to be vacated. He displayed the plat showing the old sewer line and the replacement line which was tied into the system.

A motion to open the public hearing was made by Councilmember Olson, seconded by Councilmember Peterson and carried unanimously. There were no public comments. A motion to close the public hearing was made by Councilmember Bott, seconded by Councilmember Olson and carried unanimously.

MOTION: Councilmember Olson made a motion to approve the Ordinance vacating the out-flow sewer pipeline easement located in Northview Subdivision Phase 2 area at 800 West and 425 North. The motion was seconded by Councilmember Bott. Councilmember Peterson asked if there were additional land drains in the area. Mr. Pugsley approached the podium and stated some of the older clay tile land drain systems were unknown. Staff did not have concerns with land drains for the development.

Roll Call:

Councilmember Olson Aye

Councilmember Bott	Aye
Councilmember Peterson	Aye
Councilmember Troxell	Aye

SCHEDULED DELEGATION

Deer Encroachment Problem

Mr. Baird approached the table and displayed his presentation on the screen. He asked the City Council, Mayor, and City staff to develop a plan for management of the deer encroachment into residential neighborhoods and gardens. He spoke on behalf of the residents in the area of 800-900 West and 200-700 South. Mr. Baird displayed pictures of the damaged or destroyed gardens and the efforts to combat the problem. Gae Frandsen came to the podium to detail her experiences with deer on her property. She was also concerned there would be an accident with the deer population and high school traffic. Mr. Baird stated the Division of Wildlife Resources (DWR) would not take action unless the City submitted a management plan.

Mayor Vincent explained this issue came up several years ago and the idea of a bow hunt had been considered. DWR wanted experienced archers who would have to pass a test. Some community members were upset at the thought of arrows being shot near their property and the deer not being fully killed. At that time, they had also discussed netting and removing the animals and found it to be costly. Mayor Vincent stated staff could reach out to DWR and look into available options.

Paul Glauser approached the podium and offered his services for a mentor type of archer program for youth. The deer herd currently reside on his property. He requested permission be required for any access to his property. He expressed his support for the City and the DWR on this issue.

Peach Days Update

Ms. Holdaway was unable to attend the meeting to discuss the Peach Days update.

PUBLIC COMMENTS

Barry Richardson – Mr. Richardson thanked the City for installing the radar speed sign on 600 East. He encouraged installing a stop sign or another speed limit sign.

COUNCILMEMBER COMMENTS

Councilmember Olson – attended the UAMPS conference and learned a lot about municipal power supply and different approaches states are taking. What he heard and learned reaffirmed his belief that Brigham City is headed in the right direction.

Councilmember Bott – reminded the Council that the Tournament of Champions (TOC) was coming up and stated ESPN would be covering the event. Ms. Wolford previously estimated 3,000 people would be in Brigham for the event. Councilmember Bott felt Brigham City was fortunate to be the home of the TOC and mentioned the great potential for tourism. He attended the Police Department Awards Banquet and recognized the Department's outstanding officers.

Councilmember Peterson – was disappointed to have missed the banquet. He attended the UAMPS conference and was excited for Brigham City to be in position for the carbon free power project. He appreciated the foresight of UAMPS and the Public Power Director, Dave Burnett, who broadened the City's portfolio and were looking to the future to try and mitigate energy costs for the citizens.

Councilmember Troxell – echoed the previous comments regarding the UAMPS conference. She stated the information was valuable as it will aid in the decisions the Council has to make in the future. She also regretted missing the banquet. Councilmember Troxell stated CERT is offering basic first aid training to the public on August 25th at 6:30 p.m. at the Fire Station. In February they will offer a training to become

CERT certified. They will also have a booth at Peach Days on West Forest. She recognized the Recreation Department for their work during the TOC.

Mayor Vincent – talked about City programs and events and the work it takes to make them successful both from City staff and from volunteers. Mayor Vincent attended the Police awards banquet and expressed his admiration for the police officers. He was humbled to receive a distinguished service award at the banquet. Mayor Vincent received a letter from the Health Department that encouraged people to respect one another in their choice to wear or not to wear a mask.

ACTION ITEMS

Consideration of Update to Employee Policy and Procedure Manual Chapter 9-17, Longevity Program and 9-18, Longevity Retirement Program

Mr. Oyler reviewed the proposed Chapter 9-17, Longevity Program, for employee reimbursement of eligible travel expenditures:

Years of Service	Maximum Reimbursement Amount
5	\$500
10	\$1,000
15	\$1,500
20	\$2,000
25	\$2,500
30+	\$3,000

Chapter 9-18, Longevity Retirement Program, would award full-time employees \$200 for every year of full-time service upon URS retirement. Employees would be eligible for the award one time and only for the years of service to Brigham City.

Councilmember Bott asked if the cost of hiring and retraining employees would be exponentially higher than the proposed benefit. Mr. Oyler confirmed hiring and retraining employees was 2 to 4 times the cost of an average annual salary. The cost of the annual longevity benefit would be one-half of the cost to replace an employee. Councilmember Olson felt the policy could be widely interpreted so as to not only benefit those employees who want to travel but also offers reimbursement of different types of recreation. Councilmember Troxell also supported the policy. Councilmember Peterson thanked Mr. Oyler for his help in putting the policy together.

MOTION: Councilmember Bott made a motion to approve the update to the Employee Policy and Procedure Manual Chapter 9-17, Longevity Program and 9-18, Longevity Retirement Program. The motion was seconded by Councilmember Olson.

Roll Call:

Councilmember Olson	Aye
Councilmember Bott	Aye
Councilmember Peterson	Aye
Councilmember Troxell	Aye

MOTION: Councilmember Olson made a motion to approve the Resolution approving the FY 2012-22 Final Budget. The motion was seconded by Councilmember Bott.

Roll Call:

Councilmember Troxell	Aye
Councilmember Peterson	Aye
Councilmember Bott	Aye
Councilmember Olson	Aye

Consideration of Final Plat Approval for Cardamine Subdivision Phase 1 Located at 500 West and 1325 North

Mr. Bradley said Phase 1 includes 25 lots. Sierra Homes will include a second access from 500 West Street which would allow for connectivity between Cardamine Subdivision and North Point PUD. Approval is contingent upon the developer finalizing staff review comments and entering into the escrow agreement.

MOTION: Councilmember Olson made a motion to approve the final plat for Cardamine Subdivision Phase 1 located at 500 West and 1325 North. The motion was seconded by Councilmember Troxell.

Roll Call:	Councilmember Troxell	Aye
	Councilmember Peterson	Aye
	Councilmember Bott	Aye
	Councilmember Olson	Aye

At 8:19 p.m. the Council adjourned to a Redevelopment Agency meeting. The Council returned to a regular meeting at 8:47 p.m. and adjourned. There was no closed session.

The undersigned duly appointed Recorder for Brigham City Corporation hereby certifies that the foregoing is a true, accurate and complete record of the August 19, 2021 City Council Meeting.

Dated this 3rd day of September 2021.

Christina Boss

Christina Boss, Recorder