

**BUDGET WORK SESSION OF THE  
BRIGHAM CITY COUNCIL  
May 20, 2021  
6:00 p.m.**

PRESENT:	Tyler Vincent	Mayor
	DJ Bott	Councilmember
	Alden Farr	Councilmember
	Joe Olson	Councilmember
	Tom Peterson	Mayor Pro Tem
	Robin Troxell	Councilmember

ALSO PRESENT:	Christina Boss	City Recorder
	Mike Christiansen	City Attorney
	Mike Nelsen	Police Chief
	Derek Oyler	Finance Director
	Jason Roberts	City Administrator

Mayor Pro Tem Peterson asked the Council for comments on the budget. Councilmember Farr asked for clarification on the change in utility revenue. Mr. Oyler explained commercial electric revenue was lower perhaps due to the effects of COVID-19. He also saw possibly permanent changes with big industrial users and there are similar changes with sewer revenue. Electrical wholesale rates were budgeted conservatively and therefore less funding will be available for utility fund capital projects.

Regarding Fleet Services, all vehicle replacement requests were prioritized; however, new vehicle requests were not funded. As a point of clarification, Mr. Oyler explained expenditures in the Internal Service Funds in Facilities and Fleet appear twice in the budget as expenses and revenue. Transfers from one fund to another also appear as revenues and expenses on both sides.

Mayor Pro Tem Peterson verified the intent was to leave the certified tax rate (CTR) the same as the previous year which will generate \$115,000. Mr. Oyler stated the County Auditor should release the CTR by the first week of June.

Mr. Pugsley came forward to discuss the purchase of the CCTV truck. He explained the process for sewer backups and the difficulty with private contractors responding in a timely manner. The purchase of a new truck is a cost-effective and critical approach to continue operations.

There is a 4% budgeted increase for health insurance in expectation of a potential January 1, 2022 rate increase. Mr. Roberts noted there has not been an increase in 3 years.

Mayor Pro Tem Peterson pointed out the inclusion of \$31.5M in the budgeted revenues and expenses for the railroad overpass.

An employee incentive program was discussed. Based on 142 full time employees and a \$100 bonus per year of service, Mr. Oyler estimated employee longevity payments in the amount of \$36,000 annually. Payments would not be subject to Utah retirement but would be subject to FICA taxes (7.65% for Medicare and Social Security). Mr. Oyler reminded Councilmembers that the Mayor's budget includes a 5% employee wage increase. The \$36,000 longevity payment would be a .3% increase. The Council discussed a cap at 30 years/\$3,000 and a travel voucher program where employees would be reimbursed travel expenses in the same budget year as the incentive was awarded, similar to the annual/personal leave programs. Funding source possibilities included increasing the CTR.

Mr. Oyler will draft an employee incentive policy for the next work session.

The Mayor's budget includes \$175,000 for a new water line on 700 East and \$75,000 for repairs to a dip in the waterway. Mr. Pugsley approached the table and explained at Highland Boulevard at 900 North up to the curve, there are many utility cuts in the road. It is uneven and hard to travel. He would like to re-prioritize this project and delay other projects that would add up to the same \$250,000. Mr. Oyler confirmed there is no change in the budget, just a change in projects.

The next budget work session will take place in July.

The meeting adjourned at 7:00 p.m.

*The undersigned duly appointed Recorder for Brigham City Corporation hereby certifies that the foregoing is a true, accurate and complete record of the May 20, 2021 City Council Work Session.*

*Dated this 7<sup>th</sup> day of June 2021.*

*Christina Boss*

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*Christina Boss, Recorder*