

**WORK SESSION OF THE
BRIGHAM CITY COUNCIL
ETHICS & CYBER SECURITY TRAINING
May 6, 2021
6:00 P.M.**

PRESENT:	Tyler Vincent	Mayor
	DJ Bott	Councilmember
	Alden Farr	Councilmember
	Joe Olson	Councilmember
	Tom Peterson	Councilmember
	Robin Troxell	Councilmember

ALSO PRESENT:	Christina Boss	City Recorder
	Mike Christiansen	City Attorney
	Mike Nelsen	Police Chief
	Derek Oyler	Finance Director
	Jason Roberts	City Administrator
	Royce Wilkerson	IT Director

Public Meeting and Ethics Training

Mr. Christiansen came to the podium and presented a training on the Open and Public Meetings Act and the Municipal Officers' and Employees' Ethics Act. Key points included:

- Meetings must have 3-member quorum and be open to the public
- City business conversations during public meetings only
- Regular and electronic meeting noticing requirements
- Criteria to hold closed and emergency meetings
- Public comment guidelines
- Publishing and posting minutes
- Duty to disclose and conflicts of interest
- Maintain atmosphere of compliance

Cyber Security Training

Mr. Wilkerson came to the table and presented an internet security awareness training. He reviewed updated cyber-attack statistics and explained that hacking as a service is when the criminal contracts with a group to hack a person or organization. The ransom payout currency of choice is still bit coin or other types of crypto currency.

Other statistics included:

- Monday is most popular day for sending phishing emails
- 1 out of 8 websites are trapped with malware; more than 1 in 4 cyber-attacks are ransomware; 1 out of 14 programs downloaded are infected with a virus
- User downloaded viruses are responsible for up to 5 million attacks per day
- In Utah, the University of Utah paid \$457,000 ransom and Garfield County paid an undisclosed amount to recover files from ransomware

Mr. Wilkerson explained and showed examples of URL high jacking/typo squatting and farming. He stated that malware and ransomware are the biggest risks to the City and stressed the importance of setting robust passwords. Brigham City continues to conduct employee phishing tests so that every employee is able to recognize a phishing email.

Recommended safe browsing habits included:

- Do not store password in web browser
- Lock computer when unattended
- Do not open suspicious emails from cell phone
- Look for browser padlock icon that shows site is secure
- Do not click on sites that contain banner ads

The meeting adjourned at 6:48 p.m.

The undersigned duly appointed Recorder for Brigham City Corporation hereby certifies that the foregoing is a true, accurate and complete record of the May 6, 2020 City Council Work Session.

Dated this 24th day of May 2021.

Christina Boss

Christina Boss, Recorder