

**REGULAR SESSION OF THE  
BRIGHAM CITY COUNCIL  
May 6, 2021  
7:00 P.M.**

PRESENT:	Tyler Vincent	Mayor
	D.J. Bott	Councilmember
	Alden Farr	Councilmember
	Joe Olson	Councilmember
	Tom Peterson	Councilmember
	Robin Troxell	Councilmember

ALSO PRESENT:	Christina Boss	City Recorder
	Mark Bradley	City Planner <i>via Zoom</i>
	Dave Burnett	Public Power Director <i>via Zoom</i>
	Mike Christiansen	City Attorney
	Chris Howard	Assistant Police Chief
	Paul Larsen	Community & Economic Development Director
	Mike Nelsen	Police Chief
	Derek Oyler	Finance Director
	Tyler Pugsley	Public Works Director
	Jason Roberts	City Administrator
	Brandon Thueson	Fire Chief
	Royce Wilkerson	IT Director
	Kristy Wolford	Community Activities & Services Director

Mayor Vincent called the meeting to order at 7:00 p.m. The Reverence Period was given by Deacon Karl Myersick and the Pledge of Allegiance was led by Marshall Beeton with Troop #110.

**AGENDA**

**MAYOR'S 2021-22 BUDGET PRESENTATION**

**RECOGNITION OF EMPLOYEES**

New Hires in Community Activities & Services and Public Power

**CONSENT**

Request for Approval of April 15, 2021 City Council Meeting Minutes

Request to Write-off Accounts Due to Bankruptcy or Being Sent to Collections

**SCHEDULED DELEGATION**

Golden Spike Plaque Placement at Depot Park

Combat Veterans Motorcycle Association Donation to Police Department

**PUBLIC COMMENTS FROM BRIGHAM CITY RESIDENTS AND THOSE PAYING  
PROPERTY TAXES IN BRIGHAM CITY**

**COUNCILMEMBER COMMENTS**

**ACTION ITEMS**

Consideration of Final Plat Approval for Northview Subdivision Phase 2 Located at 800 West and 425 North

Consideration of Resolution Amending Tipping Fees

Proclamation Declaring May 9-15, 2021 as Police Week

**ADJOURN TO CLOSED SESSION TO DISCUSS THE PURCHASE, EXCHANGE, OR LEASE  
OF REAL PROPERTY AND PENDING OR REASONABLY IMMINENT LITIGATION**

**MAYOR'S 2021-22 BUDGET PRESENTATION**

Citizens, friends, and neighbors, it is my pleasure to present to you this evening the 2021-22 fiscal year budget for Brigham City Corporation. Before I begin, I want to express my appreciation to our great staff for assisting with this budget.

Some major considerations for the Budget are the State has allocated a total of \$30 million dollars for a railroad overpass on Forest Street. We are hopeful an additional \$1.5 million will be received from Union Pacific Railroad. Planning and engineering for this project are currently underway. When I was elected as Mayor in my first term, this was my number one goal. I would like to publicly thank Representative Ferry, Senator Sandal, and the Utah State Legislature for their support in making this possible.

Mayor Vincent thanked the Councilmembers involved in the overpass as well as Mr. Roberts. He gave a brief history on the work involved and the history of traffic issues on Forest Street due to the train schedule, as well as the economic impact and safety concerns regarding emergency services. The Mayor continued with the presentation of his major considerations.

My budget includes a new corporal for the Narcotics Strike Force team. We are hoping to fund this position in coordination with help from Box Elder County. This is needed to address the drug issues we have in our City and County. We believe this will help relieve some of the stress on our entire Police Department. I am also including a change in Police Department overtime pay. Police officers would be paid at time and a half when they work over 80 hours in a pay period instead of the current 86 hours.

My budget includes a 5% increase to employee wages. Derek will discuss this in further detail.

A new Water Department employee is needed to assist with State mandated back flow prevention and testing.

A roughly \$5.9 million dollar pavement preservation project is scheduled for the Airport in the budget. Most of this funding will come from grants. Our match is approximately \$284,000.

We are seeing how higher power costs affect the City. We have less funding available for capital projects in the utility fund. I will now turn the time over to Derek.

Mr. Oyler elaborated on the budget considerations.

- New full time Strike Force corporal - \$72,056
- Police Department overtime paid at 80 hours instead of 86 hours - \$38,000 per pay period
- 5% increase in employee wages to bring the City up from 91.5% of the market in the compa-ratio group; previous City Council goal was to be at 97% of the market
- Backflow prevention employee due to new State mandate - \$60,940 and vehicle - \$35,000; funding will come from increase in residential water base rates from \$9.68 to \$9.87 and rate per thousand gallons from \$1.36 to \$1.39
- 3 sewer lift station generators - \$220,000; \$160,000 will be federally funded
- Replacement of inoperable TV truck and camera - \$177,000
- City manhole repairs - \$25,000
- Storm drain installation on 400 West from 4<sup>th</sup> North to 5<sup>th</sup> North - \$245,000
- 46kV loop line project - \$780,000
- Lower hydro plan SCADA and automation - \$150,000
- SCADA for capacitor banks - \$70,000
- Mantua property purchase 2<sup>nd</sup> payment - \$600,000

Mr. Oyler explained that the City is budgeting \$250,000 less than the target goal for spending on utility fund capital projects due to wholesale power markets, decline in revenues from big industrial users, and increasing personnel costs. Water and electric rate studies will be completed in the upcoming budget year.

Major capital projects using current year Capital Project funds and \$441,160 from the General Fund balance include:

- Airport pavement preservation - \$278,000
- Road maintenance
- Community Center kitchen upgrades - \$200,000 from CDBG grant
- Fire Department master plan study - \$50,000
- Fiber optic line to Airport - \$50,000; Utopia funding one-half of the project
- City parking lot maintenance - \$50,000; pending current year actuals and first 6 months of 2021-22 budget
- Smart clock installation for City parks - \$50,000
- Replacement of aging Police Department radios - 46,000

Mr. Oyler stated that the Mayor's budget intends to keep the tax rate at the same percentage as the prior two years which will require the City to go through the truth in taxation process. Mr. Oyler displayed net department subsidy graphs showing the actual costs in FY 2019-20 were \$1.88M and the upcoming budget year is budgeted at \$1.94M. The majority of increases are due to personnel and maintenance costs. The Public Safety net expenditures graph showed increase in costs out pacing inflation with an approximate \$2.5M increase in the past 8 years.

The total 2021-22 budgeted expenses less one-time items and interfund activities are \$44,355,768, an increase of approximately \$1.2M from the current year.

Mayor Vincent presented the balanced budget to the Councilmembers. He concluded his budget presentation thanking all of the Directors for their cooperation when asked to reduce their budget requests, and thanked Mr. Oyler and Mr. Roberts for their hard work. He turned the budget over to Mayor Pro Tem Peterson. The first budget work session was scheduled for May 20, 2021 at 6:00 p.m.

### **RECOGNITION OF EMPLOYEES**

In the Community Activities & Services Department Jaycee Hardy was recently hired as a part time Recreation Aide and Kayla Call was hired as a part time Kitchen Lead. Tom Braithwaite was hired as an Apprentice Line Worker in the Power Department.

### **CONSENT**

#### **Approval of April 15, 2021 Work Session and City Council Meeting Minutes**

#### **Request to Write-off Accounts Due to Bankruptcy or Being Sent to Collections**

A list of accounts totaling \$746.06 was presented to be removed from the City's system due to customers taking out bankruptcy or being sent to collections.

**MOTION:** A motion to approve the Consent agenda was made by Councilmember Bott, seconded by Councilmember Peterson, and unanimously carried.

### **SCHEDULED DELEGATION**

#### **Golden Spike Plaque Placement at Depot Park**

Richard Felt came to the podium and presented pictures of the proposed placement of the plaque. He gave a brief history of the small rail arch in the park and asked permission to place the Golden Spike Sesquicentennial Reenactment Cast plaque at the park.

### **Combat Veterans Motorcycle Association Donation to Police Department**

Kenneth Donovan approached the podium and explained that a Veteran’s fundraiser breakfast was held in March which was also extended to first responders/law enforcement. He reported that many local businesses donated to the fundraiser. They decided to donate the remaining funds to the Brigham City Police Department. Chief Nelsen accepted the \$500 donation and thanked the members of the Association.

### **PUBLIC COMMENTS**

Jestina Dominguez – Ms. Dominguez spoke as an advocate for the homeless in the Bear River region. She shared her involvement in a study educating landlords on homelessness. She asked that the City participate in educating landlords about available resources such as the Rapid Re-Housing Program.

### **COUNCILMEMBER COMMENTS**

Councilmember Farr – attended an Airport Advisory Board meeting and commented on the upcoming runway project and recognized Mr. Pugsley’s efforts at the airport. Councilmember Farr received an email from UAMPS announcing Brigham City Public Power was one out of six cities in the UAMPS service area to receive the APPA award for reliable performance. The Power Department was also recognized and included in the first-place group for the lowest safety incidence rate. He attended the Utah League of Cities and Towns (ULCT) conference and recognized Councilmember Peterson and Paul Larsen for the land use segment training. He also appreciated Nicole Martin’s presentation on communication and public engagement.

Councilmember Troxell – also attended and appreciated the ULCT conference. She attended the BRAG Human Services Board meeting. BRAG is looking into better coordination with the cities and expanding services into Tremonton and Box Elder County. They are looking for volunteer case management and services coordination to help with shelter insecure and homeless families. She encouraged anyone who wants to help to go to BRAG’s website for information on community action month. Councilmember Troxell advised that the Urban Beautification Commission is looking for entries for yard of the month and Peach Days booth rental applications are being accepted. She thanked the Cemetery clean-up crew for their hard work in preparing for Memorial Day.

Councilmember Olson – received an email from the Downtown Brigham group and appreciated their hanging flower baskets along Main Street and everything they do to make Brigham City look attractive.

Councilmember Peterson – also attended the ULCT conference. He enjoyed the Arthur Brooks discussion on “disagreeing better” and working towards a product that helps everyone. Councilmember Peterson participated in a land use task force meeting and mentioned the Utah Legislature will hold a special session on May 19<sup>th</sup> to discuss several bills affecting cities.

Mayor Vincent – also attending the ULCT conference. He appreciated the opportunity for training with other Utah leaders. He mentioned the efforts the City is making to engage with citizens through the Citizen Feedback Panel.

### **ACTION ITEMS**

#### **Consideration of Final Plat Approval for Northview Subdivision Phase 2 Located at 800 West 425 North**

Mr. Bradley displayed the plat on the screen. The cul-de-sac in Phase 2 has been revised to reduce the number of lots from 4 to 3 so that the total number of lots would be 11 instead of 12. Staff recommends approval subject to addressing remaining Staff review comments, entering into an Escrow Agreement, and final review of the subdivision plat by the City Attorney. Mr. Bradley noted that the developer would also need to address proper storm drainage with the spring and the change in the number of lots.

**MOTION:** Councilmember Bott made a motion to approve the Final Plat for Northview Subdivision Phase 2 located at 800 West 425 North subject to Staff approval of the May 6, 2021 revision in the number of lots. The motion was seconded by Councilmember Peterson.

**Roll Call:** Councilmember Bott – aye  
Councilmember Peterson – aye  
Councilmember Olson – aye  
Councilmember Troxell – aye  
Councilmember Farr – aye

**Consideration of Resolution Amending Tipping Fees**

Mr. Pugsley approached the podium and informed the Councilmembers that Box Elder County recently notified the City of a \$3 per ton rate increase in tipping fees. The fees were raised from \$29/ton to \$32/ton. This will result in a \$0.32 increase per month on the 90-gallon containers. Mr. Pugsley went before the Public Utility Advisory Board and although there was not a quorum, the members supported the recommendation for the increase. The 300-gallon containers used by some apartment complexes will see a \$1.08 per month increase. Councilmember Peterson confirmed that the charge only applies to the first black can and does not apply to additional black cans.

**MOTION:** Councilmember Bott made a motion to approve the Resolution amending tipping fees. The motion was seconded by Councilmember Peterson.

**Roll Call:** Councilmember Farr – aye  
Councilmember Troxell – aye  
Councilmember Olson – aye  
Councilmember Peterson – aye  
Councilmember Bott – aye

**Proclamation Declaring May 9-15, 2021 as Police Week**

Chief Nelsen came forward and provided recent statistics for line of duty deaths. In 2019, 150 officers were lost in line of duty deaths nationwide. In 2020 the number more than doubled to 362 officers lost.

He read the Proclamation to the Council and presented it to the Mayor for signature. Mayor Vincent expressed his thoughts on the loss of officers in Utah and the nation, and is thankful to live in a City that supports police officers.

**ADJOURN TO CLOSED SESSION**

A motion to adjourn to a closed session to discuss the purchase, exchange, or lease of real property and pending or reasonably imminent litigation was made by Councilmember Bott and seconded by Councilmember Olson. A roll call vote was taken with all Councilmembers voting aye. The meeting adjourned to a closed session at 8:20 p.m. The Council returned to a regular City Council meeting at 10:21 p.m. and adjourned.

*The undersigned duly appointed Recorder for Brigham City Corporation hereby certifies that the foregoing is a true, accurate and complete record of the May 6, 2021 City Council Meeting.*

*Dated this 24<sup>th</sup> day of May, 2021.*

*Christina Boss*

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*Christina Boss, Recorder*