

**REGULAR SESSION OF THE  
BRIGHAM CITY COUNCIL  
February 18, 2021  
7:00 P.M.**

PRESENT:	Tyler Vincent	Mayor
	D.J. Bott	Councilmember
	Alden Farr	Councilmember
	Robin Troxell	Councilmember
ALSO PRESENT:	Christina Boss	City Recorder
	Mark Bradley	City Planner
	Dave Burnett	Public Power Director <i>via Zoom</i>
	Mike Christiansen	City Attorney
	Paul Larsen	Community & Economic Dev Director <i>via Zoom</i>
	Mike Nelsen	Police Chief
	Derek Oyler	Finance Director
	Tyler Pugsley	Public Works Director
	Jason Roberts	City Administrator
	Brandon Thueson	Fire Chief
EXCUSED:	Tom Peterson	Councilmember
	Joe Olson	Councilmember

Mayor Vincent called the meeting to order at 7:00 p.m. and gave the Reverence Period. The Pledge of Allegiance was recited.

**AGENDA**

**RECOGNITION OF EMPLOYEES**

New Hires in Community Activities & Services, Public Works, and the Fire Department

**CONSENT**

Request for Approval of February 4, 2021 City Council Meeting Minutes

Request to Write-off Accounts Due to Bankruptcy or Being Sent to Collections

**PUBLIC HEARING**

Consideration of Resolution Amending FY 2020-21 Budget

**SCHEDULED DELEGATION**

Discovery Family Coalition Presentation

**PUBLIC COMMENTS FROM BRIGHAM CITY RESIDENTS AND THOSE PAYING  
PROPERTY TAXES IN BRIGHAM CITY**

**COUNCILMEMBER COMMENTS**

**ACTION ITEMS**

Consideration of Development Agreement for Property Located at Approximately 465 N. American Way (900 N)

Consideration of Purchase Contract for Water Rights Located Northeast of Mantua Reservoir

Consideration of Purchase Contract for Farmland and Lease Agreement for Area Located Northeast of Mantua Reservoir

Consideration of Resolution Approving an Interlocal Agreement for TrueCore Community Reinvestment Project Area

Consideration of Reclassification in Fire Department

**ADJOURN TO CLOSED SESSION TO DISCUSS THE PURCHASE, EXCHANGE OR LEASE OF  
REAL PROPERTY AND PENDING OR REASONABLY IMMINENT LITIGATION**

### RECOGNITION OF EMPLOYEES

Mayor Vincent recognized the following newly hired employees:

Marci Wood	Community Activities & Services Administrative Assistant
Miguel Cisneros-Ramos	Public Works Water Systems/Equipment Operator I
Josh Cumberland	Public Works Equipment Operator II
Tanner Dicter	Firefighter Paramedic (part-time)
Josh Siegfried	Firefighter Paramedic (part-time)

### CONSENT

#### Approval of February 4, 2021 City Council Meeting Minutes

#### Request to Write-off Accounts Due to Bankruptcy or Being Sent to Collections

A list of accounts totaling \$1,632.15 was presented to be removed from the City's system due to customers taking out bankruptcy or being sent to collections.

**MOTION:** A motion to approve the Consent agenda was made by Councilmember Bott and seconded by Councilmember Farr.

**Roll Call:** Councilmember Farr – aye  
Councilmember Bott – aye  
Councilmember Troxell – aye

Mayor Vincent excused Councilmember Olson and Councilmember Peterson from the meeting stating that each had family commitments.

### PUBLIC HEARING

#### Consideration of Resolution Amending FY 2020-21 Budget

Mr. Oyler came to the podium and outlined the proposed changes to the budget.

Fund/Project	Amount	Revenue	Expense
<b>Public Utility Fund</b>			
Property and Water Right Purchase in Mantua	\$703,125	Fund Balance	Property and Water Right Purchase
Mantua Fiber Optic Project	\$ 64,732	Reserved Fund Balance	Mantua Fiber Optic Line
<b>General Fund</b>			
Corridor Preservation 400 South & Forest St	\$172,394	Corridor Preservation Funds	Property Acquisitions
Bad Debt Expense on Fence	\$ 20,277	Sales Tax	Bad Debt Expense
Sr. Center CDBG Project	\$133,700	CDBG Grant	Sr. Center Project
	\$ 16,500	Sr. Center PTIF	
Davis Park Sign Transfer	\$ 7,500	Fund Balance	Transfer to Capital Project Fund
<b>Capital Project Fund</b>			
Davis Park Sign Transfer	\$ 7,500	Transfer from General Fund	Increase Fund Balance

A motion to open the public hearing was made by Councilmember Bott, seconded by Councilmember Farr, and unanimously carried. There were no public comments. A motion to close the public hearing was made by Councilmember Bott, seconded by Councilmember Farr, and unanimously carried.

**MOTION:** A motion to approve the Resolution amending the FY 2020-21 budget was made by Councilmember Farr and seconded by Councilmember Troxell.

**Roll Call:** Councilmember Troxell – aye  
Councilmember Bott – aye  
Councilmember Farr – aye

### **SCHEDULED DELEGATION**

Ms. Griffiths came forward and explained that the Discovery Family Coalition is a free program that strengthens families and builds resilience in the youth. They have received funding from the Utah Department of Human Services and the Bear River Health Department. The program supports the parents in the home and provides community engagement activities. The public can get more information on Facebook at [mydiscoverydestination.com/discovery](https://www.facebook.com/mydiscoverydestination.com/discovery) or [discoverfamilyfunbrighamcity](https://www.facebook.com/discoverfamilyfunbrighamcity).

### **PUBLIC COMMENTS**

Cory Nims – Mr. Nims came to the podium representing the Combat Vets Motorcycle Association. He listed the various activities they have been involved in to help veterans in Brigham City and northern Utah. Mayor Vincent requested they leave information about their association.

### **COUNCILMEMBER COMMENTS**

Councilmember Troxell – will be attending the BRAG Human Services Board meeting and will have a report for the next Council meeting.

Councilmember Bott – voiced his appreciation for staff and the great job they did with snow removal after the recent snowstorm.

Councilmember Farr – stated that Nancy Green will be coming to the March Council meeting to make a presentation on the Senior Center.

Mayor Vincent – echoed Councilmember Bott’s sentiment regarding the great job the Public Works staff did clearing streets and recognized the Power Department staff for a quick restoration of power after a recent power outage. Mayor Vincent mentioned the budget meeting processes with staff and the great work they do.

### **ACTION ITEMS**

#### **Consideration of Development Agreement for Property Located at Approximately 465 N. American Way (900 N)**

Mr. Bradley displayed a map on the screen and stated that the northeast corner of the property will be developed and used as an impound yard. The development agreement would allow public right of way improvements with each phase of development. The first phase is approximately 8,800 square feet and approximately 100 feet in length along American Way. The remaining improvements can be delayed until there is additional development of property, when the south adjacent property is developed, or at the written request of the City.

**MOTION:** Councilmember Bott made a motion to approve the Development Agreement for the property located at approximately 465 N. American Way (900 N). The motion was seconded by Councilmember Troxell.

**Roll Call:** Councilmember Farr – aye  
Councilmember Bott – aye  
Councilmember Troxell – aye

#### **Consideration of Purchase Contract for Water Rights Located Northeast of Mantua Reservoir**

Mr. Pugsley distributed copies of the purchase contracts. The owner of the water rights presented the City with an opportunity for purchase of the water rights located northeast of the reservoir in the Mantua valley. Staff felt it would be in the best interest of the City to act on the opportunity. The purchase price would be \$100,625.00.

**MOTION:** Councilmember Farr made a motion to approve the Purchase Contract for Water Rights located Northeast of Mantua Reservoir as outlined by Mr. Pugsley. The motion was seconded by Councilmember Bott.

**Roll Call:** Councilmember Bott – aye  
Councilmember Farr – aye  
Councilmember Troxell – aye

**Consideration of Purchase Contract for Farmland and Lease Agreement for Area Located Northeast of Mantua Reservoir**

Mr. Pugsley continued stating that the land consists of 93.75 acres of property located northeast of Mantua reservoir. The property is a critical area for protection of Brigham City’s existing water resources and potential future water resources. Included in the contract is a condition to honor an existing lease agreement for agricultural purposes which expires January 1, 2022.

The purchase contract allows payment over a three-year period with the last payment being due on or before January 15, 2024.

**MOTION:** Councilmember Bott made a motion to approve the Purchase Contract for Farmland and Lease Agreement for area located Northeast of Mantua Reservoir. The motion was seconded by Councilmember Troxell.

**Roll Call:** Councilmember Farr – aye  
Councilmember Bott – aye  
Councilmember Troxell – aye

**Consideration of Resolution Approving an Interlocal Agreement for TrueCore Community Reinvestment Project Area**

Mr. Larsen reminded the Council that the RDA adopted a Resolution on January 7, 2021 which designated a survey area. Staff is currently working on interlocal agreements that would allow the project to receive tax increments. They will follow up with creation of the project area pending TrueCore’s potential announcement of Brigham City as the project site area.

The proposed resolution conditionally approves the form of the interlocal agreement. It gives the Mayor and staff the ability to work through the details with the RDA. The same interlocal agreement will be used with the taxing entities. The School District approved their interlocal agreement last week via resolution. When all agreements have been approved by the taxing entities, staff will bring the item back to the RDA for final approval.

**MOTION:** Councilmember Bott made a motion to approve the Resolution approving an Interlocal Agreement for TrueCore Community Reinvestment Project Area. The motion was seconded by Councilmember Farr.

**Roll Call:** Councilmember Troxell – aye  
Councilmember Bott – aye  
Councilmember Farr – aye

**Consideration of Reclassification in Fire Department**

Chief Thueson came to the podium and recognized the Fire Department staff for their outstanding efforts and willingness to go above and beyond. He has been working with the Human Resources, City staff and the Personnel Committee on the proposed reclassification of the Fire Marshal position to Assistant Chief/Fire Marshal. The purpose would be to open opportunities for different assignments, tasks and duties. Mr. Roberts came to the podium to address the monetary impact. There would be no wage change but the reclassification would bring the Fire Marshal from a higher compa ratio to an average compa ratio.

Councilmember Bott clarified that the Personnel Committee supports the reclassification not for an employee but for the Department.

**MOTION:** Councilmember Farr made a motion to approve the reclassification in the Fire Department. The motion was seconded by Councilmember Bott.

**Roll Call:** Councilmember Bott – aye  
Councilmember Farr – aye  
Councilmember Troxell – aye

**ADJOURN TO CLOSED SESSION**

A motion to adjourn to a closed session to discuss the purchase, exchange or lease of real property and pending or reasonably imminent litigation was made by Councilmember Bott and seconded by Councilmember Troxell. A roll call vote was taken with all Councilmembers voting aye. The meeting adjourned to a closed session at 7:58 p.m.

The Council returned to an open meeting at 8:53 p.m. and adjourned.

*The undersigned duly appointed Recorder for Brigham City Corporation hereby certifies that the foregoing is a true, accurate and complete record of the February 18, 2021 City Council Meeting.*

*Dated this 5th day of March, 2021.*

*Christina Boss*

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*Christina Boss, Recorder*