

**REGULAR SESSION OF THE  
BRIGHAM CITY COUNCIL  
January 21, 2021  
7:00 P.M.**

PRESENT:	Tyler Vincent	Mayor
	D.J. Bott	Councilmember
	Alden Farr	Councilmember <i>arrived at 7:05 p.m.</i>
	Joe Olson	Councilmember
	Tom Peterson	Councilmember
	Robin Troxell	Councilmember
ALSO PRESENT:	Christina Boss	City Recorder
	Mike Christiansen	City Attorney <i>arrived at 7:34 p.m.</i>
	Mike Nelsen	Police Chief
	Tyler Pugsley	Public Works Director <i>via Zoom</i>
	Jason Roberts	City Administrator
	Lynna Shin	Associate City Attorney
	Kristy Wolford	Community Activities & Services Director

Mayor Vincent called the meeting to order at 7:01 p.m. The Reverence Period was given by Chief Nelsen and the Pledge of Allegiance was recited.

**AGENDA**

**EMPLOYEE RECOGNITION**

New Hires in Administration and Public Works and Promotions in Fire Department

**CONSENT**

Request for Approval of January 7, 2021 City Council Meeting Minutes

Request to Write-off Accounts Due to Bankruptcy or Being Sent to Collections

**PUBLIC COMMENTS FROM BRIGHAM CITY RESIDENTS AND THOSE PAYING  
PROPERTY TAXES IN BRIGHAM CITY**

**COUNCILMEMBER COMMENTS**

**ACTION ITEMS**

Annual Pool Presentation and Consideration of Resolution Amending Fitness Classes & Fees and Adding Bowery Rental

Consideration of Employee Line of Duty Death Policy

**ADJOURN TO CLOSED SESSION TO DISCUSS THE PURCHASE, EXCHANGE OR LEASE OF  
REAL PROPERTY AND PENDING OR REASONABLY IMMINENT LITIGATION**

**EMPLOYEE RECOGNITION**

Mayor Vincent recognized two new hires, Miranda Andrew, building custodian in the Administration Department and Eldon Thompson, equipment operator in the Public Works Department. He also acknowledged Eric Lofthouse for his recent promotion to Firefighter Paramedic.

**CONSENT**

**Approval of January 7, 2021 City Council Meeting Minutes**

**Request to Write-off Accounts Due to Bankruptcy or Being Sent to Collections**

A list of accounts totaling \$1,154.49 was presented to be removed from the City's system due to customers taking out bankruptcy or being sent to collections.

**MOTION:** A motion to approve the Consent agenda was made by Councilmember Bott, seconded by Councilmember Peterson and carried unanimously.

### **PUBLIC COMMENTS**

Julia Gee – Ms. Gee introduced herself as the Recreation and Parks Commission Chair. She reviewed the Commission’s goals and introduced Commission members Clyde Wohlgenuth, Ron Papworth and Josh Musselman who were sitting in the audience.

### **COUNCILMEMBER COMMENTS**

Councilmember Farr – attended a USU Advisory Board meeting where community activities were discussed.

Councilmember Troxell – thanked Ms. Gee for coming before the City Council and speaking about the Recreation and Parks Commission.

Councilmember Peterson – stated that the general session of the State Legislature began. He spoke about the Utah League of Cities and Towns’ advocacy for local government.

Mayor Vincent – talked about the various programs and services the City offers to residents which aid in health and wellness. He expressed his appreciation for citizens who volunteer in City activities to make them top of the line. Mayor Vincent recognized volunteer firemen Ward Secrist and Tuff Claybaugh who have both passed away. He thanked the volunteer firefighter’s families and recognized the dedication and service the firemen provided to the City.

### **ACTION ITEMS**

#### **Annual Pool Presentation and Consideration of Resolution Amending Fitness Classes & Fees and Adding Bowery Rental**

Ms. Wolford came to the podium and reviewed the 2020 Annual Pool Report. Pool numbers were impacted due to challenges and requirements concerning COVID-19, and the limited and late start of the season. They received two 4-star aquatic safety awards, thirteen 5-star performances and five 4-star audits. She expressed her appreciation for, and a job well done by pool supervisor, Amber Moore, and for the pool staff overall. She was grateful to have staff training with the Brigham City EMS. Ms. Wolford mentioned the reduction of injuries due to the new pool liner and she reviewed future 2021 programs.

The proposed resolution changes included Aqua Zumba classes, punch pass pricing, and an internal bowery rental. The bowery will be off limits to the general public when rented. Ms. Wolford feels that the bowery rental will avoid patrons jostling to get to the table. It will put controls in place and eliminate gate entrance issues.

**MOTION:** Councilmember Peterson made a motion to approve the Resolution amending fitness classes and fees and adding bowery rental. The motion was seconded by Councilmember Olson.

**Roll Call:** Councilmember Farr – aye  
Councilmember Troxell – aye  
Councilmember Peterson – aye  
Councilmember Bott – aye  
Councilmember Olson – aye

#### **Consideration of Employee Line of Duty Death Policy**

Mr. Roberts came to the podium and explained that the policy was modeled after policies in the Police and Fire Departments. Most of the policy is administrative but there is a legislative portion which covers the costs of COBRA insurance for the surviving family for a period of six months. Once approved, the policy would be included in the Employee Policies and Procedures Manual.

There was a discussion and concern about the notification process. Mr. Roberts confirmed:

- There would be training for making notifications
- Pre-selected persons would be made aware that they were chosen by the employee to make notification to the family
- There would be more than one person making the notification and one person would be a high-ranking individual employed by the City
- An emergency operations center would be opened when a line of duty death occurred

**MOTION:** Councilmember Peterson made a motion that Brigham City will pay a one-time lump sum payment sufficient to cover the cost of COBRA insurance for a period of six months for the surviving family in order to fit the rule of the administrative policy that was created. The motion was seconded by Councilmember Bott.

Councilmember Troxell – aye

Councilmember Peterson – aye

Councilmember Bott – aye

Councilmember Olson – aye

Councilmember Farr – aye

The meeting adjourned at 8:03 p.m. There was no closed session.

*The undersigned duly appointed Recorder for Brigham City Corporation hereby certifies that the foregoing is a true, accurate and complete record of the January 21, 2021 City Council Meeting.*

*Dated this 5th day of February, 2021.*

*Christina Boss*

---

*Christina Boss, Recorder*