# BUDGET WORK SESSION

**MAY 16, 2019**

**6:00 PM**

PRESENT: Mark Thompson Mayor Pro Tem

DJ Bott Councilmember

Alden Farr Councilmember

Tom Peterson Councilmember

ALSO PRESENT: Joseph Bach Fire Chief

Rick Bosworth HR Coordinator

Dave Burnett Public Power Director

Mary Kate Christensen City Recorder

Chris Howard Asst Police Chief

Paul Larsen Community & Economic Development Director Tyler Pugsley Public Works Director

Jason Roberts City Administrator

Kristy Wolford CAS Director

EXCUSED: Tyler Vincent Mayor

Ruth Jensen Councilmember

Mayor Pro Tem Thompson excused Mayor Vincent who was in Washington D.C. for the ceremony to place Asst. Chief Dennis Vincent’s name on the Fallen Officers Wall. He also excused Councilmember Jensen who was out of town.

**Public Safety**

Chief Bach and Mr. Roberts came to the table. Mr. Roberts said the proposed budget includes three new full time Advanced EMT Firefighters which would cost $115,000. This includes the offset by wages currently being paid to part-time employees. The budget also includes two fulltime firefighter paramedics at $91,000 and a new full time Fire Marshall at $99,000.

Chief Bach gave a presentation on 2018 activities. There was a total of 2,658 calls for service. Current staffing includes:

* 39 total personnel
* 11 fulltime
* 28 part-time
* 2 Basic EMT/FF
* 23 Advanced EMTs
* 14 Paramedic/FFs

It is getting more and more difficult to hire part-time employees. In 2014, there were 70+ part-time employees. There are currently 11 fulltime employees and 28 part-time employees.

Chief Bach referred to a graph summarizing the average hours of ten 12-day pay periods. Some employees worked as many as 244.63 hours. This includes on-call hours.

Chief Bach then continued with information on a request for a fulltime Fire Marshall position. The Fire Marshall currently works an average of 18 hours per pay period, 36 hours of on-call hours per pay period, five hours of emergency call back for a total of 59 hours per pay period.

Due to the City having only a part-time Fire Marshall, many things are not getting done:

* 600-1100 business inspections
* High hazard inspections (75) need to be completed every 6-12 months.
* Assembly occupancies every 12 months.
* Eleven inspections every week, currently doing about two.
* Annual training for company inspections.
* Public education events, such as schools, career fairs, fire extinguisher training and fire safety for care centers.
* Staff review meetings.
* Pre-construction meetings.

This discussion will continue in the May 30th budget work session. Chief Bach will provide a list of Fire Department assignments at that time.

**Police Department**

There is one additional full time Police Officer and a K-9 Officer in the Mayor’s budget. Mayor Pro Tem Thompson expressed concern on whether the department would be able to hire another officer. There are currently seven positions open. Asst Chief Howard stated that there are two applicants that will start in the two weeks. There are four more that are going through background checks.

There is $152,000 in the budget for a K-9 Officer. This includes training funds for the dog’s certification, fitting for the K-9 car, a kennel, pet food, vet bills, etc. It also includes overtime for the officer.

Councilmember Bott asked if there was only funding for one of the officers, what Asst. Chief Howard would choose. Asst Chief Howard stated he would choose the K-9 Officer because they can do more things. For example, searching a small apartment would take several Police Officers several hours. A K-9 could do it in about a half hour.

The meeting adjourned at 7:00 p.m.

*The undersigned duly appointed Recorder for Brigham City Corporation hereby certifies that the foregoing is a true, accurate and complete record of the May 16, 2019 Budget Work Session.*

*Dated this 20th day of June 2019.*

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*Mary Kate Christensen, Recorder*